

## MEASURE N COMMISSION

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

---

### Measure N - College & Career Readiness - Commission

**Louise Waters**, Chairperson  
louise.bay.waters@gmail.com

**David Kakishiba**, Vice Chair  
kakishiba@gmail.com

**Marc Tafolla**, Secretary  
marctafolla@gmail.com

**James Harris**, Member  
james@510media.com

**Katy Nuñez-Adler**, Member  
katynunez.adler@gmail.com

---

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	23-0881
Introduction Date	4/19/2023
Enactment Number	23-1045
Enactment Date	5/24/2023 CJH

# Memo

**To** Board of Education

**From** Measure N Commission  
Louise Waters, Chairperson  
David Kakishiba, Vice Chair  
Marc Tafolla, Secretary  
James Harris, Member  
Katy Nuñez-Adler, Member

**Board Meeting Date** April 19, 2023

**Subject** Budget Modification Form (2 of 3)  
Services For: Oakland School for the Arts

---

**Action Requested and Recommendation** Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 Education Improvement Plan/Budget Modification for Oakland School for the Arts, reducing from \$8,445.00 to \$5,000.00, Educational Consultants – CTE Curriculum Consultant (Academics), and establishing Professional Consultants & 1099 Recipients for \$3,445.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Oakland School for the Arts would like to modify their Measure N Education Improvement Plan/Budget to decrease the approved strategic action, Educational Consultants by \$3,445.00, and use that money to create a new strategic action, Professional Consultants & 1099 Recipients.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form

## Measure N Budget Modification Form Charter Schools

Date:	3/19/2023	School Name:	Oakland School for the Arts
Requested By:	Dr. Delores Thompson		
Pathway(s): <small>(required for multiple use of programs)</small>	Performing Arts	Principal Name:	Katy Zaugg

**Step 1:**

**a. Enter the Original Approved Strategic Action from the Measure N EIP:**

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

*\*You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	Measure N Budget Original Strategic Action <i>(proper &amp; full justification)</i>	Total Amount Transferred
Whole School	136	Was \$17,790.00, New total after approval of prior BMF is \$8,445.00	<b>Hire a CTE Curriculum Consultant to focus on Academic Pathway.</b> Starting with our social studies department, the curriculum consultant will create curricula maps that will support teachers' efforts to track how many of the required career technical education /link learning standards, content and skills have been addressed and what remains to be covered. This service will benefit all high school grade levels in the social studies department which is approximately 259 students. Fees calculated based on a charge of \$2,965.00 per curriculum map.	\$3,445.00

**b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action?** *(\*Do not insert links or use Acronyms. \*If taking from multiple actions - provide a response for each action or the overall impact)*

There is no impact to our Measure N Plan or student learning or programming. We will still continue to utilize this consultant but we will be focusing her work on a different pathway.

**c. Enter the Account String or Object Code(s) for the Original Approved Strategic Action:**

5810 - Educational Consultants

**d. Total amount being transferred: \$3,445.00**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please attach a Measure N Duty Statement form if the Budget Modification is to create a new position or to change an FTE.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action Item #	Original Amount Approved	<p align="center"><b>New or Revised Measure N Strategic Action</b></p> <p align="center"><i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i></p> <ul style="list-style-type: none"> <li>- What is the specific expenditure or service type?</li> <li>- How does the specific expenditure or service type support or is aligned to pathway development?</li> <li>- How does this expenditure improve student engagement and how many students will be served?</li> <li>- What need does this specific expenditure or service type address?</li> </ul>	New or Amended Amount
Whole School	n/a	n/a	<p><b>Stipends for Student Internships:</b> This expenditure will pay OSA students a stipend for working for pathway-specific employers as interns both during the academic school year (after school) as well as during the summer. The OSA internship program partners with local community pathway specific partners, which directly relates to pathway development and increases student engagement. The internships are impactful because they help develop a professional aptitude, strengthen personal character, and provide students with real world experience. The internship program is open to all Sophomores, Juniors, and Seniors. We have 20 partners including Another Planet, KPFA, radio, KOSA radio, The Alameda News Group, McMullens Designer Dept Store, Proper Fashions, Still I Rise film productions, Oak Stop, Harbor House, Musically Minded.com, Learning Culture, LLC, Level 2 Industries, and The Reef Recording Studios, and more. Our aim is to serve ~ 50 students at approximately \$400 per student.</p> <p>The funds allocated through this Budget Modification will supplement an already approved Strategic Action in our 2021-22 Carryover Plan.</p>	\$3,445.00

**b. Enter the Account String or Object Code(s) for the New or Revised Approved Strategic Action:**

5800 - Professional Consultants & 1099 Recipients
---

**Signature of Approvals:** (Please insert the team member's name below the signature line)

*Dr. Dolores Thompson*  
Name:  
Teacher Leader/Pathway Director  
Signature

Date  
3/20/23

*Katy Lugg*  
Name:  
Principal Signature Required

Date  
3/20/2023

**FOR MEASURE N STAFF USE ONLY**

Date BMF Received: 3-21-2023

Quarterly Expenditure: 1st Qtr.:  2nd Qtr.:  3rd Qtr.:  4th Qtr.:

Measure N Coordinator, Approval Signature: *Stacy Blair*

Date: 3-22-23

H.S. Network Superintendent, Approval Signature: *V. S. [Signature]*

Date: 3/29/23