

MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
Oakland, CA 94607



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measures N and H –
College & Career Readiness
Commission**

David Kakishiba, Chair
kakishiba@gmail.com

Marc Tafolla, Vice Chair
marctafolla@gmail.com

James Harris, Secretary
james@educateoakland.com

Tony Douangviseth, Member
Tonydouangviseth@gmail.com

Gary Yee, Member
Yeega125@gmail.com

Board Office Use: Legislative File Info.	
File ID Number	26-0355
Introduction Date	March 3, 2026
Enactment Number	
Enactment Date	

Memo

To Board of Education

From Measures N and H – College and Career Readiness Commission

Board Meeting Date March 11, 2025

Subject Services For: Oakland High School

Action Requested and Recommendation

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2025-2026 Education Improvement Plan/Budget modification for Oakland High School to reduce \$10,961.24 Travel and Conferences: To pay for Lodging for the Public Health Academy pathway students' Overnight Field Trip to Sacramento by \$5,480.62 to \$5,480.62, and establish a new strategic action \$5,480.62 Consultant contract with the Oakland Public Ed Fund (OPEF) to facilitate and pay out the Exploring College, Career, and Community Options (ECCCO) 2026 Summer Internship stipends, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Oakland High School would like to reduce \$10,961.24 Travel and Conferences: To pay for Lodging for the Public Health Academy pathway students' Overnight Field Trip to Sacramento by \$5,480.62 to \$5,480.62, and establish a new strategic action \$5,480.62 Consultant contract with the Oakland Public Ed Fund (OPEF) to facilitate and pay out the Exploring College, Career, and Community Options (ECCCO) 2026 Summer Internship stipends. The budget covers stipends for approximately 5 students (Admin Fees Included).

Competitively Bid

Was this contract competitively bid? No

If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure H

Attachments

26-0355 Oakland High School Consultant Contracts \$5,480.62

2025-26 Measure H Budget Modification Form for OUSD Schools

(Single Modification only)

Date:	January 21, 2026	Principal Name:	Pamela Moy
School Name:	Oakland High	Site #:	304
Pathway Name: (Required for multiple pathway schools)	Public Health Academy	Requested By:	Tiffany Jordan

Step 1:

a. Enter the Original Approved Strategic Action from the Measure H EIP, SCO, or C/O Plan:

Directions: Copy & paste the original strategic action below. The original strategic action is the justification you want to take money from to create a new or revised purpose. Whatever plan you enter in Step 1 must also be entered in Step 2.

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab, Line Item #	Original Amount Approved	Measure H Approved Strategic Action (Budget complete justification)	Total Amount being Transferred
Public Health Academy	160	\$10,961.24	<p>Travel and Conferences: To pay for Lodging (hotel rooms) for the Public Health Academy pathway students' Overnight Field Trip to Sacramento.</p> <p>This experience, a three-day/2-night trip, will be one of the culminating activities of the students' Senior Projects. They will have several opportunities to apply their learning and research from the last three years to authentic interactions with various people who affect change in public health at the local and state legislative levels.</p> <p>These opportunities include: meeting with elected representatives (e.g. Mia Bonta, California State Assemblymember for District 18) who are working on critical public health issues and advocating for their ideas and needs that have been thoroughly researched in the fall semester, attending a session of the California State Legislature, visiting the California Railroad Museum to focus on the roles of women and the Chinese in the development in the railway, relative to the curriculum in American Government and their senior public health career-technical education course, and a workshop with a qualified, engaging presenter (former high school teacher and current CSU instructor) who will talk to students about personal finance and how to start early to build a stable financial future.</p> <p>Budget Calculation: The funds will cover part of the lodging expenses for this trip (hotel). At approximately \$250 per night, this will cover 20 rooms for 2 nights (about 60 students and 6 teachers will attend).</p>	\$5,480.62

b. What will be the impact on your Measure H Plan, pathway development, and students for not completing the original strategic action in Step 1? *(Do not insert hyperlinks or use acronyms.)*

The original strategic action will still be happening, just with a different funding source; there is no impact on that action. This will impact the revised strategic action by allowing more students to participate in the 2026 Summer ECCCO program.

c. Enter the Account String for the Original Approved Strategic Action: *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	1110	1000	5200	304	3040	3912	9999	99999

d. Total amount requesting to transfer: \$5,480.62

- Check this box if this is a **NEW expenditure** that was not pre-approved in a Measure H Plan.
- Check this box if this is an **EXISTING expenditure** and you're only amending the original amount approved or the term. *(The purpose remains the same.)*
- Check this box if this modification creates a new position or changes the FTE percentage of an existing position. If so, please attach a Measure H Duty Statement form with the BMF request.

Step 2.

a. Enter the New or Revised Strategic Action: (Explicitly name the expenditure type and how it supports pathway development.)

The description entered will become the new or revised justification for review and approval. Only one justification is allowed in Step 2. You'll use this new or revised justification for all future applicable requests connected to this modification.

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab Line Item #	Original Amount Approved	<p>New or Revised Measure H Strategic Action <i>Enter one to two sentences using the questions below to create a Justification.</i> <i>(Do not insert hyperlinks or use acronyms.)</i></p> <p>-What is the specific expenditure or service type? <i>(Please briefly describe (no vague language) and quantify it when applicable.)</i></p> <p>-How does the specific expenditure impact students in the pathway and support your 2025-26 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions using the Object Codes linked in this document to create a proper & complete budget justification.</p> <p>-If the new or revised justification is incomplete, it will be "Conditionally Approved", and a Justification Form will be required at the time of purchasing.</p>	New or Amended Total Amount
Public Health Academy	N/A	N/A	<p>Consultant contract with the Oakland Public Ed Fund (OPEF) to facilitate and pay out the Exploring College, Career, and Community Options (ECCCO) 2026 Summer Internship stipends for Oakland High Pathway students through June 30, 2026.</p>	\$5,480.62

			<p>OPEF will serve as the Fiscal Sponsor to process and pay all internship stipends. Summer internship opportunities for all pathway students through the ECCCO program to guide and prepare our students for success in college, careers, and their communities. ECCCO offers hands-on activities and is specifically designed to help all students, regardless of background, build the necessary skills and networks for a successful transition beyond high school.</p> <p>This expenditure aligns with our pathway goal to increase the number of students in internships and expose them to more work-based learning opportunities to prepare them for college and their careers.</p> <p>Each pathway will have an equitable number of students, ranging from 15 to 20 per pathway.</p> <p>Budget Calculation: The budget covers stipends for approximately 5 students. (Admin Fees Included)</p> <p><i>OPEF can only invoice schools for student stipends with 100% participation and completion, and for the admin fees associated with those funds. OPEF can not invoice for the full contract amount prior to the program ending. Under no circumstances can OPEF hold unspent Measure H funds for the schools.</i></p>	
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Justification Status: **Fully Approved = Complete Justification, BMF suffice** ▾

b. Enter the Account String for the New Approved Strategic Action: *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	1110	1000	5825	304	3040	3912	9999	99999

Signatures of Approval: *(Please enter the team member's full name below the signature line.)*

Tiffany Jordan 1/27/26
 Name: Tiffany Jordan Date
 Pathway Coach or Director
 Signature

Pamela Moy 1/27/26
 Name: Pamela Moy Date
 Principal Signature **Required**

FOR MEASURE H STAFF USE ONLY

Date the BMF was accurately completed & received: 1/27/2026

Program Manager, Approval Signature: *Hanay Gomez* Date: 1/27/2026

Deputy Chief of Post-Secondary Readiness, Approval Signature: *Vanessa Sifuentes* Date: 01/27/2026
Vanessa Sifuentes (Jan 27, 2026 15:07:15 PST)