

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students*

---

**Measure N - College & Career  
Readiness - Commission**

**David Kakishiba**, Chairperson,  
kakishiba@gmail.com

**Marc Tafolla**, Vice Chair  
marctafolla@gmail.com

**Katy Nuñez-Adler**, Secretary  
katynunez.adler@gmail.com

**James. Harris**, Member  
james@educateoakland.com

**Gary Yee**, Member  
Yeega125@gmail.com

---

Board Office Use: Legislative File Info.	
File ID Number	25-1189
Introduction Date	5/20/2025
Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes  
High School Network Superintendent

**Board Meeting Date**

**Subject** Services For: Life Academy

---

**Action Requested and Recommendation**

Adoption by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Life Academy of Health & BioScience to reduce \$18,211.00 Professional Contracted Bus Services by \$5,000.00 to \$13,211.00, and establish a new strategic action to increase \$0 Consultant Contract with Bay Area Community Resources (BACR) to facilitate and pay out the Work-Based Learning (WBL) Student Internship Stipends by \$5,000.00 to \$5,000.00, as stated in the justification section of the Budget Modification Form's New or Revised Strategic Action Section.

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

Life Academy of Health & BioScience would like to reduce \$18,211.00 Professional Contracted Bus Services by \$5,000.00 to \$13,211.00, and establish a new strategic action to increase \$0 Consultant Contract with the Bay Area Community Resources (BACR) to facilitate and pay out the Work-Based Learning (WBL) Student Internship Stipends by \$5,000.00 to \$5,000.00. BACR will be the fiscal sponsor, processing and paying the Internship stipends for 5-13 Life Academy students participating in the Work-Based Learning Career Preparation and Training experiences within our Academy.

**Competitively Bid** : Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure N

**Attachments** 25-1189- Life 335 BMF Consultant Contracts \$5,000.00



OAKLAND UNIFIED  
SCHOOL DISTRICT  
Community Schools, Thriving Students

## 2024-25 Measures N and H Budget Modification Form OUSD Schools



College &  
Career for  
All Fund  
Established by Measure N

Date:	March 25, 2025	Principal:	Aryn Bowman & Alykhan Boolani
School Name:	Life Academy of Health & BioScience	Site #:	335
Pathway Name: (required for multiple use of programs)	Health & Bioscience	Requested By:	Aryn Bowman

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measures N and H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-24 Measure N Carryover Plan	19	\$18,211.00	<b>Professional Contracted Bus Services: Charter bus rentals for pathway students to attend College and Career Exploration visits or trips.</b> The trips are for students to explore pathways themes outside of our walls, engage in hands-on activities, interact with industry professionals, and see the relevance/application of their school work. They will also explore college programs in biotech, public health, and healthcare, including college and university programs in pre-medical fields. This allocation will impact 100% of pathway students.	\$5,000.00

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

No impact.

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	9	3800	1000	5826	335	3350	1690	9999	99999

#### d. Total amount being transferred: \$5,000.00

☐ Please check this box if this is a *NEW* expenditure and it's not in the approved Measures N/H EIP.

- ☒ Please check this box if this is an *EXISTING* expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

## Step 2.

### a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N and H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.</i>  -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to justify your new or revised strategic action adequately.	New or Amended Amount
2023-24 Measure N Carryover Plan	27	It was \$20,141.87. After approval of prior BMFs and orders, the new total amount is \$0.	<b>Consultant Contract with Bay Area Community Resources (BACR) to facilitate and pay out the Work-Based Learning (WBL) Student Internship Stipends through June 30, 2025.</b>  BACR will be the fiscal sponsor processing and paying the internship stipends. Internship stipends for 5-13 Life Academy students participating in the Work Based Learning Career Preparation and Training experiences within our Academy. Students will participate in internships from through June 30, 2025. Offering paid internship programming will increase engagement and allow students to develop and demonstrate pathway-relevant skills and knowledge. Students will receive between \$300-500 stipends for internships and work-based learning, representing 25-35 hours.  <i>BACR can only invoice schools for student stipends with 100% participation and completion and the admin fees for those funds. BACR can not invoice for the entire contract amount before the program ends. Under no circumstances can BACR hold unspent Measures N or H funds for the schools.</i> (Amount includes administrative fees at 10%)	\$5,000.00

### b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	9	3800	1000	5825	335	3350	1690	9999	99999

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

Clare Green

Name: Clare Green  
Teacher Leader/Pathway Director  
Signature

3/25/25

Date

Aryn Bowman

Name: Aryn Bowman  
Principal Signature Required

3/25/25

Date

**FOR MEASURES N and H STAFF USE ONLY**

Date BMF was accurately completed & received: 4/7/2025

Program Manager, Approval Signature: 

Date: 4/7/2025

H.S. Network Superintendent, Approval Signature:   
Vanessa Sifuentes (Apr 7, 2025 15:04 PDT)

Date: 04/07/2025