

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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**Measure N - H College & Career Readiness -  
Commission**

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Board Office Use: <b>Legislative File Info.</b>	
File ID Number	24-2959A
Introduction Date	12/10/2024
Enactment Number	
Enactment Date	

# Memo

**To** Board of Education

**From** Measure N and H – College and Career Readiness Commission

**Board Meeting Date** January 8,2025

**Subject** Services For: High School Linked Learning Office

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**Action Requested and Recommendation**

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for High School Linked Learning Office reducing \$171,900.00 Consultant Contract: Hire a Fulltime Pathway Coach by \$14,400.00 to \$157,500.00 and establishing a new strategic action for \$14,400.00 Consultant Contracts: Contract with Robert Curtis to revise the OUSD Linked Learning Standards for 2024-2025., as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**  
*(Why do we need these services? Why have you selected this vendor?)*

High School Linked Learning Office would like to reduce \$171,900.00 Consultant Contract: Hire a Fulltime Pathway Coach by \$14,400.00 to \$157,500.00, and create a new strategic action of \$14,400.00 Consultant Contracts: Contract with Robert Curtis to revise the OUSD Linked Learning Standards for 2024-2025. Deliverables include: reviewing current standards, addressing adaptations for non-diploma-bound students and comprehensive high schools, gathering feedback from stakeholders and refining the draft, finalizing the standards and presenting recommendations. These services ensure standards are inclusive, high-quality, and aligned with 2024-25 pathway goals

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure H

**Attachments**

24-2959A - HSLLO 912 - Admin 10% BMF Consultant Contracts- Robert Curtis \$14,400.00



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	11/14/2024	Principal:	Rebecca Lacocque
School Name:	High School Linked Learning	Site #:	912
Pathway Name: <small>(required for multiple use of programs)</small>	2024-25 Measure H Administrative 10% Budget	Requested By:	Rebecca Lacocque

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measures N and H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action <i>(proper &amp; full justification)</i>	Total Amount being Transferred
2024-2025 Measure H Administrative 10% Budget	4	Was \$172,500.00. New total amount after approval of prior BMFs \$171,900.00.	<b>Consultant Contract: to hire a full-time Pathway Coach to work across the ten Charter Schools that receive Measure N/H funding.</b> The Pathway Coach will support the alignment of the Charter High School pathways to the 2023-26 College and Career for All and Linked Learning Quality Standards. Additional duties include: increasing the instructional capacity of pathway teams to build quality collaboration that focuses on the instructional core and 3 domains of Linked Learning; and addressing systemic solutions on site and across the network of Measures N and H charters to support continued pathway development.	\$14,400.00

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? *(\*Do not insert links or use Acronyms)*

No Impact. The budgeted pathway coach contract has been reduced for 2024-25 due to delayed contracting and a revised scope of work.

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	5825	912	9120	1690	0101	99999

d. Total amount being transferred: \$ 14,400.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**


*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<p><b>New or Revised Measure N and H Strategic Action</b>  <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i></p> <p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.</p>	New or Amended Amount
2024-2025 Measure H Administrative 10% Budget	N/A	N/A	<p><b>Consultant Contracts: Contract with Robert Curtis to revise the OUSD Linked Learning Standards for 2024-2025.</b>            The \$14,400 investment includes the following scope of work:  <b>Initial Revision</b> (\$4,800): Reviewing current standards, addressing adaptations for non-diploma-bound students and comprehensive high schools, and proposing revisions.  <b>Stakeholder Input</b> (\$4,800): Gathering feedback from stakeholders and refining the draft.  <b>Finalization</b> (\$4,800): Finalizing the standards and presenting recommendations.</p> <p><b>Impact on Students and Pathway Goals:</b>            These services ensure standards are inclusive, high-quality, and aligned with 2024-25 pathway goals by:</p> <ul style="list-style-type: none"> <li>• Addressing barriers to equity and access.</li> <li>• Enhancing readiness for college and career.</li> <li>• Supporting Measure N and H-funded initiatives.</li> </ul> <p>This investment directly improves outcomes for students in OUSD pathways.</p>	\$14,400.00

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
01	9339	0	3800	1000	5825	912	9120	1690	0101	99999

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*


			11/19/2024
		<a href="#">REBECCA LACOCQUE (Nov 19, 2024 14:53 PST)</a>	
_____ Name: Teacher Leader/Pathway Director Signature	_____ Date	_____ Name: Rebecca Lacocque Principal Signature Required	_____ Date

**FOR MEASURES N and H STAFF USE ONLY**

Date BMF Received: 11/19/24

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature:  Date: 11/19/24

H.S. Network Superintendent, Approval Signature:  Date: 11/20/2024