



**LINKED LEARNING HIGH SCHOOL OFFICE**

To: Measure N Commission  
From: Matin Abdel-Qawi, High School Network Superintendent  
Subject: **Measure N Recommendations for 2020-2021 Carryover Funds, Part II**  
Date: November 19, 2021

**OVERVIEW & OBJECTIVE**

Seventeen OUSD district schools, nine charter schools and the District Administrative 10% have unspent Measure N funds from the 2020-2021 fiscal year. For the December 7, 2021 Measure N Commission meeting, 15 sites have submitted their 2020-2021 Measure N Carryover Justification Form that articulates the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. The Measure N Commission approved the Measure N Carryover Justification Forms of eight sites at their November 16, 2021 meeting, and the remaining schools will submit their 2020-2021 Measure N Carryover Justification Forms to the January 2022 Measure N Commission meeting.

Per Measure N Commission policy, Measure N commission approval is required for all carryover justification forms. Measure N staff have reviewed the submitted 2020-2021 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

**SUMMARY**

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2020-2021 Measure N Carryover Justification Form	Percentage of Carryover to Total Measure N Funds Received	2020-2021 Measure N Carryover Total Amount
21-2771	Ralph J. Bunche Academy	Approve	72.47%	\$153,119.37
21-2772	Dewey Academy	Approve	50.60%	\$132,012.66
21-2773	Street Academy	Approve	58.08%	\$108,494.45
21-2775	Community Day School	Approve	53.73%	\$20,873.71
21-2776	Rudsdale Continuation & Rudsdale Newcomer	Approve	36.42%	\$189,042.91
21-2777	Madison Park Academy	Approve	20.34%	\$106,090.19
21-2778	Coliseum College Preparatory Academy	Approve	48.06%	\$183,989.80
21-2779	Life Academy	Approve	67.88%	\$204,525.28
21-2780	MetWest Academy	Approve	16.03%	\$35,070.76
21-2781	Oakland International High School	Approve	38.89%	\$156,416.79



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21-2782	Oakland High School	Approve	17.74%	\$307,885.10
21-2784	Castlemont High School	Approve	14.54%	\$114,811.87
21-2786	McClymonds High School	Approve	5.18%	\$16,317.37
21-2789	Aspire Lionel Wilson College Preparatory Academy	Approve	22.62%	\$34,907.92
21-2792	Leadership Public Schools Oakland R&D	Approve	16.33%	\$67,328.96

2020-2021 Measure N Carryover Funds	<b>\$1,830,887.14</b>
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<b>School Name:</b> Life Academy of Health and Bioscience	<b>Site Number:</b> 335
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**MEASURE N 2020-2021 CARRYOVER JUSTIFICATION FORM**

<b>Why were you unable to expend all of your funds during the 2020-2021 school year?</b>	During Shelter in Place and Distance Learning we were unable to expend all of our Measure N funds, due to the inability to implement our original plans in an online format. This left us with substantial carryover.		
<b>Total Measure N Funds Received in Fiscal Year 2020-2021</b> <i>(approved allocation including accumulated carryover from previous years)</i>	\$301,312.09	<i>(unspent 2020-21 funds)</i>	\$204,525.28
<b>Projected Carryover Amount from Fiscal Year 2020-2021</b> <i>(unspent 2020-21 funds)</i>	\$204,525.28	<b>Total Budgeted Amount</b>	\$204,525.28
<b>Percentage of 2020-2021 Measure N Funds to Carryover</b>	67.88%	<b>Remaining Amount</b>	\$0.00

<b>NOTE:</b>	Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.
<b>Directions:</b>	Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development. **Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.
<b>Resources:</b>	<a href="#">Measure N 2021-2022 Permissible Expenses</a> <a href="#">Measure N Strategic Action Proper Justification</a> <a href="#">Measure N Guide 2021-2022 v4</a>

<b>Budget Justification:</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? -What need does this specific expenditure or service type address?	<b>COST</b>	<b>OBJECT CODE</b>	<b>OBJECT CODE DESCRIPTION</b>	<b>POSITION TITLE &amp; NUMBER</b>	<b>FTE %</b>	<b>WHOLE SCHOOL OR PATHWAY NAME</b>	<b>Which Linked Learning pillar does this support?</b>
<b>Consultant Contract with the Stanford Advanced Emergency Medical Summer Program.</b> Send 4 Academy students to Stanford's Advance Emergency Medical summer program in June 2022 at \$6,395 per student. Students in this program would have direct experience with emergency medicine at Stanford's facility. Through this opportunity students will spend 10 days with Stanford University Department of Emergency Medicine staff, gaining invaluable hands-on experience in a real-world medical environment. Student experiences include witnessing life-saving ER medical procedures, learning disaster and wilderness medicine, and observing dissected human cadavers.	\$22,603.00	5825	Consultant Contract			Whole School	Rigorous Academics, Career Technical Education
<b>Clerical Salaries Overtime: ET/OT for Case Manager to take on additional work streams related to Academy</b> in order to re-establish the Life Academy pathway internship programming, organize and facilitate field trips, pathway events, public speakers/panels, and support the conferences linked to our three Academy themes (health care, biotech, public health), organizing and facilitating family meetings each marking period for students who are off track to identify additional support services needed to ensure student success and follow up to connect students and family to needed services. These activities impact all students in grades 10-12 and increase and ensure student engagement as they are directly related to providing ample opportunities for students to have hands-on, outside of school experiences related to their areas of interest and passion.	\$13,615.03	2425	Clerical Salaries Overtime			Whole School	Student Supports, Rigorous Academics, Work Based Learning

<p><b>Teacher Salaries Stipends: Extended Contracts to pay Academy Teachers to attend the Measure N / Academy Planning Retreat</b> through which Academy teachers will review outcomes from this school year and complete the Measure N Education Improvement Plan for next year to strengthen our pathways in the coming year with specific attention to ensuring all students in our Academy are served by our programming (190 students) regardless of their post secondary aspirations. (Salary &amp; Benefit Costs include: 8 hours at \$38.50 + 25% benefit costs = \$385, x 5 teachers = \$1925)</p>	\$1,925.00	1120	Teacher Salaries Stipends			Whole School	Rigorous Academics
<p><b>Clerical Salaries Overtime for Classified staff who are members of our Multi Tiered Support Systems Team (MTSST).</b> These Team members are responsible for reviewing data 2x per month and working with students and families to ensure that all students are working toward pathway completion and high school graduation. Services include attending family meetings, student meetings and monitoring contracts, student teacher and family conferences for supporting students in getting back on track toward high school graduation, meetings with families to increase student attendance, etc. All services are Tier 2 and Tier 3 interventions in support of the ultimate outcome of high school graduation for students within the pathway. The number of students served will be from 60-80 students, variable based on student attendance and academic records. (Salary &amp; Benefit Costs included)</p>	\$8,000.00	2425	Clerical Salaries Overtime			Whole School	Student Supports
<p><b>Teacher Salaries Stipends: Extended Contracts for 3 credentialed teachers who are members of our Multi Tiered Support Systems Team (MTSST).</b> These Team members are responsible for reviewing data 2x per month and working with students and families to ensure that all students are working toward pathway completion and high school graduation. Services include attending family meetings, student meetings and monitoring contracts, student teacher and family conferences for supporting students in getting back on track toward high school graduation, meetings with families to increase student attendance, etc. All services are Tier 2 and Tier 3 interventions in support of the ultimate outcome of high school graduation for students within the pathway. The number of students served will be from 60-80 students, variable based on student attendance and academic records. (Salary &amp; Benefit Costs included)</p>	\$3,000.00	1120	Teacher Salaries Stipends			Whole School	Student Supports
<p><b>Classified Support Salaries to hire an Academic Mentor AT .80 FTE.</b> Students struggling in our pathway math courses need additional support and small group instruction to master standards. In order to meet this need we will hire an academic mentor who will focus on supporting 80 students in grades 9-11 with mastery of math concepts (a prerequisite for success in the healthcare field). The indicators for success will include increase of pass pass rates in these core Academy courses. (Salary &amp; Benefit Costs)</p>	\$28,300.00	2205	Classified Support Salaries	Academic Mentor	.8 FTE	Whole School	Rigorous Academics, Student Supports



<p><b>Teacher Salaries Stipends: Extended Contracts to hire 1 Teacher to teach an Algebra 1 Intervention Class</b>, at their Per Diem Rate (approximately \$80 per hour - plus benefit costs at 25% [\$20]) = \$100 per hour x 60 hours = \$6,000.00, per Teacher. In the summer of 2022, we will offer an additional Algebra 1 Intervention Class for students who didn't receive the opportunity to take a supplementary math support class during the 2021-22 school year (to ensure that the foundational content of Algebra 1 missed during distance learning is covered). It will run for four weeks between May 30th and June 24, 2022 for 3 hours a day. The health care fields all require a strong background in math. Without mastery of the Algebra 1 content students will not be successful in further math content or in the physical sciences which require a math foundations. The course will be an Intervention class, credit bearing toward high school graduation, and part of our Master Schedule. Through this summer school Algebra 1 course 25 students will be served so that they can have access to the most significant Algebra 1 content. (Salary &amp; Benefit Costs)</p>	\$6,000.00	1120	Teacher Salaries Stipends			Whole School	Rigorous Academics, Student Supports
<p><b>Transportation Costs:</b> Buses to bring our 9th grade class (72 students) on a college tour to CSU Sonoma to explore the campus and the bioscience and healthcare programs they have available. This opportunity will allow for students early in high school to envision themselves at a college and will also provide the opportunity for them to understand the steps between 9th grade and college admission. 2 buses will be required from this number of students.</p>	\$4,000.00	5826	Transportation Costs			Whole School	Rigorous Academics, Student Supports, Career Technical Education
<p><b>Transportation Costs:</b> Buses to bring our 10th grade class (75 students) on a college tour to UC Merced to explore the campus and the bioscience and healthcare programs they have available. This opportunity will allow for students early in high school to envision themselves at a college and will also provide the opportunity for them to understand the steps between 9th grade and college admission. 2 buses will be required from this number of students.</p>	\$4,000.00	5826	Transportation Costs				
<p><b>Consultant Contract: Hire an external facilitator (specific vendor to be decided) to support leadership team with refining our strategic plan to increase student pathway engagement.</b> This includes developing strategic actions to increase Academy student leadership (student engagement) and to ensure that Academy programming is rigorous and supportive of our student outcomes (pathway development). This cost includes ten 2 hour long sessions for leadership team and Academy leaders.</p>	\$8,000.00	5825	Consultant Contracts			Whole School	Rigorous Academics, Student Supports, Career Technical Education
<p><b>Facility Rental:</b> Funds to pay for an AirBNB rental (via OUSD reimbursement) for an Academy curriculum building retreat and vertical alignment retreat (for 7 teachers, 2 days) to ensure stronger alignment to our Academy themes (for example, 11-12 grade humanities teachers will develop units with public health themes and texts such as The Immortal Life of Henrietta Lacks in 11th and The Spirit Catches You and You Fall Down in 12th) and to rebuild our 10th grade Defense project with the new Academy teachers.</p>	\$5,000.00	5624	Facility Rental			Whole School	Rigorous Academics, Student Supports

<p><b>Teacher Salaries Stipends: Extended Contract for 7 Teachers to attend the weekend Academy curriculum building retreat and vertical alignment retreat.</b> Outcomes: The teachers will ensure stronger alignment to our Academy themes and principles (for example, 11-12 grade humanities teachers will develop units with public health themes and texts such as The Immortal Life of Henrietta Lacks in 11th and The Spirit Catches You and You Fall Down in 12th) and rebuild our 10th grade Defense project with the new Academy teachers. 7 teachers, 14 hours each + 25% benefits = 4,716.25</p>	\$4,716.25	1120	Teacher Salaries Stipends			Whole School	Rigorous Academics, Student Supports
<p><b>Meeting Refreshments:</b> During a visit to UC Davis, the students will have a meeting with professors of nursing at UC Davis's nursing program to further student understanding of the field of nursing, which is pathway aligned. This expenditure will improve student engagement by offering students an opportunity to interact with and learn from people in a healthcare field. 20 students will attend the meeting. (refreshments at \$10 per students, via OUSD employee reimbursement)</p>	\$200.00	4311	Meeting Refreshments			Whole School	Rigorous Academics, Student Supports, Career Technical Education
<p><b>Meeting Refreshments:</b> During a visit to KANBAR, the students will have a meeting with medical professionals at the KANBAR center for Simulation and Clinical Skills to further student understanding of healthcare fields, which is pathway aligned. This expenditure will improve student engagement by offering students an opportunity to interact with and learn from people in a healthcare field. 20 students will attend the meeting. (refreshments at \$10 per students, via OUSD employee reimbursement)</p>	\$200.00	4311	Meeting Refreshments			Whole School	Rigorous Academics, Student Supports, Career Technical Education
<p><b>Transportation Costs:</b> Bus Rentals for college/university visits to colleges/universities with specific pathway aligned programming (including UC Davis nursing program, Phlebotomy tech programs, Kanbar Center for Simulation and Clinical Skills) for 20 students in grades 9 - 11 during the last two weeks of the school year. This opportunity will increase student exposure to Healthcare careers as they will have the opportunity to engage with nursing students and professors on the campus of a major university allowing them to expand their schema around post secondary opportunities in healthcare.</p>	\$5,000.00	5826	Transportation Costs			Whole School	Rigorous Academics, Student Supports, Career Technical Education
<p><b>Consultant Contract: Hire an external consultant to plan and co-lead a Life Academy group of students on a public health pathway "post session"</b> from May 9-23, 2022, through which 20 pathways students will be exposed to a variety of public health experiences linked to their pathway projects, including a week long out of state public health field trip connected to the post session and projects.</p>	\$8,000.00	5825	Consultant Contracts			Whole School	Rigorous Academics, Work Based Learning
<p><b>Travel Expenses:</b> Travel expenses for a group of 20 Life Academy students to attend a week long out of state public health field trip including engage in a 2 week public health pathway "post session" from May 9-23 through which they will be exposed to a variety of public health experiences. Cost of travel \$600 per student x 20 students and 2 adults, \$13,000. Cost of housing for 20 students/2 adults for 5 nights (\$200/night 5 nights/2 people per room, \$11,000).</p>	\$24,200.00	5200	Travel Expenses			Whole School	Rigorous Academics, Work Based Learning
<p><b>Dues &amp; Memberships:</b> CPR and First Aid training toward and certification for 20 pathway students at \$175 each through the Red Cross. This is aligned to pathway development by offering students the opportunity to gain a certification in health care, and thereby also increases student engagement.</p>	\$3,500.00	5300	Dues & Memberships			Whole School	Work Based Learning, Career Technical Education



<p><b>Teacher Salaries Stipends: Extended Contracts for Teachers for pathway senior seminar teachers to meet throughout the year to collaborate, coordinate, and design the senior capstone experience.</b> The objectives of this meeting include a revised senior capstone portfolio process, aligned with desired pathway outcomes, which will benefit all seniors at Life Academy. 5 teachers at 25 hours each + benefits @ 25% = \$8,000.</p>	\$8,000.00	1120	Teacher Salaries Stipends			Whole School	Rigorous Academics, Work Based Learning, Student Supports
<p><b>Consultant Contract with Bay Area Community Resources to facilitate and pay-out the Work-Based Learning (WBL) Student Stipends</b> for 15-10 Academy students who participate in the Work Based Learning Career Preparation and Training experiences within our Academy. Students will participate in internships throughout the year and through June 30, 2022. The offering of paid internship programming will increase engagement and allow students to develop and demonstrate pathway relevant skills and knowledge.</p>	\$10,000.00	5825	Consultant Contract			Whole School	Rigorous Academics, Work Based Learning
<p><b>Conference Expenses:</b> Conference expenses for 3 Life Academy science teachers will attend the <b>National Science Teaching Association National Conference</b> in Houston, Texas in March/April 2022 in order to: strengthen their understanding of science pedagogy so that they may engage students more effectively and develop stronger pathway programming. This will serve 190 students total in grades 9-12. \$335/person for registration = \$1,005 for conference registration. 3 nights hotel lodging @\$279/night for 3 people = \$2,511. Roundtrip flights from OAK to Houston, TX for 3 teachers = approx \$1,050. = total \$4,566 with slight buffer in the case that costs increase prior to purchase.</p>	\$5,000.00	5220	Conference Expenses				
<p><b>Strategic Carryover for Fiscal Year 2022-2023:</b> Funds will be strategically carried over and used in fiscal year 2022-23, via the carryover approval process to support expenditures identified as needs at that time.</p>	\$31,266.00	4391	Carryover - Prior Year				