

Board Office Use: Legislative File Info.	
File ID Number	13-0609
Committee	Facilities
Introduction Date	5-8-2013
Enactment Number	13-0786
Enactment Date	5/8/13



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ph.D., Superintendent
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date May 8, 2013

Subject Division of Facilities Planning and Management P.O's. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Legistar #	Name	Amount	Funding Source	P.O.	Project	Date	City
13-0796	Apple Inc.	\$1,974.009	Measure A	P.O.	Facilities	12-4-12 thru 12-4-13	Cupertino
13-0797	Chussy International	\$620.20	Measure A	P.O.	Facilities	10-10-12 thru 11-10-12	Oakland
13-0798	Chussy International	\$350.00	Measure A	P.O.	Facilities	12-7-12 thru 12-7-12	Oakland
13-0799	Comtel Systems	\$7,784.00	County School Facilities Fund	P.O.	La Escuelita Educational Center	11-7-12 thru 3-31-13	Sunnyvale
13-0804	Dell	\$3,887.02	Measure A	P.O.	Facilities	11-29-12 thru 12-28-12	Round Rock, TX
13-0805	DFS	\$17,025.00	Developer Fee	P.O.	Facilities	12-1-12 thru 1-31-13	Foster City
13-0806	Goodman Manufacturing Corp.	\$190,100.00	Special Funding	P.O.	Stonehurst 3 Multizone HVAC Units	11-4-12 thru 1-5-13	Roseville, CA
13-0807	Graninger	\$156.71	Measure A	P.O.	Facilities	10-16-12 thru 11-15-12	San Leandro
13-0808	Humanized Productions	\$15,000.00	Measure B	P.O.	Facilities	10-1-2012 thru 6-30-13	Oakland
13-0809	Integrity Painting Company	\$12,718.00	Special Funding	P.O.	Facilities	7-13-12 thru 6-30-13	Oakland
13-0810	Marketing VUE	\$1,320.84	Special Funding	P.O.	Facilities	10-31-12 thru 11-30-12	Wayland, MA
13-0811	PG&E	\$1,500.00	Measure B	P.O.	Arroyo Viejo	10-22-12 thru 12-31-13	Sacramento
13-0812	Ricoh USA, Inc.	\$4,000.00	Measure A	P.O.	Facilities	6-30-12 thru 6-30-13	Malvern, PA
13-0813	R&S Overhead Garage Door, Inc.	\$14,124.00	County School Facilities Fund	P.O.	Oakland Tech Seismic Retrofit	10-16-12 thru 12-31-13	San Leandro



OAKLAND UNIFIED SCHOOL DISTRICT

13-0814	<i>RMT Landscape Contractors, Inc.</i>	\$25,080.00	<i>Measure A</i>	<i>P.O.</i>	<i>Claremont Landscaping</i>	<i>10-16-12 thru 12-31-13</i>	<i>Oakland</i>
13-0815	<i>Syska Hennessy Group</i>	\$6,880.00	<i>Measure B</i>	<i>P.O.</i>	<i>Highland New Classroom</i>	<i>10-22-12 thru 12-31-13</i>	<i>San Francisco</i>
13-0816	<i>Syska Hennessy Group</i>	\$3,755.00	<i>Developer Fee</i>	<i>P.O.</i>	<i>La Escuelita Educational Center</i>	<i>11-15-12 thru 1-15-13</i>	<i>San Francisco</i>

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning & Management

12/5/2012

To: Maxine

AGREEMENT REQUEST FORM

1010049

DATE SUBMITTED 11/28/2012

SUBMITTED BY: Tadashi Nakadegawa

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

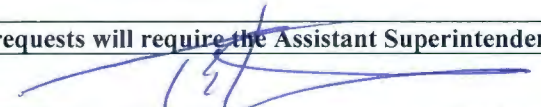

1.) A&E (Architects and Engineers) Contract	<input type="checkbox"/>	5.) "Small"(under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record) Contract	<input type="checkbox"/>	6.) Resolution Awarding Bid & Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services-Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services (Amendment #--)	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Vendor Number: _____
Fiscal Year: 2012-2013
P.O. Under \$50K: _____
Date Processed: 12-5-2012
To: MB 12/5 To DR: _____

SECTION II LOCAL BUSINESS PARTICIPATION PERCENTAGE

Local Business	Small Local Business	Small Local Resident Business	Total Percentage

All requests will require the Assistant Superintendent's and the Director of Facilities Authorization and Signature

	Date		Date
Timothy E. White Assistant Superintendent		Tadashi Nakadegawa Director of Facilities	

SECTION III. AGREEMENT INFORMATION:

Project Name:	HR Carpet (improvement)	Project No:	N/A
Vendor Name:	DFS	Vendor Contact:	Ron Fountain
Vendor Phone Number:	650 829-3300	Vendor Mailing Address:	1166 Triton Drive, Suite 500 Foster City, CA 94404
Agreement Start & Stop Dates:	Start: 12/1/2012 Stop: 1/31/2013	Amounts:	Current Contract Amount: \$17,025.00 Not to Exceed Amount: Revised Contract Amount:
Has Work Started?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes give an explanation:	Has Work Been Completed?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Certificate of Insurance Attached <input type="checkbox"/> Yes <input type="checkbox"/> No		Date provided:	

9189000817-
6200


For Construction Contracts \$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents)
 - 2) Date(s) of Bid Advertisement _____
 - 3) Date of Bid Opening _____
 - 4) Name of Architect _____
 - 5) Liquidated damages per day _____
 - 6) Performance Bonds Attached _____
 - 7) Payment Bonds Attached _____
 - 8) Number of Phases 4/1/13
- (Sections 6 & 7 to be completed by Contract Administration department)

Scope of Work: (Needed to prepare Executive Summary)
Human Resources- carpet tile/demo old carpet/rubber base

Discussion Information (Needed to prepare Executive Summary)

Funding Source: FUND 815
File ID No. 13-0805
Introduction Date 5-8-13
Enactment No. 13-0788
Enactment Date 5/8/13


David Kishida
President, Board of Education
5/9/13
RECEIVED
12-5-2012
Edgar Rakestraw, Jr. Secretary
Board of Education



Diversified Flooring Services, Inc.

1166 Triton Drive, Suite 500 Phone : (650) 829-3300
Foster City, CA 94404 Fax : (650) 952-8530

Attn: STEVE LITTLEJOHN
From: Ron Fountain
Estimator
Admin: Diana Imbureja
Revision # _____

Proposal

Date: 11/14/2012
Plan Date: _____
Bid Due Date 11/14/2012
Addendum : _____

<u>To</u>	<u>Project</u>
OAKLAND UNIFIED SCHOOL DISTRICT 955 HIGH STREET OAKLAND, CA 94601 Phone: (510) 879-8404- Fax: (0) - -	HUMAN RESOURCES- ADD BUILDING 1025 2ND AVE 2ND FLOOR OAKLAND, CA

PROPOSAL DESCRIPTION

	<i>Manufacturer Style</i>	<i>Color Name Color Number</i>
1	CARPET TILE - SHAW COMMERCIAL CARPETS PETO 24"X24" TILE 26 OZ.	TO BE SELECTED
2	DEMO OLD CARPET - DIVERSIFIED FLOORING SERVICES DEMO OLD CARPET	INCLUDED INCLUDED
3	RUBBER BASE - BURKE MERCER ® WALL BASE RUBBER - 4" COVE BASE-1/8"	BLACK 701

<i>CA Crpt Stewardship Assessment</i>	<u>\$17.06</u>
TOTAL (APPLICABLE TAX INCLUDED)	\$17,025.00
<i>CA Crpt Stewardship Assessment</i>	<u>\$17.06</u>
PROPOSAL TOTAL	<u>\$17,025.00</u>

ALL FURNITURE MOVED BY OPS
ALL WORK REGULAR HOURS