

File ID Number	15-2334
Introduction Date	1/12/16
Enactment Number	15-0041
Enactment Date	1/13/16
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OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

To: Board of Education
From: Antwan Wilson, Superintendent

Subject: Grant Fiduciary Agreements - Chabot Elementary School

ACTION REQUESTED:

Approval by the Board of Education of Fiduciary Agreements between the District and The Chabot Elementary School Parent Teacher Association (PTA), accepting supplemental donations from the latter to fund credentials teachers in art, in the amount of \$57,844.00; in music in the amount of \$40,942.00, in science in the amount of \$31,260.00, and for Professional staff, as delineated, in the amount of \$88,106.00 at Anthony Chabot Elementary School, for School Year 2015-2016, pursuant to terms and conditions thereof, in the cumulative sum of \$218,152.00.

BACKGROUND:

The grant is for the sole purpose of retaining certain Chabot Elementary School Professional staff for the school year 2015-2016. The grant face sheet and Chabot PT A Fiduciary Agreements are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
15-2334	Yes	Fiduciary Agreement	Oakland Unified School District	Additional staff: Contractors .4 Science .6 Music .9 Art	August 2015 - June 2016	Chabot PTA	\$218,152.00

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant proposal for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: 218,152.00

RECOMMENDATION:

Approval by the Board of Education of Fiduciary Agreements between the District and The Chabot Elementary School Parent Teacher Association (PTA), accepting supplemental donations from the latter to fund credentials teachers in art, in the amount of \$57,844.00; in music in the amount of \$40,942.00, in science in the amount of \$31,260.00, and for Professional staff, as delineated, in the amount of \$88,106.00 at Anthony Chabot Elementary School, for School Year 2015-2016, pursuant to terms and conditions thereof, in the cumulative sum of \$218,152.00.

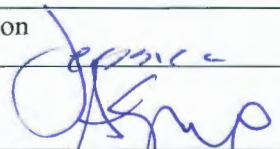
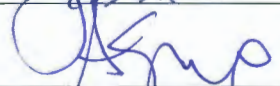
ATTACHMENTS: Grant face sheet, Chabot PTA Fiduciary Agreements

OUSD Grants Management Face Sheet

Title of Grant: Chabot PTA	Funding Cycle Dates: August 2015 – June 2016
Grant's Fiscal Agent: (contact's name, address, phone number, email address) Amy Lemley, (510) 326-7744	Grant Amount for Full Funding Cycle: 218,152.60
Funding Agency: Chabot PTA	Grant Focus: Enrichment and support staff
List all School(s) or Department(s) to be Served: Chabot Elementary School	

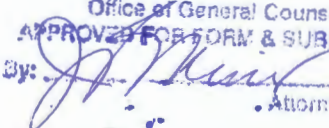
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Funding for credentialed teachers – art, music, science
How will this grant be evaluated for impact upon student achievement?	Data analysis of test scores.
Does the grant require any resources from the school(s) or district? If so, describe.	School pays .6 Science and .2 Music
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?	Contractor, OUSD Staff
Will the proposed program take students out of the classroom for any portion of the school day?	Adding Science, Art and Music
Who is the contact managing and assuring grant compliance?	Jessica Cannon, Principal Amy Lemley, PTA President

Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal	Jessica Cannon		11-18-15
Department Head (e.g. for school day programs or for extended day and student support activities)	Allen Smith		11/30/15

Grant Office Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Antwan Wilson		

OAKLAND UNIFIED SCHOOL DISTRICT
Office of General Counsel
APPROVED FOR FORM & SUBSTANCE
By:  Attorney at Law



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Chabot PTA FIDUCIARY AGREEMENT

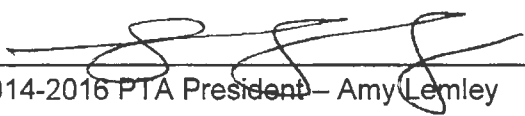
The Chabot PTA hereby gives to the Anthony Chabot Elementary School of the Oakland Unified School District (OUSD), a monetary grant in the amount of fifty-seven thousand eight hundred forty four dollars, (\$57,844). The funds have been included in cashier's check number 0742703040, dated July 13, 2015, drawn from Bank of America. The purpose and use of these funds was approved by a vote of the PTA Board on May 5, 2015, and by a vote of the PTA General Association on May 21, 2015.

This gift money is for the sole purpose of retaining a credentialed **Art Teacher** at Anthony Chabot Elementary School for the school year 2015-2016. The Art teacher shall be responsible for planning and implementing the Art Program for all Chabot students, grades K-5. Students shall attend one Art class per week for the full school year, and the art class time is a prep period for the student's primary teacher. The Art teaching position will be 0.9 of full-time. The Chabot PTA gift is to cover 100% of said teacher's expected salary and benefits, as provided by Principal Jessica Cannon on April 21, 2015.

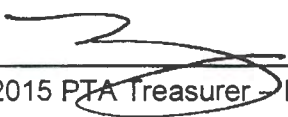
It is hereby agreed that the gift monies will be spent for the above-stated purpose on or before June 1, 2016. Any portion of such funds that is unused or unexpended as of such date shall be reported in full to the Chabot PTA within seven (7) business days of the expiration date. Any such unused funds will remain in a separate account to be used by Anthony Chabot Elementary School as directed by the Chabot PTA.

The Anthony Chabot Elementary School Principal will provide the Chabot PTA Auditor, Treasurer and President with a detailed accounting of how these funds are spent as of December 31, 2015, June 1, 2016 and as requested, in order for the Chabot Elementary PTA to complete required semi-annual and year-end audits.

The conditions set forth in this Fiduciary Agreement are restrictions placed by the PTA upon the donation and use of the above-described money.


2014-2016 PTA President - Amy Lemley


7/20/15
Date


2013-2015 PTA Treasurer - Natalie Mehta

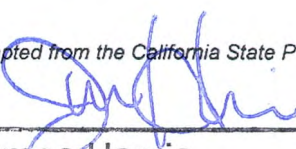
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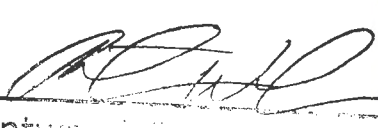

Anthony Chabot School Principal - Jessica Cannon

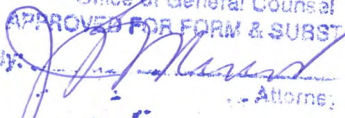
7-20-15
Date


School District Administrator

7/20/15
Date

(Adapted from the California State PTA Toolkit)

James Harris
President, Board of Education


Anthony Chabot
Secretary, Board of Education

OAKLAND UNIFIED SCHOOL DISTRICT
Office of General Counsel
APPROVED FOR FORM & SUBST

Attorney



Chabot PTA FIDUCIARY AGREEMENT

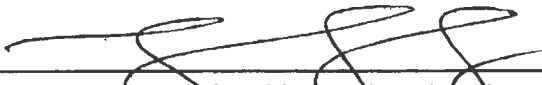
The Chabot PTA hereby gives to the Anthony Chabot Elementary School of the Oakland Unified School District (OUSD), a monetary grant in the amount of forty thousand nine hundred forty two dollars, (**\$40,942**). The funds have been included in cashier's check number 0742703040, dated July 13, 2015, drawn from Bank of America. The purpose and use of these funds was approved by a vote of the PTA Board on May 5, 2015, and by a vote of the PTA General Association on May 21, 2015.

This gift money is for the sole purpose of retaining a credentialed **Music Teacher** at Anthony Chabot Elementary School for the school year 2015-2016. The Art teacher shall be responsible for planning and implementing the Music Program for all Chabot students, grades K-5. Students shall attend one Music class per week for the full school year, and the music class time is a prep period for the student's primary teacher. The Music teaching position will be 0.8 of full-time and is to be jointly funded by the Chabot PTA and OUSD. The Chabot PTA gift is to cover 0.6 of full-time, including said teacher's expected salary and benefits, with the other 0.2 of full-time funded by OUSD. Said teacher's expected salary and benefits compensation costs were provided by Principal Jessica Cannon on April 21, 2015.

It is hereby agreed that the gift monies will be spent for the above-stated purpose on or before June 1, 2016. Any portion of such funds that is unused or unexpended as of such date shall be reported in full to the Chabot PTA within seven (7) business days of the expiration date. Any such unused funds will remain in a separate account to be used by Anthony Chabot Elementary School as directed by the Chabot PTA.

The Anthony Chabot Elementary School Principal will provide the Chabot PTA Auditor, Treasurer and President with a detailed accounting of how these funds are spent as of December 31, 2015, June 1, 2016 and as requested, in order for the Chabot Elementary PTA to complete required semi-annual and year-end audits.


The conditions set forth in this Fiduciary Agreement are restrictions placed by the PTA upon the donation and use of the above-described money.



2014-2016 PTA President – Amy Lemley

7/20/15


Date



2013-2015 PTA Treasurer – Natalie Mehta

7/20/15


Date



Anthony Chabot School Principal – Jessica Cannon

7-20-15

Date

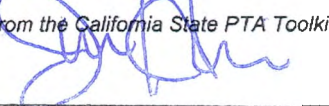


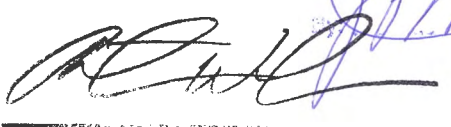
School District Administrator

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OAKLAND UNIFIED SCHOOL DISTRICT
Office of General Counsel
APPROVED FOR FORM & SUBSTANCE

(Adapted from the California State PTA Toolkit)




Attorney at Law

James Harris
President, Board of Education

Antwan
Secretary, Board of Education



Chabot PTA FIDUCIARY AGREEMENT


The Chabot PTA hereby gives to the Anthony Chabot Elementary School of the Oakland Unified School District (OUSD), a monetary grant in the amount of thirty one thousand two hundred sixty dollars, (\$31,260). The funds have been included in cashier's check number 0742703040, dated July 13, 2015, drawn from Bank of America. The purpose and use of these funds was approved by a vote of the PTA Board on May 5, 2015, and by a vote of the PTA General Association on May 21, 2015.

This gift money is for the sole purpose of retaining a credentialed Science Teacher at Anthony Chabot Elementary School for the school year 2015-2016. The Science teacher shall be responsible for planning and implementing the Science Program for all Chabot students, grades K-5. Students shall attend one Science class per week for the full school year, and the science class time is a prep period for the student's primary teacher. The Science teaching position will be 1.0 of full-time and is to be jointly funded in the amount of \$78,150 by the Chabot PTA and the Chabot School Site budget. The Chabot PTA gift is to cover 0.4 of full-time, including said teacher's expected salary and benefits, with the other 0.6 of full-time funded by the Chabot School Site budget. Said teacher's expected salary and benefits compensation costs were provided by Principal Jessica Cannon on April 21, 2015.


It is hereby agreed that the gift monies will be spent for the above-stated purpose on or before June 1, 2016. Any portion of such funds that is unused or unexpended as of such date shall be reported in full to the Chabot PTA within seven (7) business days of the expiration date. Any such unused funds will remain in a separate account to be used by Anthony Chabot Elementary School as directed by the Chabot PTA.

The Anthony Chabot Elementary School Principal will provide the Chabot PTA Auditor, Treasurer and President with a detailed accounting of how these funds are spent as of December 31, 2015, June 1, 2016 and as requested, in order for the Chabot Elementary PTA to complete required semi-annual and year-end audits.

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Date


2013-2015 PTA Treasurer - Natalie Mehta

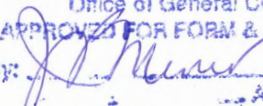
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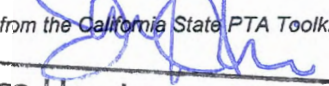

Anthony Chabot School Principal - Jessica Cannon

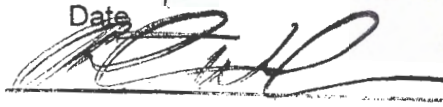
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School District Administrator

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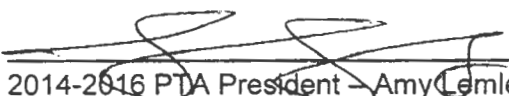
The Chabot PTA hereby gives to the Anthony Chabot Elementary School of the Oakland Unified School District (OUSD), a monetary grant in the amount of eighty-eight thousand one hundred six dollars and sixty cents, (\$88,106.60). The funds have been included in cashier's check number 0742703040, dated July 13, 2015, drawn from Bank of America. The purpose and use of these funds was approved by a vote of the PTA Board on May 5, 2015, and by a vote of the PTA General Association on May 21, 2015.

This gift money is for the sole purpose of retaining certain **Chabot Elementary School Professional Staff** for the school year 2015-2016. The Professional Staff includes Yard Supervision (\$58,297), iReady Staff (3,909.60), Counseling/Psychologists (\$17,400), Equity Professional Development (\$4,500), and a Site Technology Consultant (\$4,000). The Chabot PTA gift complements the 0.5 of full-time Yard Supervision position funded by OUSD, and the \$10,500 of Counseling/Psychologists funded by the Chabot School Site budget.

It is hereby agreed that the gift monies will be spent for the above-stated purpose on or before June 1, 2016. Any portion of such funds that is unused or unexpended as of such date shall be reported in full to the Chabot PTA within seven (7) business days of the expiration date. Any such unused funds will remain in a separate account to be used by Anthony Chabot Elementary School as directed by the Chabot PTA.

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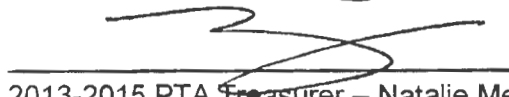
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2014-2016 PTA President – Amy Lemley

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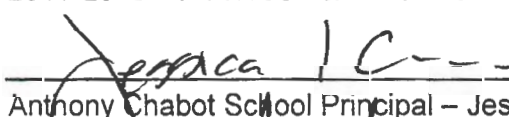
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2013-2015 PTA Treasurer – Natalie Mehta

7/20/15

Date



Anthony Chabot School Principal – Jessica Cannon

7-20-15

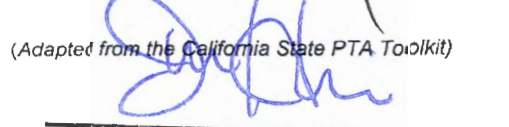
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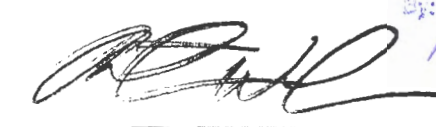


School District Administrator

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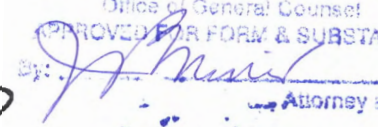
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