

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students***Measure N - College & Career  
Readiness - Commission**

**David Kakishiba**, Chairperson,  
kakishiba@gmail.com

**Marc Tafolla**, Vice Chair  
marctafolla@gmail.com

**Katy Nuñez-Adler**, Secretary  
katynunez.adler@gmail.com

**James. Harris**, Member  
james@educateoakland.com

**Gary Yee**, Member  
Yeega125@gmail.com

**Board Office Use: Legislative File Info.**

File ID Number	25-1496
Introduction Date	6/3/2025
Enactment Number	
Enactment Date	

# Memo

**To** Board of Education

**From** Measure N and H – College and Career Readiness Commission

**Board Meeting Date:** June 11,2025

**Subject** Services For: Leadership Public School

**Action Requested and Recommendation**

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Leadership Public School to the following two line items: (1) reduce \$5,000.00 PBL Works Summer Institute Registration and Travel Fees by \$5,000.00 to \$0.00 (2) reduce \$15,000.00 PD and Coaching for School-wide Interdisciplinary Projects by \$15,000.00 to \$0.00, and establish a new strategic action \$20,000.00 Professional Development Consulting:PBL Works Summer Institute Registration and Travel Fees for 3 teachers, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form."

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

Leadership Public School would like to modify the following two line items: (1) reduce \$5,000.00 PBL Works Summer Institute Registration and Travel Fees by \$5,000.00 to \$0.00 (2) reduce \$15,000.00 PD and Coaching for School-wide Interdisciplinary Projects by \$15,000.00 to \$0.00, and establish a new strategic action \$20,000.00 Professional Development Consulting:PBL Works Summer Institute Registration and Travel Fees for 3 teachers. The PBL Works Summer Institute directly impacts students in the pathway by providing educators with immersive training in project-based learning (PBL).

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure N

**Attachments** 2nd - 25-1496-LPS 9126 BMF Professional Development Consulting \$20,000.00



OAKLAND UNIFIED  
SCHOOL DISTRICT  
Community Schools, Thriving Students

## 2024-25 Measures N and H Budget Modification Form Charter Schools



College &  
Career for  
All Fund  
Established by Measure N

Date:	4/25/25	Principal:	Pengpeng Jiang
School Name:	LPS Oakland R&D	Program #:	9126
Pathway Name: (required for multiple use of programs)	Design and Multimedia Arts	Requested By:	Maafi Cook

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measures N and H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

*\*You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measures N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-24 Measure N Strategic Carryover	16	\$5,000.00	<b>PBL Works Summer Institute Registration and Travel Fees for 3 teachers -</b> The PBL Works Summer Institute directly impacts students in the pathway by providing educators with immersive training in project-based learning (PBL). Equipped with enhanced instructional skills and strategies, teachers can implement more engaging and effective PBL experiences in the classroom. As a result, students benefit from hands-on, inquiry-driven learning that fosters critical thinking, collaboration, and problem-solving skills. This approach not only deepens their understanding of academic content but also prepares them with the practical skills and knowledge necessary for success in the pathway.	\$5,000.00
2023-24 Measure N Strategic Carryover	17	\$15,000.00	<b>PD and Coaching for School-wide Interdisciplinary Projects -</b> PD and coaching for school-wide interdisciplinary projects directly benefit students in the pathway by enhancing teachers' abilities to collaborate across subjects and integrate real-world contexts into learning experiences. This approach fosters deeper understanding, critical thinking, and practical application of knowledge, better preparing students for success in their chosen pathway.	\$15,000.00
The total amount being transferred from the 2 different actions above is \$20,000.00.				

**b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action?** (*\*Do not insert links or use Acronyms. \*If taking from multiple actions - respond to each action or the overall impact.*)

No impact.

We are reallocating funds to expand professional learning opportunities by supporting teacher and administrator attendance at PBL World. This experience will deepen our collective capacity to implement high-quality project-based learning aligned with our instructional vision. Additionally, we have reduced software expenditures for dual enrollment courses, as many required applications are now cloud-based and no longer require individual licenses or local installations.

**c. Enter the Object Codes and Expenditure Types for the Original Approved Strategic Actions:**

5804 - Professional Development Consulting

5804 - Professional Development Consulting

**d. Total amount being transferred: \$20,000.00**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N and H Budget.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measures N/H Duty Statement form to the Budget Modification form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	<b>New or Revised Measures N and H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.</i>  -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to justify your new or revised strategic action adequately.	New or Amended Amount
2023-24 Measure N Strategic Carryover	N/A	N/A	<b>Professional Development Consulting: PBL Works Summer Institute Registration and Travel Fees for 3 teachers.</b> The PBL Works Summer Institute directly impacts students in the pathway by providing educators with immersive training in project-based learning (PBL). Equipped with enhanced instructional skills and strategies, teachers can implement more engaging and effective PBL experiences in the classroom.	\$20,000.00

			<p>As a result, students benefit from hands-on, inquiry-driven learning that fosters critical thinking, collaboration, and problem-solving skills.</p> <p>This approach not only deepens their understanding of academic content but also prepares them with the practical skills and knowledge necessary for success in the pathway.</p> <p>Budget Calculation:</p> <ul style="list-style-type: none"> <li>- Registration \$1,700 x 5 Participants = <b>Total \$8,500.00</b></li> <li>- Travel: Chartered Bus to Napa round trip from Oakland = <b>\$1,244.00</b></li> <li>- Hotel costs June 21 through 26: <b>Total \$9,744.00.</b></li> </ul> <p><i>"Conditionally Approved: (Pending review of the Measures N and H Justification Form, Travel Request Approval Form, and any other form required to approve the conference expenses.)"</i></p>	
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**b. Enter the Object Code and Expenditure Type for the New or Revised Approved Strategic Action:**

5804 - Professional Development Consulting

**Signature of Approvals:** *(Please enter the team member’s name below the signature line)*

Maafi Cook

Name: Maafi Cook  
Teacher Leader/Pathway Director  
Signature

3/21/25

Date

Pengpeng Jiang

Name: Pengpeng Jiang  
Principal Signature Required

4/25/25

Date

FOR MEASURES N and H STAFF USE ONLY

Date the BMF was accurately completed & received: 4/28/2025

Program Manager, Approval Signature:

Date: 4/28/2025

H.S. Network Superintendent, Approval Signature:

Date: 04/28/2025