

MEASURE N COMMISSION

1000 Broadway, Suite 680
Oakland, CA 94607-4099



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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Introduction Date	3/1/2022
Enactment Number	22-0516
Enactment Date	3/23/2022 er

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Memo

To Board of Education

From Measure N Commission
Jason Gumataotao, Chairperson
Louise Waters, Vice Chair
Marc Tafolla, Member
Katy Nunez-Adler, Member
James Harris, Member

Board Meeting Date March 1, 2022

Subject Budget Modification Form
Services for: Oakland High School

Action Requested and Recommendation Adoption by Board of Education, upon recommendation of the Measure N Commission, of a 2021-2022 budget modification request from Oakland High School transferring \$3,000.00, from Admission Fees (no impact – no longer need the full amount) to Facility Rental, for a new total amount of \$7,000.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Oakland High School would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic action, Admission Fees, by \$3,000.00, and use that money to increase an existing strategic action, Facility Rental.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form



Measure N Budget Modification Form OUSD Schools

Date:	02/14/22	Principal:	Pamela Moy
School Name:	Oakland High	Site #:	304
Pathway(s): (required for multiple use of programs)	RISE	Requested By:	Tiffany Holliday

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Carryover Plan	28	\$10,000.00	Admission Fees: RISE Admission fees for student field trips that connect to pathway projects and curriculum. Various admissions fees for field trips related to the RISE pathway projects that will take the curriculum beyond the walls of the classroom. These trips include work based learning experiences, but also experiences related to integrated projects and career-technical education themed curriculum. This expenditure is aligned to the goal of increasing project-based learning components into pathway curricula and extending classroom work beyond the physical classroom. Engagement will increase through students being able to apply their classroom learnings and understandings to other contexts and transferring skills to different environments. This expenditure addresses the need for newcomer students to have access to trips and experiences that they otherwise would not be able to participate in on their own. This supports all 114 RISE students.	\$3,000.00

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. The original strategic action is still happening, we are just adjusting the amount. Due to Omicron hitting early in the spring semester, many places we'd like to take students to are still not allowing visitors so we would like to reallocate the funds.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5829	304	3040	3922	0101	99999

d. Total amount being transferred: \$ 3,000.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please attach a Measure N Duty Statement form if the Budget Modification is to create a new position or to change an FTE.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only justification allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? - What need does this specific expenditure or service type address?	New or Amended Amount
Carryover Plan	30	\$4,000.00	Facility Rental for the RISE Teacher team retreat Facility rental for retreat for the teacher team to work on curriculum development, develop shared practices, and plan interventions and support for students of concern in the RISE pathway. This expenditure supports pathway development by allowing the teacher team to spend a significant amount of time together to collaborate and plan, something this team has never been able to do. With two new co-directors and several new teachers on the team, it is important to have time to work together in a deep and sustained way with minimal distractions. This retreat will improve student engagement because as a result of this, teachers will have more shared practices and a greater understanding of our students, therefore creating greater alignment of and connections across classes for students. All RISE students will benefit, around 115 students. The retreat addresses the need for the teacher team to have a long period of uninterrupted time to plan and work on implementing Measure N goals and strategic actions (as opposed to biweekly 1 hour meetings). We're reallocating to the teacher retreat expenditure so that we can have a winter and spring retreat. The winter retreat happened on 2/11/22 and there we determined we will need another day in the spring to continue the work started there.	\$7,000.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5624	304	3040	3922	0101	99999

Signature of Approvals: (Please insert the team member's name below the signature line)

David Tommasini
Name:
Teacher Leader/Pathway Director
Signature

2/14/22
Date

Pamela Moy
Name:
Principal Signature Required

2/14/22
Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 2/14/2022

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: Nancy Gomez Date: 2/16/22

H.S. Network Superintendent, Approval Signature: [Signature] Date: 2/19/22