

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students***Measure N - College & Career  
Readiness - Commission**

**David Kakishiba**, Chairperson,  
kakishiba@gmail.com

**Marc Tafolla**, Vice Chair  
marctafolla@gmail.com

**Katy Nuñez-Adler**, Secretary  
katynunez.adler@gmail.com

**James. Harris**, Member  
james@educateoakland.com

**Gary Yee**, Member  
Yeega125@gmail.com

**Board Office Use: Legislative File Info.**

File ID Number	25-1199
Introduction Date	6/3/2025
Enactment Number	
Enactment Date	

# Memo

**To** Board of Education

**From** Measure N and H – College and Career Readiness Commission

**Board Meeting Date:** June 11,2025

**Subject** Services For: Leadership Public School

**Action Requested and Recommendation**

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Leadership Public School to the following two line items: (1)reduce \$3,000.00 Virtual Career Fair Event Sem 1 by \$3,000.00 to \$0.00 (2) reduce \$3,000.00 Capstone Exhibition Event Sem 2 by \$3,000.00 to \$0.00, and establish a new strategic action \$6,000.00 Meeting Refreshments For the Creative Media Festival, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form."

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

Leadership Public School would like to modify the following two line items: (1)reduce \$3,000.00 SVirtual Career Fair Event Sem 1 by \$3,000.00 to \$0.00 (2) reduce \$3,000.00 Capstone Exhibition Event Sem 2 by \$3,000.00 to \$0.00, and establish a new strategic action \$6,000.00 Meeting Refreshments For the Creative Media Festival. The first annual Creative Media Festival on May 21, 2024 is a culminating exhibition of Linked Learning and pathway outcomes, showcasing student work in design, multimedia arts, and related fields.

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure N

**Attachments** 2nd - Memo-25-1199-LPS 9126 BMF Meeting Refreshments \$6,000.00.



OAKLAND UNIFIED  
SCHOOL DISTRICT  
Community Schools, Thriving Students

## 2024-25 Measures N and H Budget Modification Form Charter Schools



College &  
Career for  
All Fund  
Established by Measure N

Date:	3/21/25	Principal:	Pengpeng Jiang
School Name:	LPS Oakland R&D	Program #:	9126
Pathway Name: (required for multiple use of programs)	Design and MultiMedia Arts	Requested By:	Maafi Cook

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measures N and H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose. (Creative Media Festival - Refreshments)*

*\*You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measures N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-2024 Measure N Strategic Carryover Plan	22	\$3,000.00	<b>Virtual Career Fair Event Sem 1 (December)</b> The Virtual Career Fair Event in Semester 1 (December) offers students in the pathway a unique platform to explore career opportunities, network with professionals, and gain insights into various industries. By participating in this event, students can interact with potential employers, learn about job requirements, and gather valuable information to make informed decisions about their career paths. This virtual format ensures accessibility and convenience, maximizing students' exposure to diverse career options and enhancing their preparedness for the workforce.	\$3,000.00
2023-2024 Measure N Strategic Carryover Plan	21	\$3,000.00	<b>Capstone Exhibition Event Sem 2 (June) catering -</b> The Capstone Exhibition Event catering during Semester 2 (June) provides a valuable opportunity for students in the pathway to showcase their achievements and projects to a wider audience. By offering catering services, the event becomes more inviting and engaging, attracting attendees and creating a conducive environment for networking and celebration. This enhances the students' experience, boosts their confidence, and reinforces the importance of their work, ultimately contributing to their professional growth and recognition within their pathway.	\$3,000.00
The total amount being transferred from the 2 different actions above is \$6,000.00.				

**b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action?** (*\*Do not insert links or use Acronyms. \*If taking from multiple actions - respond to each action or the overall impact*)

No impact.

The original strategic action shifted based on student leadership and evolving priorities. Instead of smaller events, students expanded the Creative Media Festival into a large-scale community exhibition aligned to Linked Learning and pathway outcomes.

**c. Enter the Object Codes and Expenditure Types for the Original Approved Strategic Actions:**

5810 - Admission Fees

4311 - Business Meals

**d. Total amount being transferred: \$6,000.00.**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N and H Budget.
- ☐ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measures N/H Duty Statement form to the Budget Modification form request.

## Step 2.

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	<b>New or Revised Measures N and H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.</i>  -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  -Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to adequately justify your new or revised strategic action.	New or Amended Amount
2023-2024 Measure N Strategic Carryover Plan	N/A	N/A	<b>Meeting Refreshments - For the Creative Media Festival.</b> We will host our first annual Creative Media Festival on May 21, 2024 from 1 - 7:30 PM, as a culminating exhibition of Linked Learning and pathway outcomes, showcasing student work in design, multimedia arts, and related fields.	\$6,000.00

			<p>To accommodate up to 300 participants, including students, families, community members, and educational partners, we are increasing the refreshments budget. The menu will feature tastes and flavors that reflect the diverse culture of the LPS Oakland R&amp;D community, creating a warm, inclusive, and celebratory atmosphere. Alongside vendors, rentals, and decorations, this investment enhances the professional quality of the event, fosters student pride, and deepens engagement with our CTE pathways and Linked Learning vision.</p> <p>This festival (and Pathway Open House) will also serve as a pathway demonstration of learning and public exhibition, where our educational partners will view student projects and provide feedback on the quality and alignment of outcomes to industry and postsecondary expectations.</p>	
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**b. Enter the Object Code and Expenditure Type for the New or Revised Approved Strategic Action:**

4311 - Meeting Refreshments

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

Maafi Cook  
 Name: Maafi Cook  
 Teacher Leader/Pathway Director  
 Signature

3/21/25  
 Date

*Pengpeng Jiang*  
 Name: Pengpeng Jiang  
 Principal Signature Required

4/22/25  
 Date

**FOR MEASURES N and H STAFF USE ONLY**

Date the BMF was accurately completed & received: 4/23/2025

Program Manager, Approval Signature: *Nancy Gomez* Date: 4/23/2025

H.S. Network Superintendent, Approval Signature: *Vanessa Sifuentes* Date: 04/23/2025  
Vanessa Sifuentes (Apr 23, 2025 13:57 PDT)