

Oakland Unified School District

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Meeting Minutes Long - Final

Wednesday, April 20, 2016

5:00 PM

Howard Elementary School, 8755 Fontains St., Oakland, CA 94605

Local Control and Accountability Plan (LCAP) Parent Advisory Committee

***Carolyn Harris-Muchell, Judith Mendez, Hilda Garcia, Alejandra Baez, Cesar Escalante,
Tolani King, Pernell Bailey, Faozia Adebashi, Aleta Watson, Leon Bacchues, Edith
Verdin, Luz Alcaraz, Maria de Lourdes Vazquez, Abigail Garcia, Marina Munoz,
Floricele Fernandez, Che' Phinnessee, Jonathan Kael, (10 vacancies)***

A. Call to Order

JJ Kael welcomes the members and participants to the meeting. He explains why the meeting began late and the need to establish quorum. JJ Kael explains how Gradients of Agreement works.

Meeting called to order by JJ Kael at 5:45 pm. Quorum established. Gradients of agreement voting procedure explained.

B. Roll Call

C. Adoption of Committee Minutes

 [16-0432](#) **Minutes - LCAP Parent Advisory Committee - Regular meeting - December 16, 2015**

Approval by the LCAP Advisory Committee of its Meeting Minutes of December 16, 2015.S

Attachments: [16-0432 - Minutes - LCAP Parent Advisory Committee - Regular meeting - December 16, 2015](#)

We need to adopt minutes from the Dec meetings (we didn't have quorum in February to approve).

Q: So the report outs from small groups are not recommendations?

A: No they are findings.

JJ asks for a motion to approve the minutes. Luz moves, Leon seconds. No objections, minutes approved.

D. Unfinished Business

 [16-0422](#) **LCAP - Parent Advisory Committee - Vote to Remove Inactive Members**

Discussion and possible vote by LCAP Parent Advisory Committee to remove Inactive Members pursuant to LCAP Advisory Committee Bylaws, Article III: Section 5.

Attachments: [16-0422 - LCAP - Parent Advisory Committee - Vote to Remove Inactive Members](#)

Vote to Remove Inactive Members per LCAP Advisory Committee Bylaws, Article III: Section 5

Three resignations which allows us to replace them with alternates. Brittany Pettigrew, Isabel Malagan.

Carolyn and Tolani have not attended any meetings this year. JJ moves to remove them from the voting members list, and Luz seconds the motion. No objections. Motion carries.

[16-0423](#)

LCAP - Parent Advisory Committee - Vacancies - Special Elections

LCAP Parent Advisory Committee will conduct Special Election(s) to fill the following vacancy: District 1 (1 seat).

Special Elections—District 1 (1 seat) Nomination to fill district one vacancy: Raquel Johnson from Tech. Raquel speaks to the group. District 1 members vote.

E. New Business



[16-0841](#)

LCAP - Parent Advisory Committee - Sub-Committee - Focus Group Report - Development of Recommendations

Discussion by the LCAP Parent Advisory Committee of the Sub-Committee and Focus Group Reports and Development of Recommendations regarding Foster Youth focus group, English Learners' Sub-Committee and All City Council LCAP Student Advisory.

Attachments: [16-0841 - Foster Youth Focus Group](#)
[16-0841 - English Learners' Sub-Committee](#)
[16-0841 - All City Council LCAP Student Advisory](#)

Sub-Committee and Focus Group Reports and Development of Recommendations

•Foster Youth Focus Group

Rene Swain from CASA (Court Appointed Special Advocate) addresses the group. Nicole Wiggins, High School Liaison for MSFE, SSC member of Oakland High; Zefora Muniz, former foster student, works with former foster youth who are UC Berkeley students. Rene reports on the subgroup focus group that was held in March. On April 6th a subgroup met and created some recommendations. 4 recommendations for LCAP implementation: (see packet for full language)

- 1. Additional Caseworker for Alternative High Schools*
- 2. Fund to support school site liaisons to support foster youth*
- 3. Workshop and support series for Foster parents, multiple sessions to help them help their children*
- 4. Stipends to support current foster youth and former foster youth in the advisory process*

Nicole asks Ms Johnson to share as a foster parent. She has a Senior who wants to attend college out of state and has been doing her own research to find out about resources. She also learned through the LCAP connections that through AB12 her daughter could possibly continue in foster care while in college.

Rene: we need a support group to let parents know about resources that are available, so that it doesn't go unused.

Questions:

Dr Baccheus: Q re recommendation #3. What about middle school workshop?

Answer: it would be included in high school.

Dr Baccheus: If you list it then it will not be omitted.

Rene: we will list middle school

Q: re #3: It says 6 sessions: what does that mean? Is it a six week series? Will the resources be available online?

A: The ideal is that there are 6 report cards during the year, and the workshops would coincide with the marking periods. We will have a FAQ sheet online.

Q: Worried about drop-off and retention. A parent might receive a child in the middle of the year.

A: the topics are stand alone, so you can jump in at any time. We will contract with someone who will hold the information and you can go to that person. The sessions will be ongoing from year to year. The school liaisons will help with this.

Q: About transportation to support a foster student with special needs who needs rides for treatment.

A: We need to bring this problem up to Lidell. There may be resources available.

Q: How many foster youth have been identified in OUSD? A: Approx 450 as of March.

JJ calls for a vote on the Foster Youth Subgroup recommendations, reminds members of gradients of agreement rules. Members raise cards with numbers in the air: 5=5 votes; 4=four votes;3=1 vote; 2=1 vote; 1= 0 votes.

JJ asks for Hilda to explain why she voted "2." Hilda: I know that Foster Youth have a lot of need, but so do PEC children, but we have not touched on their needs during these meetings this year.

A: About 35% of Foster Youth are SPED students.

JJ: SPED is a focus for LCAP, just not the focus for tonight's vote.

Hilda: I would like for there to be a focus within the foster youth subgroup on SPEC foster youth.

Changes her vote to "3." We have consensus.

•English Learners' Sub-Committee

English learner subcommittee: Judith, Cesar and Luz.

English only speakers are invited to use headsets for simultaneous translation.

Luz: We met three times. Our minutes are available for review in the packet.

Four Recommendations: (see packet for full language)

- 1. A report listing each of the actions from school SPSAs to support goal 4, will be available on Sept 1 to be reviewed by subcommittee in September.*
- 2. MSFE and Community Engagement will work with Network Superintendents to ensure that schools utilize the English Learner Snapshot, including children with IEPs. The plan will begin implementation on or before April 1, 2017.*
- 3. ELLMA and World Languages Dept will begin a discussion about how to develop dual language programs in languages other than Spanish.*
- 4. Develop Standards for the administration of the CELDT test, including accomodations and modifications for students with IEPs and 504 plans, including a revised CELDT calendar that would allow schools to access CELDT information in time to plan for instruction during the year.*

JJ motions to adopt the recommendations.

Student members ask for a minute to review the recommendations.

Q: Brittany: In Q3, are we asking to develop programs to teach children more than one language? What is a dual language program. A: there is a bilingual program for children learning English, and there is immersion to teach children to learn a second language.

Q: How do Newcomer Students play a role in the EL Subcommittee recommendations?

A: tracking of outcomes for ELs. In goal 4 actions there are specific goals for newcomers. Several categories of ELLs: newcomers (less than 12 months); recent (0-3 years); at risk: 3-6 years. Longterm ELLs—(more than 6 years but have not been reclassified)

Q: re recommendation #4: why would it take so long to implement the accomodations and modifications for students with special needs for CELDT. My daughter is in 9th grade, and this implementation timeline would leave her out, she will be in 11th grade and that is too late

A: It is a suggestion. We want to set a timeline that is reasonable to accomplish the goals, and to give staff time to plan.

JJ moves to adopt the recommendations. Members raise their numbers: 5=four votes; 4= five votes; 3= four votes.

•All City Council LCAP Student Advisory

Nikita Mitchell addresses the group. Last month we shared our recommendations and they

are in your packet. Students want to go deeper in their research, and will represent it to the group on May 4th. We want to figure out where the work should land, which department. Introduces team doing the research.

Daniela from Fremont Media Academy; David from Fremont, Mandela Academy; Catherine, Freshman at CCPA; Space for one more student. Draft report that goes deeper is available from Nikita.

Announcement: Raquel Johnson is elected to the LCAP PSAC for District 1.

JJ invites Geordi and Katy to introduce break-out groups on Goal 5 and 6.

Goal 6 is both family involvement and also shared decision making. We will meet in the library and do a world café and talk about translation services, support for shared decision making and

Goal 5 is about students being engaged in school every day. We will talk about school safety, attendance, school culture and restorative justice.



[16-0842](#)

LCAP - Parent Advisory Committee - Breakout Session - Implementation Updates - Development of Recommendations - Goal 5 - Goal 6

Discussion by the LCAP Parent Advisory Committee on the breakout sessions for implementation updates and development of recommendations on Goal 5 (Attendance Support, Positive Behavior and Support Interventions, Restorative Justice) and Goal 6 (Capacity Building for Shared Decision-Making at School Site and District Levels, Parent-Guardian Leadership Development including Adult Education, Volunteer Support, Parent-Teacher Partnerships, Translation).

Attachments: [16-0842 - Goal 5 \(Attendance Support, Positive Behavior and Support Interventions, Restorative Justice\)](#)
[16-0842 - Goal 6 \(Capacity Building for Shared Decision-Making at School Site and District Levels, Parent-Guardian Leadership Development including Adult Education, Volunteer Support, Parent-Teacher Partnerships, Translation\)](#)

*Breakout Sessions for Implementation Updates and Development of Recommendations
16-0842*

Goal 5 (Attendance Support, Positive Behavior and Support Interventions, Restorative Justice)

Goal 6 (Capacity Building for Shared Decision-Making at School Site and District Levels, Parent-Guardian Leadership Development including Adult Education, Volunteer Support, Parent-Teacher Partnerships, Translation)

Goal 6: We spoke about SSCs being messy (principal and/or president do not seek support, youth and parents do not feel heard) and SSCs do not follow bylaws. It is important for the principal and the SSC chair to receive mandatory training at the start of the year, and this expectation should be communicated by the Network Superintendent. Student and teacher members also need training.

F. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

16-0843 Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the LCAP Committee - Up to 30 Minutes - April 20, 2016

Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the LCAP Committee - Up to 30 Minutes - April 20, 2016.

Public Comments: In your packets there are announcements for more LCAP meetings. Another study session will be convened by PLAN, OCO and OUSD next Tuesday, April 26, 10:30 am to noon at ICS in the parent room. We will also offer a study session at noon.

Materials shared in break out groups will be share electronically.

LCAP Survey: Invitation with a link in the packet. Express how LCAP is showing up at your school. The survey will be conducted for an entire month. Goal to reach 80% of SSC students and parents. SSC Summit on Saturday in the Lakeview Auditorium at 9 am. We will also work through principals, and through you. We want wide representation. Every LCAP rep should fill out the survey.

Foster Youth advisory committee establishment meeting May 26th 5:30 to 7:30 pm at Lakeview

Board Engagement for families whose children who have special needs. Monday the 25th at Elmhurst at 5:30 pm

Closing circle. Everyone says one word to summarize today's accomplishments

G. Introduction of New Legislative Matter

None

H. Announcements

I. Adjournment

Prepared By: _____

Approved By: _____