

Oakland Unified School District

Board of Education
Paul Robeson Building
1025 2nd Avenue, Suite 320
Oakland, CA 94606-2212
(510) 879-8199 Voice
(510) 879-8000 Fax
(510) 879-8739 TTY/TDD



ACCESSIBILITY OF AGENDA AND AGENDA MATERIALS

Agenda and agenda materials, if any, associated with this meeting are accessible on the Board of Education's World Wide Web Site at <http://webportal.ousd.k12.ca.us> or from any computer terminal in the Office of the Board of Education at the above-stated address.

AMERICANS WITH DISABILITIES ACT COMPLIANCE

Individuals requiring a reasonable accommodation to participate in meetings other than handicapped access, should notify the Office of the Board of Education seventy-two (72) hours prior to the meeting at either (510) 879-8678 (VM); or boe@ousd.k12.ca.us (E-Mail); or (510) 879-8739 (TTY/TDD); or (510) 879-8000 (Fax).

Meeting Minutes Long - Final

Wednesday, April 4, 2012

6:00 PM

**Board Conference Room, 320A, Paul Robeson Building, 1025 2nd Avenue,
Oakland, CA 94606-2212**

Measure B Independent Citizens' School Facilities Bond Oversight Committee

Patricia Williams, Chair

Jean Moore, Vice Chair

Christopher Vernon, Secretary

***Members: Renee Swayne, Odest Logan, Andrea Dawson,
Lisa Young, Ron Muhammad, Anne Campbell Washington***

A. Call to Order

Vice Chair Jean Moore called the meeting to order at 6:07 P.M.

B. Roll Call

Present 5 - Lisa Young, Odest Logan, Jean Moore, Andrea Dawson, and Renee Swayne

Absent 4 - Anne Washington, Christopher Vernon, Patricia Williams, and Ron Muhammad

C. Speaker Request Cards/Modification(s) To Agenda

None.

D. Adoption of Committee Minutes

[12-0851](#)

Approval of by the Measure "B" Committee of its Regular Meeting Minutes of March 7, 2012.

Attachments: [12-0851 - Minutes - Measure "B" ICSFBO Committee - Regular Meeting - March 7, 2012](#)

A motion was made by Swayne, seconded by Dawson, that this Minutes, Committee be Adopted . The motion carried by the following vote.

Aye: 5 -

Lisa Young, Odest Logan, Jean Moore, Andrea Dawson, and Renee Swayne

Absent: 4 -

Anne Washington, Christopher Vernon, Patricia Williams, and Ron Muhammad

E. Unfinished Business

Roll Call (Secretary's Observation)

Chairperson Patricia Williams present at 6:18 P.M.

Present 6 - Lisa Young, Patricia Williams, Odest Logan, Jean Moore, Andrea Dawson, and Renee Swayne

Absent 3 - Anne Washington, Christopher Vernon, and Ron Muhammad

 [12-0259](#)

Approval by the Committee of the Measure "B" Independent Citizens' School Facilities Bond Oversight Committee 2010/2011 Annual Report and authorization of the Chair and/or other representative of Committee to present same to the Board of Education and the public.

Funding Source: GO Bond-Measure B

Attachments: [12-0259 Measure "B" Independent Citizens' School Facilities Bond Oversight Committee 2010/2011 Annual Report.pdf](#)

Randy Horne said last week he sent out an updated version of the 2010-2011 Annual Report. He said the Committee Member quotes were well received and they add a personal touch to the report. The department is awaiting the final Audit Report and have some preliminary findings that they are vetting.

Charles Love said the auditors have finished their field work and they are in the process of writing up their findings.

Randy Horne said the Committee is still on track to make a presentation of the Annual Report to the Board of Education in May. The Financial Audit will be finalized within the next two weeks and the Annual Report with the updated financials will be re-issued.

Committee Member Comments

Lisa Young volunteered to do the copy edits on the final report.

Renee Swayne said on page five of the report Hintil Kuu Ca should be labeled as a CDC.

Randy Horne suggested for the next Annual Report a group photo of the committee and to highlight more site visits with pictures of committee members in the field.

Odest Logan talked about enhancing site visits by recording candid comments from committee members.

Andrea Dawson suggested sending copies of the Annual Report to all school sites encouraging staff to post the report on their bulletin boards.

Renee Swayne suggested having copies available at the Board Meeting when the report is presented to the Board and the public.

Odest Logan requested Community Member be added to the constituency he represents.

Chairperson Williams talked about the commas on page 2 and noted that Renee Swayne was Chairperson during the reporting period.

Discussed

F. New Business

 [12-0835](#)

Presentation of the Measure B (Fund 2122) Budget to Actual Expenditures, and Cash Flow Projections Report as of March 26, 2012.

Funding Source: Measure B

Attachments: [12-0835 - Presentation - Measure B \(Fund 2122\) Expenditure Report](#)

Charles Love, Facilities Department, presented the Measure B Expenditure Report as of March 26, 2012. Mr. Love said since the committee last met the District was able to draw down an additional \$55 million of the \$120 million remaining in Measure B Bond Funds. This leaves \$65 million left in Measure B.

*Page 3 – The working budget increased \$4.9 million due to increases to present projects:
Madison Middle School Modernization - \$645,000
Montclair Elementary New Classroom Building - \$1.8 million
Grass Valley Elementary Portables - \$270,000
Burckhalter Elementary Portables - \$450,000
Sobrante Park Elementary Modernization - \$466,000
Lowell Middle School Modernization - \$1.3 million*

*Page 4 – Spending by Category – Variance from the last report - increase from the last report - \$9.4 million:
Pre-design – \$125,700
Design – \$344,000
Construction – \$7.9 million
Close-out – \$582,000
No change in the completed project total
Staff salaries – \$43,000
Consultants – \$1.3 million*

Jean Moore talked about changes from the previous report and wanted to know about the adjustments for the on-going projects?

Tadashi Nakadegawa provided an explanation for the increases.

- Madison Middle School Modernization - scope adjustment.*
- Montclair Elementary School New Classroom Building - contract price higher than the architect's estimate.*
- Grass Valley Elementary School Portable Project - request by the Quality School Development to add two more portables to the scope originally requested.*
- Burckhalter Elementary School - four additional portables.*
- Sobrante Park Elementary School and Lowell Middle School - facilitate a project started by the Oakland Schoolyard Initiative to have a green educational schoolyard similar to the one recently installed at Sankofa Elementary School.*

Discussed and Closed

 [12-0849](#)

Adoption by the Measure "B" Committee of its Facilities Site Visit Schedule for 2011-2012 School Year.

Attachments: [12-0849 - Facility Site Visit Schedule for 2011-2012](#)

Randy Horne confirmed the April 6th site visits to Highland Elementary School and Lowell Middle School. Mr. Horne said due to the limited number of projects in construction and the department preparing for summer projects, staff recommends no site visits for the next two months.

Staff led a discussion with committee members on potential school sites to visits in developing the 2011-2012 Site Visit schedule. After discussion and feedback from committee members, staff will develop a list of sites to visit and bring the list back to the committee for vetting and approval.

Committee Site visits will resume in July.

Discussed

 [12-0850](#)

Presentation by the Facilities Department of the District's Asset Management and Facilities Master Plan CBOC Guiding Principles, Spring 2012.

Attachments: [12-0850 - CBOC Guiding Principles - Spring 2012](#)

Tadashi Nakadegawa talked about the Facilities Master Plan Presentation made across the District for the last six weeks at different school sites. He said after the community meetings the Facilities Department presented a Draft Facilities Master Plan to the Board in January. The Board asked the department to come back with ideas from the community for projects to be included or priorities for projects that were different from what the department had proposed. The goal is to return to the Board in May for the adoption of the final version of the Facilities Master Plan which leads into a bond campaign that the Board is targeting for the November 2012 General Election.

Discussed and Closed

G. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

There were no Speaker Cards submitted.

H. Introduction of New Legislative Matter

Renee Swayne said she does not understand why the committee was not included in the Master Planning until now since the Facilities Master Plan was paid for out Measure B funds.

Andrea Dawson said the committees charge is to determine whether the District spent bond funds on the schools and the facilities.

Mrs. Swayne said in the future if there are meetings, committee members need to receive the minutes timely. She said something should have happened rather than at the end downloading all the minutes.

Staff Response

David Colbert said the presentation started out with 200 pages and staff narrowed that down to what was given to committee members.

Randy Horne said the intent was to show the evolution of the work. He said it was more of a summary work product to provide some backdrop as to what had taken place.

Jean Moore said as a committee their involvement is oversight. She said in terms of the Master Planning process, as meeting are held and the committee is kept informed of those meetings, committee members have the option to attend the meetings.

Patricia Williams wanted to know how are the funds reflected in the Expenditure Report ?

Charles Love said it is part of the consultant amount on the last page of the Expenditure Report.

Chairperson Williams said she received a request from Jody London , President of the Board of Education for the Measure "B" Committee along with other District Advisory Committees to make a presentation to the Board on May 16th regarding their work. During this Study Session volunteers will have the opportunity to address the Board directly and discuss how the work of each committee supports the goals of the District's Strategic Plan .

Committee Members said as Measure "B" Committee Members their job is oversight of Measure "B" funds to verify that the District is spending the funds correctly.

Chairperson Williams said she will call President London to further discuss the Board's request.

Randy Horne recommended Committee Members present their Annual Report to the Board on May 23rd.

The next committee meeting is May 2, 2012 at 6:00 P.M.

I. Adjournment

Chairperson Patricia Williams adjourned the meeting at 7:43 P.M.

Prepared By: _____

Approved By: _____