



October 12<sup>th</sup>, 2011

To: Board of Education  
From: Dr. Tony Smith, Superintendent  
Maria Santos, Deputy Superintendent MS

Legislative File	
File ID No.	11-2552
Introduction Date	10-3-2011
Enactment No	11-2170
EnactmentDate	10-12-11
By	BS

Subject: Public Hearing, Report and Adoption by Board of Education  
Resolution No. 1112-0061 Sufficiency of Textbooks and Instructional Materials-  
School year 2011-12

(Williams Case)

**ACTION REQUESTED:**

Conduct Public Hearing and, following close of hearing, adopt resolution and report on the sufficiency of textbooks and instructional materials for all schools sites as required by Education Code Section 60119 (Williams Case).

**BACKGROUND:**

In May 2000, the ACLU and other public interest advocates representing students across the state filed a lawsuit against the State of California, the Superintendent of Public Instruction, the State Board of Education and the California Department of Education. The basis of the lawsuit was that the agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers.

The Instructional Materials ordering process for the 2011-12 school year is as follows.

1. All instructional materials were ordered based upon 2011-12 enrollment projections, designated schools' responses to our inquiries, and in alignment with the completed instructional materials survey results. The schedule for the ordering and delivery of instructional materials:

Materials ordered by:	Program	Shipped to sites
February 15	OCR consumables	May 15
February 15	Foro consumables	May 15
March 15	All subject-area consumables	May 15
June 30	adjustments per conf w/principals	August



2. An excel file is maintained for each school site that indicates materials and quantities ordered. Each file is updated after orders are placed. Individual school textbook order files are available upon request and are sent by e-mail. In addition, for the purpose of accountability and maintaining an accurate and current warehouse inventory, there is a separate file for each school of materials distributed from the warehouse. This includes a form signed by principals or their designees each time they pick up materials from the warehouse.
3. Williams-mandated Textbook Surveys for all schools were available on-line April 4<sup>th</sup>, 2011. In addition, all schools received a packet of written directions and helpful organizational tools during the week of March 21<sup>st</sup> – April 1<sup>st</sup>. Completed school surveys were due on May 26<sup>th</sup>, 2011. Research, Assessment and Data provided ongoing support to schools as well as a “drop-in clinic” May 9<sup>th</sup> – 13<sup>th</sup> at the Cole Annex.
4. Leadership, Curriculum & Instruction textbook management and staff convened one-to-one meetings with all of the Williams schools principals June 20<sup>th</sup> – 30<sup>th</sup>. Non-Williams school principals were invited and encouraged to meet as well. The purpose of these meetings was to:
  - Review of site-specific Williams Survey
  - Review of site-specific data about what has been ordered to date
  - Review of updated Projected Enrollment Data
  - Discussion: additional needs
  - Review of what the site is responsible to order in regards to lost textbooks
  - Review of OUSD 11-12 Instructional Materials Purchasing Policy

Based upon meetings with the principals and updated enrollment data, additional materials from the warehouse were distributed to designated schools and/or adjustments were made to orders. This process was completed by July 22<sup>nd</sup>.

5. Beginning August 16<sup>th</sup> it was incumbent upon principals to inform Leadership, Curriculum and Instruction staff of additional textbook needs based upon additional enrollment.
6. A training was conducted on August 17<sup>th</sup>, 2011 for the principals of Williams schools on how to successfully prepare for the upcoming ACOE Williams Textbook Audit.
7. All schools are required to complete the September Update Report by September 16<sup>th</sup>, 2011. The purpose of this report is to once again verify the current quantity of textbooks that each school currently has and determine any additional textbooks that are needed for the 2011-12 school year.

**DISCUSSION:**

The results of the survey showed that all schools have a sufficiency of textbooks and/or instructional materials as required by SB 550.

**FISCAL IMPACT:**

As of September 13<sup>th</sup>, 2011 expenditures on textbooks/instructional materials are as follows:

IMF K-8	\$ 394,396.92
IMF 9-12	\$ 148,805.53
LOTTERY	\$ 705,417.29
<b>TOTAL</b>	<b>\$ 1,248,619.54</b>

**RECOMMENDATION:**

Conduct Public Hearing and, following close of hearing, adopt resolution and report on the sufficiency of textbooks and instructional materials for all schools sites as required by Education Code Section 60119 (Williams Case).

Attachment: Resolution No. 1112-0061



**RESOLUTION  
OF THE  
GOVERNING BOARD  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 1112-0061**

**Sufficiency of Textbooks or Instructional Materials  
School Year 2011-2012  
(Education Code Section 60119 and 5 CCR 9531)**

**WHEREAS**, the Governing Board of the Oakland Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on October 12<sup>th</sup>, 2011, at 7:00 o'clock, which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours; and

**WHEREAS**, the Board provided at least ten (10) days notice of the public hearing by posting it in at least three public places within the district that stated the time, place and purpose of the hearing; and

**WHEREAS**, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing; and

**WHEREAS**, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Oakland Unified School District; and

**WHEREAS**, the definition of "sufficient textbooks or instructional materials" means that each student, including English learners, has a textbook or instructional materials, or both, to use in class and to take home; and

**WHEREAS** between the 2008-09 through the 2012-13 fiscal years, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the Oakland Unified School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and; **WHEREAS**, sufficient textbooks and instructional materials were provided to each student, including English learners that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:



- **Mathematics:** (In 2008-2009, the Oakland Unified School District Math Adoption was conducted for grades K-12. Textbooks were purchased for the 2009-2010 school year.) Listed below are the titles:

Grade	Course	Publisher
Kindergarten	enVision Math	Pearson, Scott-Foresman
1st	enVision Math	Pearson, Scott-Foresman
2nd	enVision Math	Pearson, Scott-Foresman
3rd	enVision Math	Pearson, Scott-Foresman
4th	enVision Math	Pearson, Scott-Foresman
5th	enVision Math	Pearson, Scott-Foresman
6th	Course 1 Numbers to Algebra	Holt, Reinhart, Wilson
7th	Pre-Algebra	Pearson – Prentice Hall
8th	Algebra I	Holt, Reinhart, Wilson
9th – 12th	Algebra I	Pearson – Prentice Hall
9th – 12th	Geometry	Holt, Reinhart, Wilson
9th – 12th	Intermediate Algebra, 5 <sup>th</sup> Edition	Pearson – Prentice Hall
9th – 12th	Probability & Statistics: The Basic Practice of Statistic	Freeman
9th – 12th	AP Statistics: The Practice of Statistics	Freeman
9th – 12th	Algebra 2	Holt, Reinhart, Wilson
9th – 12th	Pre-Calculus-Graphical, Numerical, Algebraic	Pearson-Addison Wesley
9th – 12th	Calculus-Graphical, Numerical, Algebraic	Pearson-Addison Wesley



- **Science:** (In 2006-2007, the Oakland Unified School District Science Adoption was conducted for grades K-12. Textbooks were purchased for the 2007-2008 school year.) Listed below are the titles:

Grade	Course	Publisher
Kindergarten	Foss Kit-Life (Animals 2x2)	Foss/Delta Education
Kindergarten	Foss Kit-Earth (Trees)	Foss/Delta Education
Kindergarten	Foss Kit-Physical (Wood & Paper)	Foss/Delta Education
1st	Foss Kit-Life (Plants & Animals)	Foss/Delta Education
1st	Foss Kit-Earth (Air & Weather)	Foss/Delta Education
1st	Foss Kit-Physical (Solids & Liquids)	Foss/Delta Education
2nd	Foss Kit-Life (Insects & Plants)	Foss/Delta Education
2nd	Foss Kit-Earth (Pebbles, Sand & Silt)	Foss/Delta Education
2nd	Foss Kit-Physical (Balance & Motion)	Foss/Delta Education
3rd	Science Resource Book	Foss/Delta Education
3rd	Foss Kit-Life (Structures of Life)	Foss/Delta Education
3rd	Foss Kit-Earth (Sun, Moon & Stars)	Foss/Delta Education
3rd	Foss Kit-Physical (Matter & Energy)	Foss/Delta Education
4th	Science Resource Book	Foss/Delta Education
4th	Foss Kit-Life (Environments)	Foss/Delta Education
4th	Foss Kit-Earth (Solid Earth)	Foss/Delta Education
4th	Foss Kit-Physical (Magnetism and Electricity)	Foss/Delta Education



5th	Science Resource Book	Foss/Delta Education
5th	Foss Kit-Life (Living Systems)	Foss/Delta Education
5th	Foss Kit-Earth (Water Planet)	Foss/Delta Education
5th	Foss Kit-Physical (Mixtures & Solutions)	Foss/Delta Education
6th	Focus on Earth	CPO Science
6th	Focus on Earth Equipment Kit	CPO Science
7th	Focus on Life	CPO Science
7th	Focus on Life Equipment Kit	CPO Science
8th	Focus on Physical Science	CPO Science
8th	Focus on Physical Science Equipment Kit	CPO Science
9th – 12th	Biology: Biology by Nowicki (lab class)	McDougal Littell
9th – 12th	Biology AP: Biology by Campbell (lab class)	Pearson
9th – 12th	Chemistry (lab class)	Pearson
9th – 12th	Chemistry AP: Chemistry the Central Science (lab class)	Pearson
9th – 12th	Physics: Conceptual Physics by Hewitt (lab class)	Pearson
9th – 12th	Physics AP: Physics by Cutnell & Johnson (lab class)	Peoples Press
9th – 12th	Physiology: Essentials of Anatomy & Physiology (lab class)	Pearson



9th – 12th	Environmental Science: A Study of Interrelationships	McGraw Hill
9th – 12th	Environmental Science AP: Living in the Environment (lab class)	Thompson
9th – 12th	Earth Science: CA edition	Pearson
9th – 12th	Geology: Earth Science, 11 <sup>th</sup> Edition	Pearson
9th – 12th	Biotechnology: Science for a New Millennium (lab class)	Paradigm Publishing
9th – 12th	Conceptual Physics: Physics: A First Course by Hsu (lab class)	CPO Science

- History-Social Science:** *(In 2005-2006, the Oakland Unified School District Social Studies Adoption was conducted for grades 4-12. Textbooks were purchased for the 2006-2007 school year. In 2006-2007, the Oakland Unified Scholl District Social Studies Adoption was conducted for grades K-3. Textbooks were purchased for the 2007-2008 school year.)*

Grade	Course	Publisher
Kindergarten	Our World, Now & Long Ago Big Book	Harcourt
Kindergarten	Our World, Now & Long Ago Big Book, Spanish	Harcourt
1st	A Child's View Big Book	Harcourt
1st	A Child's View Big Book, Spanish	Harcourt
2nd	People We Know	Harcourt
2nd	People We Know, Spanish	Harcourt
3rd	Our Communities	Harcourt
4th	California	Harcourt
5th	Making a New Nation	Harcourt
6th	Ancient Civilizations	Harcourt





7th	Medieval to Early Modern Times	Harcourt
8th	United States History	Harcourt
9th – 12th	World History: The Modern World c.2007	Pearson
9th – 12th	World History AP: Traditions & Encounters c.2006	McGraw Hill
9th – 12th	US History: American Anthem	Holt, Reinhart, Wilson
9th – 12th	US History AP: American Past & Present 7th Edition	Holt, Reinhart, Wilson
9th – 12th	Magruder’s American Government	Pearson
9th – 12th	American Government AP: Continuity & Change	Pearson
9th – 12th	Contemporary Economics	Thompson

- English/Language Arts:** *(In 2001-2002, the Oakland Unified School District ELA Adoption was conducted for grades K-5. Textbooks were purchased for the 2002-2003 school year.) (In 2003-2004, the Oakland Unified School District ELA Adoption was conducted for grades 6-12. Textbooks were purchased for the 2004-2005 school year.)* Listed below are the titles:

Grade	Course	Publisher
Kindergarten	Open Court: Language Arts Skills Workbook	SRA/McGraw Hill
Kindergarten	Open Court: Sounds & Letters Skills Workbook	SRA/McGraw Hill
Kindergarten	Open Court: Pre-Decodable / Decodable Take Home	SRA/McGraw Hill
Kindergarten	Foro Abierto: Destrezas sonidos y letras	SRA/McGraw Hill
Kindergarten	Foro Abierto: Destrezas de artes del lenguaje	SRA/McGraw Hill
Kindergarten	Foro Abierto: Libros decodificables para la casa 4/c	SRA/McGraw Hill
Kindergarten	Open Court: Big Book	SRA/McGraw Hill
Kindergarten	Foro Abierto: Big Book	SRA/McGraw Hill



1st	Open Court: Comprehension & Language Arts Skills Workbook	SRA/McGraw Hill
1st	Open Court: Student Anthology 1	SRA/McGraw Hill
1st	Open Court: Student Anthology 2	SRA/McGraw Hill
1st	Open Court: First Reader	SRA/McGraw Hill
1st	Open Court: Second Reader	SRA/McGraw Hill
1st	Open Court: Phonics Skills Workbook	SRA/McGraw Hill
1st	Open Court: Decodable Take Home 1	SRA/McGraw Hill
1st	Open Court: Decodable Take Home 2	SRA/McGraw Hill
1st	Foro Abierto: Destrezas de comprension y artes del lenguaje	SRA/McGraw Hill
1st	Foro Abierto: Destrezas de Fonetica	SRA/McGraw Hill
1st	Foro Abierto: Anthologia del Estudiante 1:1	SRA/McGraw Hill
1st	Foro Abierto: Anthologia del Estudiante 1:2	SRA/McGraw Hill
1st	Foro Abierto: Primeras lecturas	SRA/McGraw Hill
1st	Foro Abierto: Segundas lecturas	SRA/McGraw Hill
1st	Foro Abierto: Libros decodificables para la casa 4/c 1	SRA/McGraw Hill
1st	Foro Abierto: Libros decodificables para la casa 4/c 2	SRA/McGraw Hill
2nd	Open Court: Comprehension & Language Arts Skills Workbook	SRA/McGraw Hill
2nd	Open Court: Student Anthology 1	SRA/McGraw Hill



2nd	Open Court: Student Anthology 2	SRA/McGraw Hill
2nd	Open Court: First Reader	SRA/McGraw Hill
2nd	Open Court: Decodable Take Home	SRA/McGraw Hill
2nd	Foro Abierto: Anthologia del Estudiante 2:1	SRA/McGraw Hill
2nd	Foro Abierto: Anthologia del Estudiante 2:2	SRA/McGraw Hill
2nd	Foro Abierto: Primeras lecturas	SRA/McGraw Hill
2nd	Foro Abierto: Destrezas de comprension y artes del lenguaje	SRA/McGraw Hill
2nd	Foro Abierto: Libros decodificables para la casa 4/c	SRA/McGraw Hill
3rd	Open Court: Student Anthology 1	SRA/McGraw Hill
3rd	Open Court: Student Anthology 2	SRA/McGraw Hill
3rd	Open Court: Comprehension & Language Arts Skills Workbook	SRA/McGraw Hill
3rd	Open Court: Decodable Take Home 1	SRA/McGraw Hill
3rd	Foro Abierto: Anthologia del Estudiante 3:1	SRA/McGraw Hill
3rd	Foro Abierto: Anthologia del Estudiante 3:2	SRA/McGraw Hill
3rd	Foro Abierto: Destrezas de comprension y artes del lenguaje	SRA/McGraw Hill
3rd	Foro Abierto: Libros decodificables para la casa 4/c	SRA/McGraw Hill
4th	Open Court: Student Anthology 1	SRA/McGraw Hill
4th	Open Court: Comprehension & Language Arts Skills Workbook	SRA/McGraw Hill
5th	Open Court: Student Anthology 1	SRA/McGraw Hill



5th	Open Court: Comprehension & Language Arts Skills Workbook	SRA/McGraw Hill
6th	Literature & Language Arts: Introduction	Holt
6th	Holt Handbook: Introduction	Holt
7th	Literature & Language Arts: 1st Course	Holt
7th	Holt Handbook: 1st Course	Holt
8th	Literature & Language Arts: 2nd Course	Holt
8th	Holt Handbook: 2nd Course	Holt
6th – 8th	High Point: Basics	Hampton Brown
6th – 8th	High Point: Practice Workbook Basics - Reading	Hampton Brown
6th – 8th	High Point: Practice Workbook Basics - Language	Hampton Brown
6th – 8th	High Point: Level A	Hampton Brown
6th – 8th	High Point: Practice Workbook Level A	Hampton Brown
6th – 8th	High Point: Level B	Hampton Brown
6th – 8th	High Point: Practice Book Level B	Hampton Brown
6th – 8th	High Point: Level C	Hampton Brown
6th – 8th	High Point: Practice Workbook Level C	Hampton Brown
9th	Literature & Language Arts: 3rd Course	Holt
10th	Literature & Language Arts: 4th Course	Holt
11th	Literature & Language Arts: 5th Course	Holt



12th	Literature & Language Arts: 6th Course	Holt
9th – 12th	English 3 AP: Norton Reader	Peoples Press
9th – 12th	English 4 AP: Bedford’s Anthology	VHPS
9th – 12th	English 4 AP: Perrine’s Sound & Sense	Thompson
9th – 12th	High Point: Basics	Hampton Brown
9th – 12th	High Point: Practice Workbook Basics - Reading	Hampton Brown
9th – 12th	High Point: Practice Workbook Basics - Language	Hampton Brown
9th – 12th	High Point: Level A	Hampton Brown
9th – 12th	High Point: Practice Workbook Level A	Hampton Brown
9th – 12th	High Point: Level B	Hampton Brown
9th – 12th	High Point: Practice Book Level B	Hampton Brown
9th – 12th	High Point: Level C	Hampton Brown
9th – 12th	High Point: Practice Workbook Level C	Hampton Brown
9th	Elements of Language (Class Set)	Holt
10th	Elements of Language (Class Set)	Holt
11th	Elements of Language (Class Set)	Holt
12th	Elements of Language (Class Set)	Holt



**WHEREAS**, sufficient textbooks or instructional materials were provided to each student enrolled in a foreign language or health classes:

- **Foreign Language or Health Classes:** *(In 2003-2004, the Oakland Unified School District World Language Adoption was conducted for grades 6-12. Textbooks were purchased for the 2004-2005 school year.)* Listed below are the titles:

<b>Grade</b>	<b>Course</b>	<b>Publisher</b>
6th – 8th	Spanish A/B: Adelante A/B	Holt
6th – 8th	Spanish I: En Espanol	McDougal Littell
6th – 8th	French A/B: Bon Voyage	Glencoe
6th – 8th	French I: Discovering French Bleu	McDougal Littell
9th – 12th	Spanish I: En Espanol Spanish 1	McDougal Littell
9th – 12th	Spanish II: En Espanol Spanish 2	McDougal Littell
9th – 12th	Spanish III: Realidades	Prentice Hall
9th – 12th	Spanish IV: Connexiones	Prentice Hall
9th – 12th	EPH II: Nuevas Vistas Course 1	Holt
9th – 12th	EPH III: Nuevas Vistas Course 2	Holt
9th – 12th	EPH IV: Abriendo Paso Lecture	Prentice Hall
9th – 12th	EPH IV: Abriendo Paso Grammatica	Prentice Hall
9th – 12th	EPH V: Abriendo Puertas	McDougal Littell
9th – 12th	French I: Discovering French Bleu	McDougal Littell
9th – 12th	French II: Discovering French Blanc	McDougal Littell
9th – 12th	French III: Discovering French Rouge	McDougal Littell
9th – 12th	French IV: Tresors du Temps	Glencoe



and;

**WHEREAS**, laboratory science equipment was available for science laboratory classes offered in grades 9-12  
Inclusive:

- **Science Laboratory Classes** - Grades 9-12, inclusive: *(In 2006-2007, the Oakland Unified School District Science Adoption was conducted for grades K-12. Science Lab Kits were purchased for the 2007-2008 school year.)* Listed below are the titles that correspond to the classes:

9th – 12th	Biology: Biology by Nowicki (lab class)	McDougall Littell
9th – 12th	Biology AP: Biology by Campbell (lab class)	Pearson
9th – 12th	Chemistry (lab class)	Pearson
9th – 12th	Chemistry AP: Chemistry the Central Science (lab class)	Pearson
9th – 12th	Physics: Conceptual Physics by Hewitt (lab class)	Pearson
9th – 12th	Physics AP: Physics by Cutnell & Johnson (lab class)	Peoples Press
9th – 12th	Physiology: Essentials of Anatomy & Physiology (lab class)	Pearson
9th – 12th	Environmental Science: A Study of Interrelationships	McGraw Hill
9th – 12th	Environmental Science AP: Living in the Environment (lab class)	Thompson
9th – 12th	Earth Science: CA edition	Pearson
9th – 12th	Geology: Earth Science, 11 <sup>th</sup> Edition	Pearson
9th – 12th	Biotechnology: Science for a New Millennium (lab class)	Paradigm Publishing



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9th – 12th	Conceptual Physics: Physics: A First Course by Hsu (lab class)	CPO Science
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• **Science Laboratory Equipment** - Grades 9-12, inclusive:

Grade	Course	Publisher
9th – 12th	Science Lab: Bunson Burner	N/A
9th – 12th	Science Lab: Dissecting Kit	N/A
9th – 12th	Science Lab: Goggles	N/A
9th – 12th	Science Lab: Hot Plate	N/A
9th – 12th	Science Lab: Microscope	N/A
9th – 12th	Science Lab: Slides & Cover Slips	N/A
9th – 12th	Science Lab: Scale Triple Beam or Digital	N/A
9th – 12th	Science Lab: Graduated Cylinder 1 Liter	N/A
9th – 12th	Science Lab: Graduated Cylinder 5 ml	N/A
9th – 12th	Science Lab: Graduated Cylinder 10 ml	N/A
9th – 12th	Science Lab: Graduated Cylinder 100 ml	N/A
9th – 12th	Science Lab: Flasks	N/A
9th – 12th	Science Lab: Beakers 10ml	N/A
9th – 12th	Science Lab: Beakers 100 ml	N/A
9th – 12th	Science Lab: Beakers 250 ml	N/A
9th – 12th	Science Lab: Beakers 500 ml	N/A
9th – 12th	Science Lab: Test Tubes Small	N/A
9th – 12th	Science Lab: Test Tubes Large	N/A
9th – 12th	Science Lab: Pipettes	N/A





**NOW, THEREFORE, BE IT RESOLVED**, that for the 2011-12 school year, the Oakland Unified School District has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED THIS 12<sup>TH</sup> day of October, 2011, at a Regular Meeting of the Governing Board by the following vote:

AYES: **David Kakishiba, Noel Gallo, Christopher Dobbins, Gary Yee,**  
**Vice President Jumoke Hinton Hodge, President Jody London**

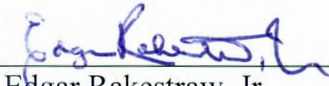
NAYS: **None**

ABSTAINED: **None**

ABSENT: **Alice Spearman**

I hereby certify that the forgoing is a full, true and correct copy of a Resolution passed at Regular Meeting of the Governing Board of the Oakland Unified School District held on October 12<sup>th</sup>, 2011

Date: 10-13-11

  
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Edgar Rakestraw, Jr.  
Secretary, Governing Board  
Oakland Unified School District