

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measure N - College & Career  
Readiness - Commission**

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File ID Number	25-0057
Introduction Date	2/4/2025
Enactment Number	
Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes  
High School Network Superintendent

**Board Meeting Date** February 4, 2025

**Subject** Services For: Life Academy of Health & BioScience

**Action Requested and Recommendation**

Adoption by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for Life Academy of Health and BioScience to reduce \$20,141.87 Consultant Contract with Bay Area Community Resources (BACR) by \$9,350.00 to \$10,791.87, and establishing a new strategic action for \$9,350.00 Consultant Contract with Oakland Public Education Foundation (OPEF), as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

"Life Academy of Health and BioScience would like to reduce \$20,141.87 Consultant Contract with Bay Area Community Resources (BACR) by \$9,350.00 to \$10,791.87, and use that money to create a new strategic action \$9,350.00 Consultant Contract with Oakland Public Education Foundation (OPEF) to facilitate and pay out the Work-Based Learning (WBL) Student Internship Stipends, specifically the Exploring College, Career and Community Program (ECCCO). OPEF will be the Fiscal Sponsor to process and pay out the ECCCO stipends for 17 Life Academy students who participate in the program."

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure N

**Attachments** 25-0057 - Life 335 BMF Consultant Contracts \$9,350.00



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	Jan 9, 2025	Principal:	Aryn Bowman & Alykhan Boolani
School Name:	Life Academy of Health & BioScience	Site #:	335
Pathway Name: (required for multiple use of programs)	Health & Bioscience	Requested By:	Aryn Bowman

**Step 1:**

**a. Add the Original Approved Strategic Action from the Measures N and H EIP:**

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & full justification)	Total Amount being Transferred
2023-24 Measure N Carryover Plan	27	\$20,141.87	<p><b>Consultant Contract with Bay Area Community Resources (BACR) to facilitate and pay-out the Work-Based Learning (WBL) Student Internship Stipends, through June 30, 2025.</b></p> <p>BACR will serve as the Fiscal Sponsor to process and pay-out all of the internship stipends. Internship stipends for 30 Life Academy students who participate in the Work Based Learning Career Preparation and Training experiences within our Academy.</p> <p>Students will participate in internships from through June 30, 2025. The offering of paid internship programming will increase engagement and allow students to develop and demonstrate pathway relevant skills and knowledge.</p> <p>Students will receive stipends of between \$300-500 for internships and work based learning that represent between 25-35 hours of their time.</p> <p>BACR can only invoice schools for student stipends with 100% participation and completion and the admin fees for those funds. BACR can not invoice for the full contract amount prior to the program ending. Under no circumstances can BACR hold unspent Measures N or H funds for the schools.</p> <p>(Amount includes administrative fees at 10%)</p>	\$9,350.00

**b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)**

There is no impact. The money is being moved from one fiscal sponsor to another for the purpose of ECCCO stipends for Life Academy students.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	9	3800	1000	5825	335	3350	1690	9999	99999

**d. Total amount being transferred: \$9,350.00**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N and H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>	New or Amended Amount
			<p>-What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to adequately justify your new or revised strategic action.</p>	

2023-24 Measure N Carryover Plan	N/A	N/A	<p><b>Consultant Contract with Oakland Public Education Foundation (OPEF) to facilitate and pay out the Work-Based Learning (WBL) Student Internship Stipends, specifically the Exploring College, Career and Community Program (ECCCO) through June 30, 2025.</b></p> <p>OPEF will be the Fiscal Sponsor to process and pay out the ECCCO stipends for 17 Life Academy students who participate in the program. Offering paid internship programming will increase engagement and allow students to develop and demonstrate pathway-relevant skills and knowledge. Students will receive stipends of between \$500-1000 for internships and work-based learning, representing 25-35 hours of their time. (Amount includes administrative fees at 10%)</p>	\$9,350.00
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**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	9	3800	1000	5825	335	3350	1690	9999	99999

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

\_\_\_\_\_  
 Name: Becky Fulop  
 Teacher Leader/Pathway Director  
 Signature

1/9/25  
 Date

*Aryn Bowman*  
 Name: Aryn Bowman  
 Principal Signature Required

1/9/25  
 Date

**FOR MEASURES N and H STAFF USE ONLY**

Date BMF was accurately completed & received: 1/14/2025

Program Manager, Approval Signature: *Nancy Gomez*

Date: 1/14/2025

H.S. Network Superintendent, Approval Signature: *Vanessa Sifuentes-1/27/25*  
 Vanessa Sifuentes-1/27/25 (Jan 27, 2025 13:33 PST)

Date: *Vanessa Sifuentes-1/27/25*  
 Vanessa Sifuentes-1/27/25 (Jan 27, 2025 13:33 PST)










# Life 335 BMF Consultant Contracts \$9,350.00

Final Audit Report

2025-01-27

Created:	2025-01-15
By:	Nancy Gomez (nancy.gomez@ousd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAzPdxQo4LWXRC99usiXj04PoxwuRymKSY

## "Life 335 BMF Consultant Contracts \$9,350.00" History

-  Document created by Nancy Gomez (nancy.gomez@ousd.org)  
2025-01-15 - 0:12:55 AM GMT- IP address: 104.192.9.104
-  Document emailed to vanessa.sifuentes@ousd.org for signature  
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2025-01-27 - 9:33:35 PM GMT- IP address: 104.192.9.102
-  Document e-signed by Vanessa Sifuentes-1/27/25 (vanessa.sifuentes@ousd.org)  
Signature Date: 2025-01-27 - 9:33:37 PM GMT - Time Source: server- IP address: 104.192.9.102
-  Agreement completed.  
2025-01-27 - 9:33:37 PM GMT