File ID Number	13-0830
Introduction Date	5-22-13
Enactment Number	13-1033
Enactment Date	9/22/13



Memo

To

Board of Education

From

Tony Smith, Ph.D., Superintendent

By: Maria Santos, Deputy Superintendent, Instruction, Leadership &

Equity-in-Action

Vernon Hal, Deputy Superintendent, Business & Operations

Board	Meeting	Da	te
(To be	complet	ed	by
Procur	ement)		

5-22-13

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Individual Service Agreement Amendment - 2
Bay Area Community Resc San Rafael CA (Contractor, City/State) - Elmhurst Community Prep (site/department)

Action Requested

Approval by the Governing Board of the amendment to the Individual Service Agreement between the District and Bay Area Community Resources Services to be primarily provided to Elmhurst Community Prep for the period of July 1, 2012 through June 30, 2013, in an amount not to exceed \S 14,555

Background A one paragraph explanation of why an amendment is needed.

The original Individual Service Agreement is contracting of services at the negotiated price, stated in the referenced Master MOU, approved by the Board of Education on June 27, 2012 (Enactment number 12-1652). This amendment will purchase additional services to include Option J-Physical Fitness to provide a variety of specialized sports to students. School is utilizing other funds to increase the amount that was originally contracted.

Discussion One paragraph summary of the amended scope of work.

Approval by the Board of Education of Amendment No. 2 of the Individual Service Agreement to the Master Memorandum of Understanding between Oakland Unified School District and Bay Area Community Resources of San Rafael, CA, for the latter to provide additional services, increasing the amount originally contracted in Menu of Service Option B daily for all students and families in the after school program at Elmhurst Community Preparatory Academy for the period of July 1, 2012 through June 30, 2013 in the amount of \$14,555, increasing the agreement from \$67,984 to a not to exceed amount of \$82,539. All other terms and conditions remain in full force and effect.

Recommendation

Approval by the Governing Board of the amendment to the Individual Service
Agreement between the District and
Bay Area Community Resources
Services to be primarily provided to
Elmhurst Community Prep
for
the period of July 1, 2012
through June 30, 2013, in an amount not to exceed
\$14,555

Fiscal Impact

Funding resource name (please spell out) SIG-Trans Instruction not to exceed \$ 14,555

Attachments

- Individual Service Agreement Amendment
- Copy of original Individual Service Agreement

FIIE ID NUITIDEI	113-0830
Introduction Date	5-22-13
Enactment Number	13-1033
Enactment Date	82913



INDIVIDUAL SERVICE AGREEMENT (ISA) AMENDMENT NO. 2

AGREEMENT TO PURCHASE ADDITIONAL SERVICES UNDER A MASTER MEMORANDUM OF UNDERSTANDING

This Amendment is entered into between the Oakland Unified School District (OUSD) and Bay Area Community Resources (CONTRACTOR). OUSD entered into an Agreement with CONTRACTOR for

VENDOR NAME 221 Elmhurst Community Prep AMOUNT OF ORIGINAL ISA \$67,984 Original ISA Contract, or most recent ISA Contract Amendment period; July 1, 2012 (from date) to June 30, 2013 (end DRDER OF ADDITIONAL SERVICES — SELECT APPROPRIATE BOX Increase in the amount of services (days, hours, etc) of same type of service purchased in the original ISA. Service Fee \$ Units of Service \$ Service Fee \$ Units of Service \$ Service Fee \$ Units of Service \$ Subtotal \$ Subtotal \$ FFEE DOES NOT EQUAL RATE PER UNIT MULTIPLED BY DESIRED UNITS, EXPLAIN REASON FOR ALTERED RATE: Purchase New Type of Service Fee \$ Units of Service \$ Service Fee \$ Units of Service	VENDOR NAME SITE NUMBER / NAME	NAL ISA INFORMATION		, and the partie	s agree to amend that A	greem	ent as follows:
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SITE NUMBER / NAME 221 Elmhurst Community Prep AMOUNT OF ORIGINAL ISA \$67,984 Original ISA Contract, or most recent ISA Contract Amendment period: July 1, 2012 (from date) to June 30, 2013 (end DRDER OF ADDITIONAL SERVICES - SELECT APPROPRIATE BOX Increase in the amount of services (days, hours, etc) of same type of service purchased in the original ISA. Service Fee \$ Units of Service \$ Service Subtotal \$ FEE DOES NOT EQUAL RATE PER UNIT MULTIPLED BY DESIRED UNITS, EXPLAIN REASON FOR ALTERED RATE: Purchase New Type of Service. Service Option J: Physical Fitness Fee \$12,000 Units of Service \$ Service Fee \$ Units of	SITE NUMBER / NAME	Bay Area Commi	unity I	Resources	LEGISTAR FILE E	NACTI	12-1652
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Denied - Reason

PO Number

Individual Service Agreement (ISA) Amendment Routing Form

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4.	Deputy Super	ntendent Insti	ructional Leader	rship / Deputy Sup	erintendent Bus	ness Oper	ations				
٠,	Signature	Man	ia V	antos		Date App	roved	5 - 1	- 1	2013	
5	Superintender	t or Board of	Education Sign	ature on the legal of	contract						

Procurement
Rev. 9/2011 v1

Legal Required if not using standard contract

Date Received

Approved

9	Board Office Use: Le	gislative File Info.
******	File ID Number	13-0327
	Introduction Date	3/27/13
4	Enactment Number	13-0489
	Enactment Date	3-27-134



Memo

To

From

Board of Education

Tony Smith, Ph.D., Superintendent

By: Maria Santos, Deputy Superintendent, Instruction, Leadership &

Equity-in-Action

Vernon Hal, Deputy Superintendent, Business & Operations

Board Meeting Date (To be completed by Procurement) Subject

Amendment No. 1 to the Individual Service Agreement to the Master Memorandum of Understanding - <u>Bay Area Community Resources</u> (contractor) - <u>221/Elmhurst Community Prep</u> (site/department)

Action Requested

Approval of Amendment No. 1 to the Individual Service Agreement to the Master Memorandum of Understanding between Oakland Unified School District and Bay Area Community Resources. Services to be primarily provided to the Elmhurst Community Prep for the period of July 1, 2012 through August 31, 2013.

Background
A one paragraph
explanation of why
the consultant's
services are needed.

The original Individual Service Agreement is contracting services at the negotiated price, stated in the referenced Master MOU, approved by the Board of Education on June 27, 2012 (Enactment Number 12-2454). This amendment will decrease the current level of services beyond the initial plan as stated in the original contract for Option B, cost for Middle School Lead Agency. The school is opting to directly contract with a different service provider for enrichment, reducing some of the enrichment charges to the cost above.

Discussion
One paragraph
summary of the
scope of work.

Approval by the Board of Education of Amendment No. 1 to the Individual Service Agreement of the Master Memorandum of Understanding between the District and Bay Area Community Resources, San Rafael, CA, for the latter to decrease the Menu of Service Option B at Elmhurst Community Prep for the period of July 1, 2012 through June 30, 2013 in the amount of \$50,000.00 decreasing the agreement from \$117,984.00 to a not to exceed amount of \$67,984.00. All other terms and conditions remain in full force and effect.

Recommendation

Approval of Amendment No. 1 to the Individual Service Agreement to the Master Memorandum of Understanding between Oakland Unified School District and Bay Area Community Resources. Services to be primarily provided to the Elmhurst Community Prep for the period of July 1, 2012 through August 31, 2013.

Fiscal Impact

Funding resource name (please spell out): $\underline{6010/After\ School\ Education\ and\ Safety\ (ASES)}$ Grant in an amount not to exceed $\underline{$50,000.00}$.

Attachments

- Individual Service Agreement
- · Certificate of Insurance
- · Copy of original Master MOU

Board Office Use: Le	gislative File Info.
File ID Number	13-0327
Introduction Date	3/27/13
Enactment Number	13-0489
Enactment Date	3-27-1361



INDIVIDUAL SERVICE AGREEMENT (ISA) AMENDMENT NO. 1 AGREEMENT TO DECREASE SERVICES UNDER A MASTER MEMORANDUM OF UNDERSTANDING

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Individual Service Agreement (ISA) Continuently Schools, Thriving Students Amendment Routing Form (Decrease)

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ous	D Staff Contact En						nancy.g	omez@o	usd.k12	ca.us			
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	Site Administrato	r or Manag	er	Name	Kilian Be	tlach		Phone	639-2	888	Fax	639-28	91
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CERTIFICATE OF LIABILITY INSURANCE

OP ID: SG

DATE (MINIDONYTY)

07/05/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURERUS), AUTRORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER

IMPORTANT: If the continues holder is an ADDITIONAL INSURED, the policyflest most be endorsed. If SUBROGATION IS WARNED, publish to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the cartificate holder in lieu of such endorsement(s).

415-493-2600 Sindy Graham, ext 131 Farationo Pacific Insurance 415-493-2505 Ext. 415-493-2500 185 Hot 415-493-2505 Services, License # 0F84441 AUTO SURPHAINDING INS. COM 859 Diablo Avenue Novato, CA 94947 COTOME DE BAYAR-3 Peter Schmale INSTRUMENTS) AFFORDING COMPRAGE Bay Area Community Resources, MISURED MISORER A. Philadelphia Indemnity has Co. 32750 Inc. *** Sparia insurance Company 171 Carlos Drive MESURER C San Refael, CA 94903-2005 PASURER D: INSURER E

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE DISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, THEM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO MIL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAMS.

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DESCRIPTION OF OPERATIONS (LOCATIONS / VEHICLES (ACCESS ACORD 101, Additional Research Scheddle, If were space to regulated)

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Oskland Unified School District 1025 - 2nd Avenue Oakland, CA 94606

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE TREREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

may galar

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POLICY NUMBER:

* PHPK740321

COMMERCIAL GENERAL LIABILITY

Bay Area Community Resources, Inc.

EFFECTIVE

* July 1, 2011 - 2012

THIS ENDORSEMENT CHANGES THE POLICY, PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - CONTROLLING INTEREST

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name of Person or Organization

Oakland Unified School District

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

- WHO IS INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of.
 - a. Their financial control of you; or

- b. Premises they own, maintain or control while you lease or occupy these premises.
- 2. This insurance closes not apply to structural alterations, hew construction and demolition operations performed by or for that person or organization.

 \Box

Search Results

)UNS: 102947132

las Active Exclusion?: No

urrent Search Terms: Bay* Area* community* resources*

our search for "Bay* Area* Community* Resources*" returned the following results...

Entity BAY AREA COMMUNITY RESOURCES, INC.

CAGE Code: 3VGW8

DoDAAC:

Status: Active

View Details

SAM | System for Award Management 1.0

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

IBM v1.732.20130222-1427







Board Office Use: Legislative File Info.					
File ID Number	12-2466				
Introduction Date	9/27/12				
Enactment Number	12-2454.1				
Enactment Date	9-27-126				



DATE

INDIVIDUAL SERVICE AGREEMENT (ISA) 2012-2013 MASTER MOU INFORMATION **Bay Area Community Resources VENDOR NAME** 1001628 **VENDOR# ENACTMENT# Elmhurst Community Prep** 221 SITE / DEPT NAME SITE# OUSD STAFF CONTACT - Emails about this contract should be sent to: laura.robell@ousd.k12.ca.us ORDER MENU OF SERVICES (EXHIBIT A OF MASTER MOU) - SELECT DESIRED SERVICE SERVICE AND UNIT OF SERVICE (SEE EXHIBIT GRADE RATE PER DESIRED A OF MASTER MOU FOR A FULL DESCRIPTION OF SCOPE OF LEVEL(S) UNIT UNITS (DESIRED UNITS TIMES WORK AND MENU OF SERVICES) RATE PER UNIT) SERVED B-Lead Agency Unit for Middle School \$117,984.00 6-8 \$127,213.00 \$ \$ \$ \$ TOTAL AMOUNT | \$ 117,984.00 IF FEE DOES NOT EQUAL RATE PER UNIT MULTIPLED BY DESIRED UNITS, EXPLAIN REASON FOR ALTERED RATE: 1d. School opting to fund School Safety Officer, reducing above costs to provide safe and secure after school environment. BUDGET INFORMATION REQUISITION NUMBER R0304178 START DATE | 07/01/2012 END DATE | 08/31/2013 RESOURCE # RESOURCE NAME **ORG KEY** AMOUNT 6010 ASES 2211553401 \$117,984.00 \$ \$ This Individual Services Agreement is a contract for services. Its execution by an authorized OUSD agent, commits OUSD to pay for services provided by this VENDOR under the terms and conditions of the Master MOU referenced and incorporated herewith ME MARTIN WEINSTEIN VENDOR TITLE CEQ SIGNATURE DATE **OUSD SITE** NAME LAURA ROBELL PRINCIPAL **ADMINISTRATOR** TITLE 6.20.12 SIGNATURE DATE APPROVAL IF USING FUNDS REVIEWED BY STATE AND FEDERAL PROGRAMS OR Quality Community School Development SPSA MODIFICATION DOCUMENTATION ATTACHED SPSA ACTION ITEM NUMBER: OR. RESOURCE MANAGER, if using funds managed by: State and Federal Quality Community School Development After School Programs 7-9-12 SIGNATURE DATE SIGNATURE DATE NETWORK OR DEPARTMENT EXECUTIVE OFFICER DATE PRESIDENT AND THE SECRETAR DATE SIGNATURE **SIGNATURE**

Board Office Use: Le	gislative File Info.
File ID Number	12-2466
Introduction Date	9/27/17
Enactment Number	12-2454
Enactment Date	9-27-124



Memo

To

Board of Education

From

Tony Smith, Ph.D., Superintendent

By: Maria Santos, Deputy Superintendent, Instruction, Leadership &

Equity-in-Action Maria Santes

Vernon Hal, Deputy Superintendent, Business & Operations

Board Meeting Date

(To be completed by Procurement)

September 27, 2012

Subject

Individual Service Agreement - Master Memorandum of Understanding - Bay Area Community Resources (contractor) - 221/Elmhurst Community Preparatory (site)

Action Requested

Approval of the Individual Service Agreement to the Master Memorandum of Understanding between District and Bay Area Community Resources, for services to be provided primarily to 221/Elmhurst Community Preparatory.

Background A one paragraph explanation of why the consultant's services are needed. The attached Individual Service Agreement is the contracting of services at the negotiated price, stated in the referenced Master MOU, approved by the Board of Education on June 27, 2012 (Enactment number 12-1652).

Discussion
One paragraph
summary of the
scope of work.

Approval by the Board of Education of an Individual Service Agreement to the Master Memorandum of Understanding (MMOU) between the District and Bay Area Community Resources, San Rafael, CA, for the latter to provide its Menu Option B-Lead Agency Unit for Arts, Recreation, Leadership and Family Literary activities in its capacity as a Comprehensive After School Program Lead Agency at Elmhurst Community Preparatory for the period of July 1, 2012 through August 31, 2013, in an amount not to exceed \$117,984.00, pursuant to the terms and conditions as specified in the MMOU.

Recommendation

Approval by the Board of Education of an Individual Service Agreement to the Master Memorandum of Understanding between the District and Bay Area Community Resources for the latter to provide Arts, Recreation, Leadership and Family Literary activities in its capacity as a Comprehensive After School Program Lead Agency at Elmhurst Community Preparatory for the period July 1, 2012 through August 31, 2013.

Fiscal Impact

Funding Resource: 6010/After School Education and Safety (ASES) Grant in an amount not to exceed \$117,984.00.

Attachments

- Individual Service Agreement
- Menu of Service
- Certificate of Insurance
- Copy of Master Memorandum of Understanding

AC	ORD
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CERTIFICATE OF LIABILITY INSURANCE

OP ID: SG

2,

87785741

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISBOTHS RESERVES, AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policyfles) must be endorsed. If SUBROGATION IS WARVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not coaler rights to the certificate holder in lieu of such endorsement(s)

PRODUCE 415-493-2500 Sindy Graham, ext 131 Farallone Pacific Insurance Fr. 415-493-2500 415-493-2505 MX Mot 445-493-2505 Services, License # 0F84441 859 Diablo Avenue sura hamilito-ins.com Novato, CA 94947 BAYAR-3 Peter Schmale PRISORERYS) APPORDING CONTRACT Bay Area Community Resources. MINER A: Philadelphia Indomnity Ins Co. Inc. MINORER & Sparta insurance Company 171 Carlos Drive MSURER C: San Rafael, CA 94903-2005 NSURER E:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE DISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD NOTATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS.

TREATMENT OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAMS. COVERAGES

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	X Abuse Sublimit					PERSONAL & ADVENSORY	15	1,000,000
	1,000,000					GENERAL AGGREGATE	\$	2,050,000
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	Liability		1			Aggregate		2,000,00

SCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORO 101, Additional Researce Schedule, If more spece is requir

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Oakland Unified School District 1025 - 2nd Avenue Oakland, CA 94606

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CARCELLED BEFORE THE EXPRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE yalar

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