Board Office Use: Leg	gistative File info.
File ID Number	11-2673
Introduction Date	10-17-11
Enactment Number	11-2261
Enactment Date	10-26-11



Community Schools, Thriving Students

Memo

То	The Board of Education
From	Tony Smith, Ph.D., Superintendent By: Maria Santos, Deputy Superintendent, Instruction, Leadership & Equity-in-Action Vernon Hal, Deputy Superintendent, Business & Operations
Board Meeting Date (To be completed by Procurement)	10-26-11
Subject	Professional Services Contract -
	Tiago J. Robinson Pinole CA (contractor, City State)
	High School Network (site/department)
Action Requested	Ratification of a professional services contract between Oakland Unified School District and Tiago J. Robinson . Services to be primarily provided to High School Network for the period of 09/10/2011 through 06/30/2012 .
Background A one paragraph explanation of why the consultant's services are needed.	Oakland High is working to narrow the achievement gap between the academic achievement of African American and their Asian counterparts. As a recent benefactor of a Smaller Learning Communities grant, the school has funding to provide intensive support for its current ninth grade class towards meeting this goal. In addition to the need to improve academic achievement of African American students (and closely related) is the need to significantly improve attendance so that students do not miss valuable instructional time.
Discussion One paragraph summary of the	A contract between OUSD and Tiago J. Robinson for the latter to provide 500 hours of service by working with the school administration and teachers on systems to support the academic success of 9th grade African American students at Oakland High. This will include implementation of a

scope of work.

special course to ensure positive engagement of 9th grade African American males, and the development and implementation of positive discipline and case management systems that will support the success of all 9th graders through: (a) improving academics, (b) improving attendance, (c) supporting teachers in dealing with hard to reach students, and (d) providing needed family assistance.

Recommendation

Ratification of professional services contract between Oakland Unified School District and Tiago J. Robinson . Services to be primarily provided to High School Network for the period of __ through 06/30/2012 09/10/2011

Fiscal Impact

Funding resource name (please spell out) SLC Program not to exceed \$ 25,000.00

Attachments

- Professional Services Contract including scope of work
- Fingerprint/Background Check Certification
- Commercial General Liability Insurance Certification
- TB screening documentation
- Statement of qualifications

Board Office Use: Leg	islative File Into.
File ID Number	11-2673
Introduction Date	10-12-11
Enactment Number	11-2261
Enactment Date	10-26-11 87



PROFESSIONAL SERVICES CONTRACT 2011-2012

Thi	is Agreement is entered into between the Oakland Unified School District (OUSD) and Tiago J. Robinson	
CC fina to	ONTRACTOR). OUSD is authorized by Government Code Section 53060 to contract for the furnishing of special services a ancial, economic, accounting, engineering, legal, and administrative matters with persons specially trained, experienced, are perform such services. CONTRACTOR warrants it is specially trained, experienced, and competent to provide such services agree as follows:	d competent
1.	Services: CONTRACTOR shall provide the services described in Exhibit "A," attached hereto and incorporated herein ("Services" or "Work").	by reference
2.	Terms: CONTRACTOR shall commence work on <u>09/10/2011</u> , or the day immediately following approval by the Su if the aggregate amount CONTRACTOR has contracted with the District is below \$78,500 in the current fiscal year; or, ap Board of Education if the total contract(s) exceed \$78,500, whichever is later. The work shall be completed n <u>06/30/2012</u>	proval by the
3.	Compensation: OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement, a to exceed Twenty-five thousand Dollars (\$25,000.00). To be for full performance of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but to, labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.	his sum shall
	If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in attached hereto, the specific scope of services to be delivered on an hourly basis to OUSD.	ı Exhibit "A,"
	OUSD shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing OUSD, except as follows: NONE	services for
	Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) do CONTRACTOR submits an invoice to OUSD for Work actually completed and after OUSD's written approval of the portion of the Work for which payment is to be made.	
	The granting of any payment by OUSD, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CO to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by the Districtance must be replaced by CONTRACTOR without delay.	at the time a
4.	Submittal of Documents : CONTRACTOR shall not commence the Work under this Contract until CONTRACTOR has so OUSD has approved evidence of the following:	ubmitted and
	Individual consultants:	
	■ Tuberculosis Clearance – Documentation from health care provider showing negative TB status within the last four	
	Completion of Pre-Consultant Screening Process – Attach letter from Human Resources Support Services showin of Pre-Consultant Screening for this current fiscal year.	g completion
	■ Insurance Certificates and Endorsements – General Liability insurance in compliance with section 9 herein.	
	2. Agencies or organizations:	
	☐ Insurance Certificates and Endorsements – Workers' Compensation insurance in compliance with section 9 herein	
5.	Equipment and Materials: CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performancement except: NONEwhich shall not exceed a total cost of \$	nance of this
ô.	CONTRACTOR Qualifications / Performance of Services.	
	CONTRACTOR Qualifications. CONTRACTOR warrants it is specially trained, experienced, competent and fully license the Services required by this Agreement in conformity with the laws and regulations of the State of California, the Unit America, and all local laws, ordinances and,/or regulations, as they may apply.	
	Standard of Care CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the S	ervices in a

professional manner, without the advice, control, or supervision of OUSD. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its

Notices: All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth

profession for services to California school districts.

below:

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OUSD Representative: CONTRACTOR: Name: Cleo Protopapas Site /Dept.: High School Network Address: 1025 2nd Ave. Oakland, CA 94606 Pinole CA 94564 Phone: 879-8133 Phone: (415) 509-1177

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change of address. CONTRACTOR shall submit invoices in a form that includes the name of the person providing the service, the service performed, the date service was rendered, and the hours spent on the work.

Invoicing

Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to OUSD. All amounts paid by OUSD shall be subject to audit by OUSD.

- Invoices shall include, but not be limited to: Consultant name, consultant address, invoice date, invoice sequence number, purchase order number, name of school or department service was provided to, period of service, number of hours of service, brief description of services provided, hourly rate, total payment requested.
- 2. Invoices from Agencies or Organizations must include evidence of compliance with section 19 herein:
 - i. Fingerprinting of Employees and Agents: Agency or organization must provide a current list of all employees, agents and volunteers working at an OUSD site when invoicing, and must include the Department of Justice ATI number for each person, and at statement that subsequent arrest records have been requested for each person listed.
 - ii. Tuberculosis Screening: The list must also include a statement that TB Clearance is on file for each person.
- 9. Status of Contractor: This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

10. Insurance:

- 1. Commercial General Liability Insurance: Unless specifically waived by OUSD, the following insurance is required:
 - If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

- CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.
- CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.
- iii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage with limits of One Million Dollars (\$1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to OUSD and shall name OUSD as an additional insured. Evidence of insurance must be attached. Endorsement of OUSD as an additional insured shall not affect OUSD's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and OUSD in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.
- iii. If CONTRACTOR is offering OUSD professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim.

OR

- iv. CONTRACTOR is not required to maintain any insurance under this agreement. (Completed and approved Waiver of Insurance Form is required.) Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.
- 11. Licenses and Permits: CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.

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- 12. **Assignment:** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of OUSD.
- 13. Anti-Discrimination. It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, the CONTRACTOR agrees to require like compliance by all its subcontractor(s). Contractor shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex or sexual orientation.
- 14. Drug-Free / Smoke Free Policy. No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use drugs on these sites.
- 15. Indemnification: CONTRACTOR agrees to hold harmless, indemnify, and defend OUSD and its officers, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with the performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify, and defend OUSD and its elective board, officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this Agreement. This provision survives termination of this Agreement.
- 16. Copyright/Trademark/Patent/Ownership. CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of OUSD and cannot be used without OUSD's express written permission. OUSD shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of OUSD. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORs in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of OUSD.
- 17. Waiver: No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
- 18. **Termination:** OUSD may at any time terminate this Agreement upon written notice to CONTRACTOR. OUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, OUSD may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, OUSD may secure the required services from another contractor. If the cost to OUSD exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.
- 19. Conduct of Consultant. CONSULTANT will adhere to the following staff requirements and provide OUSD with evidence of staff qualifications, consistent with invoicing requirements outlined in Section 8, which include:
 - 1. Tuberculosis Screening
 - 2. Fingerprinting of Employees and Agents. The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with OUSD pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. Contractor further certifies that it has received and reviewed fingerprint results for each of its Employees and Contractor has requested and reviews subsequent arrest records for all Employees who may come into contract with OUSD pupils in providing services to the District under this Agreement.

Contractor initial: TX

In the event that OUSD, in its sole discretion, at any time during the term of this contract, desires the removal of any CONSULTANT related persons, employee, representative or agent from an OUSD school site and, or property, CONSULTANT shall immediately upon receiving notice from OUSD of such desire, cause the removal of such person or persons.

- 20. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
- 21. OUSD's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors. OUSD may evaluate the CONTRACTOR's work in any way that OUSD is entitled to do so pursuant to applicable law. The OUSD's evaluation may include, without limitation:
 - Requesting that OUSD employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.
 - 2. Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).

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- 22. Limitation of OUSD Liability. Other than as provided in this Agreement, OUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall OUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.
- 23. Confidentiality. The CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted access to student data only where permissible under state and federal law and only after executing OUSD's Confidentiality Agreement Regarding Student Data.
- 24. Conflict of Interest. CONTRACTOR shall abide by and be subject to all applicable OUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of OUSD to perform any service by this Agreement.

CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to OUSD's attention in writing.

Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 *et seq.* and section 87100 *et seq.* of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement, which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify OUSD in writing.

- 25. Integration/Entire Agreement of Parties. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 26. Litigation: This Agreement shall be performed in Oakland, California and is governed by the laws of the State of California. The Alameda County Superior Court shall have jurisdiction over any state court litigation initiated to enforce or interpret this Agreement. If litigation is initiated, the prevailing party shall be entitled to reasonable attorney's fees and costs.
- 27. Contract Contingent on Governing Board Approval: The District shall not be bound by the terms of this Agreement until it has been formally approved by the District's Governing Board, and no payment shall be owed or made to CONTRACTOR absent formal approval. This Agreement shall be deemed to be approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.
- 28. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
- 29. Counterparts. This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 30. Incorporation of Recitals and Exhibits. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

Summary of terms and compensation: Anticipated start date: 09/10/2011 Work shall be completed by: 06/30/2012 Total Fee: \$25,000.00 OAKLAND UNIFIED SCHOOL DISTRICT CONTRACTOR 9-28-11 President, Board of Education ☐ Superintendent or Designee Tiago J. Robinson SLC Consultant Secretary, Board of Education Print Name, Title Certified: File ID Number: 11-2673 Introduction Date: 10-17-11 Edgar Rakestraw, Jr., Secretary Enactment Number: 11-2261 Board of Education Enactment Date: 10-26-11

EXHIBIT "A" Scope of Work

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

CONTRACTOR'S entire Proposal is <u>not</u> made part of this Agreement. [IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES CAN BE ATTACHED <u>WITHOUT</u> ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

Summary for Board Memo and Board Agenda - Must accurately align with scope of work below.

A contract between OUSD and Tiago J. Robinson for the latter to provide 500 hours of service by working with the school administration and teachers on systems to support the academic success of 9th grade African American students at Oakland High. This will include implementation of a special course to ensure positive engagement of 9th grade African American males, and the development and implementation of positive discipline and case management systems that will support the success of all 9th graders through: (a) improving academics, (b) improving attendance, (c) supporting teachers in dealing with hard to reach students, and (d) providing needed family assistance.

	SCOPE OF WORK
Tia	ago J. Robinson will provide a maximum of 500.00 hours of services at a rate of \$50.00 per hour for a
tota	al not to exceed \$25,000.00 Services are anticipated to begin on 09/10/2011 and end on 06/30/2012
1.	Description of Services to be Provided: Provide a description of the service(s) the contractor will provide. Be specific about what service(s) OUSD is purchasing and what <i>this</i> Contractor will do.
	The consultant will work with school administration and teachers to support the academic success of 9th grade African American students at Oakland High, in the following ways: (1) Provide leadership for implementation of a special course to support the success of 9th grade African American males who are at risk of failing the 9th grade and ultimately dropping out of school. Consultant will be trained by the district's African American Male Success Initiative in delivery of the Curriculum 180 Degree Program and will work with a certificated instructor to ensure high quality implementation of this program in a year-long class that meets daily. (2) Support administrators and teachers in each of the ninth grade houses or small learning communities ("SLC") in their collaborative efforts to ensure the academic success of all 9th graders, with a particular emphasis on those most at risk, which include our African American students. Consultant will participate in all weekly and other scheduled SLC meetings and provide student support and family assistance identified at these meetings to be crucial to student success. (3) Support administrators and teachers to develop and implement systems for increasing attendance and reducing suspensions, particularly for African American and Latino males.
2.	Specific Outcomes: What are the expected outcomes from the services of this Contract? Be specific. For example, as a result of the service(s): 1) How many more Oakland children are graduating from high school? 2) How many more Oakland children are attending school 95% or more? 3) How many more students have meaningful internships and/or paying jobs? 4) How many more Oakland children have access to, and use, the health services they need? Provide details of program participation (Students will) and measurable outcomes (Participants will be able to). NOT THE GOALS OF THE SITE OR DEPARTMENT.
	The work of this consultant will result in increased graduation rates of African American students from the class of 2016 by significantly improving their academic achievement and attendance rates during 2011-2012 as follows: a) Reduced "chronic absence rate" for 9th graders from 16% in 2010-2011 to less than 10% in 2011-2012. b) Increased "satisfactory attendance rate" for 9th graders from 73% in 2010-2011 to greater than 85% in 2011-2012. c) Reduce the percentage of 9th grade students who Slide or score FBB on their 9th grade ELA CST from 33% in 2010-2011 to less than 20% in 2011-2012. d) Reduce the percentage of 9th African American students who Slide or score FBB on their 9th grade Algebra CST from 31% in 2010-2011 to less than 20% in 2011-2012. e) Reduce the percentage of 9th African American students who Slide or score FBB on their 9th grade Geometry CST from 69% in 2010-2011 to less than 50% in 2011-2012.
3.	Alignment with District Strategic Plan: Indicate the goals and visions supported by the services of this contract: (Check all that apply.) Ensure a high quality instructional core Develop social, emotional and physical health Safe, healthy and supportive schools Create equitable opportunities for learning High quality and effective instruction Full service community district

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4. Alignment with Single Plan for Student Achievement (required if using State or Federal Funds) Please select: Action Item included in Board Approved SPSA (no additional documentation required) – Action Item Number: Action Item added as modification to Board Approved SPSA – Submit the following documents to the Resource Manager either electronically via email of scanned documents, fax or drop off. 1. Relevant page of SPSA with action item highlighted. Page must include header with the word "Modified", modification date, school site name, both principal and school site council chair initials and date. 2. Meeting announcement for meeting in which the SPSA modification was approved. 3. Minutes for meeting in which the SPSA modification was approved indicating approval of the modification.

Sign-in sheet for meeting in which the SPSA modification was approved.

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TIAGO JAMAL ROBINSON

2551 Francis Drive Pinole, CA, 94131 - (415) 509-1177 - e-mail: (wegotgame@hotmail.com)

Objective:

Seeking a challenging and responsible position working with children and youth in a parks and recreation and/or educational environment.

Training / Certification:

- Associate in Arts degree, City College, San Francisco, CA, 1996
- <u>Certification in Monterey Reading Program</u>, 1997: designed to teach at risk youth and students with reading problems.
- <u>Certification in Monterey Math Program</u>, 1997: designed to support reluctant learners in basic math skills.
- <u>Bachelor of Science Degree</u>, California State University, Hayward, Recreation Therapy Major, 2003
- <u>Masters of Science Degree</u>, California State University, East Bay, Student Services and Counseling Major, 2006

Experience:

<u>2003-present</u> -Oakland Unified School District, Oakland High School, Consultant (Conflict Coordinator/Student Services) Oakland, CA

Specific responsibilities:

- Consult with staff and instructional aides concerning social, emotional and academic outcomes of students in special and regular education classes
- Counsel and support families, group home coordinators and involved others concerning alternative placements, services, support
- Design curriculum that reflects multiple intelligence theory to enhance success of students in a variety of mainstreamed classes
- Design and advise a youth conflict management team that will support at risk students
- Coordinate an on campus "Big Brother/Sister" program
- Planning and creating on/off campus exposure to opportunities for meet positive student goals and "dreams"
- Managing college tours with students who are functioning at all academic levels
- Coordinating community service projects to enhance opportunities for all students
- Creating and teaching job skills to students at all levels
- Counseling and supporting at risk students
- Coordinating community support opportunities
- Providing positive reinforcement strategies to motivate at risk learners
- Collaborative decision making, which involves not only the student but the family structure

Tiago Jamal Robinson Page 2

- Organizing field trips for further exposure to the community and surroundings
- Reducing truancy through counseling and support services
- Participation in school safety planning
- Recording and following up on data relating to this position, including, but non limited to weekly and monthly reporting requirements

<u>2002-2003</u>-Glide Memorial Church, Janice Mirikitani Children, Youth and Family Center, Teen Coordinator, San Francisco, CA

Specific responsibilities:

- Program Development for teenage, homeless and at-risk youth
- Community Outreach, including, but not limited to, senior/youth integrated programs, college campus
 - Tours, community exchange, service education volunteer work, speakers bureau, peer tutoring and other related activities.
- Supervisor of all after school activities including homework club, leisure and social skills curriculum, and other programs supporting the education of our children and youth.
- Leadership training and related games to build trust, compassion and acceptance
- Field trip coordinator
- Jobs skills training curriculum development in collaboration with the rehabilitation services
- Literature coach and reading instructor focusing on challenged readers
- Sports tournaments, exercise programs and other physical training curriculum and activities
- Supervising teen workers, ages 14-18, who provide leadership to younger participants.
- Any and all other activities that involve teenagers at Glide's Center.

$\underline{\textbf{2001-2001}} \ (\textbf{6} \ \textbf{months during studies}) \ \textbf{Youth Coordinator Operation Dignity, Oakland,}$

CA

Specific responsibilities:

- Program Development for teenage, homeless, at-risk youth
- Community Outreach, including, but not limited to, college campus tours and service related activities
- Youth Club(Y.O.U.T.H.= Young Ones United Together Heals) Coordinator and Counselor for academic and social challenges facing teenagers
- Field trip coordinator for local and California adventures

• Trainer for teen building and leadership activities

Tiago Jamal Robinson Page 3

<u>Summer 2001-</u>California State University, Hayward, START Program (summer campus Project for at-risk teenagers)

- Teacher/Coach
- Leadership/Team Building Trainer
- Arts and Crafts Instructor

<u>Summer 2000-</u>California State University, Hayward, Project SOAR (summer campus

Project for at-risk teenagers)

- Physical Education Teacher
- Campus Guide

<u>2000-2001-</u>HATCH (Helping Another Toward Creative Happiness): a one to one Support/tutor project for the developmentally disabled

 Tutor/companion for a teenage, at-risk, developmentally disabled client for 80 hours per month

Planned activities including a wide range of social/emotional/ academic curriculum areas

<u>1996-2000</u> -Pre K-12th grade: Teacher and Coach at the American International School of Bolivia, Cochabamba, Bolivia (AIS/B).

Specific responsibilities:

- Director/Teacher of Computer Lab for 300 pre-K 12th grade student, including those with special needs
- Art Teacher for 7th and 8th grade students
- Physical Education Teacher for 7th and 8th grade students
- Varsity Coach for Boys Basketball
- Faculty representative and Director of AIS/B's spirit and cheerleading teams for girls grades 7-12
- Director of on campus, pre-K 12th grade Big Brother/Big Sister Program
- Director of Drug Free Program for 7th 12th grade students
- Faculty support for community service activities in the local orphanage for 600 children
- Counseled, supported and brainstormed with children and youth at risk

<u>Summer 1999</u> - Design artist in a plant producing unique fountains: **Zen Again, San Francisco, CA**

<u>1990-1996</u> – Part and full-time employee (as per college schedule): stocking, customer service, cashier, etc. at

Critter Fritters, San Francisco, CA

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Volunteer/ Community Service:

<u>1990-1999:</u> Volunteered (as schedule permitted) at Glide Memorial Church, San Francisco, CA with at risk children and youth

<u>1990-1999</u>: Volunteered (as schedule permitted) with H.A.T.C.H. (Helping Another toward Creative Happiness), Hayward, CA with children and adults with special needs.

Professional Presentations and Related Involvements

- May, 2000 Graduation Speaker: "Keeping Dreams Alive...or...You Got Game !!!"
- 2000-present Invited guest speaker, a minimum of one time per quarter,
- California State University, Hayward(East Bay) on topics relating to self esteem, self
 advocacy, Mentoring, supporting children and youth in their challenges and
 other
 issues of concern to graduate students, teachers, psychologists, parents and involved
 others.
- **July, 2003** Invited Guest Presenter, National Reading Styles Institute, 19th Annual Conference

San Antonio, Texas
"Stories from the Heart" (2 presentations)
"Creating Ridicule Free Zones" (2 presentations)

Awards and Recognitions:

- AIS/B Coach of the year, 1998, Cochabamba, Bolivia
- Best Coach of the Year, 1999, Cochabamba, Bolivia
- Deans List, CSUH, Hayward, 2000

References:

Dr. Phyllis Kaplan California State University, East Bay Educational Psychology Department Hayward, CA 94542 (w) (510) 885-3021 (h) (415) 641-9176 Dr. Melany Spielman CaliforniaState University, Dept. of Recreation Therapy Hayward, CA 94542 (510) 885-4710

Karl A. Dumas Project Manager Planning & Development Department 1000 Webster ST Fairfield, CA 94533 (707) 428-7454 Heather Manes H.A.T.C.H. 2351 South Shore Center PMBox 142 Alameda, CA 94501 510 814-9422 Barry Leonard, Owner Critter Fitters 670 Chenery Street San Francisco, CA 94131 (415) 239-7387

Others available upon request

Dean Dennis Smith Diablo Valley Community College School of Science Pleasant Hill, CA 94523 (925) 685-1230 x 2359

2,000,000

2,000,000



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/14/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

CONTACT NAME: 415-820-2200 NAMEPHONE
(A/C, No. Ext);
E-MAIL
ADDRESS:
PRODUCER
CUSTOMER ID #: ROBIN-5 Pennbrook/CAIB Insurance Svcs. 415-394-8332 License #0622553 www.pbcis.com P.O. Box 26849 San Francisco, CA 94126-6849 Maribeth Salguero-Chang INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Sentinel Insurance Co,LTD 22403 INSURED **Tiago Robinson** 2551 Francis Drive INSURER B Pinole, CA 94564 INSURER C : INSURER D : INSURER E :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY EFF POLICY EXP
(MM/DD/YYYY) (MM/DD/YYYY) LIMITS TYPE OF INSURANCE INSR. WYD POLICY NUMBER 1,000,000 GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED 57SBMBB0973 09/14/11 09/14/12 1.000,000 X COMMERCIAL GENERAL LIABILITY PREMISES (Ea occu 10,000 MED EXP (Any one person) CLAIMS-MADE X OCCUR 1,000,000 PERSONAL & ADV INJURY

GEN'L AGGREGATE LIMIT APPLIES PER:

POLICY PRODUCTS - COMPIOP AGG \$

AUTOMOBILE LIABILITY

ANY AUTO

ALL OWNED AUTOS

SCHEDULED AUTOS

NON-OWNED AUTOS

PRODUCTS - COMPIOP AGG \$

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COMBINED SINGLE LIMIT (Ea accident) \$

SCHEDULED AUTOS

PROPERTY DAMAGE (Per accident) \$

NON-OWNED AUTOS

SCHEDULED AUTOS

NON-OWNED AUTOS

UMBRELLA LIAB EACH OCCURRENCE 5 OCCUR **EXCESS LIAB** CLAIMS-MADE AGGREGATE DEDUCTIBLE S RETENTION S WORKERS COMPENSATION AND EMPLOYERS' LIABILITY E L EACH ACCIDENT ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. DISEASE - EA EMPLOYEE'S (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below E L DISEASE - POLICY LIMIT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required)
Certificate Holder is named as Additinal Insured as their respective
interest may appear only.

CERTIFICATE HOLDER

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Oakland Unified School
District
Contracts Administrator

Authorized representative
Maribeth Salguero-Chang

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GENERAL AGGREGATE

900 High Street Oakland, CA 94601



Community Schools, Thriving Students PROFESSIONAL SERVICES CONTRACT ROUTING FORM 2011-2012

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