

**MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measures N and H –  
College & Career Readiness  
Commission**

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Enactment Date	

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes, Deputy Chief of Post-Secondary Readiness

**Board Meeting Date**

**Subject** Services For: Castlemont High School

**Action Requested and Recommendation**

Adoption by the Measures N and H Commission of a 2025-2026 Education Improvement Plan/Budget modification for Castlemont High School to the following line items: (1) reduce \$9,950.00 Classified Support Salaries: Hire a Work-Based Learning Liaison at 1.0 FTE by \$9,950.00 to \$0.00, and (2) reduce \$17,000.00 Classified Support Salaries: Hire a College & Career Readiness Specialist at .70 FTE by \$7,300.00 to \$9,700.00, and establish a new strategic action \$17,250.00 Consultant Contract with Oakland Kids First (OKF) to serve as the fiscal sponsor and pay out the Student Stipends for the 2026 Summer ECCCO Program, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Castlemont High School would like to modify the following line items: (1) reduce \$9,950.00 Classified Support Salaries: Hire a Work-Based Learning Liaison at 1.0 FTE by \$9,950.00 to \$0.00, and (2) reduce \$17,000.00 Classified Support Salaries: Hire a College & Career Readiness Specialist at .70 FTE by \$7,300.00 to \$9,700.00, and establish a new strategic action \$17,250.00 Consultant Contract with Oakland Kids First (OKF) to serve as the fiscal sponsor and pay out the Student Stipends for the 2026 Summer ECCCO Program for Castlemont students participating in summer internships, through June 30, 2026. Budget: approximately 15 additional students with a \$1,000 stipend. (Admin Fees Included - 15%)

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure H

**Attachments**

**26-0217 Castlemont Consultant Contracts \$17,250**



## 2025-26 Measure H Budget Modification Form OUSD Schools (Multiple Modifications)



Date:	12/15/2025	Principal Name:	Joseph Blasher
School Name:	Castlemont	Site #:	301
Pathway Name: (Required for multiple pathway schools)	CHEA & SUDA	Requested By:	Joseph Blasher

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measure H EIP, SCO, or C/O Plan:

*Directions: Copy & paste the original strategic action below. The original strategic action is the justification you want to **take money from** to create a new or revised purpose.*

*You can enter up to 3 actions below, as long as they are from the same plan (**can't combine plans**) and the New or Revised Strategic Action in Step 2 is the same purpose (**can't create multiple actions in Step 2**).*

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab Line Item #	Original Amount Approved	Measure H Approved Strategic Action (Budget complete justification)	Total Amount being Transferred
Whole School Tab	115	It was \$20,000.00. The new total amount after approval of prior BMFs or expenses is \$9,950.00.	<b>Classified Support Salaries: Hire a Work-Based Learning Liaison, at 1.0 FTE.</b> The WBL Liaison will continue developing WBL opportunities for students, co-planning with both pathway teams, coordinating with the International program, and engaging with seniors through the senior capstone class. This will develop both pathways through connection with industry partners, coordination with leadership, pathway leads and teams, planning WBL/CTE experiences for pathway programs, and coordinating with District WBL/CTE efforts such as skilled trades, ECCO summer internships, and Dual Enrollment. <b>PCN 1795 - Sheree West</b> (Salary and Benefit costs included)	\$9,950.00
Whole School Tab	114	It was \$91,928.03. The new total amount after approval of prior BMFs or expenses is \$17,000.00.	<b>Classified Support Salaries: Hire a College &amp; Career Readiness Specialist at .70 FTE.</b> The CCRS will coordinate postsecondary planning for all students, including assistance with college, scholarship, and financial aid applications. CCRS will work through the senior capstone course to engage all seniors, and with pathway leads to develop plans for connecting with all pathway students via advisory sessions that are tied to specific postsecondary readiness outcomes, including A-G awareness, the various college options, and transcript reviews that build students' capacity to monitor their own on-track to graduation progress. CCRS will work with other	\$7,300.00

			college access partners to leverage support for students in grade 9, and will coordinate with the Newcomer Coordinator to ensure grade 9 & 10 newcomer students are supported to meet the same outcomes. <b>PCN 6450 - Berenice Vega</b> (Salary and Benefit costs included)	
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**The total amount being transferred from the two different actions above is \$17,250.00.**

**b. What will be the impact on your Measure H plan, pathway development, and students for not completing the original strategic action in Step 1?** *(Do not insert hyperlinks or use acronyms. If taking multiple strategic actions, respond to each of the overall impacts.)*

No impact.  
There was a switch in funding: the FTE from Measure H was reduced, and staff are being paid, in part, through new funding sources (Base or Golden State Pathways), resulting from increased enrollment and new grant funds.

**c. Enter the Account String for the Original Approved Strategic Action:** *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	1110	1000	2205	301	3010	1690	9999	99999
010	9339	0	1110	1000	2205	301	3010	1690	9999	99999

**d. Total amount being transferred: \$17,250.00**

- Check this box if this is a **NEW expenditure** that was not pre-approved in a Measure H Plan.
- Check this box if this is an **EXISTING expenditure** and you're only amending the original amount approved or the term. *(The purpose remains the same.)*
- Check this box if this modification creates a new position or changes the FTE percentage of an existing position. If so, please attach a Measure H Duty Statement form to the BMF request.

**Step 2.**

**a. Enter the New or Revised Strategic Action: (Explicitly name the expenditure type and how it supports pathway development.)**

*The description entered will become the new or revised justification for review and approval. **Only one justification is allowed in Step 2.** You'll use this new or revised justification for all future applicable requests connected to this modification.*

Name of the Measure H Plan or Pathway Tab	Plan or Pathway Tab Line Item #	Original Amount Approved	<p style="text-align: center;"><b>New or Revised Measure H Strategic Action</b>  <i>Enter one to two sentences using the questions below to create a Justification.</i>  <i>(Do not insert hyperlinks or use acronyms.)</i></p> <p style="text-align: center;"><b>-What is the specific expenditure or service type?</b>  <i>(Please briefly describe (no vague language) and quantify it when applicable.)</i></p> <p style="text-align: center;"><b>-How does the specific expenditure impact students in the pathway and support your 2025-26 pathway goals and strategic actions?</b></p>	New or Amended Total Amount

			<p><b>-Please also answer the additional questions using the Object Codes linked in this <a href="#">document</a> to create a proper &amp; complete budget justification.</b></p> <p><b>-If the new or revised justification is <b>incomplete</b>, it will be “Conditionally Approved”, and a Justification Form will be required at the time of purchasing.</b></p>	
Whole School Tab	N/A	N/A	<p><b>Consultant Contracts:</b>  Contract with Oakland Kids First (OKF) to serve as the fiscal sponsor and pay out the Student Stipends for the 2026 Summer ECCCO Program for Castlemont students participating in summer internships, through June 30, 2026.  This funding will be distributed through Oakland Kids First and used to issue student stipends for the 2026 summer internships coordinated with the ECCCO partnership and each pathway. Providing students with real-world experience directly related to their pathway-focused academics supports pathway development.  Prioritizing students' need for stipends for their work and expanding their access to industry partners and work-based learning opportunities is an intentional choice to enhance student engagement.  This is a strong need for our students so they can better connect their in-class learning to their lives and future.  Budget:  We aim to serve approximately 15 additional students and provide each student with a \$1,000 stipend.  (Admin Fees Included - 15%)  <b><i>This allocation will increase the total contract amount, which is already partially funded using 24-25 Measure H Carryover funds (line 15).</i></b></p>	\$17,250.00

Justification Status: Fully Approved = Complete Justification, BMF suffice ▾

**b. Enter the New or Revised Account String:** *(Ensure it matches Escape)*

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9339	0	1110	1000	5825	301	3010	1690	9999	99999

**Signature of Approvals:** *(Please enter the team member's full name below the signature line.)*

Robert Lee  
Name: Robert Lee  
Pathway Coach or Director  
Signature

12.5.25  
Date

Joseph Blasher  
Name: Joseph Blasher  
Principal Signature **Required**

1/6/2026  
Date

**FOR MEASURE H STAFF USE ONLY**

Date the BMF was accurately completed & received: 1/7/2026

Program Manager, Approval Signature: *Hanya Gomez*

Date: 1/8/2026

Deputy Chief of Post-Secondary Readiness, Approval Signature: *Vanessa Sifuentes*  
Vanessa Sifuentes (Jan 22, 2026 15:07:13 PST)

Date: 01/22/2026