



CPAs & BUSINESS ADVISORS

Independent Auditor's Report

Board of Education and
Measure G1 Citizens' Oversight Committee
Oakland Unified School District

Compliance

We have audited Oakland Unified School District's compliance with the requirements described in the November 8, 2016 Measure G1 for the year ended June 30, 2019.

Management's Responsibility

Compliance with the requirements referred to above is the responsibility of Oakland Unified School District's management.

Auditor's Responsibility

Our responsibility is to express an opinion on Oakland Unified School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on Oakland Unified School District's November 8, 2016 Measure G1 occurred. An audit includes examining, on a test basis, evidence about Oakland Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Oakland Unified School District's compliance with those requirements.

Opinion

In our opinion, Oakland Unified School District complied, in all material respects, with the compliance requirements referred to above that are applicable to the November 8, 2016 Measure G1 for the year ended June 30, 2019.

Other Matter

As described in procedure two of appendix I, management of the District could not provide all documents originally requested to support our audit. Our opinion on the District's compliance with Measure G1 is not modified because in all cases we reconciled the accounting records with other documents to support compliance.

Internal Control Over Compliance

Management of Oakland Unified School District is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit, we considered Oakland Unified School District's internal control over compliance to determine the auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

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A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses in internal control over compliance. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing. Accordingly, this report is not suitable for any other purpose.

Eide Bailly LLP

December 10, 2019

Oakland Unified School District

**Districtwide Teacher Retention and Middle School Improvement Act
(Measure G1 Parcel Tax)**

Audit Reports for the Year Ended June 30, 2019

**Districtwide Teacher Retention and Middle School Improvement Act (Measure G1 Parcel Tax)
Audit Reports for the Year Ended June 30, 2019**

Goals of Measure G1	i
Specific Purpose of Measure G1	i
Independent Annual Audit	i
Summary of Auditor's Reports	ii

AUDIT REPORTS

Oakland Unified School District	A
---------------------------------	---

CHARTER SCHOOLS

Arise High School	B
Amethod Public School	C
Aspire Public Schools	D
Civicorps	E
Citizens' Oversight Committee	F
East Bay Innovation Academy	G
Education for Change	H
Envision Academy of Arts & Technology	I
KIPP Bay Area Schools	J
KIPP Bridge Academy	K
Leadership Public Schools, Inc.	L
Lighthouse Community Schools	M
LPS Oakland R&D Campus	N
North Oakland Community Charter School	O
Oakland School for the Arts	P
Oakland Unity Middle School	Q
Vincent Academy	R
Yu Ming Charter School	S

Districtwide Teacher Retention and Middle School Improvement Act (Measure G1 Parcel Tax) Audit Reports for the Year Ended June 30, 2019

Goals of Measure G1

- Attract and retain school-site educators.
- Increase access to courses in arts, music, and world languages in grades 6-8.
- Improve student retention during the transition from elementary to middle school.
- Create a more positive and safe middle-school learning environment.

Specific Purpose of Measure G1

The Districtwide Teacher Retention and Middle School Improvement Act Fund is established to provide a salary increase to school-site educators district-wide, including Charter schools in the District, and to provide Middle School grants which shall be allocated pursuant to the Education Improvement Plan submitted by each Middle School as further described in the ballot text, and which shall be spent in furtherance of the goals set forth in the section entitled “Goals of Measure G1” above.

Independent Annual Audit

For so long as any proceeds remain unexpended, the District shall cause an independent financial auditor to prepare a report to be filed with the Board of Education and made publicly available. Audit reports of the Oakland Unified School District and each recipient charter school, as listed in the table of contents, are contained in the following pages.

Charter School	Summary of Auditor's Opinion	Reference to Auditor's Report
American Indian Public Charter II	<i>Not received</i>	
American Indian Public Charter School	<i>Not received</i>	
Amethod Public Schools		C
Oakland Charter Academy	No modification	
Oakland Charter High School	No modification	
Downtown Charter Academy	No modification	
Arise High School	No modification	B
Aspire Public Schools		D
Aspire Triumph Technology Academy	No modification	
Aspire Berkley Maynard Academy	No modification	
Aspire College Academy	No modification	
Aspire ERES Academy	No modification	
Aspire Golden State College Preparatory Academy	No modification	
Aspire Monarch Academy	No modification	
Aspire Wilson (Lionel) College Preparatory Academy	No modification	
Bay Area Technology School (Baytech)		
Civicorps	No modification	E
Community School for Creative Education	No modification	
East Bay Innovation Academy	No modification	G
Education for Change		H
Achieve Acamedy	No modification	
ASCEND	No modification	
COX Acamedy	No modification	
Epic Charter Academy	No modification	
Lazear Charter Academy	No modification	
Learning Without Limits	No modification	
Envision Academy of Arts & Technology	No modification	I
Kipp Bridge Charter Academy	No modification	
Lighthouse Community Public Schools		
Lighthouse Community Charter	No modification	
Lighthouse Community Charter High School	No modification	
Lodestar	No modification	
LPS Oakland R&D	No modification	N
North Oakland Community Charter School	No modification	O
Oakland Military Institute	<i>Audit in progress</i>	
Oakland School For The Arts	No modification	P
Oakland Unity Middle School	No modification	Q
Roses in Concrete	<i>Not received</i>	
Urban Montessori	<i>Not received</i>	
Yu Ming Charter School	No modification	S

Attachment A

Oakland Unified School District

**OAKLAND UNIFIED SCHOOL DISTRICT
MEASURE G1 PARCEL TAX**

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
AND SUPPLEMENTARY SCHEDULES**

FOR THE YEAR ENDED JUNE 30, 2019

Appendix I
Summary of audit procedures

Objectives of our audit

- Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the district.
- Ensure expenditures are in support of allowable uses as per the ballot language, separately with respect to middle school grants, salary for school site educators, and administrative overhead.
- Ensure that middle school grants and charter school grants were allocated as per the ballot language.
- Ensure that the administrative overhead allocation does not exceed 1% cumulatively from inception, exclusive of county collection costs.
- Ensure that middle school grant expenditures agree with the education improvement plans that were approved by the Citizens' Oversight Committee.
- Ensure that expenditures of Measure G1 are only for supplemental activities.

Scope

- District expenditures funded by measure G1 during the fiscal year ending June 30, 2019.

Methodology

The following describes the audit procedures and our related findings.

1. Obtain parcel tax expenditure detail reports prepared by the District and agree amounts to the general ledger.

Finding - No exceptions were identified from applying this procedure. The Measure G1 accounting records are complete and include all activity during the fiscal year. The summary financial schedules provided in Appendix II reconcile with the District's accounting records.

2. Review the nature of the expenditures incurred by the school sites, and review source documents as appropriate, to ensure they were within the specific purposes of the ballot language.

Finding – Aside from the matter described in the next paragraph of this section, no exceptions were identified from applying this procedure. We analytically reviewed the entire population of expenditure accounting records to search for transactions outside the scope allowable expenditures. Individual transactions were selected for additional audit analysis, which includes reviewing source documents such as invoices, contracts, purchase orders, or payroll records. Subjected to the additional audit analysis were 49 individual transactions aggregating \$968K or 82% of the \$1.2 million of total District site level transactions. The results of applying this procedure are as follows:

Although we found no evidence that expenditures were for other than District purposes, for the following 12 transactions aggregating \$128,986, which is 13% of the total sampled transactions items, the documentation provided by the District does not include the vendor generated invoice. An invoice is necessary, in our opinion, to support the amount and period in which they were incurred.

- Alliance Academy
 - \$23,000 expensed for professional contract.
- Bret Harte
 - \$2,253 expensed for vendor payment; invoices totaling \$247.08 were provided.

- Elmhurst Community Prep
 - \$23,300 expensed for professional contract.
 - \$1,349 expensed for vendor payment.
- Frick
 - \$25,000 expensed for professional contract.
 - \$22,001 expensed for professional contract.
 - \$12,000 expensed for professional contract.
- La Escuelita
 - \$2,790 expensed for professional contract.
- Montera
 - \$2,646 expensed for vendor payment.
- Parker
 - \$12,000 expensed for professional contract.
- Roosevelt
 - \$1,145 expensed for vendor payment.
 - \$1,502 expensed for vendor payment.

We recommend electronic archival of all invoices in the accounting system.

Our opinion on the District’s compliance with Measure G1 is not modified because in all cases we reconciled the accounting records with other documents to support compliance.

3. Ascertain if salary increases were used to supply raises to “school site educators,” as the term is used in the ballot text.

Finding – No exceptions were identified from applying this procedure. The administrative regulations define a “school site educator” as an employee who spends at least 75% of their time at school sites, or who is a union-represented employee. The salary increases funded by Measure G1 were provided to these groups for the year ending June 30, 2019 through increases to the District-wide salary schedule.

4. Ensure the same percentage increase in salary was applied to all school site educators.

Finding – No exceptions were identified from applying this procedure. The salary increases funded by Measure G1 were applied to the District-wide salary schedules.

5. Verify if the parcel tax is funding supplemental activities by performing the following procedures. Ascertain if funds were used to provide services which were required to be made available by virtue of being a school. Also, perform procedures to ascertain whether the parcel tax funded services that were previously provided with another funding source.

Finding – No exceptions were identified from applying this procedure.

6. Recalculate the ratio of administrative overhead charges to total proceeds to ensure that no more than 1% of proceeds are spent on administrative overhead, cumulative and exclusive of county collection costs. Also, verify if administrative costs were for Measure G1 administrative activities.

Finding – No exceptions were identified from applying this procedure. The following tables shows the calculation of current year allowable administrative costs:

Current year G1 parcel tax proceeds	\$ 11,719,847
Less county tax collection fees	<u>(196,464)</u>
Basis for calculation of maximum administrative cost	<u><u>\$ 11,523,383</u></u>
Unspent administrative cost carryover from prior year	\$ 108,439
Additions from current year tax proceeds	115,234
Less administrative costs funded by G1 in the current year	<u>(39,584)</u>
Unspent administrative cost carryover to the following year	<u><u>\$ 184,089</u></u>

Administrative costs of \$39,584 were in support of Measure G1 administration. The \$184,089 is available to fund Measure G1 administrative costs in a future fiscal year.

7. Recalculate the 65/35 percent allocation between raises for school site educators and middle school grants.

Finding – No exceptions were identified from applying this procedure.

8. Select a sample of district schools and a sample of charter schools. Test the allocation of grant proceeds to the sample of schools.

Finding – No exceptions were identified from applying this procedure. We recalculated the allocation of grant proceeds to District schools and charter schools. The allocation is consistently applied and calculated per the methodology described in Measure G1.

9. Test a sample of expenditures to ensure they were spent following the approved education improvement plans. We reviewed 15 payroll transactions and 34 vendor transactions, and verified that they are consistent with the approved plan.

Finding – No exceptions were identified from applying this procedure.

10. Examine supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

Finding – No exceptions were identified from applying this procedure. Current year revenues of \$11,719,847 are correctly recorded into the accounting records of Measure G1.

Appendix II
Summary financial schedules

Table 1, Schedule of Income Statement Accounts for the year ended June 30, 2019

Revenues	
Measure G1 parcel tax collections	\$ 11,719,847
Expenditures	
Direct District site expenditures - Middle School Grants	1,187,215
Direct District site expenditures - Teacher Retention Grants	4,687,115
Charter school reimbursements made - Middle School Grants	663,117
Charter school reimbursements made - Teacher Retention Grants	2,392,838
County collection fee	196,464
Administrative	39,584
Total expenditures	<u>9,166,333</u>
Change in fund balance	2,553,514
Fund balance - beginning of year	<u>9,336,970</u>
Fund balance - end of year	<u><u>\$ 11,890,484</u></u>

Table 2, Schedule of the calculation of ending fund balance components as of June 30, 2019

Calculation of the ending fund balance restricted for middle school grants (35%)

Inception to date revenues as of the beginning of the year	\$ 3,757,403
Current year revenues for middle school grants	<u>3,992,852</u>
Inception to date revenues for middle school grants as of the end of the year	<u>7,750,256</u>
Inception to date expenditures as of the beginning of the year	1,506,907
Current year expenditures for middle school grants	<u>1,850,332</u>
Inception to date expenditures for middle school grants as of the end of the year	<u>3,357,239</u>
Ending fund balance restricted for middle school grants	<u>4,393,017</u>

Calculation of the ending fund balance restricted for raises for school site educators (65%)

Inception to date revenues as of the beginning of the year	6,978,035
Current year revenues for raises for school site educators	<u>7,415,297</u>
Inception to date revenues for middle school grants as of the end of the year	<u>14,393,332</u>
Inception to date expenditures as of the beginning of the year	-
Current year expenditures for raises for school site educators	<u>7,079,953</u>
Inception to date expenditures for raises as of the end of the year	<u>7,079,953</u>
Ending fund balance restricted for raises for school site educators	<u>7,313,379</u>

Calculation of the ending fund balance available for administrative costs

Unspent administrative funds as of the beginning of the year	108,439
Additions from current year proceeds	115,234
Less administrative costs funded by G1 in the current fiscal year	<u>39,584</u>
Ending fund balance available for administrative costs	<u>184,089</u>
June 30, 2019 ending fund balance of Measure G1	<u><u>\$ 11,890,484</u></u>

Table 3, Allocations and Ending Balances as of and for the year ended June 30, 2019

Site	Carryover at June 30, 2018	FY 2018-19 Allocation	FY 2018-19 Actual expense	Carryover at June 30, 2019
District Schools				
Alliance Academy	\$ 5,708	\$ 85,280	\$ 47,477	\$ 43,511
Bret Harte	14,001	117,598	114,223	17,376
Claremont	1,050	43,162	40,559	3,653
Coliseum College Prep Academy	12,321	41,910	54,370	(139)
Community Day Middle	1,193	3,317	-	4,510
Edna Brewer	5,702	107,783	111,854	1,631
Elmhurst Community Prep	1,571	78,910	60,252	20,229
Frick	1,530	45,862	47,001	391
Greenleaf	6,321	40,642	32,059	14,904
Hillcrest	3,817	211	3,187	841
La Escuelita	69	20,796	12,790	8,075
Life Academy	-	46,465	34,125	12,340
Madison Park Upper	(9,550)	76,715	59,795	7,370
Melrose Leadership Academy	30,536	5,060	30,122	5,474
Montera	954	98,250	93,955	5,249
Parker	389	28,319	24,000	4,708
Roosevelt	5,536	118,240	98,880	24,896
Roots International Academy	10,410	63,512	40,804	33,118
Sankofa	16,700	3,726	18,000	2,426
Sojourner Truth	1,670	2,144	-	3,814
Special Education Home and Hospital	-	24,354	-	24,354
United For Success Academy	427	78,597	67,493	11,531
Urban Promise	4,390	77,244	80,264	1,370
West Oakland Middle	12,226	44,412	46,305	10,333
Westlake	25,418	63,329	69,700	19,047
Total District schools	152,389	1,315,838	1,187,215	281,012

Site	Carryover at June 30, 2018	FY 2018-19 Allocation	FY 2018-19 Actual expense	Carryover at June 30, 2019
Charter Schools				
American Indian Public Charter li	53,368	31,435	51,485	33,318
American Indian Public Charter School	26,684	21,114	22,846	24,952
Ascend Academy	-	22,702	22,702	-
Aspire Berkley Maynard Academy	24,889	843	7,988	17,744
Aspire Eres Academy	16,164	14,112	14,275	16,001
Aspire Golden State College Preparatory A	2,694	52,888	52,888	2,694
Aspire Wilson (Lionel) College Preparatory	-	42,580	32,368	10,212
Bay Area Technology School (Baytech)	30,348	26,617	8,798	48,167
Community	-	10,339	-	10,339
Downtown Charter Academy	41,378	36,931	61,974	16,335
East Bay Innovation Academy	220	19,452	17,247	2,425
East Bay Leadership Academy	-	6,538	-	6,538
Epic Charter School	-	68,852	68,852	-
Kipp Bridge Charter Academy	36,230	22,543	58,773	-
Lazear	-	27,591	27,591	-
Lighthouse Community Charter	38,251	33,187	59,802	11,636
Lodestar	10,947	17,656	28,603	-
North Oakland Community Charter School	4,000	6,857	3,867	6,990
Oakland Charter Academy	33,204	44,554	29,281	48,477
Oakland Military Institute	40,424	42,488	51,646	31,266
Oakland School For The Arts	7,654	3,082	-	10,736
Oakland Unity Middle School	2,461	42,131	42,131	2,461
Roses in Concrete	-	11,402	-	11,402
Urban	1,481	3,374	-	4,855
Yu-Ming	1,811	822	-	2,633
Total charter schools	<u>372,208</u>	<u>610,090</u>	<u>663,117</u>	<u>319,181</u>
Fiscal year 2018-19 Measure G1 totals	<u>\$ 524,597</u>	<u>\$ 1,925,928</u>	<u>\$ 1,850,332</u>	<u>\$ 600,193</u>

Notes to Table 3

With respect to charter schools, the “actual” column is reimbursement requests processed by the District for fiscal year 2018-19. Expenditures reported by a charter school could vary due to timing differences.

Other auditors conducted charter schools’ compliance audits.

Attachment B

Arise High School

**ARISE HIGH SCHOOL
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
FOR THE YEAR ENDED JUNE 30, 2019**



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**ARISE HIGH SCHOOL
TABLE OF CONTENTS
JUNE 30, 2019**

INDEPENDENT AUDITORS' REPORT.....	1
BACKGROUND INFORMATION	3
OBJECTIVES	3
SCOPE OF THE AUDIT.....	3
PROCEDURES PERFORMED.....	3
FINDINGS AND RESPONSES.....	4
SCHEDULE OF INCOME STATEMENT ACCOUNTS	
FOR THE YEAR ENDED JUNE 30, 2019	5



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INDEPENDENT AUDITORS' REPORT

Board of Directors
Arise High School
Oakland, California

We have conducted a performance audit of compliance as required by Oakland Unified School District (OUSD) of Arise High School's for the year ended June 30, 2019.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed in this report which includes determining Arise High School's compliance with the performance requirements for the Teacher Retention and Middle School Improvement Act Fund (Measure G1) funds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution. Management is responsible for Arise High School's Measure G1 compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal control of Arise High School to determine if internal controls were adequate to help ensure compliance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution. Accordingly, we do not express any assurance on internal control.

The results of our tests indicated that, in all significant respects, Arise High School expended Measure G1 funds for the fiscal year ended June 30, 2019, only for the specific purposes identified by OUSD and approved by the voters, in accordance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

Board of Directors
Arise High School

The purpose of this is intended solely for the information and use of OUSD, the Board of Directors, and management of Arise High School, and is intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP
Glendora, California
November 17, 2019

**ARISE HIGH SCHOOL
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

BACKGROUND INFORMATION

The Teacher Retention and Middle School Improvement Act (Measure G1) was authorized by an election of the registered voters of the County of Alameda. Measure G1 was established to provide a districtwide educator salary increase designed to attract/retain teachers; provide enhanced middle school art, music, languages/other programs in addition to core educational programs; improve academic achievement; provide safe, positive schools, and prepare students for college/careers in Oakland Unified School District (OUSD) schools as well as charter schools in Oakland. The funds for this measure will come from OUSD levying a tax of \$120 per parcel, providing \$12.4 million annually, for 12 years, with exemptions for senior and low income residents.

OBJECTIVES

- Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the charter school.
- Ensure expenditures are in support of allowable uses as per the ballot language, separately with respect to middle school grants and salary for school site educators.
- Ensure that the charter school receiving middle school grant funding has an approved education improvement plan with the minimal requirements specified in the ballot.
- For the charter school receiving middle school grant funding, make a positive statement about the issue of supplanting versus supplementing.

SCOPE OF THE AUDIT

- The scope of our performance audit covered the fiscal period from July 1, 2018 to June 30, 2019. The sample of expenditures tested included object and resource codes associated with the Measure G1. The propriety of expenditures funded through other state, federal or local funding sources, other than the proceeds of Measure G1, were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2019, were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

1. We obtained parcel tax expenditure detail reports prepared by the charter school and agreed amounts to the general ledger.

**ARISE HIGH SCHOOL
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

2. We selected a sample of payroll related expenditures, obtained and reviewed the necessary supporting documentation to satisfy ourselves that they were only to provide raises to “school site educators,” as the term was used in the ballot text. We also tested payroll benefits for reasonableness.
3. We ensured the same percentage increase in salary was applied to all school site educators.
4. We did not review the nature of the expenditures incurred by the charter school for the middle school grant funding, and review source documents as appropriate, to ensure they were within the specific purpose of the ballot language as the school did not receive this funding.
5. We did not verify if the parcel tax middle school grant is funding supplemental activities by performing the following procedures. Ascertain if funds were used to provide services, which were legally required to be made available by virtue of being a school. Also, perform procedures to ascertain whether the parcel tax funded services that were previously provided with another funding source as the school did not receive this funding.
6. We did not obtain the approved education improvement plans for the charter schools receiving the middle school grant and perform the following procedures. Ensure the plan contains the minimal elements required by the ballot. Verify if the actual parcel tax expenditures are consistent with the approved plan as the school did not receive this funding.
7. We examined supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

FINDINGS AND RESPONSES

None noted.

**ARISE HIGH SCHOOL
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

SCHEDULE OF INCOME STATEMENT ACCOUNTS FOR THE YEAR ENDED JUNE 30, 2019

Revenues:

Measure G1 Parcel Tax Revenues	\$ 43,877
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Expenditures:

Raises to School Site Educators	<u>43,877</u>
Total Expenditures	<u>43,877</u>

Revenues less Expenditures - Measure G1	<u><u>\$ -</u></u>
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Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC,
an SEC-registered investment advisor. | CliftonLarsonAllen LLP



Attachment C

Amethod Public School



Certified Public Accountants
and Financial Advisors

Amethod Public Schools

Measure G1 Parcel Tax Performance Audit
Fiscal year ended June 30, 2019

**MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
TABLE OF CONTENTS
FISCAL YEAR ENDED JUNE 30 2019**

Independent Auditor’s Report on Performance	1
Background Information	2
Objectives, Scope, Methodology and Conclusion	3
Schedule of Findings and Questioned Costs	5
Summary Schedule of Prior Findings and Questioned Costs	6

INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE

Board of Directors
Amethod Public Schools
Oakland, California

Report on Performance

We were engaged to conduct a performance audit of the Amethod Public Schools (the Organization) Measure G1 Parcel Tax proceeds for the year ended June 30, 2019.

We conducted the performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives.

Our audit was limited to the objectives listed within the report which include determining the Organization's compliance with the performance requirements of the voter approved ballot measure referred to as Measure G1. Management is responsible for the Organization's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the Organization's internal control in order to determine the audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion of the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

The results of our tests indicated the Organization expended the 2019 Measure G1 Parcel Tax proceeds in accordance with the voter approved ballot measure referred to as Measure G1.

SQUAR MILNER LLP



San Diego, California
November 1, 2019

AMETHOD PUBLIC SCHOOLS
MEASURE G1 PARCEL TAX AUDIT
For the Fiscal Year Ended June 30, 2019

BACKGROUND INFORMATION

SUMMARY

1. Measure G1 Parcel Tax was authorized by an election of the registered voters of Oakland Unified School District. Measure G1 Parcel Tax proceeds provides for a special tax of \$195 per taxable parcel in the city of Oakland. Measure G1 was approved to:
 - Attract and retain highly qualified teachers
 - Maintain courses that help students qualify for college
 - Maintain up-to-date textbooks and instructional materials
 - Keep class sizes small
 - Continue after-school academic programs
 - Maintain school libraries
 - Provide programs, including arts and music, that enhance student achievement
2. Total proceeds from parcel taxes for Measure G1 were \$170,259 for the fiscal year ending June 30, 2019.
3. For the fiscal year ending June 30, 2019, the Organization recorded expenditures of Measure G1 parcel tax revenues of \$218,805.

SUMMARY OF REVENUES AND EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2019

	Oakland Charter Academy	Downtown Charter Academy	Oakland Charter High School	Total
REVENUES				
Other local revenue	\$ 50,312	\$ 48,799	\$ 71,148	\$ 170,259
Total Revenues	\$ 50,312	\$ 48,799	\$ 71,148	\$ 170,259
EXPENDITURES				
Classified salaries	\$ 33,241	\$ 80,940	\$ 74,429	\$ 188,610
Materials and supplies	181	1,777	-	1,958
Services & Other Operating Expenses	10,869	17,368	-	28,237
Total Expenditures	\$ 44,291	\$ 100,085	\$ 74,429	\$ 218,805

AMETHOD PUBLIC SCHOOLS
MEASURE G1 PARCEL TAX AUDIT
For the Fiscal Year Ended June 30, 2019

OBJECTIVES, SCOPE, METHODOLOGY AND CONCLUSION

OBJECTIVES

The objective of our performance audit was to determine that the Organization expended Measure G1 Parcel Tax proceeds for the year ended June 30, 2019 only for the purposes approved by the voters, in accordance with the requirements of the published election materials specifying the intended use of Measure G1 Parcel Tax proceeds.

SCOPE

The Organization provided to us a list of all Measure G1 Parcel Tax expenditures for the year ended June 30, 2019. There were \$218,805 in expenditures from July 1, 2018 through June 30, 2019 were identified.

METHODOLOGY

1. Obtained parcel tax expenditure detail reports prepared by the Organization and agreed amounts to the general ledger.
2. Reviewed the nature of the expenditures incurred by the Organization, and reviewed source documents as appropriate, to ensure they were within the specific purposes of the ballot language.
3. Selected a sample of payroll related expenditures and review the necessary supporting documentation to satisfy that they were only to provide raises to “school site educators,” as the term is used in the ballot text.
4. Ensured the same percentage increase in salary was applied to all school site educators.
5. Verified the parcel tax is funding supplemental activities by performing the following procedures; 1) Ascertain if funds were used to provide services which were legally required to be made available by virtue of being a school. 2) Perform procedures to ascertain whether the parcel tax funded services that were previously provided with another funding source.
6. Recalculated the ratio of administrative overhead charges to total proceeds to ensure that no more than 1% of proceeds are being spent on administrative overhead, cumulative and exclusive of county collection costs.
7. Recalculated the 65/35 percent allocation between raises for school site educators and middle school grants.
8. Obtained the approved education improvement plans for the Organization and performed the following procedures; 1) Ensured the plan contains the minimal elements required by the ballot. 2) Verified the actual parcel tax expenditures are consistent with the approved plan.

**AMETHOD PUBLIC SCHOOLS
MEASURE G1 PARCEL TAX AUDIT
For the Fiscal Year Ended June 30, 2019**

9. Examined supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

CONCLUSION

The results of our procedures indicated that, in all material respects, the Organization expended Measure G1 Parcel Tax proceeds for the year ended June 30, 2019 only for the purposes approved by the voters, in accordance with the requirements of the published election materials specifying the intended use of Measure G1 Parcel Tax proceeds.

**AMETHOD PUBLIC SCHOOLS MEASURE G1 PARCEL TAX PROCEEDS
MEASURE G1 PARCEL TAX AUDIT
For the Fiscal Year Ended June 30, 2019**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

There are no findings for the year ended June 30, 2019.

**AMETHOD PUBLIC SCHOOLS MEASURE G1 PARCEL TAX PROCEEDS
MEASURE G1 PARCEL TAX AUDIT
For the Fiscal Year Ended June 30, 2019**

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS

There were no findings in prior year.

Attachment D

Aspire Public Schools

ASPIRE PUBLIC SCHOOLS

This file is “secured” and we were unable to consolidate with this report.

Attachment E

Civicorps



101 LARKSPUR LANDING CIRCLE
SUITE 200, LARKSPUR, CA. 94939

MAIN OFFICE (415) 925-1120
FAX (415) 925-1140

Board of Directors Civicorps

We have audited the financial statements of the Civicorps as of and for the year ended June 30, 2019, and have issued our report thereon dated October 30, 2019. We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

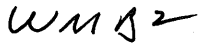
During our audit we performed the procedures listed below pertaining to the Teacher Retention and Middle School Improvement Act Fund (Measure G1). The procedures were performed to evaluate and ensure compliance with the fiscal requirements of Measure G1.

Civicorps received Measure G1 funds in the amount of \$11,274. All of the funds received were used to pay supplemental compensation and related employer taxes for certain teachers and supporting personnel.

1. We reconciled the Charter School Measure G1 Certification Form prepared by Civicorps to the amount of Measure G1 funds received and to the amount recorded in the Civicorps general ledger.
2. We reviewed the nature of the expenditure of the Measure G1 funds and their supporting source documents and determined the expenditure to be appropriate and within the specific purposes of the Measure G1 ballot language.
3. We agreed 100% of the Measure G1 funds received to their expenditure in the form of documents in support of gross and net payroll, withholding and employer taxes.
4. We verified that expenditure of Measure G1 funds for supplemental compensation were to only school site educators, as defined in Measure G1, and the same percentage was applied to all recipients.
5. Based on the procedures performed, we noted no deficiencies or material weaknesses in internal accounting controls over the expenditure of the Measure G1 funds.

Civicorps does not provide instruction at the middle school level. Accordingly, certain provisions of the Measure G1 ballot are not applicable.

Because the previously mentioned procedures do not constitute an examination made in accordance with generally accepted auditing standards, we do not express an opinion on the expenditure Measure G1 funds for the fiscal year ended June 30, 2019. While completing the procedures referred to above, no matters came to our attention that caused us to believe that Civicorps' expenditure of Measure G1 funds might be inappropriate. This report only evaluates Civicorps compliance with the fiscal requirements of the above-mentioned funding and does not extend to any financial statement of Civicorps taken as a whole. Finally, this report is intended solely for the use of the Oakland Unified School District and Civicorps and should not be used for any other purpose.



WMB2 LLP
Larkspur, California
October 30, 2019

Attachment F

Citizens' Oversight Committee

Independent Auditor's Report

Board of Education and
Measure G1 Citizens' Oversight Committee
Oakland Unified School District

We have audited Community School for Creative Education Charter School's compliance with the requirements described in the November 8, 2016 Measure G1 for the year ended June 30, 2019.

Management's Responsibility

Compliance with the requirements referred to above is the responsibility of Community School for Creative Education Charter School's management.

Auditor's Responsibility

Our responsibility is to express an opinion on Community School for Creative Education Charter School's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United State of America, and the standards applicable to financial audits conducted in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether Community School for Creative Education Charter School has complied with the compliance requirements as specified in the November 8, 2016 Measure G1. An audit includes examining, on a test basis, evidence about Community School for Creative Education Charter School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Community School for Creative Education Charter School's compliance with those requirements.

Opinion

In our opinion, Community School for Creative Education Charter School complied, with all material aspects, with the compliance requirements referred to above that are applicable to the November 8, 2016 Measure G-1 for the year ended June 30, 2019.

Internal Control Over Compliance

Management of Community School for Creative Education Charter School is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit, we considered Community School for Creative Education Charter School's internal control over compliance to determine the auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Community School for Creative Education Charter School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the purpose described in the first paragraph of the section and was not designed to identify all deficiencies in internal control that might be deficiencies. Significant deficiencies, or material weaknesses in internal control over compliance. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing. Accordingly, this report is not suitable for any other purpose.

Wilkinson Hadley King & Co LLP

Wilkinson, Hadley, King & Co LLP

Attachment G

East Bay Innovation Academy

**EAST BAY INNOVATION ACADEMY
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
FOR THE YEAR ENDED JUNE 30, 2019**



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AUDIT, TAX, AND
CONSULTING**

**EAST BAY INNOVATION ACADEMY
TABLE OF CONTENTS
JUNE 30, 2019**

INDEPENDENT AUDITORS' REPORT	1
BACKGROUND INFORMATION	3
OBJECTIVES	3
SCOPE OF THE AUDIT	3
PROCEDURES PERFORMED.....	3
FINDINGS AND RESPONSES.....	4
SCHEDULE OF INCOME STATEMENT ACCOUNTS FOR THE YEAR ENDED JUNE 30, 2019	5



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INDEPENDENT AUDITORS' REPORT

Board of Directors
East Bay Innovation Academy
Oakland, California

We have conducted a performance audit of compliance as required by Oakland Unified School District (OUSD) of East Bay Innovation Academy for the year ended June 30, 2019.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed in this report which includes determining East Bay Innovation Academy's compliance with the performance requirements for the Teacher Retention and Middle School Improvement Act Fund (Measure G1) funds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution. Management is responsible for East Bay Innovation Academy Measure G1 compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal control of East Bay Innovation Academy to determine if internal controls were adequate to help ensure compliance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution. Accordingly, we do not express any assurance on internal control.

The results of our tests indicated that, in all significant respects, East Bay Innovation Academy expended Measure G1 funds for the fiscal year ended June 30, 2019, only for the specific purposes identified by OUSD and approved by the voters, in accordance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

Board of Directors
East Bay Innovation Academy

The purpose of this report is intended solely for the information and use of OUSD, the board of directors and management of East Bay Innovation Academy, and is not intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP
Glendora, California
November 15, 2019

**EAST BAY INNOVATION ACADEMY
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

BACKGROUND INFORMATION

The Teacher Retention and Middle School Improvement Act (Measure G1) was authorized by an election of the registered voters of the County of Alameda. Measure G1 was established to provide a districtwide educator salary increase designed to attract/retain teachers; provide enhanced middle school art, music, languages/other programs in addition to core educational programs; improve academic achievement; provide safe, positive schools, and prepare students for college/careers in Oakland Unified School District (OUSD) schools as well as charter schools in Oakland. The funds for this measure will come from OUSD levying a tax of \$120 per parcel, providing \$12.4 million annually, for 12 years, with exemptions for senior and low income residents.

OBJECTIVES

- Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the charter school.
- Ensure expenditures are in support of allowable uses as per the ballot language, separately with respect to middle school grants and salary for school site educators.
- Ensure that the charter school receiving middle school grant funding has an approved education improvement plan with the minimal requirements specified in the ballot.
- For the charter school receiving middle school grant funding, make a positive statement about the issue of supplanting versus supplementing.

SCOPE OF THE AUDIT

- The scope of our performance audit covered the fiscal period from July 1, 2018 to June 30, 2019. The sample of expenditures tested included object and resource codes associated with the Measure G1. The propriety of expenditures funded through other state, federal or local funding sources, other than the proceeds of Measure G1, were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2019, were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

1. We obtained parcel tax expenditure detail reports prepared by the charter school and agreed amounts to the general ledger.
2. We selected a sample of payroll related expenditures, obtained and reviewed the necessary supporting documentation to satisfy ourselves that they were only to provide raises to “school site educators,” as the term was used in the ballot text. We also tested payroll benefits for reasonableness.

**EAST BAY INNOVATION ACADEMY
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

3. We ensured the same percentage increase in salary was applied to all school site educators.
4. We reviewed the nature of the expenditures incurred by the charter school site for the middle school grant funding, and review source documents as appropriate, and ensured they were within the specific purpose of the ballot language.
5. We verified if the parcel tax middle school grant is funding supplemental activities by performing the following procedures. Ascertained if funds were used to provide services, which were legally required to be made available by virtue of being a school. Also, performed procedures to ascertain whether the parcel tax funded services that were previously provided with another funding source.
6. We obtain the approved education improvement plan for the charter school and perform the following procedures. Ensured the plan contains the minimal elements required by the ballot. Verified the actual parcel tax expenditures are consistent with the approved plan.
7. We examined supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

FINDINGS AND RESPONSES

None noted.

**EAST BAY INNOVATION ACADEMY
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

SCHEDULE OF INCOME STATEMENT ACCOUNTS FOR THE YEAR ENDED JUNE 30, 2019

Measure G1 Revenues:

Measure G1 Parcel Tax Revenues	\$	92,966
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Measure G1 Expenditures:

Raises to School Site Educators		75,719
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Middle School Grants		17,027
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Total Expenditures		<u>92,746</u>
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Revenues less Expenditures - Measure G1	\$	<u>220</u>
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an SEC-registered investment advisor. | CliftonLarsonAllen LLP



Attachment H

Education for Change

EDUCATION FOR CHANGE

COX ACADEMY

ACHIEVE ACADEMY

ASCEND

LEARNING WITHOUT LIMITS (LWL)

LAZEAR CHARTER ACADEMY

EPIC CHARTER

MEASURE G1 PARCEL TAX PERFORMANCE AUDIT

FOR THE YEAR ENDED JUNE 30, 2019



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**EDUCATION FOR CHANGE
TABLE OF CONTENTS
JUNE 30, 2019**

INDEPENDENT AUDITORS' REPORT	1
BACKGROUND INFORMATION	3
OBJECTIVES	3
SCOPE OF THE AUDIT	3
PROCEDURES PERFORMED	3
FINDINGS AND RESPONSES	4
SCHEDULE OF INCOME STATEMENT ACCOUNTS	
FOR THE YEAR ENDED JUNE 30, 2019	5



INDEPENDENT AUDITORS' REPORT

Board of Directors
Education for Change
COX Academy, Achieve Academy, ASCEND, Learning Without Limits (LWL), Lazear Charter Academy, and Epic Charter Academy
Oakland, California

We have conducted a performance audit of compliance as required by Oakland Unified School District (OUSD) of Education for Change's COX Academy (COX), Achieve Academy (Achieve), ASCEND, Learning Without Limits (LWL), Lazear Charter Academy (Lazear), and Epic Charter Academy (Epic) (collectively referred to as the Charters) for the year ended June 30, 2019.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed in this report which includes determining the Charters' compliance with the performance requirements for the Teacher Retention and Middle School Improvement Act Fund (Measure G1) funds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution. Management is responsible for the Charters' Measure G1 compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal control of the Charters to determine if internal controls were adequate to help ensure compliance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution. Accordingly, we do not express any assurance on internal control.

The results of our tests indicated that, in all significant respects, the Charters expended Measure G1 funds for the fiscal year ended June 30, 2019, only for the specific purposes identified by OUSD and approved by the voters, in accordance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

Board of Directors
Education for Change

The purpose of this report is intended solely for the information and use of OUSD, the board of directors, and management of Education for Change, and is not intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP
Glendora, California
November 15, 2019

**EDUCATION FOR CHANGE
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

BACKGROUND INFORMATION

The Teacher Retention and Middle School Improvement Act (Measure G1) was authorized by an election of the registered voters of the County of Alameda. Measure G1 was established to provide a districtwide educator salary increase designed to attract/retain teachers; provide enhanced middle school art, music, languages/other programs in addition to core educational programs; improve academic achievement; provide safe, positive schools, and prepare students for college/careers in Oakland Unified School District (OUSD) schools as well as charter schools in Oakland. The funds for this measure will come from OUSD levying a tax of \$120 per parcel, providing \$12.4 million annually, for 12 years, with exemptions for senior and low income residents.

OBJECTIVES

- Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the charter school.
- Ensure expenditures are in support of allowable uses as per the ballot language, separately with respect to middle school grants and salary for school site educators.
- Ensure that the charter school receiving middle school grant funding has an approved education improvement plan with the minimal requirements specified in the ballot.
- For the charter school receiving middle school grant funding, make a positive statement about the issue of supplanting versus supplementing.

SCOPE OF THE AUDIT

- The scope of our performance audit covered the fiscal period from July 1, 2018 to June 30, 2019. The sample of expenditures tested included object and resource codes associated with the Measure G1. The propriety of expenditures funded through other state, federal or local funding sources, other than the proceeds of Measure G1, were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2019, were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

1. We obtained parcel tax expenditure detail reports prepared by the Charters and agreed amounts to the general ledger.
2. We selected a sample of payroll related expenditures, obtained and reviewed the necessary supporting documentation to satisfy ourselves that they were only to provide raises to “school site educators,” as the term was used in the ballot text. We also tested payroll benefits for reasonableness.

**EDUCATION FOR CHANGE
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

3. We ensured the same percentage increase in salary was applied to all school site educators.
4. We reviewed the nature of the expenditures incurred by ASCEND, Lazear, and Epic, the charter school sites that received the middle school grant funding, and reviewed source documents as appropriate, to ensure they were within the specific purpose of the ballot language. These procedures were not performed for COX, Achieve, and LWL as they did not receive middle school grant funds.
5. We verified if the parcel tax middle school grant is funding supplemental activities by performing the following procedures for ASCEND, Lazear and Epic: We ascertained if funds were used to provide services, which were legally required to be made available by virtue of being a school. We also, performed procedures to ascertain whether the parcel tax funded services that were previously provided with another funding source. These procedures were not performed for COX, Achieve, and LWL as they did not receive the middle school grant funds.
6. We obtained the approved education improvement plans for ASCEND, Lazear, and Epic, the charter schools receiving the middle school grant, and perform the following procedures: Ensured the plans contain the minimal elements required by the ballot. Verified the actual parcel tax expenditures were consistent with the approved plan. These procedures were not performed for COX, Achieve, and LWL as they did not receive the middle school grant funds.
7. We examined supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

FINDINGS AND RESPONSES

None noted.

**EDUCATION FOR CHANGE
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

SCHEDULE OF INCOME STATEMENT ACCOUNTS FOR THE YEAR ENDED JUNE 30, 2019

	COX	Achieve	Ascend	LWL	Lazear	Epic
Measure G1 Revenues:						
Measure G1 Parcel Tax Revenues	\$ 86,841	\$ 102,838	\$ 96,745	\$ 64,750	\$ 95,083	\$ 120,804
Measure G1 Expenditures:						
Raises to School Site Educators	86,841	102,838	74,043	64,750	67,492	51,952
Middle School Grants	-	-	22,702	-	27,591	68,852
Total Expenditures	86,841	102,838	96,745	64,750	95,083	120,804
Revenues less Expenditures - Measure G1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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an SEC-registered investment advisor. | CliftonLarsonAllen LLP



Attachment I

Envision Academy of Arts & Technology

ENVISION EDUCATION INC.
ENVISION ACADEMY OF ARTS & TECHNOLOGY (E.A. CAMPUS)
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT

FOR THE YEAR ENDED JUNE 30, 2019



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**ENVISION EDUCATION INC.
TABLE OF CONTENTS
JUNE 30, 2019**

INDEPENDENT AUDITORS' REPORT	1
BACKGROUND INFORMATION	3
OBJECTIVES	3
SCOPE OF THE AUDIT	3
PROCEDURES PERFORMED.....	3
FINDINGS AND RESPONSES.....	4
SCHEDULE OF INCOME STATEMENT ACCOUNTS	
FOR THE YEAR ENDED JUNE 30, 2019	5



CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT AUDITORS' REPORT

Board of Directors
Envision Education Inc.
Envision Academy of Arts & Technology
Oakland, California

We have conducted a performance audit of compliance as required by Oakland Unified School District (OUSD) of Envision Education's Envision Academy of Arts & Technology (E.A. Campus) for the year ended June 30, 2019.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed in this report which includes determining E.A. Campus' compliance with the performance requirements for the Teacher Retention and Middle School Improvement Act Fund (Measure G1) funds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution. Management is responsible for the E.A. Campus' Measure G1 compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal control of E.A. Campus to determine if internal controls were adequate to help ensure compliance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution. Accordingly, we do not express any assurance on internal control.

The results of our tests indicated that, in all significant respects, E.A. Campus expended Measure G1 funds for the fiscal year ended June 30, 2019, only for the specific purposes identified by OUSD and approved by the voters, in accordance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

Board of Directors
Envision Education Inc.

The purpose of this is intended solely for the information and use of OUSD, the Board of Directors, and management of Envision Education Inc., and is intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP
Glendora, California
November 17, 2019

ENVISION EDUCATION INC.
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019

BACKGROUND INFORMATION

The Teacher Retention and Middle School Improvement Act (Measure G1) was authorized by an election of the registered voters of the County of Alameda. Measure G1 was established to provide a districtwide educator salary increase designed to attract/retain teachers; provide enhanced middle school art, music, languages/other programs in addition to core educational programs; improve academic achievement; provide safe, positive schools, and prepare students for college/careers in Oakland Unified School District (OUSD) schools as well as charter schools in Oakland. The funds for this measure will come from OUSD levying a tax of \$120 per parcel, providing \$12.4 million annually, for 12 years, with exemptions for senior and low income residents.

OBJECTIVES

- Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the charter school.
- Ensure expenditures are in support of allowable uses as per the ballot language, separately with respect to middle school grants and salary for school site educators.
- Ensure that the charter school receiving middle school grant funding has an approved education improvement plan with the minimal requirements specified in the ballot.
- For the charter school receiving middle school grant funding, make a positive statement about the issue of supplanting versus supplementing.

SCOPE OF THE AUDIT

- The scope of our performance audit covered the fiscal period from July 1, 2018 to June 30, 2019. The sample of expenditures tested included object and resource codes associated with the Measure G1. The propriety of expenditures funded through other state, federal or local funding sources, other than the proceeds of Measure G1, were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2019, were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

1. We obtained parcel tax expenditure detail reports prepared by the charter school and agreed amounts to the general ledger.

ENVISION EDUCATION INC.
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019

2. We selected a sample of payroll related expenditures, obtained and reviewed the necessary supporting documentation to satisfy ourselves that they were only to provide raises to “school site educators,” as the term was used in the ballot text. We also, tested payroll benefits for reasonableness.

3. We ensured the same percentage increase in salary was applied to all school site educators.

4. We did not review the nature of the expenditures incurred by the charter school for the middle school grant funding, and review source documents as appropriate, to ensure they were within the specific purpose of the ballot language as the school did not receive this funding.

5. We did not verify if the parcel tax middle school grant is funding supplemental activities by performing the following procedures. Ascertain if funds were used to provide services, which were legally required to be made available by virtue of being a school. Also, perform procedures to ascertain whether the parcel tax funded services that were previously provided with another funding source as the school did not receive this funding.

6. We did not obtain the approved education improvement plans for the charter schools receiving the middle school grant and perform the following procedures. Ensure the plan contains the minimal elements required by the ballot. Verify if the actual parcel tax expenditures are consistent with the approved plan as the school did not receive this funding.

7. We examine supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

FINDINGS AND RESPONSES

None noted.

**ENVISION EDUCATION INC.
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

SCHEDULE OF INCOME STATEMENT ACCOUNTS FOR THE YEAR ENDED JUNE 30, 2019

	<u>E.A. Campus</u>
Measure G1 Revenues:	
Measure G1 Parcel Tax Revenues	\$ 62,921
Measure G1 Expenditures:	
Measure G1 Expenditures - Raises to School Site Educators	62,921
Total Expenditures	<u>62,921</u>
Revenues less Expenditures - Measure G1	<u><u>\$ -</u></u>

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an SEC-registered investment advisor. | CliftonLarsonAllen LLP



Attachment J

KIPP Bay Area Schools

KIPP BAY AREA SCHOOLS

KIPP BRIDGE ACADEMY

MEASURE G1 PARCEL TAX

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
AND SUPPLEMENTARY SCHEDULES**

FOR THE YEAR ENDED JUNE 30, 2019

Tentative -
For discussion purposes only
Subject to revision



INDEPENDENT AUDITORS' REPORT

Board of Directors
KIPP Bay Area Schools
KIPP Bridge Academy
Oakland, California

Report

We have audited KIPP Bay Area Schools' KIPP Bridge Academy (KIPP Bridge) compliance with the requirements described in the Teacher Retention and Middle School Improvement Act Fund (Measure G1) as required by Oakland Unified School District (OUSD) for the year ended June 30, 2019.

Management's Responsibility

Compliance with the requirements referred to above is the responsibility of KIPP Bridge management.

Auditors' Responsibility

Our responsibility is to express an opinion on KIPP Bridge compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in the *Government Auditing Standards* issued by the Comptroller General of the United States of America. Those standards requires that we plan and perform the audit to obtain reasonable assurance about whether KIPP Bridge has complied with the compliance requirements as specified in the Measure G1 as required by OUSD. An audit includes examining, on a test basis, evidence about KIPP Bridge compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide legal determination of KIPP Bridge compliance with those requirements.

Opinion

In our opinion, KIPP Bridge complied, in all material respects, with the compliance requirements referred to above that are applicable to the Measure G1 parcel tax for the year ended June 30, 2019.

Internal Control Over Compliance

Management of KIPP Bridge is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit, we considered KIPP Bridge internal control over compliance to determine the auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of KIPP Bridge internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weakness in internal control over compliance. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing. Accordingly, this report is not suitable for any other purpose.

CliftonLarsonAllen LLP
Glendora, California
REPORT DATE

APPENDIX I

SUMMARY OF AUDIT PROCEDURES

Tentative
For discussion purposes only
Subject to revision

OBJECTIVES OF OUR AUDIT

- Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the charter school.
- Ensure expenditures are in support of allowable uses as per the ballot language, separately with respect to middle school grants and salary for school site educators.
- Ensure that the charter school receiving middle school grant funding has an approved education improvement plan with the minimal requirements specified in the ballot.
- For the charter school receiving middle school grant funding, make a positive statement about the issue of supplanting versus supplementing.

SCOPE

- Charter school expenditures funded by measure G1 during fiscal year 2018-19.

METHODOLOGY

1. Obtain parcel tax expenditure detail reports prepared by the charter school and agree amounts to the general ledger.

Finding – No exceptions were identified from applying this procedure. The Measure G1 accounting records are complete and include all activity during the fiscal year. The summary financial schedules provided in Appendix II reconcile with KIPP Bridge's accounting records.

2. Select a sample of payroll related expenditures, obtain and review the necessary supporting documentation to satisfy ourselves that they were only to provide raises to "school site educators," as the term was used in the ballot text. Test payroll benefits for reasonableness.

Finding – No exceptions were identified from applying this procedure. We analytically reviewed the payroll benefits for reasonableness. We selected a sample of payroll related expenditures and reviewed source documents such as payroll registers and employment agreements. Subjected to the sample were 42 individual transactions aggregating 92% of total KIPP Bridge's level transactions.

3. Ensure the same percentage increase in salary was applied to all school site educators.

Finding – No exceptions were identified in applying this procedure. We recalculated the salary increases and noted that the same percentage was applied to all school site educators.

4. Review the nature of the expenditures incurred by the charter school sites, and review source documents as appropriate, to ensure they were within the specific purpose of the ballot language.

Finding – No exceptions were identified from applying this procedure. We analytically reviewed the entire population of expenditure accounting records to search for transactions outside the scope allowable expenditures. Individual transactions were selected for additional audit analysis, which includes reviewing source documents such as payroll registers and employment agreements. Subjected to the additional audit analysis were 1 individual transaction aggregating 100% of total KIPP Bridge level transactions.

5. Verify if the parcel tax is funding supplemental activities by performing the following procedures. Ascertain if funds were used to provide services, which were legally required to be made available by virtue of being a school. Also, perform procedures to ascertain whether the parcel tax funded services that were previously provided with another funding source.

Finding – No exceptions were identified from applying this procedure. The same transactions described in procedures 4 were evaluated to ascertain if G1 is providing for supplemental activities.

6. Obtain the approved education improvement plans for the charter school and perform the following procedures. Ensure the plan contains the minimal elements required by the ballot. Verify if the actual parcel tax expenditures are consistent with the approved plan.

Finding – No exceptions were identified from applying this procedure. We reviewed the Education Improvement Plan and ensured the plan contains the minimal elements required by the ballot and the actual parcel tax expenditures are consistent with the approved plan.

7. Determine, from the expenditure testing performed, if there were any a) control deficiencies, b) significant deficiencies or c) material weaknesses in internal control noted. To the extent there are deficiencies noted, prepare a separate report to KIPP Bridge's listing the weakness noted and the recommended corrective action.

Finding – No control deficiencies, significant deficiencies, or material weaknesses in internal controls were identified.

8. Examine supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

Finding – No exceptions were identified from applying this procedure. Current fiscal year revenues of \$145,157 are correctly recorded into the accounting records of Measure G1.

APPENDIX II
SUMMARY FINANCIAL SCHEDULES

Tentative -
For discussion purposes only
Subject to revision

TABLE 1 - SCHEDULE OF INCOME STATEMENT ACCOUNTS FOR THE YEAR ENDED JUNE 30, 2019

	<u>KIPP Bridge</u>
Revenues:	
Measure G1 Parcel Tax Collections	\$ 145,157
Expenditures:	
Measure G1 Expenditures - Bonus for school site educators	86,384
Measure G1 Expenditures - Middle School Grant	<u>58,773</u>
Total Expenditures	<u>145,157</u>
Change in Net Assets	-
Net Assets - Beginning of Year	<u>-</u>
Net Assets - End of Year	<u>\$ -</u>

Tentative -
For discussion purposes only
Subject to revision

Attachment K

KIPP Bridge Academy

**KIPP BAY AREA SCHOOLS
KIPP BRIDGE ACADEMY**

MEASURE G1 PARCEL TAX PERFORMANCE AUDIT

FOR THE YEAR ENDED JUNE 30, 2019



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**KIPP BAY AREA SCHOOLS
TABLE OF CONTENTS
JUNE 30, 2019**

INDEPENDENT AUDITORS' REPORT	1
BACKGROUND INFORMATION	3
OBJECTIVES	3
SCOPE OF THE AUDIT	3
PROCEDURES PERFORMED.....	3
FINDINGS AND RESPONSES.....	4
SCHEDULE OF INCOME STATEMENT ACCOUNTS FOR THE YEAR ENDED JUNE 30, 2019	5



INDEPENDENT AUDITORS' REPORT

Board of Directors
KIPP Bay Area Schools
KIPP Bridge Academy
Oakland, California

We have conducted a performance audit of compliance as required by Oakland Unified School District (OUSD) of KIPP Bay Area Schools' KIPP Bridge Academy (KIPP Bridge) for the year ended June 30, 2019.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed in this report which includes determining KIPP Bridge' compliance with the performance requirements for the Teacher Retention and Middle School Improvement Act Fund (Measure G1) funds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution. Management is responsible for the KIPP Bridge' Measure G1 compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal control of KIPP Bridge to determine if internal controls were adequate to help ensure compliance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution. Accordingly, we do not express any assurance on internal control.

The results of our tests indicated that, in all significant respects, KIPP Bridge expended Measure G1 funds for the fiscal year ended June 30, 2019, only for the specific purposes identified by OUSD and approved by the voters, in accordance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

Board of Directors
KIPP Bay Area Schools

The purpose of this is intended solely for the information and use of OUSD, the Board of Directors, and management of KIPP Bay Area Schools, and is intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP
Glendora, California
November 17, 2019

**KIPP BAY AREA SCHOOLS
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

BACKGROUND INFORMATION

The Teacher Retention and Middle School Improvement Act (Measure G1) was authorized by an election of the registered voters of the County of Alameda. Measure G1 was established to provide a districtwide educator salary increase designed to attract/retain teachers; provide enhanced middle school art, music, languages/other programs in addition to core educational programs; improve academic achievement; provide safe, positive schools, and prepare students for college/careers in Oakland Unified School District (OUSD) schools as well as charter schools in Oakland. The funds for this measure will come from OUSD levying a tax of \$120 per parcel, providing \$12.4 million annually, for 12 years, with exemptions for senior and low income residents.

OBJECTIVES

- Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the charter school.
- Ensure expenditures are in support of allowable uses as per the ballot language, separately with respect to middle school grants and salary for school site educators.
- Ensure that the charter school receiving middle school grant funding has an approved education improvement plan with the minimal requirements specified in the ballot.
- For the charter school receiving middle school grant funding, make a positive statement about the issue of supplanting versus supplementing.

SCOPE OF THE AUDIT

- The scope of our performance audit covered the fiscal period from July 1, 2018 to June 30, 2019. The sample of expenditures tested included object and resource codes associated with the Measure G1. The propriety of expenditures funded through other state, federal or local funding sources, other than the proceeds of Measure G1, were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2019, were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

1. We obtained parcel tax expenditure detail reports prepared by the charter school and agree amounts to the general ledger.
2. We selected a sample of payroll related expenditures, obtained and reviewed the necessary supporting documentation to satisfy ourselves that they were only to provide raises to “school site educators,” as the term was used in the ballot text. We also tested payroll benefits for reasonableness.

**KIPP BAY AREA SCHOOLS
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

3. We ensured the same percentage increase in salary was applied to all school site educators.

4. We reviewed the nature of the expenditures incurred by the charter school site for the middle school grant funding, and reviewed source documents as appropriate, to ensure they were within the specific purpose of the ballot language.

5. We verified if the parcel tax is funding supplemental activities by performing the following procedures. Ascertained if funds were used to provide services, which were legally required to be made available by virtue of being a school. Also, performed procedures to ascertain whether the parcel tax funded services that were previously provided with another funding source.

6. We obtained the approved education improvement plan for the charter school and performed the following procedures. Ensured the plan contains the minimal elements required by the ballot. Verified the actual parcel tax expenditures are consistent with the approved plan.

7. We examined supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

FINDINGS AND RESPONSES

None noted.

**KIPP BAY AREA SCHOOLS
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

SCHEDULE OF INCOME STATEMENT ACCOUNTS FOR THE YEAR ENDED JUNE 30, 2019

	<u>KIPP Bridge</u>
Revenues:	
Measure G1 Parcel Tax Collections	\$ 145,157
Expenditures:	
Measure G1 Expenditures - Bonus for school site educators	86,384
Measure G1 Expenditures - Middle School Grant	<u>58,773</u>
Total Expenditures	<u>145,157</u>
Revenues less Expenditures - Measure G1	<u><u>\$ -</u></u>

Attachment L

Leadership Public Schools, Inc.

LEADERSHIP PUBLIC SCHOOLS, INC.

LPS OAKLAND R&D CAMPUS

MEASURE G1 PARCEL TAX PERFORMANCE AUDIT

FOR THE YEAR ENDED JUNE 30, 2019



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Leadership Public Schools, Inc.
TABLE OF CONTENTS
June 30, 2019

Independent Auditors' Report	1
Background Information	3
Objectives	3
Scope of the Audit	3
Procedures Performed	3
Findings and Responses	4
Schedule of Income Statement Accounts for the Year Ended June 30, 2019.....	5



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INDEPENDENT AUDITORS' REPORT

Board of Directors
Leadership Public Schools, Inc.
LPS Oakland R&D Campus
Oakland, California

We have conducted a performance audit of compliance as required by Oakland Unified School District (OUSD) of Leadership Public Schools, Inc.'s LPS Oakland R&D Campus for the year ended June 30, 2019.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed in this report which includes determining LPS Oakland R&D Campus' compliance with the performance requirements for the Teacher Retention and Middle School Improvement Act Fund (Measure G1) funds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution. Management is responsible for the LPS Oakland R&D Campus' Measure G1 compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal control of LPS Oakland R&D Campus to determine if internal controls were adequate to help ensure compliance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution. Accordingly, we do not express any assurance on internal control.

The results of our tests indicated that, in all significant respects, LPS Oakland R&D Campus expended Measure G1 funds for the fiscal year ended June 30, 2019, only for the specific purposes identified by OUSD and approved by the voters, in accordance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

Board of Directors
Leadership Public Schools, Inc.

The purpose of this report is intended solely for the information and use of OUSD, the board and management of Leadership Public Schools, Inc., and is not intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP
Glendora, California
October 29, 2019

Leadership Public Schools, Inc.
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
June 30, 2019

BACKGROUND INFORMATION

The Teacher Retention and Middle School Improvement Act (Measure G1) was authorized by an election of the registered voters of the County of Alameda. Measure G1 was established to provide a districtwide educator salary increase designed to attract/retain teachers; provide enhanced middle school art, music, languages/other programs in addition to core educational programs; improve academic achievement; provide safe, positive schools, and prepare students for college/careers in Oakland Unified School District (OUSD) schools as well as charter schools in Oakland. The funds for this measure will come from OUSD levying a tax of \$120 per parcel, providing \$12.4 million annually, for 12 years, with exemptions for senior and low income residents.

OBJECTIVES

- Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the charter school.
- Ensure expenditures are in support of allowable uses as per the ballot language, separately with respect to middle school grants and salary for school site educators.
- Ensure that the charter school receiving middle school grant funding has an approved education improvement plan with the minimal requirements specified in the ballot.
- For the charter school receiving middle school grant funding, make a positive statement about the issue of supplanting versus supplementing.

SCOPE OF THE AUDIT

- The scope of our performance audit covered the fiscal period from July 1, 2018 to June 30, 2019. The sample of expenditures tested included object and resource codes associated with the Measure G1. The propriety of expenditures funded through other state, federal or local funding sources, other than the proceeds of Measure G1, were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2019, were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

1. We obtained parcel tax expenditure detail reports prepared by the charter school and agreed amounts to the general ledger.

2. We selected a sample of payroll related expenditures, obtain and review the necessary supporting documentation to satisfy ourselves that they were only to provide raises to "school site educators," as the term was used in the ballot text. We also tested payroll benefits for reasonableness.

Leadership Public Schools, Inc.
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
June 30, 2019

3. We ensured the same percentage increase in salary was applied to all school site educators.

4. We did not review the nature of the expenditures incurred by the charter school sites for the middle school grant funding, and review source documents as appropriate, to ensure they were within the specific purpose of the ballot language as the school did not receive this funding.

5. We did not verify if the parcel tax middle school grant is funding supplemental activities by performing the following procedures. Ascertain if funds were used to provide services, which were legally required to be made available by virtue of being a school. Also, perform procedures to ascertain whether the parcel tax funded services that were previously provided with another funding source as the school did not receive this funding.

6. We did not obtain the approved education improvement plans for the charter schools receiving the middle school grant and perform the following procedures. Ensure the plan contains the minimal elements required by the ballot. Verify if the actual parcel tax expenditures are consistent with the approved plan as the school did not receive this funding.

7. We examined supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

FINDINGS AND RESPONSES

None noted.

Leadership Public Schools, Inc.
SCHEDULE OF FINDINGS AND RESPONSES
June 30, 2019

Measure G1 Revenues:

Measure G1 Parcel Tax Revenues	\$ 62,464
--------------------------------	-----------

Measure G1 Expenditures:

Raises to School Site Educators	62,464
Total Expenditures	<u>62,464</u>

Revenues less Expenditures - Measure G1	<u><u>\$ -</u></u>
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an SEC-registered investment advisor. | CliftonLarsonAllen LLP



Attachment M

Lighthouse Community Schools

**LIGHTHOUSE COMMUNITY PUBLIC SCHOOLS
LIGHTHOUSE COMMUNITY CHARTER SCHOOL
LIGHTHOUSE COMMUNITY CHARTER HIGH SCHOOL
LODESTAR: A LIGHTHOUSE COMMUNITY PUBLIC SCHOOL**

MEASURE G1 PARCEL TAX PERFORMANCE AUDIT

FOR THE YEAR ENDED JUNE 30, 2019



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**LIGHTHOUSE COMMUNITY PUBLIC SCHOOLS
TABLE OF CONTENTS
JUNE 30, 2019**

INDEPENDENT AUDITORS' REPORT	1
BACKGROUND INFORMATION	3
OBJECTIVES	3
SCOPE OF THE AUDIT	3
PROCEDURES PERFORMED	3
FINDINGS AND RESPONSES	4
SCHEDULE OF INCOME STATEMENT ACCOUNTS	5
FOR THE YEAR ENDED JUNE 30, 2019	5



INDEPENDENT AUDITORS' REPORT

Board of Directors
Lighthouse Community Public Schools
Lighthouse Community Charter School
Lighthouse Community Charter High School
Lodestar: A Lighthouse Community School
Oakland, California

We have conducted a performance audit of compliance as required by Oakland Unified School District (OUSD) of Lighthouse Community Public Schools' Lighthouse Community Charter School (LCCS), Lighthouse Community Charter High School (LCCHS), and Lodestar: A Lighthouse Community Public School (Lodestar) (collectively referred to as the Charters) compliance with the requirements described in the Teacher Retention and Middle School Improvement Act Fund (Measure G1) as required by Oakland Unified School District (OUSD) for the year ended June 30, 2019.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed in this report which includes determining the Charters' compliance with the performance requirements for the Teacher Retention and Middle School Improvement Act Fund (Measure G1) funds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution. Management is responsible for the Charters' Measure G1 compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal control of the Charters to determine if internal controls were adequate to help ensure compliance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution. Accordingly, we do not express any assurance on internal control.

The results of our tests indicated that, in all significant respects, the Charters expended Measure G1 funds for the fiscal year ended June 30, 2019, only for the specific purposes identified by OUSD and approved by the voters, in accordance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

Board of Directors
Lighthouse Community Public Schools
Lighthouse Community Charter School
Lighthouse Community Charter High School
Lodestar: A Lighthouse Community School

The purpose of this report is intended solely for the information and use of OUSD, the board and management of the Charters, and is not intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP
Glendora, California
November 15, 2019

**LIGHTHOUSE COMMUNITY PUBLIC SCHOOLS
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

BACKGROUND INFORMATION

The Teacher Retention and Middle School Improvement Act (Measure G1) was authorized by an election of the registered voters of the County of Alameda. Measure G1 was established to provide a districtwide educator salary increase designed to attract/retain teachers; provide enhanced middle school art, music, languages/other programs in addition to core educational programs; improve academic achievement; provide safe, positive schools, and prepare students for college/careers in Oakland Unified School District (OUSD) schools as well as charter schools in Oakland. The funds for this measure will come from OUSD levying a tax of \$120 per parcel, providing \$12.4 million annually, for 12 years, with exemptions for senior and low income residents.

OBJECTIVES

- Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the charter school.
- Ensure expenditures are in support of allowable uses as per the ballot language, separately with respect to middle school grants and salary for school site educators.
- Ensure that the charter school receiving middle school grant funding has an approved education improvement plan with the minimal requirements specified in the ballot.
- For the charter school receiving middle school grant funding, make a positive statement about the issue of supplanting versus supplementing.

SCOPE OF THE AUDIT

- The scope of our performance audit covered the fiscal period from July 1, 2018 to June 30, 2019. The sample of expenditures tested included object and resource codes associated with the Measure G1. The propriety of expenditures funded through other state, federal or local funding sources, other than the proceeds of Measure G1, were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2019, were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

1. We obtained parcel tax expenditure detail reports prepared by the charter school and agreed amounts to the general ledger.
2. We selected a sample of payroll related expenditures, obtained and reviewed the necessary supporting documentation to satisfy ourselves that they were only to provide raises to “school site educators,” as the term was used in the ballot text. We also tested payroll benefits for reasonableness.

**LIGHTHOUSE COMMUNITY PUBLIC SCHOOLS
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

3. We ensured the same percentage increase in salary was applied to all school site educators.

4. We reviewed the nature of the expenditures incurred by the LCCS and Lodestar sites for the middle school grant funding, and reviewed source documents as appropriate, to ensure they were within the specific purpose of the ballot language. We did not perform this procedures for LCCHS as that charter school did not receive the middle school grant funding.

5. We verified if the parcel tax middle school grant for LCCS and Lodestar is funding supplemental activities by performing the following procedures: Ascertained if funds were used to provide services, which were legally required to be made available by virtue of being a school. We also, performed procedures to ascertain that the parcel tax funded services that were previously provided with another funding source for LCCS and Lodestar. We did not perform these procedures for LCCHS as that charter school did not receive the middle school grant funding.

6. We obtained the approved education improvement plans for LCCS and Lodestar and performed the following procedures: Ensured the plan contains the minimal elements required by the ballot. Verified if the actual parcel tax expenditures are consistent with the approved plan. We did not perform these procedures for LCCHS as that charter school did not receive the middle school grant funding.

7. We examined supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

FINDINGS AND RESPONSES

None noted.

**LIGHTHOUSE COMMUNITY PUBLIC SCHOOLS
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
YEAR ENDED JUNE 30, 2019**

SCHEDULE OF INCOME STATEMENT ACCOUNTS

FOR THE YEAR ENDED JUNE 30, 2019

	<u>LCCS</u>	<u>LCCHS</u>	<u>Lodestar</u>
Measure G1 Revenues:			
Measure G1 Parcel Tax Revenues	\$ 136,435	\$ 40,069	\$ 74,461
Measure G1 Expenditures:			
Raises to School Site Educators	76,633	40,069	45,858
Middle School Grants	59,802	-	28,603
Total Expenditures	<u>136,435</u>	<u>40,069</u>	<u>74,461</u>
Revenues less Expenditures - Measure G1	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC,
an SEC-registered investment advisor. | CliftonLarsonAllen LLP



Attachment N

LPS Oakland R&D Campus

LPS Oakland R&D Campus

File is missing in ProSystems

Attachment O

North Oakland Community Charter School

**NORTH OAKLAND COMMUNITY CHARTER SCHOOL
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
FOR THE YEAR ENDED JUNE 30, 2019**



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**NORTH OAKLAND COMMUNITY CHARTER SCHOOL
TABLE OF CONTENTS
JUNE 30, 2019**

INDEPENDENT AUDITORS' REPORT.....	1
BACKGROUND INFORMATION	3
OBJECTIVES	3
SCOPE OF THE AUDIT.....	3
PROCEDURES PERFORMED.....	3
FINDINGS AND RESPONSES.....	4
SCHEDULE OF INCOME STATEMENT ACCOUNTS	
FOR THE YEAR ENDED JUNE 30, 2019	5



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INDEPENDENT AUDITORS' REPORT

Board of Directors
North Oakland Community Charter School
Oakland, California

We have conducted a performance audit of compliance as required by Oakland Unified School District (OUSD) of North Oakland Community Charter School's for the year ended June 30, 2019.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed in this report which includes determining North Oakland Community Charter School's compliance with the performance requirements for the Teacher Retention and Middle School Improvement Act Fund (Measure G1) funds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution. Management is responsible for North Oakland Community Charter School's Measure G1 compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal control of North Oakland Community Charter School to determine if internal controls were adequate to help ensure compliance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution. Accordingly, we do not express any assurance on internal control.

The results of our tests indicated that, in all significant respects, North Oakland Community Charter School received Measure G1 funds for the fiscal year ended June 30, 2019, only for the specific purposes identified by OUSD and approved by the voters, in accordance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

Board of Directors
North Oakland Community Charter School

The purpose of this is intended solely for the information and use of OUSD, the Board of Directors, and management of North Oakland Community Charter School, and is intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP
Glendora, California
November 21, 2019

**NORTH OAKLAND COMMUNITY CHARTER SCHOOL
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

BACKGROUND INFORMATION

The Teacher Retention and Middle School Improvement Act (Measure G1) was authorized by an election of the registered voters of the County of Alameda. Measure G1 was established to provide a districtwide educator salary increase designed to attract/retain teachers; provide enhanced middle school art, music, languages/other programs in addition to core educational programs; improve academic achievement; provide safe, positive schools, and prepare students for college/careers in Oakland Unified School District (OUSD) schools as well as charter schools in Oakland. The funds for this measure will come from OUSD levying a tax of \$120 per parcel, providing \$12.4 million annually, for 12 years, with exemptions for senior and low income residents.

OBJECTIVES

- Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the charter school.
- Ensure expenditures are in support of allowable uses as per the ballot language, separately with respect to middle school grants and salary for school site educators.
- Ensure that the charter school receiving middle school grant funding has an approved education improvement plan with the minimal requirements specified in the ballot.
- For the charter school receiving middle school grant funding, make a positive statement about the issue of supplanting versus supplementing.

SCOPE OF THE AUDIT

- The scope of our performance audit covered the fiscal period from July 1, 2018 to June 30, 2019. The sample of expenditures tested included object and resource codes associated with the Measure G1. The propriety of expenditures funded through other state, federal or local funding sources, other than the proceeds of Measure G1, were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2019, were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

1. We obtained parcel tax expenditure detail reports prepared by the charter school and noted no expenditures were incurred in the year ended June 30, 2019.

**NORTH OAKLAND COMMUNITY CHARTER SCHOOL
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

2. We did not select a sample of payroll related expenditures, obtain and review the necessary supporting documentation to satisfy ourselves that they were only to provide raises to “school site educators,” as the term was used in the ballot text. We also did not test payroll benefits for reasonableness as the school did not have any payroll related expenditures for the year ended June 30, 2019.

3. We did not ensure the same percentage increase in salary was applied to all school site educators as there were no payroll expenditures incurred in the year ended June 30, 2019.

4. We did not review the nature of the expenditures incurred by the charter school for the middle school grant funding, and review source documents as appropriate, to ensure they were within the specific purpose of the ballot language as the school did not receive this funding.

5. We did not verify if the parcel tax middle school grant is funding supplemental activities by performing the following procedures. Ascertain if funds were used to provide services, which were legally required to be made available by virtue of being a school. Also, perform procedures to ascertain whether the parcel tax funded services that were previously provided with another funding source as the school did not receive this funding.

6. We did not obtain the approved education improvement plans for the charter schools receiving the middle school grant and perform the following procedures. Ensure the plan contains the minimal elements required by the ballot. Verify if the actual parcel tax expenditures are consistent with the approved plan as the school did not receive this funding.

7. We examined supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

FINDINGS AND RESPONSES

None noted.

**NORTH OAKLAND COMMUNITY CHARTER SCHOOL
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

SCHEDULE OF INCOME STATEMENT ACCOUNTS FOR THE YEAR ENDED JUNE 30, 2019

Measure G1 Revenues:

Measure G1 Parcel Tax Revenues	\$ 43,877
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Measure G1 Expenditures:

Raises to School Site Educators*	-
Total Expenditures	-

Revenues less Expenditures - Measure G1	\$ 43,877
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*Raises to school site educators went into effect in the fiscal year starting 7/1/2019 therefore, no expenses were recorded in the year ended June 30, 2019.

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC,
an SEC-registered investment advisor. | CliftonLarsonAllen LLP



Attachment P

Oakland School for the Arts



Certified Public Accountants
and Financial Advisors

Oakland School for the Arts

Measure G1 Parcel Tax Performance Audit
For the Year Ended June 30, 2019

TABLE OF CONTENTS

Independent Auditor’s Report on Performance	1
Background Information	2
Objectives, Scope, Methodology and Conclusion.....	3
Schedule of Findings and Questioned Costs	4
Summary Schedule of Prior Findings and Questioned Costs	5

INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE

Board of Directors
Oakland School for the Arts
Oakland, California

Report on Performance

We were engaged to conduct a performance audit of Oakland School for the Arts (the Organization) Measure G1 Parcel Tax proceeds for the year ended June 30, 2019.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives.

Our audit was limited to the objectives listed within the report which include determining the Organization's compliance with the performance requirements of the voter approved ballot measure referred to as Measure G1. Management is responsible for the Organization's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the Organization's internal control in order to determine the audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

The results of our tests indicated the Organization expended the 2019 Measure G1 Parcel Tax proceeds in accordance with the voter approved ballot measure referred to as Measure G1.

SQUAR MILNER LLP



San Diego, California
October 31, 2019

OAKLAND SCHOOL FOR THE ARTS
BACKGROUND INFORMATION
For the Year Ended June 30, 2019

Summary

1. Measure G1 Parcel Tax was authorized by an election of the registered voters of Oakland Unified School District. Measure G1 Parcel Tax proceeds provide for a special tax of \$195 per taxable parcel in the city of Oakland. Measure G1 was approved to:
 - Attract and retain highly qualified teachers
 - Maintain courses that help students qualify for college
 - Maintain up-to-date textbooks and instructional materials
 - Keep class sizes small
 - Continue after-school academic programs
 - Maintain school libraries
 - Provide programs, including arts and music, that enhance student achievement
2. Total proceeds from parcel taxes for Measure G1 were \$115,178 for the fiscal year ending June 30, 2019.
3. For the fiscal year ending June 30, 2019, the Organization recorded expenditures of Measure G1 parcel tax revenues of \$115,178.

Summary of Revenues and Expenditures – For the Year Ended June 30, 2019.

REVENUES

Other local revenue	\$ 115,178
Total Revenues	<u>\$ 115,178</u>

EXPENDITURES

Service and other operating expenses	\$ 115,178
Total Expenditures	<u>\$ 115,178</u>

OAKLAND SCHOOL FOR THE ARTS
OBJECTIVES, SCOPE, METHODOLOGY AND CONCLUSION
For the Year Ended June 30, 2019

Objectives

The objective of our performance audit was to determine that the Organization expended Measure G1 Parcel Tax proceeds for the year ended June 30, 2019 only for the purposes approved by the voters, in accordance with the requirements of the published election materials specifying the intended use of Measure G1 Parcel Tax proceeds.

Scope

The Organization provided to us a list of all Measure G1 Parcel Tax expenditures for the year ended June 30, 2019. There were \$115,178 in expenditures from July 1, 2018 through June 30, 2019 that were identified.

Methodology

1. Obtained parcel tax expenditure detail reports prepared by the Organization and agreed amounts to the general ledger.
2. Selected a sample of payroll related expenditures and reviewed the necessary supporting documentation to satisfy that they were only used to provide raises to “school site educators,” as the term is used in the ballot text.
3. Ensured the same percentage increase in salary was applied to all school site educators.
4. Examined supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

Conclusion

The results of our procedures indicated that, in all significant respects, the Organization expended Measure G1 Parcel Tax proceeds for the year ended June 30, 2019 only for the purposes approved by the voters, in accordance with the requirements of the published election materials specifying the intended use of Measure G1 Parcel Tax proceeds.

**OAKLAND SCHOOL FOR THE ARTS MEASURE G1 PARCEL TAX PROCEEDS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2019**

There are no findings or questioned costs for the year ended June 30, 2019.

**OAKLAND SCHOOL FOR THE ARTS MEASURE G1 PARCEL TAX PROCEEDS
SUMMARY SCHEDULE OF PRIOR FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2019**

There were no findings or questioned costs in the prior year ended June 30, 2018.

Attachment Q

Oakland Unity Middle School

Oakland Unity Middle School

This file is “secured” and we were unable to consolidate with this report.

Attachment R

Vincent Academy

VINCENT ACADEMY
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
FOR THE YEAR ENDED JUNE 30, 2019



CLAconnect.com

WEALTH ADVISORY
OUTSOURCING
AUDIT, TAX, AND
CONSULTING

VINCENT ACADEMY
TABLE OF CONTENTS
JUNE 30, 2019

INDEPENDENT AUDITORS' REPORT 1
BACKGROUND INFORMATION 3
OBJECTIVES 3
SCOPE OF THE AUDIT 3
PROCEDURES PERFORMED 3
FINDINGS AND RESPONSES 4
SCHEDULE OF INCOME STATEMENT ACCOUNTS
FOR THE YEAR ENDED JUNE 30, 2019 5



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INDEPENDENT AUDITORS' REPORT

Board of Directors
Vincent Academy
Oakland, California

We have conducted a performance audit of compliance as required by Oakland Unified School District (OUSD) of Vincent Academy for the year ended June 30, 2019.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed in this report which includes determining Vincent Academy's compliance with the performance requirements for the Teacher Retention and Middle School Improvement Act Fund (Measure G1) funds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution. Management is responsible for the Vincent Academy's Measure G1 compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal control of Vincent Academy to determine if internal controls were adequate to help ensure compliance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution. Accordingly, we do not express any assurance on internal control.

The results of our tests indicated that, in all significant respects, Vincent Academy expended Measure G1 funds for the fiscal year ended June 30, 2019, only for the specific purposes identified by OUSD and approved by the voters, in accordance with the requirements of Measure G1, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

Board of Directors
Vincent Academy

The purpose of this is intended solely for the information and use of OUSD, the Board of Directors, and management of Vincent Academy, and is intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP
Glendora, California
November 17, 2019

**VINCENT ACADEMY
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

BACKGROUND INFORMATION

The Teacher Retention and Middle School Improvement Act (Measure G1) was authorized by an election of the registered voters of the County of Alameda. Measure G1 was established to provide a districtwide educator salary increase designed to attract/retain teachers; provide enhanced middle school art, music, languages/other programs in addition to core educational programs; improve academic achievement; provide safe, positive schools, and prepare students for college/careers in Oakland Unified School District (OUSD) schools as well as charter schools in Oakland. The funds for this measure will come from OUSD levying a tax of \$120 per parcel, providing \$12.4 million annually, for 12 years, with exemptions for senior and low income residents.

OBJECTIVES

- Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the charter school.
- Ensure expenditures are in support of allowable uses as per the ballot language, separately with respect to middle school grants and salary for school site educators.
- Ensure that the charter school receiving middle school grant funding has an approved education improvement plan with the minimal requirements specified in the ballot.
- For the charter school receiving middle school grant funding, make a positive statement about the issue of supplanting versus supplementing.

SCOPE OF THE AUDIT

- The scope of our performance audit covered the fiscal period from July 1, 2018 to June 30, 2019. The sample of expenditures tested included object and resource codes associated with the Measure G1. The propriety of expenditures funded through other state, federal or local funding sources, other than the proceeds of Measure G1, were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2019, were not reviewed or included within the scope of our audit or in this report.

PROCEDURES PERFORMED

1. We obtained parcel tax expenditure detail reports prepared by the charter school and agreed amounts to the general ledger.

2. We selected a sample of payroll related expenditures, obtained and reviewed the necessary supporting documentation to satisfy ourselves that they were only to provide raises to “school site educators,” as the term was used in the ballot text. We also tested payroll benefits for reasonableness.

**VINCENT ACADEMY
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

3. We ensured the same percentage increase in salary was applied to all school site educators.

4. We did not review the nature of the expenditures incurred by the charter school site for the middle school grant funding, and review source documents as appropriate, to ensure they were within the specific purpose of the ballot language as the school did not receive this funding.

5. We did not verify if the parcel tax middle school grant is funding supplemental activities by performing the following procedures. Ascertain if funds were used to provide services, which were legally required to be made available by virtue of being a school. Also, perform procedures to ascertain whether the parcel tax funded services that were previously provided with another funding source as the school did not receive this funding.

6. We did not obtain the approved education improvement plans for the charter schools receiving the middle school grant and perform the following procedures. Ensure the plan contains the minimal elements required by the ballot. Verify if the actual parcel tax expenditures are consistent with the approved plan as the school did not receive this funding.

7. We examined supporting documentation to validate the amount of Measure G1 Parcel Tax revenues received.

FINDINGS AND RESPONSES

None noted.

**VINCENT ACADEMY
MEASURE G1 PARCEL TAX PERFORMANCE AUDIT
JUNE 30, 2019**

SCHEDULE OF INCOME STATEMENT ACCOUNTS FOR THE YEAR ENDED JUNE 30, 2019

Measure G1 Revenues:

Measure G1 Parcel Tax Revenues	\$ 41,135
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Measure G1 Expenditures:

Raises to School Site Educators	41,135
Total Expenditures	<u>41,135</u>

Revenues less Expenditures - Measure G1	<u><u>\$ -</u></u>
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an SEC-registered investment advisor. | CliftonLarsonAllen LLP



Attachment S

Yu Ming Charter School

YU MING CHARTER SCHOOL

This file is “secured” and we were unable to consolidate with this report.