

LEGISLATIVE FILE

File ID No. 13-0141

Introduction Date 1-23-13

Enactment No. 13-0253

Enactment Date 1-23-13

By 

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education
January 23, 2013



To: Board of Education

From: Tony Smith, Ph.D., Superintendent
Timothy E. White, Associate Superintendent of Facilities Planning & Management, Buildings & Grounds and Custodial Services

Subject: **Authorizing and Approving the Project Budget, Key Code and Project Number for the Whittier Elementary School Interim Housing Project in the amount of \$450,000.00**

ACTION REQUESTED

Approval by the Board of Education of Resolution No. 1213-0063 - Authorizing and approving the Project Budget, Key Code and Project Number for Whittier Elementary School Interim Housing Project in the amount of \$450,000.00.

BACKGROUND

In keeping with the Oakland Unified School District's commitment to the improvement and development of its K-12 facilities, the District has embarked on a groundbreaking plan to create a district-wide modernization of the District's schools.

STRATEGIC ALIGNMENT

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

FISCAL IMPACT

The funding source for this project budget is County School Facilities Fund.

RECOMMENDATION

Approval by the Board of Education of Resolution No. 1213-0063 - Authorizing and approving the Project Budget, Key Code and Project Number for Whittier Elementary School Interim Housing Project in the amount of \$450,000.00.

ATTACHMENTS

Resolution No. 1213-0063 - Authorizing and approving the Project Budget, Key Code and Project Number for Whittier Elementary School Interim Housing Project in the amount of \$450,000.00.

<u>SITE</u>	<u>MEASURES</u>	<u>PROJECT NUMBER</u>	<u>KEY CODE</u>	<u>TOTAL BUDGET</u>
Whittier ES Interim Housing Project	County School Facilities Fund	13103	1639003890	\$450,000.00

**RESOLUTION OF THE
BOARD OF EDUCATION
OF THE OAKLAND UNIFIED SCHOOL DISTRICT**

RESOLUTION NO. 1213-0063

**AUTHORIZING AND APPROVING NEW PROJECT BUDGET, KEY CODE
AND PROJECT NUMBER FOR WHITTIER ELEMENTARY SCHOOL
INTERIM HOUSING PROJECT**

WHEREAS, in keeping with the Oakland Unified School District's commitment to the improvement and development of its K-12 facilities, District staff has prepared the listed New Project Budget, Project Code and Key Code with an attached detailed explanation of the budget component costs; and

WHEREAS, authorization and approval of the New Project Budget, Key Code and Project Number for the Whittier Elementary School Interim Housing Project installation project includes the installation of two (2) District owned portable classroom buildings. Each portable will include electrical, data, intercom, fire alarm and intrusion alarm. This budget includes cost for design, inspections, and construction associated with installation of the portables and close-out; and

WHEREAS, the following table represents the New Project Budget, Key Code and Project Code for this project, which incorporates all project costs and fees per the attached Board Budget Breakdown to this Resolution, which provides a detailed summary of the costs comprising the New Project Budget:

<u>SITE</u>	<u>MEASURES</u>	<u>PROJECT NUMBER</u>	<u>KEY CODE</u>	<u>TOTAL BUDGET</u>
Whittier ES Interim Housing Project	County School Facilities Fund	13103	1639003890	\$450,000.00

**RESOLUTION OF THE
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NOW, THEREFORE, BE IT RESOLVED, that the New Project Budget, Key Code and Project Number and for the Whittier Elementary School Interim Housing Project in the amount stated herein for the purpose listed are hereby approved.

Passed by the following vote:

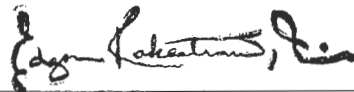
AYES: **Jody London, Gary Yee, Christopher Dobbins, Roseann Torres,
James Harris, Vice President Jumoke Hinton Hodge and
President David Kakishiba**

NOES: **None**

ABSTAINED: **None**

ABSENT: **None**

I hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted, at a Regular Meeting of the Governing Board of the Oakland Unified School District held on January 23, 2013



Edgar Rakestraw, Jr.
Secretary, Board of Education

File ID Number: 13-0141

Introduction Date: 1-23-13

Enactment Number: 13-0253

Enactment Date: 1-23-13

By: EF

ATTACHMENT A Resolution 1213-0063

Whittier Elementary School Interim Housing

Project Number: 13103

Key Code: 1639003890

Project Description: Scope includes the installation of two (2) district owned portable classroom buildings. Each portable will include electrical / data / intercom / fire alarm / intrusion alarm. This budget includes cost for design, inspections, and construction associated with installation of the portables.

Budget Code	Budget Description	Original Total		Total
4400	Cap Exp Over \$500 but under threshold	\$	-	\$ -
6105	Site Purchase	\$	-	\$ -
6112	Appraisals	\$	-	\$ -
6132	Escrow Costs	\$	-	\$ -
6145	Relocation Assistance	\$	-	\$ -
6150	Site Support Costs	\$	-	\$ -
6160	Surveying Costs	\$	-	\$ -
6170	Hazardous Waste	\$	-	\$ -
6175	Demolition	\$	-	\$ -
6180	Utility Hookup Fees	\$	-	\$ -
6190	Other Site Costs	\$	-	\$ -
6215	Architect/Engineering Costs	\$	30,000.00	\$ 30,000.00
6222	DSA Fees	\$	4,000.00	\$ 4,000.00
6232	CEDE Fees	\$	-	\$ -
6235	Inspections	\$	10,000.00	\$ 10,000.00
6242	Energy Analysis	\$	-	\$ -
6252	Preliminary Tests	\$	-	\$ -
6262	Other Planning Costs	\$	1,500.00	\$ 1,500.00
6265	Testing	\$	4,500.00	\$ 4,500.00
6271	Main Construction	\$	400,000.00	\$ 400,000.00
6272	Construction Management	\$	-	\$ -
6274	Other Construction	\$	-	\$ -
6276	Moving Expenses	\$	-	\$ -
6278	Interim Housing	\$	-	\$ -
6299	Contingency (Budget Use Only)	\$	-	\$ -
6410	Furniture and Equipment	\$	-	\$ -
6414	Desktop Computers	\$	-	\$ -
6415	Network Equipment	\$	-	\$ -
6416	Printers	\$	-	\$ -
6417	Video Equipment	\$	-	\$ -
6418	Computer Servers	\$	-	\$ -
6420	Other Technology Equipment	\$	-	\$ -
			\$	\$ -

**OAKLAND UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND MANAGEMENT DEVELOPMENT**

NEW PROJECT AUTHORIZATION FORM

*Fund 35
Resource
7710*

FORM INITIATION DATE: December 7, 2012
PROJECT NAME: Whitter Interim Housing
PROJECT TYPE: Interim Housing
FUNDING SOURCE: Fund 35
PROJECT NUMBER: 13103
SITE NUMBER: # 163 KC
PROJECT MANAGER: Kenya Chatman

DETAILED PROJECT DESCRIPTION:

1213-0863

Installation of 2 District owned Classroom Portables including electrical, data, fire and intrusion.
Budget includes cost for design, construction, inspections and close out.

INITIAL PROJECT BUDGETS:

(For Accounting Use Only)

BUDGET KEY CODE	OBJECT CODE:	DESCRIPTION	AMOUNT
<i>1639003890</i>	6215	A/E costs	\$ 30,000.00
	6262	Other planning costs	\$ 1,500.00
	6271	Main construction	\$ 400,000.00
	6235	Inspector of Record	\$ 10,000.00
	6222	DSA Fees	\$ 4,000.00
	6265	Testing	\$ 4,500.00
TOTAL INITIAL BUDGET:			\$ 450,000.00

AUTHORIZED SIGNATURES:

[Signature] 12/10/12
 DIRECTOR OF FACILITIES DATE
[Signature] _____
 ASSISTANT SUPERINTENDENT DATE

BOARD APPROVAL:

[Signature] _____
 CONTRACT ADMINISTRATOR DATE

- CC CONTRACT ADMINISTRATION FOR SUBMITTAL TO BOARD
- ACCOUNTING FOR BUDGET LOADING
- SGI FOR INPUT INTO PROJECT TOOL

*PLANNING
MANAGEMENT
DEPARTMENT*

DESIGN AND CONSTRUCTION AUTHORIZATION

Project # 13103	Site # 112	School: Whittier Elementary School	Address: 6328 East 17 th Street, Oakland 94621
Project Title: Whittier ES Interim Housing Project			
1 Project Description/ Justification: Providing two (2) District owned portables that will be located in close proximity of the existing building to provide additional classrooms for the school.		GUIDELINE ESTIMATE	PRELIMINARY SCHEDULE
		Construction \$ 400,000 Consult. Fees \$ Owner's Misc. \$ 50,000 Built-in Equip. \$ Furniture & Equip. \$ Contingency \$ Telecom \$ TOTAL: \$450,000	Scoping : <u>11/1/12</u> to <u>1/10/13</u> Design : <u>1/11/13</u> to <u>2/1/13</u> Review : <u>2/2/13</u> to <u>3/1/13</u> DSA/Bid: <u>3/1/13</u> to <u>4/20/13</u> Construction: <u>6/19/13</u> to <u>8/26/13</u> Target Move-In: Closeout <u>8/26/13</u> to <u>12/31/13</u>
OUSD Facilities Director _____ Date <u>12/10/12</u>		OUSD Asst. Superintendent _____ Date _____	
2 Project Scoping Details		PROJECT ESTIMATE	PROJECT SCHEDULE
		Construction \$ _____ Const. Fees \$ _____ Owner's Misc. \$ _____ Built-in Equip. \$ _____ Contingency \$ _____ Telecom \$ _____ TOTAL: \$ _____	Scoping : _____ to _____ Design : _____ to _____ Review : _____ to _____ DSA/Bid: _____ to _____ Construction: _____ to _____ Target Move-In: Closeout _____ to _____
OUSD Facilities Director _____ Date _____		OUSD Asst. Superintendent _____ Date _____	
3 Revision Information		PROJECT ESTIMATE	PROJECT SCHEDULE
		Construction \$ _____ Consult. Fees \$ _____ Owner's Misc. \$ _____ Built-In Equip. \$ _____ Contingency \$ _____ Telecom \$ _____ TOTAL: \$ _____	Scoping : _____ to _____ Design : _____ to _____ Review : _____ to _____ DSA/Bid: _____ to _____ Construction: _____ to _____ Target Move-In: Closeout _____ to _____
OUSD Facilities Director _____ Date _____		OUSD Asst. Superintendent _____ Date _____	
Accounting Code			DCA No.

PROJECT INFORMATION			
MANAGED BY (Choose One)		REGULATORY AGENCY	
FACILITIES DEVELOPMENT <input type="checkbox"/> OUSD Project Mgr. <input type="checkbox"/> Building & Grounds <input type="checkbox"/> District Wide Projects		<input type="checkbox"/> DSA <input type="checkbox"/> None <input type="checkbox"/> Local CONSTRUCTION BY <input type="checkbox"/> OUSD Buildings & Grounds <input type="checkbox"/> Outside Contractor	
BUDGET CATEGORY	BUILDING TYPE	DESIGN BY	PROJECT PURPOSE
<input type="checkbox"/> Deferred Maint. <input type="checkbox"/> G.O. Bond <input type="checkbox"/> Expense <input type="checkbox"/> Developer Fees <input type="checkbox"/> Other _____	<input type="checkbox"/> School <input type="checkbox"/> Child Develop. <input type="checkbox"/> District Office <input type="checkbox"/> Portables <input type="checkbox"/> Other	<input checked="" type="checkbox"/> A/E <input type="checkbox"/> Design/Build <input type="checkbox"/> Other	<input type="checkbox"/> Safety <input checked="" type="checkbox"/> Capacity <input type="checkbox"/> Adequacy <input type="checkbox"/> Functionality <input type="checkbox"/> Aesthetics <input type="checkbox"/> Other:

BUDGET : FUNDING		REVISION		FINAL COSTS	
Current Year 12/13	\$ <u>55,000</u>	Current Year:	\$ _____	Scoping	\$ _____
Other Year – 13/14	\$ <u>395,000</u>	Other Year	\$ _____	Construction	\$ _____
Other Years	\$ _____	Other Years	\$ _____	Const. Fees	\$ _____
TOTAL:	\$ <u>450,000</u>	TOTAL:	\$ _____	Owner's Misc.	\$ _____
				Built-In Equip.	\$ _____
				TOTAL:	\$ _____