

MEASURE N COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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Memo

To Board of Education

From Measure N Commission
Jason Gumataotao, Chairperson
Louise Waters, Vice Chair
Marc Tafolla, Member
Katy Nunez-Adler, Member
James Harris, Member

Board Meeting Date February 1, 2022

Subject Budget Modification Form
Services for: MetWest High School

Action Requested and Recommendation Adoption by Board of Education, upon recommendation of the Measure N Commission, of a 2021-2022 budget modification request from MetWest High School transferring \$3,000.00, from Conference Expenses (no impact – no longer need the full amount) to Consultant Contracts, for a new total amount of \$3,000.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

MetWest High School would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic action, Conference Expenses, by \$3,000.00, and use that money to create a new strategic action, Consultant Contracts.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form



Measure N Budget Modification Form OUSD Schools

Date:	1/13/2022	Principal:	Dr. Shalonda Gregory
School Name:	MetWest High School	Site #:	338
Pathway(s): (required for multiple use of programs)	Social Entrepreneurship	Requested By:	Cesar Salgado Ramirez

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Carryover Plan	14	\$13,000.00	Conference Expenses: Travel expenses to attend the Big Picture Learning (BPL) School Site Visits to provide staff with professional development specific to their Big Picture Learning Model which includes building curriculum, unit and lesson plan support, professional learning around student internships, and implementation of CTE pathway and CTE sequence. BPL is centered in developing and implementing work based learning workshops about externships to increase student real world experiences of the industry sector. The site visit outcomes will build staff capacity to effectively teach content, implement and support the internship based learning model, effectively design unit and lesson plans that are differentiated to meet all learners needs, provide staff with the tools to provide rigorous academics, learn how to better develop student intern to integrate themselves in career technical education, provide work based learning opportunities to students in the field and at their internships and support students ability. These teachers' professional development opportunities will increase student retention, decrease student failures, overall increase student achievement and decrease the number of students not performing on grade level.	\$3,000.00

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact - no longer need the full amount originally allocated.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5220	338	3380	1690	0201	99999

d. Total amount being transferred: \$ 3,000.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please attach a Measure N Duty Statement form if the Budget Modification is to create a new position or to change an FTE.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only justification allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? - What need does this specific expenditure or service type address?	New or Amended Amount
Carryover Plan	N/A	N/A	Consultant Contract: Big Picture Learning Consultant Contract for Professional development to support capacity building. Build Staff Capacity to effectively teach content being implemented and support internship based learning models. Also develop student interns to integrate themselves in career technical education. Provide work based learning opportunities to students in the field and at their internship and support students ability.	\$3,000.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5825	338	3380	1690	0201	00000

Signature of Approvals: *(Please insert the team member's name below the signature line)*

Name: _____
Teacher Leader/Pathway Director
Signature

Date _____

Shalonda Gregory
Name:
Principal Signature Required

1/13/2022
Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 1/19/2022

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: Dancy Gomez

Date: 1/19/2022

H.S. Network Superintendent, Approval Signature: [Signature]

Date: 1/20/22