

For December 8, 2009

Rules and Ethics Committee

OAKLAND UNIFIED SCHOOL DISTRICT Board Bylaw

BB 9325

Board Bylaws

Board Budget Development and Other Approval Procedures

The Board President, or her/his designee with the advice and consent of the Business and Finance Committee (or successor committee) shall present a proposed Board operating budget to the Board each spring a part of the District's budget process for the following year. The amount and types of expenditures authorized for each Director shall be itemized in the document along with other proposed operating expenditures of the Office of the Board.

Each Director shall be appropriated an individual and equal amount, as determined through the budget approval process, annually for capital expenditures, travel/conferences and miscellaneous expenses related to District business. Directors shall submit receipts and bills for such expenses to the same extent as required of District employees. Subject to the submission of receipts and verification of expenses, an advance of funds to cover necessary expenses may be authorized.

Directors may transfer funds between their individual itemized accounts as long as the amount transferred does not exceed the appropriation.

Unexpended funds for the Office of the Board and/or Directors shall cumulate from year to year.

10/27/04