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| File ID Number | 23-1215 |
| Introduction Date | 5/24/23 |
| Enactment Number | 23-1011 |
| Enactment Date | 5/24/2023 CJH |
| By | |



**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

May 24, 2023

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent
Sondra Aguilar, Chief Academic Officer
Vanessa Sifuentes, High School Superintendent
Tom Felix, Principal, Oakland International High School

Subject: Grant Award - Association for Continuing Education - Oakland International High School

ACTION REQUESTED:

Approval by the Board of Education of a Grant Award to the District from the Association for Continuing Education (ACE), in the amount of \$502,000.00, to support the Association for Continuing Education (ACE) Learning Center Program, via the Oakland International High School, for the period of July 1, 2023 to June 30, 2024, pursuant to the terms and conditions thereof for the grant years, if any.

BACKGROUND:

Grant Award for OUSD schools for the 2023-2024 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

| File ID # | Backup Document Included | Type | Recipient | Grant's Purpose | Time Period | Funding Source | Grant Amount |
|-----------|--------------------------|-------|--|--|----------------------|--------------------------------------|--------------|
| 23-1215 | Yes | Grant | Oakland Unified School District High Schools | To support college and career readiness and transition services and increased access to technology for all students. | 7/1/2023 - 6/30/2024 | Association for Continuing Education | \$502,000.00 |

DISCUSSION:

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement.
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$502,000.00

RECOMMENDATION:

Approval by the Board of Education of a Grant Award from Association for Continuing Education for Oakland International High School for fiscal year 2023-2024.

ATTACHMENTS:

Grant Face Sheet
Grant Award Letter

OUSD Grants Management Face Sheet

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|--|--|
| Title of Grant: ACE Learning Center @ Oakland International HS | Funding Cycle Dates: 07-01-2023 to 06-30-2024 |
| Grant's Fiscal Agent: (contact's name, address, phone number, email address) Martha Sessums 164 Main Street, Los Altos, CA 94022 (650) 948-5583 martha@ace4education.org | Grant Amount for Full Funding Cycle: \$502,000 |
| Funding Agency: Association for Continuing Education (ACE) | Grant Focus: Work based learning, college and career readiness, post secondary transitions. |
| List all School(s) or Department(s) to be Served: OIHS - Site 353 | |

| Information Needed | School or Department Response |
|--|---|
| How will this grant contribute to sustained student achievement or academic standards? | Increased access to CTE opportunities, both in the form of internships, classroom instruction, and concurrent enrollment. |

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|--|--|
| <p>How will this grant be evaluated for impact upon student achievement?</p> <p>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 4.22% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</p> | <p>Internship participation, student enrollment in CTE courses, number of industry partnerships, post-secondary transition data.</p> |
| <p>Does the grant require any resources from the school(s) or district? If so, describe.</p> | <p>No</p> |
| <p>Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?</p> <p>(If yes, include the district's indirect rate of 4.22% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</p> | <p>Services are supported by an OUSD funded grant</p> |
| <p>Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</p> | <p>No</p> |
| <p>Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)</p> | <p>Name/Title: Tom Felix, Principal</p> <p>Site: 353</p> <p>Address:</p> <p>Phone: (510) 898-6873</p> <p>Email: tom.felix@ousd.org</p> |

Applicant Obtained Approval Signatures:

| Entity | Name/s | Signature/s | Date |
|-------------------------|-----------------|---|-----------|
| Principal/Administrator | THOMAS FELIX |  | 4/27/23 |
| Chief Academic Officer | Sondra Aguilera |  | 4/27/2023 |

Grant Office Obtained Approval Signatures:

| Entity | Name/s | Signature/s | Date |
|-------------------------|-----------------------|---|-----------|
| Senior Business Officer | Lisa Grant-Dawson | | |
| Superintendent | Kyla Johnson-Trammell |  | 5/25/2023 |



ASSOCIATION FOR
CONTINUING EDUCATION

164 Main Street
Los Altos, CA 94022
P 650.948.5583
F 650.948.5686

Tom Felix
Principal
Oakland International High School
4521 Webster Street
Oakland, CA 94609

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January 23, 2023

Dear Tom,

I'm confirming ACE's commitment to fund the ACE Learning Center at Oakland International High School for the school year 2023/2024 in the amount of \$305,000. This amount is based on the current school year's budget and may increase as needed depending on the budget presented to ACE for the school year 2023/2024. The funding will be paid in August 2023, or when requested, via a wire transfer.

In addition, ACE requires a report twice a year (January and June) describing the progress and success of the program over the course of the term, along with use of the funds by category.

ACE looks forward to a successful continuing education partnership with Oakland International High School in the 2023/2024 school year.

Regards,

Martha

Martha Sessums
President
ACE



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Tom Felix
Principal
Oakland International High School
4521 Webster Street
Oakland, CA 94609

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March 21, 2023

Dear Tom,

I'm confirming ACE's commitment to fund the Work-Based Learning Continuing Education Opportunities for Immigrant Students for the ACE Learning Center at Oakland International High School in the amount of \$197,000. This award is in addition to the award of \$305,000 from ACE to Oakland International previously communicated in writing on January 23, 2023. The funding will be paid when requested via wire transfer during spring 2023 in order to support full program implementation during the grant term from July 1, 2023 through June 30, 2024.

In addition, ACE requires a report twice a year (January and June) describing the progress and success of the program over the course of the term, along with use of the funds by category.

ACE looks forward to a successful work-based continuing education partnership with Oakland International High School in the 2023/2024 school year.

Regards,

Martha

Martha Sessums
President
ACE