

Board Office Use: Legislative File Info.

File ID Number	11-2535
Introduction Date	10/3/11
Enactment Number	11-2183
Enactment Date	10-12-11



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

Memo

To Board of Education
 From Tony Smith, Ph.D., Superintendent
 By: Maria Santos, Deputy Superintendent, Instruction, Leadership & Equity-in-Action
 Vernon Hal, Deputy Superintendent, Business & Operations

MS

Board Meeting Date 10-12-11

Subject Approval of an Individual Service Agreement to the Master Memorandum of Understanding between Oakland Unified School District and Learning for Life, of San Leandro, CA.

Action Requested Approval of the Individual Service Agreement to the Master Memorandum of Understanding between District and Learning for Life, for services to be provided primarily to Manzanita SEED Elementary.

Background The attached Individual Service Agreement is the contracting of services at the negotiated price, stated in the referenced Master MOU approved by the Board of Education on August 1, 2011, (Enactment number 11-1364)

Discussion
One paragraph summary of the scope of work. Approval by the Board of Education of an Individual Service Agreement to the Master Memorandum of Understanding (MOU) between the District and Learning for Life, for the latter to provide In-school academic intervention in its capacity as a Comprehensive Community Based Organization, consisting of 70 hours and serving 130 students who are below grade level at Manzanita SEED Elementary, for the period August 29, 2011 through June 30, 2012, in an amount not to exceed \$ 9,731.00, pursuant to the terms and conditions as specified in the MOU.

Recommendation Approval by the Board of Education of an Individual Service Agreement to the Master Memorandum of Understanding (MOU) between the District and Learning for Life, for the latter to provide In-school academic intervention in its capacity as a Comprehensive Community Based Organization at Manzanita SEED Elementary for the period August 29, 2011 through June 30, 2012

Fiscal Impact Funding Resource: Title 1 Stimulus
 not to exceed \$ 9731.00

Attachments

- Individual Service Agreement
- Menu of Service

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Handwritten initials and date: SEP 7



OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

RECEIVED
AUG 21 2011

INDIVIDUAL SERVICE AGREEMENT (ISA) 2011-2012

MASTER MOU INFORMATION

VENDOR NAME	SFBAC, Learning for Life		
VENDOR #	V050776	ENACTMENT #	11-1364
SITE / DEPT NAME	Manzanita SEED	SITE #	175
OUSD STAFF CONTACT - EMAILS ABOUT THIS CONTRACT SHOULD BE SENT TO:		Katherine.carter@ousd.k12.ca.us	

ORDER MENU OF SERVICES (EXHIBIT A OF MASTER MOU) – SELECT DESIRED SERVICE

SERVICE AND UNIT OF SERVICE (SEE EXHIBIT A OF MASTER MOU FOR A FULL DESCRIPTION OF SCOPE OF WORK AND MENU OF SERVICES)	GRADE LEVEL(S) SERVED	RATE PER UNIT	DESIRED UNITS	AMOUNT (DESIRED UNITS TIMES RATE PER UNIT)
A-In-school Academic Assistance	K-5	\$ 20,000.00	1	\$ 9,731.00
		\$		\$
		\$		\$
TOTAL AMOUNT				\$ 9,731.00

IF FEE DOES NOT EQUAL RATE PER UNIT MULTIPLIED BY DESIRED UNITS, EXPLAIN REASON FOR ALTERED RATE:
 3c. Variation of hours of service

BUDGET INFORMATION

REQUISITION NUMBER	R0200898	START DATE	08/29/2011	END DATE	06/30/2011
RESOURCE #	3010	RESOURCE NAME	Title I	ORG KEY	1754850101
				AMOUNT	\$ 9,731.00
				AMOUNT	\$
				AMOUNT	\$

This Individual Services Agreement is a contract for services. Its execution by an authorized OUSD agent, commits OUSD to pay for services provided by this VENDOR under the terms and conditions of the Master MOU referenced and incorporated herewith.

VENDOR	NAME	Shawntea Hall	TITLE	Director
SIGNATURE	<i>Shawntea Hall</i>		DATE	8/17/2011
OUSD SITE ADMINISTRATOR	NAME	Katherine Carter	TITLE	Principal
SIGNATURE	<i>KM Carter</i>		DATE	

APPROVAL

IF USING FUNDS REVIEWED BY STATE AND FEDERAL PROGRAMS OR Quality Community School Development
 SPSA ACTION ITEM NUMBER: _____ OR, SPSA MODIFICATION DOCUMENTATION ATTACHED

RESOURCE MANAGER, if using funds managed by:
 State and Federal Quality Community School Development Complementary Learning / After School Programs

SIGNATURE	<i>Seema Raw</i>	DATE	9/7/11
SIGNATURE		DATE	
NETWORK OR DEPARTMENT EXECUTIVE OFFICER			
SIGNATURE	<i>[Signature]</i>	DATE	9/9/11
PRESIDENT AND THE SECRETARY OF THE BOARD OF EDUCATION			
SIGNATURE	<i>[Signature]</i>	DATE	10/13/11
SIGNATURE	<i>[Signature]</i>	DATE	10/13/11

1265

Other Specialized Services

Specialized Services Option A: In-school Academic Assistance

Academic reading and math assistance provided by trained tutors throughout entire school year.

1a. Academic support will be focused on increasing English proficiency of limited English proficient children by providing high quality language instruction and educational tutoring.

2a. Academic support will be focused on providing assistance to low achieving students.

Cost: \$23,000 for daily sessions throughout the school year; service for up to 20 youth per tutor.

Specialized Services Option B: After-school Academic Assistance

Academic assistance including reading, math, skill building and/or homework help provided by trained tutors and mentors throughout entire school year.

Cost: \$20,000 for daily sessions throughout the school year; service for up to 20 youth per tutor/mentor.

Specialized Services Option C: Enrichment Services

Enrichment classes provided by trained providers including art, drama, computers, fitness, gardening or music.

Cost: \$20,000 for daily sessions from throughout the school year; service for up to 20 youth per enrichment provider.

Specialized Services Option D: Operational and Programmatic Support

Additional year-long administrative and program support to ensure seamless delivery of services and strong program operations.

Cost: \$21,000 for daily assistance from throughout the school year.

Factors that may reduce or increase the school charge for above specialized services:

- 3a.** School opting to utilize own teachers to provide academic services, reducing the academic programming charges to the cost above.
- 3b.** School opting to provide supplies in support of after school programming, reducing supply costs from the total above.
- 3c.** Variation in hours of service
- 3d.** Variation in number of students served

Single Plan for Student Achievement for 2011-2012, Section 4&5														
School	Manzanita SEED	Site Code: 175	Principal Initials: KMC	SSC Chairperson Initials: LR										
Name:														
Item	Tracking#	Priority Area	Action Statement	Who is Responsible	Student Groups Impacted	Measure of Success	Budget	Responsible	Resource Name	Object Code	Object Name	Position Code	FTE	Budget Amount
1	2011-175-ELA-819	Instructional Practices: EL	Teacher to provide Spanish Language Arts instruction to 4th and 5th grade	Katherine Carter	English Learners	CST	Yes	7091	EIA - LEP	1105	Teacher Salary	REYNOSO,L-K12TCH0870	0.5	\$31,638.58
2	2011-175-ELA-825	Instructional Practices: EL	Materials and supplies to support student achievement	Katherine Carter	All Students	CST	Yes	7090	EIA - SCE	4300	MATERIALS & SUPPLIES		0	\$169.28
3	2011-175-ELA-825	Instructional Practices: ELA	Materials and supplies to support student achievement	Katherine Carter	All Students	CST	Yes	7091	EIA - LEP	4300	MATERIALS & SUPPLIES		0	\$1,689.22
4	2011-175-ELA-840	Instructional Practices: ELA	Coordinator of family literacy program	Katherine Carter	All Students		Yes	3010	Title I	5825	CONSULTANTS		0	\$9,731.84
5	2011-175-LDS-823	Leadership Practices	Meeting Refreshments for SSC and other parent meetings	Katherine Carter	All Students	UYV	Yes	9901	Title I - Parent Participation	4054	MEETING REFRESHMENTS		0	\$1,343.30
6	2011-175-ORG-91	Organizational Practices	Fifth grade teacher to reduce class size.	Katherine Carter	Far Below Basic, Below Basic, and Basic	CST	Yes	3010	Title I	1105	Teacher Salary	K12TCH1654	0.55	\$56,481.74
7	2011-175-ORG-91	Organizational Practices	Fifth grade teacher to reduce class size.	Katherine Carter	Far Below Basic, Below Basic, and Basic	CST	Yes	7090	EIA - SCE	1105	Teacher Salary	-K12TCH1654	0.25	\$25,673.52
9	2011-175-ORG-821	Organizational Practices	Extended Contract for After School Coordinator to plan intervention and enrichment	Simona Delucchi	All Students	CST	Yes	7090	EIA - SCE	2220	CLASSSUPPT SALARIES S		0	\$2,000.00
		Additional Practices	Provide teacher extended contract for coordinating GATE program	Katherine Carter	Gate Students	UYV	No	1110	GP	1120	Teacher Extended Contract			500
		Additional Practices	Provide materials and supplies for GATE program	Katherine Carter	Gate Students	UYV	Yes	1110	GP	4310	SUPPLIES			500
		Additional Practices	Host visits from CDC, Head Start and other pre-schools to facilitate K transition	Katherine Carter	All Students	n/a	n/a	n/a	n/a	n/a	n/a		0	0
		Additional Practices	Contract with Learning for Life to provide intervention in the afterschool program and support the participation of Title I Students	Simone Delucchi	All Students	CST	no	TBD	TBD	5825	Contracts		0	30,000
		Additional Practices	Contract with Wright Institute to provide counseling and socio-emotional education	Katherine Carter	All Students	UYV	no	TBD	TBD	5825	Contracts		0	15,000