

Oakland Unified School District

Board of Education
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Minutes (Long)

Tuesday, March 16, 2010

4:00 PM

**Board Room, Paul Robeson Building, 1025 2nd Avenue, Oakland, CA
94606-2212**

Safety Committee

***Alice Spearman, Chairperson
Jumoke Hodge, Member
Noel Gallo, Member***

A. Call to Order

Chairperson Alice Spearman called the meeting to order at 4:00 P.M.

B. Roll Call

Roll Call: Present: Noel Gallo and Alice Spearman
Absent: Jumoke Hodge

C. Modification(s) To Agenda

None.

D. Adoption of Committee Minutes



10-0460 Minutes - Safety Committee - March 2, 2010

Approval by the Safety Committee of Its Meeting Minutes of March 2, 2010.

Attachments: [10-0460 - Minutes - Safety Committee Meeting - March 2, 2010.pdf](#)

A motion was made by Noel Gallo, seconded by Alice Spearman, that this matter be Adopted. The motion carried by the following vote:

Votes: Adv Aye: 0
Adv Nay: 0
Adv Abstain: 0
Aye: 2 - Noel Gallo and Alice Spearman
Nay: 0
Recused: 0
Absent: 1 - Jumoke Hinton Hodge
Preferential Aye: 0
Preferential Abstention: 0
Preferential Nay: 0

E. Adoption of the Committee General Consent Report

None.

F. Unfinished Business

**09-2460 Presentation of Attendance & Truancy Plan for 2009-2010**

Presentation of the Attendance & Truancy Plan for the 2009-2010 School Year.

Attachments: [09-2460 - Presentation of Attendance & Truancy Plan for 2009-2010.ppt](#)

Laura Moran, Chief Services Officer, talked about data quality around attendance and the progress of the Attend and Achieve plan. She said at the elementary level the problem is not a data quality issue. At middle and high schools it may be an increase in the data quality with staff using the all day code. She said the Superintendent talked to all principals about the importance of getting students to school for the academics as well as financial reasons. Letters were given to principals showing the financial impact. Ms. Moran said she hopes to have a report ready for the next committee showing all the students who have missed 20 or more unexcused days of school. The report will indicate what steps have been taken such as SART, SARB, assigned a mentor or if the case went to the District Attorney for action. The report will also show if the student has an Individualized Education Plan (IEP).

Committee Comments

Director Gallo recommended sending the District's Chief of Police to the homes of the students that have 20 or more unexcused absences rather than Ms. Moran going to the homes.

Ms. Moran said for the 275 students who have missed 20 or more days of school this year, this will be an accountability audit making sure those 275 students did receive the services the District was suppose to provide them.

Chairperson Spearman talked about possibility of the District producing a Public Service Announcement stressing the importance of students coming to school every day and sending a note when they are absent. She suggested securing some Measure "Y" funds to bring back the Truancy Officer position.

Ms. Moran said she could provide each Board Member with some data on each school in their district spotlighting one or two schools that has a high truancy rate. She also suggested that staff could send out invitation letters to those parents for Board Members to have a talk with the families on the importance of sending their child to school every day.

Chairperson Spearman said another issue is attendance taking which came up during the Finance and Human Resources Committee meeting last evening. She said we may find out we have more students that are not attending school regularly.

Ms. Moran said she could send that report presented to the Finance and Human Resources Committee to all Board Members.

Discussed

Roll Call (Secretary's Observation)

Jumoke Hodge present at 4:12 P.M.

Roll Call: Present: Jumoke Hodge, Noel Gallo and Alice Spearman

10-0004 Report - District Police Services Department

Oral Report on the mission, functions, responsibilities, and related issues, of the District's Police Services Department.

Chief Sarna reported that part of the reorganization of the Police Services Department was to align itself along the same geographic lines as the Oakland Police Department (OPD) for better communication coordination. He said he communicates regularly with OPD Area Commanders to share intelligence and information that could impact our schools. Next week will we hold the first of our monthly meetings with OPD to discuss cooperative efforts between the School Police and OPD. One of the topics of discussion will be to look at our schools and crime in the city on a monthly basis by the three geographic areas.

Discussed

G. New Business



10-0432 Readiness & Emergency Management for Schools - Grant Application Overview

Presentation of an overview of the Readiness & Emergency Management for Schools (REMS) grant application.

Attachments: [Document\(s\)](#)
[10-0432 - Readiness & Emergency Management for Schools - Grant Application Overview.ppt](#)

Chief Sarna said he recently applied for a \$500,000 grant on behalf of the District to fund a software system he developed and designed, CPR/First Aid Training and basic training Principals need around incident command structure and how to set up your safety teams. Chief Sarna feels the District has an excellence chance of being funded. He said when he started in the District he did an assessment of the District's ability to respond to emergencies and made the determination that we needed to coordinate with other emergency responders. This software system will provide the Fire Department, Ambulatory Personnel and Police Officers who are responding to a school site an on-line data base that will provide floor plans of the school, emergency contact persons for the school, special needs students location on the campus as well as track the preparation and completion of all site safety plans for the District. This information will be available on-line in police cars and fire trucks as they respond to emergencies. Chief Sarna asked Gloria Beltram, Emergency Preparedness Program Manager, to talk about training being provided to staff.

Ms. Beltram said some of the training that has taken place so far is CPR and First Aid. The goal is to have 300 persons across the District trained; so far over 200 have gone through the training. After the training we will have disaster drills at the school sites and eventually a district-wide disaster drill.

Committee Comments

Director Hodge wanted to know when will Chief Sarna know if the grant will be funded, the start date and the length of the grant?

Chief Sarna said funding starts in July 2010 for two years.

Ms. Beltram said we should know by the end of June if the District has been awarded the grant. She said they plan to roll out the system in August taking about three months for implementation and a 24 month training period.

Chairperson Spearman asked if there was a policy that requires CPR certification of personnel at school sites?

Ms. Beltram said part of the requirements for Principals is to have at least two persons that are CPR and First Aid trained at the school site. Part of the incident command structure requires having CPR and First Aid Team Leaders. Ms. Beltram reported there are over 200 District personnel that are CPR and First Aid trained.

Ms. Moran said the regulation is located in the Site Safety Plan under the Incident Command Team section.

Public Comments

Jeff Tanner, Parent, thanked Chief Sarna for initiating the program. He had some thoughts for the committee's consideration regarding the recovery process. He said after a disaster and the first responders have left the scene, the District seeks the resumption of instruction within 15 days after the event. Some District facilities are made available as shelters and Mr. Tanner wondered how we do we determine if the buildings are suitable for that role.

Discussed

H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

There were no speaker cards submitted.

I. Superintendent of Schools or Designee's Committee Liaison Report

There was no report by the Superintendent's Designee.

J. Introduction of New Legislative Matter

None.

K. Adjournment

Chairperson Spearman adjourned the meeting at 4:55 P.M.

Prepared By: _____

Approved By: _____