

Board Office Use: Legislative File Info.	
File ID Number	13-0807
Committee	Facilities
Introduction Date	5-8-2013
Enactment Number	13-0788
Enactment Date	5/8/13 OA



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ph.D., Superintendent
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date May 8, 2013

Subject Division of Facilities Planning and Management P.O's. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Legistar #	Name	Amount	Funding Source	P.O.	Project	Date	City
13-0796	Apple Inc.	\$1,974.009	Measure A	P.O.	Facilities	12-4-12 thru 12-4-13	Cupertino
13-0797	Chussy International	\$620.20	Measure A	P.O.	Facilities	10-10-12 thru 11-10-12	Oakland
13-0798	Chussy International	\$350.00	Measure A	P.O.	Facilities	12-7-12 thru 12-7-12	Oakland
13-0799	Comtel Systems	\$7,784.00	County School Facilities Fund	P.O.	La Escuelita Educational Center	11-7-12 thru 3-31-13	Sunnyvale
13-0804	Dell	\$3,887.02	Measure A	P.O.	Facilities	11-29-12 thru 12-28-12	Round Rock, TX
13-0805	DFS	\$17,025.00	Developer Fee	P.O.	Facilities	12-1-12 thru 1-31-13	Foster City
13-0806	Goodman Manufacturing Corp.	\$190,100.00	Special Funding	P.O.	Stonehurst 3 Multizone HVAC Units	11-4-12 thru 1-5-13	Roseville, CA
13-0807	Graninger	\$156.71	Measure A	P.O.	Facilities	10-16-12 thru 11-15-12	San Leandro
13-0808	Humanized Productions	\$15,000.00	Measure B	P.O.	Facilities	10-1-2012 thru 6-30-13	Oakland
13-0809	Integrity Painting Company	\$12,718.00	Special Funding	P.O.	Facilities	7-13-12 thru 6-30-13	Oakland
13-0810	Marketing VUE	\$1,320.84	Special Funding	P.O.	Facilities	10-31-12 thru 11-30-12	Wayland, MA
13-0811	PG&E	\$1,500.00	Measure B	P.O.	Arroyo Viejo	10-22-12 thru 12-31-13	Sacramento
13-0812	Ricoh USA, Inc.	\$4,000.00	Measure A	P.O.	Facilities	6-30-12 thru 6-30-13	Malvern, PA
13-0813	R&S Overhead Garage Door, Inc.	\$14,124.00	County School Facilities Fund	P.O.	Oakland Tech Seismic Retrofit	10-16-12 thru 12-31-13	San Leandro



OAKLAND UNIFIED SCHOOL DISTRICT

13-0814	RMT Landscape Contractors, Inc.	\$25,080.00	Measure A	P.O.	Claremont Landscaping	10-16-12 thru 12-31-13	Oakland
13-0815	Syska Hennessy Group	\$6,880.00	Measure B	P.O.	Highland New Classroom	10-22-12 thru 12-31-13	San Francisco
13-0816	Syska Hennessy Group	\$3,755.00	Developer Fee	P.O.	La Escuelita Educational Center	11-15-12 thru 1-15-13	San Francisco

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

Already set up

V050158

AGREEMENT REQUEST FORM

DATE SUBMITTED 10-16-12 SUBMITTED BY: Tadashi Nakadegawa

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

1.) A&E (Architects and Engineers) Contract	<input type="checkbox"/>	5.) "Small"(under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record) Contract	<input type="checkbox"/>	6.) Resolution Awarding Bid & Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services-Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services (Amendment #--)	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Vendor Number: _____
Fiscal Year: 2012-2013
P.O. Under \$50K: _____
Date Processed: 10-18-2012 X
To: MB 418 To DR: _____

SECTION II LOCAL BUSINESS PARTICIPATION PERCENTAGE

Local Business	Small Local Business	Small Local Resident Business	Total Percentage

All requests will require the Assistant Superintendent's and the Director of Facilities Authorization and Signature

<i>[Signature]</i> Timothy E. White Assistant Superintendent	<u>10/17/12</u> Date	<i>[Signature]</i> Tadashi Nakadegawa Director of Facilities	<u>10/16/12</u> Date
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SECTION III. AGREEMENT INFORMATION:

9189303815-

Project Name:	5 LED Flashlights	Project No:	Confirmation# 1167094041/P.O. Quote
Vendor Name:	GRANINGER	Vendor Contact:	GRAINGER <i>6260</i>
Vendor Phone Number:	donotreply@service.grainger.com	Vendor Mailing Address:	444 Doolittle Drive, San Leandro
Agreement Start & Stop Dates:	Start: 10/16/12 Stop: 11/15/12	Amounts:	Current Contract Amount: Not to Exceed Amount: \$156.71 Revised Contract Amount:
Has Work Started?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes give an explanation:	Has Work Been Completed?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date provided:	_____

For Construction Contracts \$15,000, please provide or attach the following:

David Kakishita
President, Board of Education
[Signature]
Secretary

- Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach all Documents)
 - Date(s) of Bid Advertisement _____
 - Date of Bid Opening _____
 - Name of Architect _____
 - Liquidated damages per day _____
 - Performance Bonds Attached _____
 - Payment Bonds Attached _____
 - Number of Phases _____
- (Sections 6 & 7 to be completed by Contract Administration department)

Scope of Work: (Needed to prepare Executive Summary)

Discussion Information (Needed to prepare Executive Summary) 5 flashlights for emergency purposes.

Funding Source

LEGISLATIVE FILE
File ID No. 13-0807
Introduction Date 5-8-2013
Attachment No. 13-0788
Attachment Date 5/8/13

Budget Number: _____

DEPARTMENT OF FACILITIES PLANNING

RECEIVED

10-18-2012



Maxine Jasper <maxine.jasper@ousd.k12.ca.us>

Grainger Order Confirmation #1167094041 / P.O. #QUOTE

1 message

Grainger <Grainger@service.grainger.com>
Reply-To: Grainger <donotreply@service.grainger.com>
To: maxine.jasper@ousd.k12.ca.us

Tue, Oct 16, 2012 at 1:49 PM

Do not reply to this email. This is an automated notification which is unable to respond to replies.
Please add grainger@service.grainger.com to your address book or safe list to ensure our emails reach your inbox.



Grainger Order Confirmation

October 16, 2012

Dear Maxine Jasper-Collins,

Thank you for placing your order with Grainger!

Your Order Number is: 1167094041
Your order is being prepared for:
OAKLAND UNIFIED SCHOOL DIST
955 HIGH ST OAKLAND, CA 946014404

A summary of your order appears below.

If you have any questions regarding this order, please feel free to call or visit your local Grainger branch.

Thank you. We look forward to serving you in the future.
Grainger Customer Care

PRODUCT SELECTION

Item	PO Line	Description	Qty Ordered	Unit	Price Per Unit	Total Price
0		Handheld Flashlight,LED,2 AA Batteries Item no: 2ELA4	5	EA	\$28.82	\$144.10

You might also like



Subtotal	\$144.10
Tax	\$12.61
Freight	\$.00

Total Cost*

\$156.71

ORDER SUMMARY

Customer Information

OAKLAND UNIFIED SCHOOL DIST
1025 2ND AVE
OAKLAND CA 946062296

Billing Information

OAKLAND UNIFIED SCHOOL DIST
1025 2ND AVE
OAKLAND, CA 94606-2296
US

Shipping Information

Deliver To: OAKLAND UNIFIED
SCHOOL DIST
955 HIGH ST
OAKLAND CA 94601-4404

Additional Information

Order Date: 10/16/2012
Grainger EIN No: 36-1150280
PO: QUOTE
Customer Account number ending in:
3962
Caller: MAXINE JASPER-COLLINS
Telephone: 5108798375

We will deliver according to the following terms and conditions:

Incoterms© 2010: FOB
Carrier:
Freight Terms: PPD
Payment Terms: Net 30 Days after invoice date
Special Instructions:

Sign Up for Email Offers



Don't miss out on helpful tips, new product information
and exclusive, money-saving offers from Grainger.

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Note: Actual invoice charges may differ from the confirmed sub-total on this order confirmation.

When remitting payment, please reference our Grainger Order Number, your Grainger Customer Number, and method of payment.

All U.S. and Export orders are subject to the Grainger Terms of Sale as set forth on the website, www.grainger.com.

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100 Grainger Parkway, Lake Forest, IL, 60045-5201

Oakland Unified School District

Period: 4

Budget to Actual

Budget Level: OB

(with Encumbrances)

Org. Key: 9189303815

FACILITIES, PLANNING UNREST

Fund: 01 Resource: 0000 Goal: 9000 Function: 8500 SubFund: 0101 Program: 9303 Site: 918

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encmbrnce</u>	<u>Balance</u>	<u>Availab</u>
SUPPLIES	4310	30,255.20	19,858.16	6,568.29	3,828.75	12.65
MEETING REFRESHMENTS	4311	9,150.00	1,725.00	5,000.00	2,425.00	26.50
COMPUTER SUPPLIES	4315	5,000.00	0.00	2,636.04	2,363.96	47.27
Equipment \$500-4,999	4410	2,300.00	0.00	0.00	2,300.00	100.00
Computer \$500-4,999	4420	3,000.00	0.00	1,015.73	1,984.27	66.14
MILEAGE/PERSONAL EXP REIMB	5210	6,000.00	2,285.50	60.99	3,653.51	60.89
CONFERENCE EXPENSE	5220	9,500.00	832.12	2,247.44	6,420.44	67.58
DUES & MEMBERSHIPS	5300	4,925.00	707.00	0.00	4,218.00	85.64
EQUIP MAINTENANCE AGREEMT	5610	19,450.00	740.47	14,824.53	3,885.00	19.97
RENTALS (NON-CAPITAL LEASES)	5620	1,000.00	105.00	350.00	545.00	54.50
RENTALS - EQUIPMENT	5622	8,000.00	0.00	0.00	8,000.00	100.00
REPAIRS CONT - EQUIP OTHER	5675	1,500.00	0.00	0.00	1,500.00	100.00
INTERFUND - FOOD SERVICES	5758	2,500.00	2,277.90	0.00	222.10	8.88
PRINTING	5870	6,125.00	0.00	0.00	6,125.00	100.00
POSTAGE	5910	11,000.00	1,054.64	8,145.36	1,800.00	16.36
TELEPHONE	5930	0.00	0.00	0.00	0.00	0.00
Hazardous Waste	6170	5,500.00	0.00	0.00	5,500.00	100.00
Other Planning Costs	6262	27,900.00	10,586.77	13,313.23	4,000.00	14.33
		Revenue:	0.00	0.00	0.00	0.00
		Expenses:	153,105.20	40,172.56	54,161.61	58,771.03
						38.38

Handwritten notes:
 v
 OBY CODE 6262
 \$160.00
 DRANINGER
 M.B
 10/16/12