

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Superintendent of Schools

September 10, 2014

Legislative File	
File ID Number:	14-1764
Introduction Date:	09/10/2014
Enactment Number:	14-1667
Enactment Date:	9-10-14
By:	F

TO: Board of Education

FROM: Antwan Wilson, Superintendent
Brigitte Marshall, Chief Talent Officer, Human Resources Services and Support

SUBJECT: Application for One (1) Provisional Internship Permit Multiple Subject



ACTION REQUESTED

Approval by the Board of Education of Resolution No. 1415-0043 in support of one application to the Commission on Teacher Credentialing recommending approval for One (1) Provisional Internship Permit Provisional Internship Multiple Subject.

BACKGROUND

According to Title 5 Sections 80021-80021.1, the Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found.

The PIP is only available at the request of an employing agency. Individuals may not apply directly to the Commission for this document. Holders of the PIP are restricted to service with the employing agency requesting the permit. An employing agency is defined as a California public school district, county office of education, nonpublic school, charter school, or statewide agency.

The PIP is available in the areas of Multiple Subject, Single Subject, and Education Specialist. Individuals who were issued four or fewer emergency permits may be issued three PIPs as long as the employer requirements have been met. Individuals who were issued five emergency permits do not qualify for the PIP.

DISCUSSION

The Board of Education, exercising the power of the Governing Board, may approve an application seeking a Provisional Internship Permit from the Commission on Teacher Credentialing, as may be necessary for certain certificated employees of the District so they may work in the District for the 2014-2015 school year, as follows:

The current request is for One (1) Provisional Internship Permit.

- Yasmin Harris, Provisional Internship Multiple Subject, Lafayette Elementary School, 4/5 combo

The PIP will allow the candidate time to pass the subject matter competence requirement needed to exit her teacher preparation program, where she has completed student teaching. The teacher has an Elementary Subject Matter Preparation Bachelor's degree, which allowed her to enter student teaching but not to be recommended for the Preliminary credential. Upon passage of the CSET Multiple Subjects exam, Ms. Harris will be recommended for her Preliminary Multiple Subjects Credential.

FISCAL IMPACT

None.

RECOMMENDATION

Approval by the Board of Education of Resolution No. 1415-0043 in support of one application to the Commission on Teacher Credentialing recommending approval for One (1) Provisional Internship Permit Provisional Internship Multiple Subject.

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT
Resolution No. 1415-0043**

- Application for One (1) Provisional Internship Permit Multiple Subject -

WHEREAS, the Board of Education, may approve an application to the California Commission on Teacher Credentialing seeking a Provisional Internship Permit as may be necessary for a certificated employee of the District for a specific period of time, and,

NOW, THEREFORE, BE IT RESOLVED that approval is given supporting applications to the California Commission on Teacher Credentialing for One (1) Provisional Internship Permit to be issued to the following individual so they may work in the District for the 2014-2015 school year:

- Yasmin Harris, Provisional Internship Multiple Subject, Lafayette Elementary School, 4/5 combo

Passed by the following vote:

AYES: Jody London, Jumoke Hinton Hodge, Anne Washington, Roseann Torres,
Christopher Dobbins, Vice President James Harris and President David Kakishiba

NOES: None

ABSTAINED: None

ABSENT: None

I hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held September 10, 2014.

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OAKLAND UNIFIED SCHOOL DISTRICT



David Kakishiba
President, Board of Education



Antwan Wilson
Superintendent and Secretary, Board of Education

APPLICATION FOR CREDENTIAL AUTHORIZING PUBLIC SCHOOL SERVICE

(For Privacy Act Notification see [Application Instructions](#))

Appeal: _____

Route to: _____

Mail application and payment
(check or money order) to:
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, California 95811-4213

IHE/County/District Use Only

Commission Use Only: Fee Information

APP FP Other

Issuance Date: 8/6/2014

Email: Oakland Unified SD

Address: CDS: 01-61259

Suzanne.Garrett@ousd.k12.ca.us

1. PERSONAL INFORMATION (type or print)

CTC Use Only

Social Security or Individual Tax ID Number: [REDACTED]		Date of Birth: (mm/dd/yyyy) <u>11/08/1971</u>	
Applicant's Name: <u>Yasmin Harris</u>			
First	Middle	Last	
All Former/Maiden Name(s): <u>Davis</u>		County of Employment: <u>Alameda</u>	
Address: <u>2301 Northgate Ave APT 310</u>			
City: <u>Oakland</u>		State: <u>CA</u>	Zip: <u>94612</u>
Home Phone: <u>(510) 689-3487</u>	Work Phone:	Message Phone:	
Email Address: <u>yasminh40@gmail.com</u>			

2. CREDENTIAL TYPE (choose only one type below) **OPTIONS:** I AM APPLYING FOR AN ANOTHER CREDENTIAL TYPE

<p>Substitute Permits (PT)</p> <p>_____</p> <p>Single Subject (Secondary Teaching)</p> <p>_____</p> <p>Specify Subject (If you are requesting more than one subject, enter it in Comments.)</p> <p>_____</p> <p>Specify World Language other than English (if applicable)</p> <p>_____</p> <p><input type="checkbox"/> English Learner Authorization Term _____</p> <p>BILINGUAL AUTHORIZATION - Specify Language</p> <p>_____</p> <p>Multiple Subject (Elementary Teaching)</p> <p>Provisional Internship Permit</p> <p><input type="checkbox"/> English Learner Authorization Term _____</p> <p>BILINGUAL AUTHORIZATION - Specify Language</p> <p>_____</p> <p>Education Specialist (Special Education) (If you are requesting more than one specialty area, enter it in Comments.)</p> <p>_____</p> <p>Specify Specialty Area</p> <p>_____</p> <p><input type="checkbox"/> English Learner Authorization Term _____</p> <p>Other Specialist Credentials</p> <p>_____</p> <p><input type="checkbox"/> Added Authorizations (AASE)</p> <p>_____</p>	<p>English Learner Authorizations</p> <p>_____</p> <p>BILINGUAL AUTHORIZATION - Specify Language</p> <p>_____</p> <p>Services Credentials</p> <p>_____</p> <p style="text-align: right;">Term _____</p> <p>Specify Other Health Services</p> <p>_____</p> <p>Child Development Permits (PK)</p> <p>_____</p> <p><input type="checkbox"/> School-Age Emphasis</p> <p>Designated Subjects (PW)</p> <p>_____</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 70%;">Subject(s)</th> <th style="width: 30%;">Term</th> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </table> <p>Supplementary Authorization(s) (PJ)</p> <p>_____</p> <p>Subject Matter Authorization(s) (PJ)</p> <p>_____</p> <p style="text-align: center;">CTC Use Only</p>	Subject(s)	Term	_____	_____
Subject(s)	Term				
_____	_____				



a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?

You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reprovved, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

Before submitting, please review the application for completeness:

- 1) Personal information with correct SSN, date of birth, and email address filled in on page 1
- 2) Type of credential clearly marked on page 1 (use box below for additional subject/authorization requests)
- 3) All Professional Fitness Questions marked Yes or No on pages 2 and 3
- 4) Payment (check or money order attached to the front of this form). See [Credential Leaflet CL-659](#) for fee schedule.

Checks or money orders may be made payable to the Commission on Teacher Credentialing. The Commission does not accept cash payments. All application fees are non-refundable.

Applications that are submitted incomplete or without the appropriate fee included will not be processed and will be returned.

5. OATH AND AFFIDAVIT

I solemnly swear (or affirm) that I will support the Constitution of the United States of America, the Constitution of the State of California, and the laws of the United States and the State of California. I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all the foregoing statements in this application are true and correct.

Date 8/6/2014 City Oakland County Alameda State CA

SIGNATURE OF APPLICANT 

6. EMPLOYING AGENCY INFORMATION

This section must be completed for all credential, certificate, and permit types where service is restricted to an employing agency.

County CDS Code _____ School District CDS Code _____

Charter School/Non-Public School or Agency/Statewide Agency Name _____

Applications for Provisional Internship Permits, Short-Term Staff Permits, Limited Assignment Permits, and Emergency Permits (except 30-Day Substitute Teaching Permits), must be filed through the employing agency. Employers must have an annual Declaration of Need for Fully Qualified Educators on file with the Commission prior to the submission of any applications for Limited Assignment or Emergency Permits.

Comments/Additional Subject Requests:



**VERIFICATION OF REQUIREMENTS
 For the Provisional Internship Permit**

This form must be completed by the employing agency and submitted with each application for a Provisional Internship Permit.

Name of Applicant Yasmin Harris

SSN [REDACTED]

Name of Employing Agency Oakland Unified School District

County/District/CDS Code 01-61259

- Multiple Subject
- Single Subject - Specify subject(s): _____
- Education Specialist - Specify specialty area(s): _____

By submitting this form, the employing agency named above verifies that items 1-6 have been completed.

1. A diligent search has been conducted for a suitable credentialed teacher or qualified intern teacher by the following methods and verification of such recruitment efforts is attached:

Required recruitment methods (provide photocopies of **all** of the following):

- Distributed job announcements
- Contacted college or university placement centers
- Advertised on the Internet

Optional recruitment methods (in addition to the required methods above):

- Advertised in professional journals
- Attended job fairs in California
- Attended recruitment out-of-state
- Contacted California teacher recruitment centers
- Advertised in local/national newspapers
- Other (explain) _____

2. The permit holder will be provided orientation, guidance and assistance during the valid period of the permit
3. Public notice of intent to employ the applicant in the identified position has been given and meets the following criteria (check the box that applies):

- Public School District**
 Public notice was presented as an action item on the governing board agenda and acted upon favorably. A copy of the agenda item is attached.

(continued)

TEMPORARY COUNTY CERTIFICATE FOR ALAMEDA COUNTY

REQUEST (To be completed by Applicant)

Name: Harris Yasmine
Last First Middle

All Former Names: Davis

Social Security Number: [REDACTED] Date of Birth: 11/8/71

Address: 2301 Northgate Ave # 310 Phone: (510) 689-3487

Credential Being Applied for: Provisional Internship New Renewal
Subject Area(s): Permit - Multiple Subjects Emergency

Filed through one of the following: CTC Direct College
 County Alameda District

Date Application sent to CCTC: _____ Issue Date 8/6/14

EMPLOYEE AFFIDAVIT - Not to be completed by applicant if any of the following apply:

- 1) The fitness of applicant to hold this credential or any credential is currently under review by the Committee of Credentials.
- 2) Applicant has an appeal currently pending from prior denial of this credential by the Commission or Committee of Credentials.
- 3) Applicant's credentials are currently under disciplinary suspension or revocation.
- 4) Applicant is aware he/she does not meet minimum requirements for credential sought.

I certify (or affirm) under penalty of perjury that I have provided true and accurate statement of all facts relating to my professional and personal qualifications for the performance of service requiring certification; and that I have submitted my complete application for Credential Authorizing Public School Service to the California Commission on Teacher Credentialing together with the required fee. I am aware that such application may be denied on any of the grounds provided by EC§44345 or 44346, but to the best of my knowledge no reason exists why I should not be issued this certificate or permit.

Signature of Applicant: [Signature] Date: 8/6/14

EMPLOYER AFFIDAVIT - To be completed by employing Official

I certify (or affirm) under penalty of perjury that I have made diligent inquiry into the qualifications and fitness of this applicant, and based upon his/her statements and documents, which I believe to be true and accurate, I have determined that he or she has all qualifications required by law for the performance of service requiring certification, except actual possession of a certificate, and further that he/she has submitted to the California Commission on Teacher Credentialing his/her complete application for a Credential Authorizing Public School Service, together with the required fee.

Based upon such information and belief, and by authority of my office and Section 44332 of the Education Code, I hereby authorize issuance of a temporary certificate for the purpose of authorizing salary payments to this applicant for his/her services to be performed pending issuance of a regular certificate.

[Signature] Authorizing Officer Title Deputy Credentials Analyst School District, Charter School or Preschool Center

Print Contact name if Charter or Preschool Phone # Address of Charter or Preschool

CERTIFICATE - To be completed by County Superintendent

This is to certify that a temporary certificate for (type of certification) _____
Has been issued to the person named above in the applicant section under the authority of Section 44332 of the Education Code.

This certificate is valid for service in the schools of this county from _____ to _____
or until the credential applied for is either granted or denied by the California Commission on teacher Credentialing, or the application is withdrawn by the applicant.

Signature: _____ Date
County Superintendent or Deputy