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| Board Office Use: Legislative File Info. | |
| File ID Number | 23-1581 |
| Introduction Date | 8/9/23 |
| Enactment Number | 23-1362 |
| Enactment Date | 8/9/2023 CJH |



**OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education**

August 9, 2023

To: Board of Education

From: Dr. Kyla Johnson-Trammell Superintendent
Christie Herrera, Executive Director, Early Childhood Education Department

Subject: **Grant Award - California Department of Education – CPKS-3001 Contract FY 2023-24 – Pre-Kindergarten and Family Literacy Program - Early Childhood Education**

ACTION REQUESTED:

Adoption by the Board of Education of a Resolution No. 2324-0003 Grant Contract No. CPKS-3001 from the California Department of Education, to provide funding for Pre- Kindergarten and Family Literacy Program for the Early Childhood Education Department, by funding \$7,500.00 for the period July 1, 2023 to June 30, 2024, to accept the same, in whole or in part, pursuant to the terms and conditions there of and to submit amendments thereto, for the grant year, if any.

BACKGROUND:

Grant award for OUSD schools for the 2023-2024 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached. Grant agreement packets are available for review through the Board Secretary's Office and will be electronically available within one week of the board meeting through the Board of Education Legislative Information Center under the file I.D. number stated at the top of this page.

| File I. D # | Backup Document Included | Type | Recipient | Grant's Purpose | Time Period | Funding Source | Grant Contract Amount |
|-------------|--------------------------|------------|--|--|----------------------|------------------------------------|-----------------------|
| 23-1581 | Yes | CPKS Grant | Oakland Unified School District for Early Childhood Education Department | To provide funding for the Pre- Kindergarten and Family Literacy Programs for the Early Childhood Education Department | 7/1/2023 – 6/30/2024 | California Department of Education | \$7,500.00 |

DISCUSSION:

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD from the funders

- Grant Valued: \$ 7,500.00

RECOMMENDATION:

Acceptance by the Board of Education of a Grant Award for the Early Childhood Education Department for fiscal year 2023-2024, to accept the same, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereof, for the grant year if any.

ATTACHMENTS:

Grant Face sheet

CPKS - 3001 FY 2023-2024

Resolution No: 2324-0003


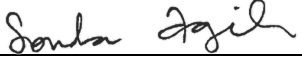
OUSD Grants Management Face Sheet

| | |
|--|---|
| Title of Grant: CPKS Pre-Kindergarten and Family Literacy Program | Funding Cycle Dates: July 1, 2023 through June 30, 2024 |
| Grant's Fiscal Agent: (contact's name, address, phone number, email address) Oakland Unified School District Early Childhood Education 1025 4 th Avenue Oakland, CA 94606 510.273.8277 | Grant Amount for Full Funding Cycle: \$7,500.00 Final amount to be determined by CDE. |
| Funding Agency: California Department of Education | Grant Focus: Pre- Kindergarten and Family Literacy Program |
| List all School(s) or Department(s) to be Served: All Child care and Development programs | |


| Information Needed | School or Department Response |
|---|--|
| How will this grant contribute to sustained student achievement or academic standards? | The grant will support the school age and state Pre-Kindergarten program |
| How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.59% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.) | The Annual Agency plan will determine the effectiveness of the Program |
| Does the grant require any resources from the school(s) or district? If so, describe. | No |
| Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 5.59% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.) | Indirect cost is a part of the budget for this grant. |
| Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.) | No |

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|--|---|
| Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.) | Christie Herrera Executive Director of Early Learning Oakland Unified School District 1025 4 th Ave, Oakland CA 94606 510-273-8277 Christie.Herrera@ousd.org |
|--|---|

Applicant Obtained Approval Signatures:

| Entity | Name/s | Signature/s | Date |
|---|------------------|---|-----------|
| Executive Director of Early Learning | Christie Herrera |  | |
| Department Head (e.g. for school day programs or for extended day and student support activities) | Sondra Aguilera |  | 6/15/2023 |

Grant Office Obtained Approval Signatures:

| Entity | Name/s | Signature/s | Date |
|----------------|---------------------------|---|-----------|
| Fiscal Officer | Lisa Grant-Dawson | | |
| Superintendent | Dr. Kyla Johnson-Trammell |  | 8/10/2023 |



RESOLUTION
OAKLAND UNIFIED SCHOOL DISTRICT
No. 2324-0003

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing childcare and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2023/2024.

RESOLUTION

BE IT RESOLVED that the Governing Board of Oakland Unified School District

authorizes entering into local agreement number/s CPKS-3001 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

| <u>NAME</u> | <u>TITLE</u> | <u>SIGNATURE</u> |
|----------------------------------|--------------------------------------|---|
| <u>Mike Hutchinson</u> | <u>President, Board of Education</u> |  |
| <u>Dr. Kyla Johnson-Trammell</u> | <u>Secretary, Board of Education</u> |  |
| _____ | _____ | _____ |

PASSED AND ADOPTED THIS 9 day of August, 2023, by the

Governing Board of Oakland Unified School District

of Alameda County, California.

I, Dr. Kyla Johnson-Trammell, Clerk of the Governing Board of Oakland Unified School District of Alameda County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.



(Clerk's signature)

8/10/2023

(Date)



LOCAL AGREEMENT FOR EARLY EDUCATION SERVICES

DATE: July 01, 2023

CONTRACT NUMBER: CPKS-3001

PROGRAM TYPE: PREKINDERGARTEN AND FAMILY LITERACY PROG

PROJECT NUMBER: 01-6125-00-3

STATE AGENCY: CALIFORNIA DEPARTMENT OF EDUCATION

CONTRACTOR'S NAME: OAKLAND UNIFIED SCHOOL DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION*; the GENERAL TERMS AND CONDITIONS (GTC 04/2017)*; the PREKINDERGARTEN AND FAMILY LITERACY PROGRAM CONTRACT TERMS AND CONDITIONS (CT&C)* and any subsequent changes to the CT&C*, which are by this reference made a part of this Agreement. Where the GTC 04/2017 conflicts with the CT&C, the CT&C will prevail.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2023 through June 30, 2024.

The total amount payable pursuant to this Agreement shall not exceed \$7,500.00.

During the term of this contract, the MRA may be adjusted through an Allocation Letter issued to the Contractor by State Agency.

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract.

Items shown with an asterisk (*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. Amendments to any of these asterisked documents during the term of this contract shall be incorporated by reference as of the date issued by State Agency without need for formal amendment. These documents can be viewed at http://www.cde.ca.gov/fg/aa/cd/ctc2023.asp.

IMPORTANT: Signature is not required. Pursuant to the submission of the Continued Funding Application, this agreement will automatically take effect July 01, 2023 unless rejected in writing by June 30, 2023.

Table with financial and program details including columns for amount encumbered, program category, fund title, item number, chapter, statute, fiscal year, and object of expenditure.