

LEGISLATIVE FILE

File ID No. 13-0235
Introduction Date 2-13-2013
Enactment No. 13-0344
Enactment Date 2/13/13
By OL

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education
February 13, 2013

To: Board of Education

From: Tony Smith, Ph.D., Superintendent
Timothy E. White, Associate Superintendent of Facilities Planning & Management, Buildings & Grounds and Custodial Services

Subject: **Authorizing and Approving the Project Budget Increase for the District-wide Elevator Inspections Project in the amount of \$180,000.00, increasing the current amount from \$200,000.00 to \$380,000.00**

ACTION REQUESTED

Approval by Board of Education of Resolution No. 1213-0088 on behalf of the District authorizing and approving the Project Budget Increase for District-wide Elevator Inspection Project in the amount of \$180,000.00, increasing the current amount from \$200,000.00 to \$380,000.00.

BACKGROUND

In keeping with the Oakland Unified School District's commitment to the improvement and development of its K-12 facilities, the District has embarked on a groundbreaking plan to create a district-wide modernization of the District's schools.

STRATEGIC ALIGNMENT

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach

is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

FISCAL IMPACT

The funding source for this project budget is County School Facilities Fund.

RECOMMENDATION

Approval by Board of Education of Resolution No. 1213-0088 on behalf of the District authorizing and approving the Project Budget Increase for District-wide Elevator Inspection Project in the amount of \$180,000.00, increasing the current amount from \$200,000.00 to \$380,000.00.

ATTACHMENTS

Resolution No. 1213-0088 on behalf of the District authorizing and approving the Project Budget Increase for District-wide Elevator Inspection Project in the amount of \$180,000.00, increasing the current amount from \$200,000.00 to \$380,000.00.

<u>SITE</u>	<u>MEASURES</u>	<u>PROJECT NUMBER</u>	<u>KEY CODE</u>	<u>PROJECT BUDGET</u>	<u>PROJECT BUDGET INCREASE</u> <u>1</u>	<u>TOTAL PROJECT BUDGET</u>
District-wide Elevator Inspection	County School Facilities Fund	05011	9189000891	\$200,000.00	\$180,000.00	\$380,000.00

**RESOLUTION OF THE
BOARD OF EDUCATION
OF THE OAKLAND UNIFIED SCHOOL DISTRICT**

RESOLUTION NO. 1213-0088

**AUTHORIZING AND APPROVING THE PROJECT BUDGET INCREASE FOR
THE DISTRICT-WIDE ELEVATOR INSPECTIONS PROJECT**

WHEREAS, in keeping with the Oakland Unified School District's commitment to the improvement and development of its K-12 facilities, District staff has prepared the listed Project Budget Increase with an attached detailed explanation of the budget component costs; and

WHEREAS, authorization and approval of the Project Budget Increase for the District-wide Elevator Inspection Project wherein the budget increase is a of additional funding needed to continue with existing school elevator and wheelchair lift repairs, responding to the Division of State Architect's office to their semi-annual inspections to perform load tests and whatever else the inspector finds to be done on both elevators and wheelchair lifts; and

WHEREAS, the following table represents the correct Project Budget Increase for this project, which incorporates all project costs and fees per the attached Board Budget Breakdown to this Resolution, which provides a detailed summary of the costs comprising the Project Budget Code:

SITE	MEASURES	PROJECT NUMBER	KEY CODE	PROJECT BUDGET	PROJECT BUDGET INCREASE 1	TOTAL PROJECT BUDGET
District-wide Elevator Inspection	County School Facilities Fund	05011	9189000891	\$200,000.00	\$180,000.00	\$380,000.00

**RESOLUTION OF THE
BOARD OF EDUCATION
OF THE OAKLAND UNIFIED SCHOOL DISTRICT**

RESOLUTION NO. 1213-0088

**AUTHORIZING AND APPROVING THE PROJECT BUDGET INCREASE FOR
THE DISTRICT-WIDE ELEVATOR INSPECTIONS PROJECT**

Page 2

NOW, THEREFORE, BE IT RESOLVED, that the Project Budget Increase for the District-wide Elevator Inspections in the amount stated herein for the purpose listed are hereby approved.

Passed by the following vote:

AYES: **Gary Yee, Christopher Dobbins, James Harris, Jody London
Roseann Torres, Vice President Jumoke Hinton Hodge,
President David Kakishiba**

NOES: **None**

ABSTAINED: **None**

ABSENT: **None**

I hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted, at a Regular Meeting of the Governing Board of the Oakland Unified School District held on February 13, 2013.



Edgar Rakestraw, Jr.
Secretary, Board of Education

File ID Number: 13-0235
Introduction Date: 2/13/13
Enactment Number: 13-0344
Enactment Date: 2/13/13
By OL

ATTACHMENT A
Resolution No. 1213-0088
District-wide Elevator Repairs

Project No.: 05011

Key Code:9189000891

Project Description: To continue with existing school elevator and wheelchair lift repairs, responding to the Division of State Architects office to their semi-annual inspections to perform load tests and whatever else the inspector finds needing to be done on both elevators and wheelchair lifts.

Number	Description	Board Approved Budget	Project Budget Increase	Total
4400	Cap Exp over \$500 but under threshold		\$0.00	\$0.00
5826	Fire Prevention/Weed Abatement		\$0.00	\$0.00
6105	Site Purchase		\$0.00	\$0.00
6112	Appraisals		\$0.00	\$0.00
6132	Escrow Costs		\$0.00	\$0.00
6160	Surveying Costs		\$0.00	\$0.00
6150	Site Support Costs		\$0.00	\$0.00
6145	Relocation Assistance		\$0.00	\$0.00
6170	Hazardous Waste		\$0.00	\$0.00
6175	Demolition		\$0.00	\$0.00
6180	Utility Hookup Fees		\$0.00	\$0.00
6190	Other Site Costs		\$0.00	\$0.00
6200	Building and Improvement of Building		\$0.00	\$0.00
6215	Architect/Engineering Costs		\$0.00	\$0.00
6222	DSA Fees		\$0.00	\$0.00
6232	CDE Fees		\$0.00	\$0.00
6242	Energy Analysis		\$0.00	\$0.00
6252	Preliminary Tests		\$0.00	\$0.00
6262	Other Planning Costs		\$0.00	\$0.00
6271	Main Construction	\$200,000.00	\$180,000.00	\$380,000.00
6272	Construction Management		\$0.00	\$0.00
6274	Other Construction		\$0.00	\$0.00
6276	Moving Expenses		\$0.00	\$0.00
6278	Interim Housing		\$0.00	\$0.00
6265	Testing		\$0.00	\$0.00
6235	Inspections		\$0.00	\$0.00
6299	Contingency (Budget Use Only)		\$0.00	\$0.00
6410	Furniture and Equipment		\$0.00	\$0.00
6411	Equipment, Furniture		\$0.00	\$0.00
6414	Desktop Computers		\$0.00	\$0.00
6415	Network Equipment		\$0.00	\$0.00
6416	Printers		\$0.00	\$0.00
6417	Video Equipment		\$0.00	\$0.00
6418	Computer Servers		\$0.00	\$0.00
6420	Other Technology Equipment		\$0.00	\$0.00
	Totals	\$200,000.00	\$180,000.00	\$380,000.00

**OAKLAND UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND MANAGEMENT DEVELOPMENT**

BUDGET INCREASE AUTHORIZATION FORM

FORM INITIATION DATE: January 17, 2013
 PROJECT NAME: Elevator & Wheelchair Lift Repairs
 PROJECT TYPE: Elevators & Wheelchair Lifts
 FUNDING SOURCE: 25 *RESOURCE 0000*
 PROJECT NUMBER: 05011
 SITE NUMBER: All schools with Elev. & Wheel. Lifts
 PROJECT MANAGER: John Esposito

REASON FOR BUDGET INCREASE:

To continue with existing school elevator and wheelchair lift repairs, responding
to the State Architect's office to their semi annual inspections to perform
load tests and what ever else the inspector finds needing to be done on both
elevators and wheelchair lifts.

INITIAL PROJECT BUDGETS:

<small>(For Accounting Use Only)</small>	BUDGET		
BUDGET KEY CODE	OBJECT CODE:	DESCRIPTION	AMOUNT
<i>9189000892</i>	<i>6265</i>		
		Subtotal	\$ -

Original Budget \$ 200,000.00
 Budget Increase (# --) \$ 180,000.00
 Revised Budget Amount \$ 380,000.00

AUTHORIZED SIGNATURES:

[Signature] *1/16/13*
 _____ DATE
 DIRECTOR OF FACILITIES
 _____ DATE
 ASSISTANT SUPERINTENDENT

BOARD APPROVAL:

955 HIGH STREET
 _____ DATE
 CONTRACT ADMINISTRATOR

CC CONTRACT ADMINISTRATION
 ACCOUNTING
 SGI

OAKLAND, CA 94601
 2013 JAN 23 AM 10 45
 FOR SUBMITTAL TO BOARD
 FOR BUDGET LOADING
 ACCOUNTING DEPARTMENT
 FOR INPUT INTO PROJECT TOOL

FACILITIES PLANNING
RECEIVED
1-24-2013

**OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM**

DATE SUBMITTED: 12/27/2012

SUBMITTED BY: John Esposito

REVIEWED BY:

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

1.) A/E (Architect and Engineers) Contract	<input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record Contract)	<input type="checkbox"/>	6.) Resolution Awarding Bid and Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc.	<input checked="" type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services	<input type="checkbox"/>	8.) Purchase Order	<input type="checkbox"/>

Bond Program Director

Timothy E. White
Asst. Superintendent

Date

Tadashi Nakadegawa
Facilities Director

Date

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0.00%	0.00%	0.00%	0.00%

SECTION III. AGREEMENT INFORMATION:

Project Name:	Various Elevator Inspections	Project No:	05011
Vendor Name:	Star Elevator	Vendor Contact:	Paul Onorato
Vendor Phone Number:	(650) 631-3999	Vendor Mailing Address:	1300 Industrial Road, Suite 4 San Carlos, CA 94070
Agreement Start and Stop Dates:	Start: 1/2/2013 Stop: 12/31/2013	Amounts:	Current Contract Amount: \$0.00 Not to Exceed Amount: \$180,000.00 Revised Contract Amount: \$0.00
Has Work Started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes give an explanation:</i>	Has Work Been Completed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date:
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date provided:	

For Construction Contracts >\$15,000, please provide or attach the following:

- | | |
|--|--|
| 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) <i>(Attach Bid Documents)</i> | 6) Performance Bonds Attached |
| 2) Date(s) of Bid Advertisement - | 7) Payment Bonds Attached |
| 3) Date of Bid Opening - | (Sections 6 and 7 to be completed by Contract Administration department) |
| 4) Name of Architect - District | |
| 5) Liquidated damages per day - \$ | |

Scope of Work: *(Needed to prepare Executive Summary)* Please attach separately along with Vendor's proposal.

On call for elevator and wheelchair lift break downs, passenger emergency calls, repairs (corrections) per State Elevator semi annual inspections.

Discussion Info: *(Needed to prepare Executive Summary)* (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed

The District has elected to have Star Elevator respond to the above requirements rather than having a monthly maintenance program for all the District's elevators and wheelchair lifts.

Funding Source: _____

Budget Number: _____

LEGISLATIVE FILE

File ID No. 08-0359
Introduction Date 2-27-08
Enactment No.
Enactment Date
By

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the State Administrator
February 27, 2008

To: Vincent Matthews, Interim State Administrator for the Oakland Unified School District and the Board of Education

From: Timothy E. White, Assistant Superintendent of Facilities Planning & Management, Buildings & Grounds and Custodial Services *ARM for Timothy E. White 2/1/08*

Subject: **Authorizing and Approving the New Project Budget, Key Code and Project Number for the Elevator Inspections in the amount of \$200,000.00.**

ACTION REQUESTED

Approval by State Administrator of Resolution No. 0708-0104 on behalf of the District authorizing and approving the New Project Budget, Key Code and Project Number for Elevator Inspections in the amount of \$200,000.00.

BACKGROUND

In keeping with the Oakland Unified School District's commitment to the improvement and development of its K-12 facilities, the District has embarked on a groundbreaking plan to create a district-wide modernization of the District's schools.

STRATEGIC ALIGNMENT

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

FISCAL IMPACT

The funding source for this project budget is the Developers Fees.

RECOMMENDATION

Approval by State Administrator of Resolution No. 0708-0104 on behalf of the District authorizing and approving the New Project Budget, Key Code and Project Number for Elevator Inspections in the amount of \$200,000.00.

ATTACHMENTS

Resolution No. 0708-0104 - Authorizing and approving the New Project Budget, Key Code and Project Number for the Elevator Inspections in the amount of \$200,000.00.

<u>SITE</u>	<u>PROJECT NUMBER</u>	<u>KEY CODE</u>	<u>PROJECT BUDGET</u>
Elevator Inspections	05011	9189000891	\$200,000.00
GRAND TOTAL			\$200,000.00

**RESOLUTION
OF THE
STATE ADMINISTRATOR
OF THE OAKLAND UNIFIED SCHOOL DISTRICT
NO. 0708-0104
AUTHORIZING AND APPROVING THE NEW PROJECT BUDGET, KEY
CODE AND PROJECT NUMBER FOR DISTRICT-WIDE ELEVATOR
INSPECTIONS**

WHEREAS, in keeping with the Oakland Unified School District's commitment to the improvement and development of its K-12 facilities, District staff has prepared the listed New Project Budget, Project Code and Key Code with an attached detailed explanation of the budget component costs; and

WHEREAS, authorization and approval of the New Project Budget will provide for District-wide Elevator Inspections and reports; and.

WHEREAS, the following table represents the New Project Budget, Key Code and Project Number for these projects, which incorporates all project costs and fees per the attached Board Budget Breakdown to this Resolution, which provides a detailed summary of the costs comprising the New Project Budget, Key Code and Project Code:

SITE		PROJECT NUMBER	KEY CODE	PROJECT BUDGET
District-wide Inspections	Elevator	05011	9189000891	\$200,000.00

NOW THEREFORE BE IT RESOLVED, pursuant to authority vested in me, pursuant to Senate Bill Number 39, I, as State Administrator, Oakland Unified School District, approve the New Project Budget, Key Code and Project Code for the District-wide Elevator Inspections..

Vincent Matthews
Interim State Administrator
Oakland Unified School District

ATTACHMENT A
ELEVATOR INSPECTIONS
New Project Budget 0708-0104

Project Number: 05011

Key Code: 9189000891

Project Description: Existing District elevators have been experiencing malfunctions and the elevator consultant will be preparing at list of those issues for repair.

Budget Code	Budget Description	Original Total		Total
4400	Cap Exp Over \$500 but under thre: \$	-	\$	-
6105	Site Purchase	-	\$	-
6112	Appraisals	-	\$	-
6132	Escrow Costs	-	\$	-
6160	Surveying Costs	-	\$	-
6150	Site Support Costs	-	\$	-
6145	Relocation Assistance	-	\$	-
6170	Hazardous Waste	-	\$	-
6175	Demolition	-	\$	-
6180	Utility Hookup Fees	-	\$	-
6190	Other Site Costs	-	\$	-
6215	Architect/Engineering Costs	-	\$	-
6222	DSA Fees	-	\$	-
6232	CDE Fees	-	\$	-
6242	Energy Analysis	-	\$	-
6252	Preliminary Tests	-	\$	-
6262	Other Planning Costs	200,000.00	\$	200,000.00
6271	Main Construction	-	\$	-
6272	Construction Management	-	\$	-
6274	Other Construction	-	\$	-
6276	Moving Expenses	-	\$	-
6278	Interim Housing	-	\$	-
6265	Testing	-	\$	-
6235	Inspections	-	\$	-
6299	Contingency (Budget Use Only)	-	\$	-
6410	Furniture and Equipment	-	\$	-
6414	Desktop Computers	-	\$	-
6415	Network Equipment	-	\$	-
6416	Printers	-	\$	-
6417	Video Equipment	-	\$	-
6418	Computer Servers	-	\$	-
6420	Other Technology Equipment	-	\$	-
	Totals	\$ 200,000.00	\$	200,000.00

OAKLAND UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND MANAGEMENT DEVELOPMENT

NEW PROJECT AUTHORIZATION FORM

FORM INITIATION DATE: 9/19/2007
PROJECT NAME: Elevator Inspections
PROJECT TYPE: Inspecting elevators for deficiencies
FUNDING SOURCE: 25
PROJECT NUMBER: 05011
SITE NUMBER: All schools with elevators
PROJECT MANAGER: John Esposito

DETAILED PROJECT DESCRIPTION:

Existing District elevators have been experiencing many malfunctions and the elevator consultant will be preparing a list of those issues for repair.

INITIAL PROJECT BUDGETS: \$200,000

(For Accounting Use Only)		BUDGET			
BUDGET KEY CODE	OBJECT CODE:	DESCRIPTION		AMOUNT	
9184100891	6262	Inspect OUSD elevators for deficiencies	\$	200,000.00	

TOTAL INITIAL BUDGET: \$ 200,000.00

AUTHORIZED SIGNATURES:


DIRECTOR OF FACILITIES


ASSISTANT SUPERINTENDENT

11/29/07

DATE
11/29/07

DATE

BOARD APPROVAL:

CONTRACT ADMINISTRATOR

DATE

CC CONTRACT ADMINISTRATION FOR SUBMITTAL TO BOARD
ACCOUNTING FOR BUDGET LOADING
GKK / McCARTHY FOR INPUT INTO PROLOG

RECEIVED