

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students*

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File ID Number	25-0514
Introduction Date	04/24/2025
Enactment Number	
Enactment Date	

# Memo

**To** Board of Education

**From** Measure N and H – College and Career Readiness Commission

**Board Meeting Date:** June 11, 2025

**Subject** Services For: ARISE High School

**Action Requested and Recommendation**

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission of a 2024-2025 Education Improvement Plan/Budget modification for ARISE High School to modify the position expenditure type and object code 2201 - Non-Certified Staff for the budget item \$72,000 Work-Based Learning Liaison (1.0 FTE), and establish a new strategic action for a new expenditure type and object code of 1200 - Certificated Pupil Support Salaries, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

ARISE High School would like their EIP plan to correct the budget item \$72,000 Work-Based Learning Liaison (1.0 FTE) expenditure type and object code from 2201 - Non-Certified Staff to 1200 - Certificated Pupil Support Salaries, to match their General Ledger and reimbursement documents.

**Competitively Bid** Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure H

**Attachments** **2nd- 25- 0514A - ARISE 9121 BMF Certified Pupil Support Salaries \$0**



## 2024-25 Measures N and H Budget Modification Form Charter Schools



Date:	2/10/25	Principal:	Karla Gandiaga
School Name:	ARISE High School	Program #:	9121
Pathway Name: (required for multiple use of programs)	Public and Community Health/Education	Requested By:	Karla Gandiaga

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measures N and H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measures N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2024-2025 Measure H Whole School Tab	92	\$72,000.00	<b>Work-Based Learning Liaison (1.0 FTE):</b> As we continue to expand and refine our Work Based Learning continuum for ALL students (9-12 grade) and to specifically increase internship and certification opportunities for our new education pathway, we seek to maintain a full time employee. Duties include (but not limited to): Engage with community partners to establish work based learning opportunities related to WBL continuum; Establish and maintain internship/externship opportunities for students and staff; Lead professional development around connecting WBL learning with classrooms learning; Co-manage the Pathway Advisory Council, Manage students off site internships, including transportation, attendance, mentor/student contracts; and Execute MOU's and partnership agreements with partnership organizations. (Coherent Work-Based Learning and Dual Enrollment experiences) -This position supports all pathway students (400) with work-based learning expansion and industry partner implementation. It supports Work-Based Learning Strategic Goals for both our Health and Education pathways.	\$0

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

None. We are modifying the plan to correct this position's expenditure type and object code to match our General Ledger and reimbursement documents.

#### c. Enter the Object Code and Expenditure Type for the Original Approved Strategic Action:

2201 - Non-Certified Staff

d. Total amount being transferred: \$0

- ☐ Please check this box if this is a **NEW** expenditure and it's not in the approved Measures N and H Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measures N/H Duty Statement form to the Budget Modification form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan or Pathway/Tab Name	Budget Action Line Item #	Original Amount Approved	<b>New or Revised Measures N and H Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.</i>  -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  -Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to adequately justify your new or revised strategic action.	New or Amended Amount
2024-2025 Measure H Whole School Tab	92	\$0	<b>Work-Based Learning Liaison (1.0 FTE) (Viri):</b> As we continue to expand and refine our Work Based Learning continuum for ALL students (9-12 grade) and to specifically increase internship and certification opportunities for our new education pathway, we seek to maintain a full time employee. Duties include (but not limited to): Engage with community partners to establish work based learning opportunities related to WBL continuum; Establish and maintain internship/externship opportunities for students and staff; Lead professional development around connecting WBL learning with classrooms learning; Co-manage the Pathway Advisory Council, Manage students off site internships, including transportation, attendance, mentor/student contracts; and Execute MOU's and partnership agreements with partnership organizations. (Coherent Work-Based Learning and Dual Enrollment experiences) -This position supports all pathway students (400) with work-based learning expansion and industry partner implementation. It supports Work-Based Learning Strategic Goals for both our Health and Education pathways.	\$72,000.00

**b. Enter the Object Code and Expenditure Type for the New or Revised Approved Strategic Action:**

1200 - Certificated Pupil Support Salaries


**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

John Warren

Name: John Warren  
Teacher Leader/Pathway Director  
Signature

2/10/25

Date

  
Karla Gandiaga (Feb 20, 2025 14:22 PST)

Name: Karla Gandiaga  
Principal Signature Required

02/20/2025

Date

**FOR MEASURES N and H STAFF USE ONLY**

Date the BMF was accurately completed & received: 2/20/2025

Program Manager, Approval Signature: 

Date: 2/20/2025

H.S. Network Superintendent, Approval Signature:   
Vanessa Sifuentes (Feb 26, 2025 12:00 PST)

Date: 02/26/2025