

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Superintendent
November 19, 2008

To: Board of Education
Vincent Matthews, State Administrator

From: Roberta Mayor, Ed.D., Interim Superintendent

Subject: Status on the Development of the 2008 Multi-Year Fiscal Sustainability Plan (MYFSP)
Content overview and progress report, 11/19/2008

The District is now working to update and revise the MYFSP plan, drafted in Spring 2008. Updates are focused on analyzing the District's current efforts in various operational areas.

The MYFSP will be delivered as a narrative document and PowerPoint slides for presentation. A second draft document will be presented for Board review in mid-December, and the final draft will be complete in late January 2009.

Current Outline of Content

1. Executive Summary (added since first draft)
2. OUSD Values and Goals for Student Achievement (added since first draft)
3. The History of the Multi-Year Financial Sustainability Plan
4. The Importance of Effective Resource Use
5. Factors Affecting District Budgets
 - a. Declining Enrollment
 - b. Impact of Charter Schools
 - c. State Budget Crisis
 - d. Budget Process and Forecasts (added since first draft)
6. Fiscal Policies and Controls
 - a. Results-Based Budgeting
 - b. Service Culture
 - c. School-size Financial Analysis
 - d. Debt Structure and Control
 - e. Resolving Audit Findings
 - f. Credit Rating Restoration
 - g. Cash Flow Management
7. Revenue Enhancements
 - a. Asset Management/Sale or Lease of Surplus Property

- b. Increasing Average Daily Attendance
 - c. Class Size Reduction
 - d. Private Fundraising
 - e. Community Engagement/Parcel Taxes
 - f. Redevelopment Funds
8. Expenditure Controls
- a. Managing the Use of Consultants and Vendors (added since first draft)
 - b. Investing in Technology
 - c. Reducing Utility Costs
 - d. Special Education, Encroachments, and Maintenance of Effort
 - e. Central Office General Purpose Fund Hires
 - f. Retaining High Performing Employees
 - g. Containing Vacation and Sick Leave Time
 - h. Employee Health and Welfare Benefits
 - i. Monthly Budget Reviews
9. Appendices
- a. Multi-Year Fiscal Projections 2008-11
 - b. Other supporting data and analysis

The Superintendent will be convening an advisory committee to solicit feedback for the development of the MYFSP. The committee will include community partners, interested board members, and district leaders. The committee will review the district's projected budget, provide recommendations to maintain a healthy, balanced OUSD budget, and weigh in on MYFSP strategies and next steps.