



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission
 From: Matin Abdel-Qawi, High School Network Superintendent
 Subject: **Measure N Recommendations for 2020-2021 Carryover Funds, Part II**
 Date: November 19, 2021

OVERVIEW & OBJECTIVE

Seventeen OUSD district schools, nine charter schools and the District Administrative 10% have unspent Measure N funds from the 2020-2021 fiscal year. For the December 7, 2021 Measure N Commission meeting, 15 sites have submitted their 2020-2021 Measure N Carryover Justification Form that articulates the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. The Measure N Commission approved the Measure N Carryover Justification Forms of eight sites at their November 16, 2021 meeting, and the remaining schools will submit their 2020-2021 Measure N Carryover Justification Forms to the January 2022 Measure N Commission meeting.

Per Measure N Commission policy, Measure N commission approval is required for all carryover justification forms. Measure N staff have reviewed the submitted 2020-2021 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2020-2021 Measure N Carryover Justification Form	Percentage of Carryover to Total Measure N Funds Received	2020-2021 Measure N Carryover Total Amount
21-2771	Ralph J. Bunche Academy	Approve	72.47%	\$153,119.37
21-2772	Dewey Academy	Approve	50.60%	\$132,012.66
21-2773	Street Academy	Approve	58.08%	\$108,494.45
21-2775	Community Day School	Approve	53.73%	\$20,873.71
21-2776	Rudsdale Continuation & Rudsdale Newcomer	Approve	36.42%	\$189,042.91
21-2777	Madison Park Academy	Approve	20.34%	\$106,090.19
21-2778	Coliseum College Preparatory Academy	Approve	48.06%	\$183,989.80
21-2779	Life Academy	Approve	67.88%	\$204,525.28
21-2780	MetWest Academy	Approve	16.03%	\$35,070.76
21-2781	Oakland International High School	Approve	38.89%	\$156,416.79



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21-2782	Oakland High School	Approve	17.74%	\$307,885.10
21-2784	Castlemont High School	Approve	14.54%	\$114,811.87
21-2786	McClymonds High School	Approve	5.18%	\$16,317.37
21-2789	Aspire Lionel Wilson College Preparatory Academy	Approve	22.62%	\$34,907.92
21-2792	Leadership Public Schools Oakland R&D	Approve	16.33%	\$67,328.96

2020-2021 Measure N Carryover Funds	\$1,830,887.14
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School Name: Leadership Public Schools Oakland R&D

MEASURE N 2020-2021 CARRYOVER JUSTIFICATION FORM

Why were you unable to expend all of your funds during the 2020-2021 school year? Due to COVID restricts many of our in person field trips and activities were cancelled. Many of the community members who were supporting events were unable and were uncomfortable. Also the events which we were able to lift were virtual which did not have financial obligations.

Total Measure N Funds Received in Fiscal Year 2020-2021 <i>(approved allocation including accumulated carryover from previous years)</i>	\$412,250.00	2021	<i>(unspent 2020-21 funds)</i>	\$67,328.96
Projected Carryover Amount from Fiscal Year 2020-2021 <i>(unspent 2020-21 funds)</i>	\$67,328.96		Total Budgeted Amount	\$67,328.96
Percentage of 2020-2021 Measure N Funds to Carryover	16.33%		Remaining Amount	\$0.00

NOTE: Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.

Directions: Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development.
****Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.**

Resources: [Measure N 2021-2022 Permissible Expenses](#)
[Measure N Strategic Action Proper Justification](#)
[Measure N Guide 2021-2022 v4](#)

Budget Justification:
Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.
 - What is the specific expenditure or service type?
 - How does the specific expenditure or service type support or is aligned to pathway development?
 - How does this expenditure improve student engagement and how many students will be served?
 What need does this specific expenditure or service type address?

	COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE & NUMBER	FTE %	WHOLE SCHOOL OR PATHWAY NAME	Which Linked Learning pillar does this support?
Classified Support Salaries: Hire a Career and Community Leadership Coordinator at 1.0 FTE (Salaries & Benefits). This position is in our 2021-22 Measure Plan. Additional funding is needed for the actual projected cost of salary and benefits. The Career and Community Leadership Coordinator works with pathway teachers to develop Work Based Learning experiences and facilitates college and career events for students. Additionally, this position facilitates student engagement by supporting their enrollment and registration in the Peralta colleges. This position provides support for students grades 10-12 (300 students total, 75 of whom are in the college courses).	\$9,200.00	2251 & 3000	Classified Support Salaries and Benefit Costs	Career and Community Leadership Coordinator	1.0 FTE	Business and Communications Pathway	Work-Based Learning
Pupil Support Salaries: Hire a Lower School Counselor, at .50 FTE (Salaries & Benefits): This position is in our 2021-22 Measure N Plan. Additional funding is needed for the actual projected cost of salary and benefits. The Lower School Counselor supports incoming 9th graders and provides early intervention for those students already entering high school at risk of not graduating. This positions supports our entire 9th grade which is about 75 students. This positions supports the pathway because the counselor works directly with the 9th grade teachers around A-G preparation as well as preliminary work and introduction to the pathway through advisory curriculum.	\$19,000.00	1201 & 3000	Pupil Support Salaries and Benefit Costs	Lower School Counselor	.50 FTE	Business and Communications Pathway	Student Supports

<p>Teacher Salaries: Hire an College Course Facilitator for (COMM and BUS), at 1.0 FTE (Salaries & Benefits). This position is in our 2021-22 Measure Plan. Additional funding is needed for the actual projected cost of salary and benefits. College Course Facilitator maintains cohort of students taking Communications and Merritt Dual Enrollment classes aligned to pathway theme, and incorporates schoolwide English Language Arts strategies into the facilitation of the course. There are currently 75 students enrolled across the three college courses. This increases student engagement because the daily in-class support provides structure for students to support content development and understanding.</p>	\$17,500.00	1101 & 3000	Teacher Salaries and Benefit Costs	College Course Facilitator	1.0 FTE	Business and Communications Pathway	Rigorous Academics
<p>Transportation Costs - Career Fairs and Professionalism Summit: Bus transportation to career fairs for students in the Business and Communications Pathways. The career fairs are an opportunity for students to develop their networking abilities and potentially apply to summer jobs and internships in the pathway industries. Additionally, we will fund bus transportation for our 10th-12th grade student to attend our Professionalism Summit. Participation in the Professionalism Summit improves student engagement in our pathway because it is an active event where students have the opportunity to engage with industry professionals through things like seminars, mock interviews, roles playing etc, which will further prepare them for potential summer internships. 375 students will participate in the career fairs and Professionalism Summit.</p>	\$5,000.00	5812	Transportation Costs			Business and Communications Pathway	Work-Based Learning
<p>Teacher Salary Stipends- This line item will be used to support extended contracts for teachers to support academic remediation during intersession programming, summer programming, and after school. This will impact students grades 9-11 (350). We will focus on students who have earned lower than a C in the pathway courses during the last three semesters of distance learning. Teacher will work to support students earning a C or better in these courses to allow them to be A-G eligible.</p>	\$4,000.00		Teacher Salaries Stipends			Business and Communications Pathway	Rigorous Academics
<p>Meeting Refreshments: Meeting refreshments for the Professionalism Summit where students in grades 10-12 will promote skills in gaining internships and apprenticeships. The summit brings together business partners, community organizations, and others in a fair setting for student engagement. This summit will support the development and growth of students as they begin to apply for industry internships and jobs related to the pathway. This will prepare our 12th grade students specifically for their post high school journey, whether it be college or career. This summit will be hosted by volunteers and industry professionals.</p>	\$2,000.00	4710	Meeting Refreshments			Business and Communications Pathway	Work-Based Learning
<p>Facility Rental - rental space to host the Professionalism Summit for students in grades 10-12 about 375 students to promote their skills in gaining internships and apprenticeships. The summit brings together business partners, community organizations, and others in a fair setting for student engagement. This summit will support the development and growth of students as they begin to apply for industry internships and jobs related to the pathway. This will prepare our 12th grade students specifically for their post high school journey, whether it be college or career.</p>	\$7,000.00	5612	Facility Rental			Business and Communications Pathway	Work-Based Learning

Strategic Carryover: Funds will be carried over and used in fiscal year 2022-23 to support the purchase of needs identified at that time.	\$3,628.96	4391	Carryover - Prior Year			Business and Communications Pathway	
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