

Board Office Use: Legislative File Info.	
File ID Number	11-2594
Committee	Facilities
Introduction Date	10-4-2011
Enactment Number	11-2216 B
Enactment Date	10-12-11



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

to Board of Education

from Tony Smith, Ed.D., Superintendent
Timothy White, Assistant Superintendent, Facilities Planning and Management

Board Meeting Date October 12, 2011

Subject Division of Facilities Planning and Management P.O. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

File ID	Vendor Name	\$	Funding Source	Type	Site	Period	City
1-2572	Allen Simmons	\$1,300.00	GO Bond-Measure B	P.O. Increase	Madison Mod HVAC	7-25-2011 thru 6-30-2012	Suisun City
1-2575	C&C Development & Associates	\$8,679.58	Country School Facilities Fund	P.O.	Downtown Ed Complex	8-15-2011 thru 12-31-2011	Oakland
1-2576	Campus Security Solutions	\$23,772.30	GO Bond - Measure B	P.O.	Montera MS Modernization	9-1-2011 thru 12-31-2012	Campbell
1-2577	Comack Plumbing	\$286.845	GO Bond-Measure B	P.O.	Chabot New Classroom	7-27-2011 thru 12-31-2011	Oakland
1-2578	Deco Art	\$2,500.00	GO Bond-Measure B	P.O. Increase	Lowell MS Mod	8-1-2011 thru 9-1-2011	Oakland
1-2579	Eric Young	\$2,500.00	GO Bond-Measure A	P.O.	Learning w/o Limits Grand Opening	9-23-2011 thru 9-23-2011	Oakland
1-2580	GKK Works	\$14,635.00	GO Bond-Measure B	P.O.	OUSD Summer Intern Program	7-1-2011 thru 8-31-2011	Oakland
1-2581	Graham Contractors, Inc.	\$16,899.80	GO Bond-Measure B	P.O.	Montclair New Classroom Building	8-31-2011 thru 10-20-2011	San Jose
1-2582	Hur Flooring	\$4,200.00	Risk Management	P.O.	Claremont Gym Fire Repair	8-2-2011 thru 12-31-2011	Canoga Park
1-2583	Lee's Signs	\$5,000.00	GO Bond-Measure B	P.O.	Lowell MS Mod	8-26-2011 thru 12-31-2011	Oakland
1-2584	Leo's Professional Audio	\$541.00	GO Bond-Measure B	P.O.	Jefferson New Building	9-12-2011 thru 9-12-	Oakland



OAKLAND UNIFIED SCHOOL DISTRICT

						2012	
1-2584	Logic Domain	\$45,000.00	GO Bond-Measure B	P.O.	Facilities	8-2011 thru 1-2012	Irvine
1-2588	National Construction Rentals	\$42.00	GO Bond-Measure B	P.O. Increase	Downtown Educational Complex	9-1-2011 thru 10-31-2011	San Leandro
1-2589	North American Fence & Supply, Inc.	\$670.00	GO Bond-Measure B	P.O.	Havenscourt	7-21-2011 thru 8-31-2011	Oakland
1-2590	North American Fence & Supply (Railing) Inc.	\$10,000.00	Developer Fees	P.O.	Downtown Educational Complex	9-15-2011 thru 12-31-2011	Oakland
1-2591	North American Fence & Railing, Inc.	\$3,525.00	County School Facilities	P.O. Increase	Downtown Educational Complex	9-15-2011	Oakland
1-2592	Sherwin-Williams	\$272.71	GO Bond-Measure B	P.O.	Montera MS Mod	9-2-2011 thru 10-31-2011	Oakland
1-2593	Sherwin Williams	\$7,327.19	GO Bond-Measure B	P.O. Increase	Montera MS Mod	8-2-2011 thru 12-31-2011	Oakland
1-2594	Siemens	\$1,275.00	Grant Funding	P.O.	McClymonds Youth & Family Center	9-12-2011 thru 9-12-2012	Hayward
1-2595	Yovino-Young Inc.	\$9,500.00	GO Bond-Measure B	P.O.	Facilities	9-2-2011 thru 10-2-2011	Berkeley
102596	Yovino & Young, Inc.	\$7,500.00	Country School Facilities Fund	P.O.	Downtown La Escuelita	7-13-2011 thru 8-26-2011	Berkeley

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management to OUSD school sites.



OAKLAND UNIFIED
SCHOOL DISTRICT

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

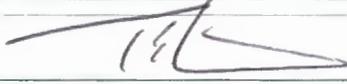
DATE SUBMITTED: 9/2/2011

SUBMITTED BY: Mary Ledezma

V015028

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

1.) A/E (Architect and Engineers) Contract	<input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record Contract)	<input type="checkbox"/>	6.) Resolution Awarding Bid and Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc.	<input type="checkbox"/>	7.) Change Order	Vendor Number: _____ Fiscal Year: <u>2011-2012</u> P.O. Under \$50K: _____ Date Processed: <u>9-17-2011</u> <input checked="" type="checkbox"/> To: MB <u>9-17-11</u> To DR: _____
4.) Amendment to Agreement for Professional Services	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

 Timothy E. White Date _____
 Asst. Superintendent

 Tadashi Nakadegawa Date 9/6/11
 Facilities Director

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE:

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0.00%	0.00%	0.00%	0.00%

SECTION III. AGREEMENT INFORMATION:

Project Name:	McClymonds Youth & Family Center	Project No:	07051 <u>3039003890 -</u>
Vendor Name:	Siemens	Vendor Contact:	Ebony Bostick <u>6262</u>
Vendor Phone Number:	(510) 783-6000	Vendor Mailing Address:	25821 Industrial Blvd Hayward, Ca. 94545
Agreement Start and Stop Dates:	Start: <u>9-12-2011</u> Stop: <u>12-31-2011</u>	Amounts:	Current Contract Amount: \$0.00 Not to Exceed Amount: \$1,275.00 Revised Contract Amount: \$0.00
Has Work Started?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes give an explanation: emergency repair service call	Has Work Been Completed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Date: 8/22/2011 Certified: _____
Certificate of Insurance Attached <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Date provided: <u>Edgar Rakestraw, Jr. 10/14/11</u>	

For Construction Contracts >\$15,000, please provide or attach the following:

- | | |
|---|--|
| 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents) | 6) Performance Bonds Attached |
| 2) Date(s) of Bid Advertisement - | 7) Payment Bonds Attached |
| 3) Date of Bid Opening - | (Sections 6 and 7 to be completed by Contract Administration department) |
| 4) Name of Architect - | |
| 5) Liquidated damages per day - \$ | |

Scope of Work: (Needed to prepare Executive Summary) Please attach separately along with Vendor's proposal.
Emergency dispatch of Siemens by Building & Grounds for labor and materials to repair fire alarm panel trouble serving existing health clinic due to adjacent demolition work by general contractor working on the McClymonds Youth & Family Center.

Discussion Info: (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) Add additional pages as needed
 Cost of repair will be paid by general contractor in a deductive change order.

File ID No. 11-2594
 Introduction Date 10-4-2011
 Enactment No. 11-2216
 Funding Source: _____
 Enactment Date 10-12-11

RECEIVED
 DEPARTMENT OF FACILITIES PLANNING AND MANAGEMENT
 903 2100

RECEIVED

Budget Number: 9-12-2011

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

SECTION IV. L/LS/LSRBE - RATIONAL FOR NON COMPLIANCE CHECK LIST

1.)	<p>Specialty Service: This contractor provides a unique / specialty service that is currently not available from a certified L/S/SLRBE. Government Code § 53060 / school districts may contract without bidding for, "special services and advice in financial, economic, accounting, . . . legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."</p>	
2.)	<p>District Discretion under L/SL/SLRBE due to lack of certified firms at time of bid: If at least three L/SL/SLRBEs are not certified, then the requirement may, subject to the discretion of the District, be waived, or the 20% requirement may be re-set from 19 % to 0%, depending on the particular circumstances at time of bid.</p>	
3.)	<p>Futility: It would be futile to require that the contract be subjected to the L/SL/SLRBE due to (circle one) COST / TIME CONSTRAINTS / NO CERTIFIED BIDDERS. California law provides that "[w]here competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage...the statute requiring competitive bidding does not apply." (Hiller v. City of Los Angeles (1961) 197 Cal. App. 2d 685, 694.)</p>	
4.)	<p>Field Test / (1) In order that a field test or experiment may be made to determine the product's suitability for future use. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
5.)	<p>Product Match/(2) In order to match other products in use on a particular public improvement either completed or in the course of completion. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
6.)	<p>Sole Source / (3) In order to obtain a necessary item that is only available from one source. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
7.)	<p>Emergency Repair / (4) (A) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the invitation for bid or request for proposals. PUBLIC CONTRACT CODE SECTION 3400-3410 / See also: Public Contract Code Section 1102. "Emergency," as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.</p>	✓

SIEMENS

Invoice

Cust PO No: Mary Ledezma
 Cust PO Date: 08/25/2011
 Quotation No:
 Sales Order No: 3800602620
 Sales Ord Date: 08/25/2011
 Lock Box No:

Invoice No: 5442125188
 Date: 08/25/2011
 Customer No: 30130783
 Page 1 of 2

Bill To: OAKLAND UNIFIED SCHOOL DISTRICT 955 HIGH ST OAKLAND, CA 94601-4404	Sold To: OAKLAND UNIFIED SCHOOL DISTRICT 955 HIGH ST OAKLAND CA 94601-4404	Ship To: OAKLAND UNIFIED SCHOOL DISTRICT 955 HIGH ST OAKLAND CA 94601-4404
---	--	--

Remit check payments to: SIEMENS INDUSTRY, INC. C/O Citibank (Bldg Tech) PO Box 2134 Carol Stream IL 60132-2134	Remit Incoming Wires To: Citibank New York 111 Wall Street New York, NY 10043 USA ABA# 021000089 SWIFT Code: CITIUS33 Account# 30824211 Credit Siemens Industry Inc - Building Tech. Bank Code 4433 Payment for Invoice # 5442125188	Remit Incoming ACH's To: Citibank New York 111 Wall Street New York, NY 10043 USA ABA# 021000089 Account# 30824211 Credit Siemens Industry Inc - Building Tech. Bank Code 4433 Payment for Invoice #5442125188
--	---	---

Delivery#: **Ship Date:**
INCO Terms: Prepaid and Add **Carrier/Route:** Best Way
 PLANT

Line Item	Material Number/Description	U/M	Invoice Qty	Unit Price	Total Price
Service Order Number: 5001528482					
100	A7F5500007 Specialist - work normal time ECCN: EAR99 Customer PO item #: 000100	HR	7.0	175.00	1,225.00
200	A7F55000061 Trip Charge ECCN: EAR99 Customer PO item #: 000200	PC	1	50.00	50.00
Notes: Contact: Customer Service Siemens Industry, Inc. San Francisco Sales Office 25821 Industrial Blvd. Suit 300 Hayward CA 94545 Phone: (510)783-6000 Fax: (510)293-2100					
State Taxes					0.00

Total Wt.: 0 KG Currency: USD Invoice Total: 1,275.00

"We accept Visa, MasterCard, and American Express. Please contact your local office for details."
 Payment Terms: Net Due 30 Days Net Due By: 09/24/2011

"If this invoice, delivery note, or packing list represents an export transaction, then these commodities, technology or software (items) were exported from the United States in accordance with the Export Administration Regulations. In all cases, diversion contrary to U.S law is prohibited. These items are not to be used, directly or indirectly, in prohibited nuclear, chemical/biological or missile weapons activities. This is to certify that the information on this invoice, delivery note, ASN or packing list is true and correct and that the contents of this shipment are as stated thereon."

"We hereby certify that these goods were produced in compliance with all the applicable requirements of Section 6, 7, and 12 of the Fair Labor Standards Act, as amended, and regulations and orders of the United States Department of Labor issued under Section 14, thereof."
 For shipment to California, "Displays exceeding 4" include the e-Waste recycle fee up to \$10 per item.

Work Report

Requested By	Phone	Date Received	Scheduled Date	Contract No.	Service Order No.
ALLAN GUINN	916-515-7233	08/19/2011	08/22/2011		5001528482-0002

Customer No: 30130783

Customer Name:

FL No: 4433-94601-00002

FL Name: OAKLAND UNIFIED SCHOOL DI

FL Address:

955 HIGH STREET
OAKLAND CA 94601

Bill To

OAKLAND UNIFIED SCHOOL DISTRICT

955 HIGH ST OAKLAND

CA 94601-4404

Call Type: NAM Field Service

Equipment ID: 60038050

Customer PO:

Order Type: CS.Order Billed to Cust. - Call Handling

Instructions / Problem Description

FIS-2607Myrtle Street troubles on pane

08/19/2011 14:35:39 Shauna Sandlin (Z002Y89T) Phone 1 847 215 1000 1000

Customer is reporting numerous troubles on panel. Needs a tech out today or they will have to go on fire watch over the weekend.

Work Description/ Customer Benefits/ Recommendations

Delivery Mode:

Call # : 5001528482

Service call date: 8/22/11

Service call duration: 7.0 hours

Customer: Oakland Unified school district

Location: 2607 Myrtle 94601

Point of contact: Alan Quinn

Phone number: 916-515-7233

Email address:

Ebony.bostick@siemens.com,Joel.Moreno@siemens.com,Lowell.nahe@siemens.com,Andrew.Figone@siemens.com

Reported FIS conditions: Loop 8 devices not responding

Status upon Arrival : 35 of 60 loop 8 devices are not responding in the clinic area.

2011 AUG 29 A 10:16
FACILITIES PLANNING
AND MANAGEMENT

Work Report

Corrections: This call due to demolition work at the adjacent suite. I located the "cut" loop 8 cable as well as the NAC circuit. I made TEMPORARY connections to restore devices at the Health Center area. Contractor to make perminate repairs (conduit).

Status upon departure: NORMAL

Additional repairs or actions required by Siemens for this service call:
NONE.

Additional repairs or actions required by the Customer for this service call: None
System Restored Date : Time : 00:00:00

Material No.	Description Of Material Used	Billing Status	Qty
--------------	------------------------------	----------------	-----

Labor Date	Technician (Eric Lopez)	Billing Status	Hours
08/22/2011	PRV WG NORM SPEC4	BILLABLE	7.00

Additional Items	Billing Status
Mileage	
Description	
Bay Bridge Fastrack	BILLABLE

PCard Receipt Date	Item Description	Billing Status
--------------------	------------------	----------------

2011 AUG 29 A 10:56
CITIES PLANNING AND MANAGEMENT

Customer Signature / Date

Employee Signature / Date

