

Board Office Use: Legislative File Info.	
File ID Number	14-2420
Introduction Date	2-11-15
Enactment Number	15-088
Enactment Date	2/11/15 E.S.

Memo

To Board of Education
From Antwan Wilson, Superintendent

Board Meeting Date
(To be completed by Procurement) 2/11/15

Subject Professional Services Contract - Expeditionary Learning
- #235 Melrose Leadership Academy (site/department)

Action Requested Ratification of professional services contract between Oakland Unified School District and Expeditionary Learning. Services to be primarily provided to #235 Melrose Leadership Academy for the period of 8/25/2014 through 6/30/2015.

Background
A one paragraph explanation of why the consultant's services are needed. Upon examination Melrose Leadership's (MLA) Dual Language model and the efforts to grow towards a K-8 school, the framework of Expeditionary Learning will allow MLA to focus efforts on transforming into a school where students and adults become leaders of their own learning. This will allow MLA's instructional practice to be further aligned the the goals within the OUSD strategic plan and common core state standards.

Discussion
One paragraph summary of the scope of work. A contract for services between OUSD and Expeditionary Learning of New York, NY for the latter to provide 16 direct service days of professional development for up to 20 teachers and administrators in the amount of \$40,000 through the period of July 1, 2014 through June 30, 2015.

Recommendation Ratification of professional services contract between Oakland Unified School District and Expeditionary Learning. Services to be primarily provided to #235 Melrose Leadership Academy for the period of 8/25/2014 through 6/30/2015.

Fiscal Impact Funding resource name (please spell out) General Purpose
not to exceed \$ 40,000.00

- Attachments**
- Professional Services Contract including scope of work
 - Fingerprint/Background Check Certification
 - Insurance Certification
 - TB screening documentation
 - Statement of qualifications

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File ID Number	14-2420
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OAKLAND UNIFIED
SCHOOL DISTRICT

PROFESSIONAL SERVICES CONTRACT 2014-2015

This Agreement is entered into between Expeditionary Learning

(CONTRACTOR) and Oakland Unified School District (OUSD). OUSD is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and competent to provide such services. The parties agree as follows:

- Services:** CONTRACTOR shall provide the ("Services" or "Work") as described in **Exhibit "A,"** attached hereto and incorporated herein by reference.
- Terms:** CONTRACTOR shall commence work on 8/25/2014, or the day immediately following approval by the Superintendent if the aggregate amount CONTRACTOR has contracted with the District is below \$84,100 in the current fiscal year; or, approval by the Board of Education if the total contract(s) exceed \$84,100, whichever is later. The work shall be completed no later than 6/30/2015.
- Compensation:** OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The compensation under this Contract shall not exceed _____ Dollars (\$ 40,000.00) [per fiscal year], at an hourly billing rate not to exceed _____ per hour. This sum shall be for full performance of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to, labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.

If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in Exhibit "A," attached hereto, the specific scope of services to be delivered on an hourly basis to OUSD.

OUSD shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for OUSD, except as follows: _____

Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after CONTRACTOR submits an invoice to OUSD for Work actually completed and after OUSD's written approval of the Work, or the portion of the Work for which payment is to be made.

The granting of any payment by OUSD, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by the District and in that case must be replaced by CONTRACTOR without delay.

- Equipment and Materials:** CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this Agreement *except:* _____, which shall not exceed a total cost of _____.

5. CONTRACTOR Qualifications / Performance of Services:

CONTRACTOR Qualifications: CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and/or regulations, as they may apply.

Standard of Care: CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of OUSD. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

- Invoicing:** Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to OUSD. All amounts paid by OUSD shall be subject to audit by OUSD. Invoices shall include, but not be limited to: Contractor name, Contractor address, invoice date, invoice number, purchase order number, name of school or department service was provided to, period of service, name of the person performing the service, date service was rendered, brief description of services provided, number of hours of service, hourly rate, total payment requested.
- Notices:** All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

Professional Services Contract

OUSD Representative:

Name: Moyra Contreras
Site /Dept.: #235 Melrose Leadership Academy
Address: 4730 Fleming Ave.
Oakland, CA 94619
Phone: 510.535.3832
Email: moyra.contreras@ousd.k12.ca.us

CONTRACTOR:

Name: John Le Cavalier
Title: Region Director
Address: 247 West 35th St. Eight Floor
New York CA 94577
Phone: (212) 239-4455
Email: jlecavalier@elschools.org

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change of address.

8. **Status of Contractor:** This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

9. **Insurance:**

1. Unless specifically waived by OUSD, the following insurance is required:

- i. If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.

CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.

- ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage with limits of One Million Dollars (\$1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to OUSD and shall name OUSD as an additional insured. Evidence of insurance must be attached. Endorsement of OUSD as an additional insured shall not affect OUSD's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and OUSD in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.

- iii. If CONTRACTOR is offering OUSD professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim.

OR

- iv. CONTRACTOR is not required to maintain any insurance under this agreement. (Completed and approved Waiver of Insurance Form is required from OUSD's Risk Management.) Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.

10. **Licenses and Permits:** CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.

11. **Assignment:** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of OUSD.

12. **Non-Discrimination:** It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex or sexual orientation.

Professional Services Contract

13. **Drug-Free / Smoke Free Policy:** No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use controlled substances, alcohol or tobacco on these sites.
14. **Indemnification:** CONTRACTOR agrees to hold harmless, indemnify, and defend OUSD and its officers, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with the performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify, and defend OUSD and its elective board, officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this Agreement. This provision survives termination of this Agreement.
15. **Copyright/Trademark/Patent/Ownership:** CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of OUSD and cannot be used without OUSD's express written permission. OUSD shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of OUSD. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORS in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of OUSD.
16. **Waiver:** No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
17. **Termination:** OUSD may at any time terminate this Agreement upon 30 days prior written notice to CONTRACTOR. OUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, OUSD may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, OUSD may secure the required services from another contractor. If the cost to OUSD exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.
18. **Conduct of CONTRACTOR:** By signing this Agreement, CONTRACTOR certifies compliance with the following requirements and will provide OUSD with evidence of staff qualifications, which include:
 1. **Tuberculosis Screening:** CONTRACTOR is required to screen employees who will be working at OUSD sites for more than six hours. CONTRACTOR affirms that each employee has current proof of negative TB testing on file and TB results are monitored.
 2. **Fingerprinting of Employees and Agents.** The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with OUSD pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. Contractor further certifies that it has received and reviewed fingerprint results for each of its Employees and Contractor has requested and reviews subsequent arrest records for all Employees who may come into contract with OUSD pupils in providing services to the District under this Agreement.

In the event that OUSD, in its sole discretion, at any time during the term of this contract, desires the removal of any CONTRACTOR related persons, employee, representative or agent from an OUSD school site and, or property, CONTRACTOR shall immediately, upon receiving notice from OUSD of such desire, cause the removal of such person or persons.
19. **No Rights in Third Parties:** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
20. **OUSD's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors.** OUSD may evaluate CONTRACTOR's work in any way that OUSD is entitled to do so pursuant to applicable law. The OUSD's evaluation may include, without limitation:
 1. Requesting that OUSD employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.
 2. Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).
21. **Limitation of OUSD Liability:** Other than as provided in this Agreement, OUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall OUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.
22. **Confidentiality:** CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted

Professional Services Contract

access to student data only where permissible under state and federal law and only after executing OUSD's Confidentiality Agreement Regarding Student Data.

- 23. Conflict of Interest: CONTRACTOR shall abide by and be subject to all applicable, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of OUSD to perform any service by this Agreement without the prior approval of OUSD Human Resources.

CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to OUSD's attention in writing.

Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 et seq. and section 87100 et seq. of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify OUSD in writing.

- 24. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List (https://www.sam.gov/).
- 25. Litigation: This Agreement shall be performed in Oakland, California and is governed by the laws of the State of California. The Alameda County Superior Court shall have jurisdiction over any state court litigation initiated to enforce or interpret this Agreement.
- 26. Incorporation of Recitals and Exhibits: The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 27. Integration/Entire Agreement of Parties: This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 28. Counterparts: This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 29. Signature Authority: Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
- 30. Contract Contingent on Governing Board Approval: OUSD shall not be bound by the terms of this Agreement until it has been formally approved by OUSD's Governing Board, and no payment shall be owed or made to CONTRACTOR absent formal approval. This Agreement shall be deemed to be approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.
- 31. W-9 Form: If CONTRACTOR is doing business with OUSD for the first time, complete and return with the signed Contract the W-9 form.

OAKLAND UNIFIED SCHOOL DISTRICT

President, Board of Education

Superintendent of Designee

Secretary, Board of Education

CONTRACTOR

Contractor Signature

John Le Cavalier

Region Director

Print Name, Title

Form approved by OUSD General Counsel for 2014-15 FY

File ID Number: 14-2420
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Bv: [Signature]

EXHIBIT "A" SCOPE OF WORK

[IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES MAY BE ATTACHED WITHOUT ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

- 1. Description of Services to be Provided:** Provide a description of the service(s) the contractor will provide. Be specific about what service(s) OUSD is purchasing and what *this* Contractor will do.

Expeditionary Learning will provide: 16 direct service days delivered by Expeditionary Learning staff; direct service days includes professional development and technical assistant provided by EL Staff that is focused developing Expeditions in grades Tk-8th. 8 Three day institute slots; 2 Leadership Cohort slots; 2 National Conference slots; 8 Site seminar slots and network membership to 20 plus staff members. Travel and preparation; this includes time for school designer to plan the direct service and create materials for Melrose Leadership Academy, work with teachers or by phone or electronically, provide feedback on expedition plans and plan with principal. Classroom coaching for all teachers. Access to the Expeditionary Learning Archive of student work, EL Commons, Expeditionary Learning planner for up to 20 teachers and administrators, and copies to Expeditionary Learning core practices for each staff member.

2. **Specific Outcomes:** What are the expected outcomes from the services of this Contract? Be specific. For example, as a result of the service(s): 1) How many more Oakland children are graduating from high school? 2) How many more Oakland children are attending school 95% or more? 3) How many more students have meaningful internships and/or paying jobs? 4) How many more Oakland children have access to, and use, the health services they need? Provide details of program participation (Students will...) and measurable outcomes (Participants will be able to...). **NOT THE GOALS OF THE SITE OR DEPARTMENT.**

Expeditionary Learning partners Melrose Leadership Academy to implement a comprehensive school design model in the areas of curriculum, instruction, culture and character, assessment and leadership. Expeditionary will provide coaching, professional development and support to teachers. All teachers will participate in Expeditionary Learning professional development to develop standards-based expedition units in english and spanish for all grades. As a result, all students at Melrose Leadership will be engaged in learning grade level learning skills through immersion in science and social studies-based expeditions in both english and spanish. In addition, students will engage in meaningful fieldwork, service learning and consult with experts in the content area that they are studying. This participation in a rich, content-based, real life curriculum will better prepare our students for college and career.

3. **Alignment with District Strategic Plan:** Indicate the goals and visions supported by the services of this contract:
(Check all that apply.)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Ensure a high quality instructional core | <input checked="" type="checkbox"/> Prepare students for success in college and careers |
| <input checked="" type="checkbox"/> Develop social, emotional and physical health | <input checked="" type="checkbox"/> Safe, healthy and supportive schools |
| <input checked="" type="checkbox"/> Create equitable opportunities for learning | <input type="checkbox"/> Accountable for quality |
| <input checked="" type="checkbox"/> High quality and effective instruction | <input type="checkbox"/> Full service community district |

4. **Alignment with Community School Strategic Site Plan – CSSSP (required if using State or Federal Funds):**

Please select:

- Action Item included in Board Approved CSSSP** (no additional documentation required) – Item Number: _____
- Action Item added as modification to Board Approved CSSSP** – Submit the following documents to the Resource Manager either electronically via email of scanned documents, fax or drop off.
1. Relevant page of CSSSP with action item highlighted. Page must include header with the word "Modified", modification date, school site name, both principal and school site council chair initials and date.
 2. Meeting announcement for meeting in which the CSSSP modification was approved.
 3. Minutes for meeting in which the CSSSP modification was approved indicating approval of the modification.
 4. Sign-in sheet for meeting in which the CSSSP modification was approved.

OUSD Consultant General Liability Insurance Reduced Insurance Requirement or Waiver Request

Directions

All consultants are required to provide proof of General Liability Insurance with limits of One Million Dollars per occurrence. Additional information about this requirement can be found on the internet under Finances, Procurement and Distribution tab, document entitled "Information for Consultants." In rare circumstances, where appropriate, the District can reduce the required amount of insurance or waive the general liability insurance requirement. To request that your contract is considered for either a reduced amount of insurance or a waiver, complete this form and submit it with a copy of the contract to Risk Management. Waivers will only be granted in cases where the consultant will have NO interaction with students.

Steps:

1. OUSD Contract Originator completes request form
2. OUSD Contract Originator submits request form and **copy of contract** with Scope of Work to Risk Management at 1025 2nd Avenue, Room 115A or email cynthia.grice@ousd.k12.ca.us.
3. Risk Management considers request and returns form within 7 business days to OUSD Contract Originator
4. If approved, OUSD Contract Originator submits form with completed contract to Procurement.

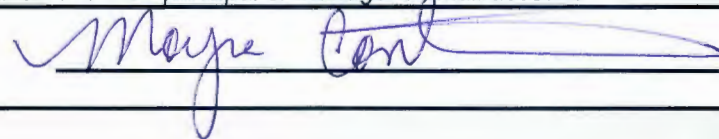
Contractor Name	Expeditionary Learning	Contract Amount	\$40,000.00
OUSD Originator Name	Melrose Leadership Academy	Site / Department	235

Why do you believe that this contract poses a low risk to the District and should be eligible for a reduction or waiver of the general liability insurance requirement?
Contractor will not be working directly with students.

Signature of Contract Originator Requesting Waiver

If submitted via email, type name and send from principal or manager's email account.

OUSD Principal or Manager



Date 10/14/14

Risk Management

Approved: Based on the scope of work provided, I approve the following adjustment to the General Liability Insurance requirement for this contract:

Reduced Requirement : \$ _____

Waiver of General Liability Insurance Requirement

Reason for reduction or waiver: _____

Denied: Unfortunately, this contract does not qualify for a reduction or waiver

Denial Reason: _____

Signature



Date 12/12/2014



EXPEDITIONARY LEARNING

247 West 35th Street
Eighth Floor
New York, NY 10001
212-239-4455 tel
212-239-8287 fax
www.elschools.org

Expeditionary Learning- Description of Organizational Qualifications

The Expeditionary Learning (EL) model is based on research and honed by 18 years of working closely with schools and districts. We presently work in 165 schools in 30 different states. Our work experience has consistently demonstrated that our model:

- Develops leadership capacity across the school to build a shared vision for school transformation and a professional culture rooted in quality, continuous improvement, and trust
- Builds teacher effectiveness through on-site coaching as well as regional and national professional development
- Organizes learning around an experiential project-based approach in which students do original research and create high-quality products for audiences beyond the classroom
- Develops critical thinking and problem-solving skills as essential elements of the deep learning that prepares students for success in college and beyond
- Creates a school culture based on strong adult-student relationships and positive character, with rigorous expectations for behavior and achievement
- Empowers school leaders, teachers, and students in collecting and analyzing data from multiple sources to improve student achievement
- Balances an academically rigorous, and well-defined approach with teacher creativity and judgment

HIGH ACHIEVEMENT

Schools that implement our model have test scores that exceed district averages, often by substantial margins, particularly for high-need subgroups. In our exemplary high schools, 100% college acceptance is the standard. Not only do students achieve at higher levels than their peers on state tests, but they also gain skills critical to college readiness and success — problem solving, critical thinking, persistence toward excellence, and active citizenship.

TRANSFORMATIONAL PROFESSIONAL DEVELOPMENT

We combine on-site coaching in classrooms — differentiated by teacher capacity and need — with off-site residential institutes that put teachers in the role of student learners, researching real-world topics. Traditional professional development often places teachers in a passive role of being told how to teach. In contrast, our coaches model effective, active classrooms.

ACTIVE, INTERDISCIPLINARY LEARNING

Our instructional practices emphasize student inquiry, critical thinking, and craftsmanship. Students engage in original research and create high-quality academic products to share with outside audiences. Learning expeditions - deep, interdisciplinary investigations of rich academic topics - bring together teachers from different disciplines or enrich the work of individual teachers in discipline-specific classrooms.

DATA-DRIVEN PLANNING

Our tight, data-driven planning cycle keeps a sharp focus on student achievement, local context, and changing needs. A school's work with us begins with a holistic needs and assets inventory and proceeds with the development of work plans aimed at dramatic improvements in student achievement and implementation of our core practices.

HIGH-QUALITY STAFF

The heart of our work happens in the interaction between EL's coaches – called school designers – and staff. Our school designers are themselves experienced teachers and school leaders who draw upon the collective power of our national network to mentor and guide new members.

A PROFESSIONAL NETWORK

Through our annual National Conference, content-specific professional development institutes, Local Collaboration Clusters, and our online collaboration space, EL Commons, educators learn from one another through best-practice sharing.

Expeditionary Learning has designed and refined an approach that engages and energizes students, teachers, and district and school leaders.

BENEFITS TO STUDENTS

- Energizes student motivation and engagement through high-level tasks and active roles in the classroom
- Uses case studies and projects to connect students to real-world audiences and compel them to care and contribute
- Sets clear expectations and tight follow-through for respect and responsibility, teamwork and contribution, and commitment to high-quality work
- Builds a school culture where students feel safe, respected, and pushed to be their best selves
- Trusts students with deep cognitive challenges and important responsibilities and prepares them to be leaders
- Develops the critical thinking and problem-solving skills needed to succeed in college and beyond

BENEFITS TO TEACHERS

- Employs professional development that is active and immediately useful in instruction

- Respects teachers as professionals and develops their growth as leaders
- Catalyzes improvement in new and veteran teachers
- Addresses standards with structures that recognize and use teacher judgment and creativity
- Understands that the most important assessment practices occur daily in the classroom
- Provides concrete models of strong student work and teacher work to guide practice
- Builds a collaborative community of practice within the school, in the EL network, and beyond

DISTRICT AND SCHOOL LEADER BENEFITS

- Builds capacity across the full range of existing teaching staff
- Integrates structures for assessment and data-informed practice that teachers and students understand and embrace
- Utilizes carefully articulated data analysis to guide priorities for improvement
- Maps state standards to an engaging curriculum and active classroom instruction
- Provides working models of effective schools and leaders as well as a network of professional support
- Renews job satisfaction and job commitment for strong teachers
- Engages parents, community leaders, and experts in support of student learning
Connects schools to community issues through project-based learning and service

Our school designers spend an average of 30 days a year in a school working on-site with teachers and school leaders. This allows them to provide professional development within a whole school design and combine focused institutes with on-site coaching and support. Off-site institutes and site seminars engage teachers as learners to support better assessment of student learning, demonstrate engaging content instruction, and foster their own development as learners and thinkers.

SCHOOL-BASED PROFESSIONAL DEVELOPMENT OFFERINGS

Each school designer develops a variety of school-based professional development opportunities for staff based on a school's identified needs. Some examples include:

- Full staff training for improved schoolwide implementation of our model
- Small team coaching sessions for curriculum planning
- Curriculum planning with individual teachers
- Demonstration lessons with students and follow-up debriefing sessions with teachers
- Targeted professional development around one of the key facets of our model, authentic student-engaged assessment
- Classroom observation and follow-up debriefing sessions with teachers
- Individual or small group meetings with school leaders or leadership teams
- Presentations to various constituent groups (e.g., parents, community groups, school boards)
- Ongoing assessment of the schoolwide implementation of our core practices
- Access to teaching resources, model student work, and EL Commons, our online forum for sharing knowledge and collaborative work space

PROFESSIONAL DEVELOPMENT INSTITUTES AND SEMINARS

Our professional development is led by the most experienced school designers and master teachers from across our network. Three-day and five-day residential institutes provide content-rich curricular and instructional strategies for teachers and leaders on topics such as reading, math, differentiation, assessment, and the use of data. Five-day residential Learning Expeditions for Educators allow teachers to experience learning as their students do. And two-day Site Seminars invite educators to observe some of our most successful schools in action.

EXPEDITIONARY LEARNING NATIONAL CONFERENCE

The Expeditionary Learning National Conference includes a mix of interactive master classes, structured discussion groups, and regional

gatherings. Approximately 120 master classes, collaboratively designed and facilitated by EL school designers and teachers, are offered each year to the conference's 700+ participants. The optional pre-conference day is a chance to experience EL practices on a deeper level. Participants can take a science-based or humanities-based Slice – a day in the life of a Learning Expedition; visit a local EL school; or explore a common EL practice, such as differentiation or assessment.

The 2012 National Conference will take place May 3-5 in Denver, CO.

For more detailed information on the quality and benefits of our organization, please visit www.elschools.org.



EXPEDITIONARY
LEARNING

Expeditionary Learning
247 West 35th Street
Eighth Floor
New York, NY 10001
212-239-4455 tel
212-239-8287 fax
www.elschools.org

Evidence of Success



“Expeditionary Learning...this is how kids want to learn.”

U.S. Secretary of Education Arne Duncan at King Middle School, Portland, ME

“This kind of innovative school...
is an example of how all our schools should be.”

President Barack Obama at Capital City Public Charter School, Washington, DC

A national network of schools



Driving improvement in different settings

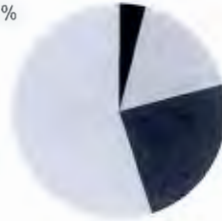
Diverse grades (2010-11)

- Elementary School 40%
- Middle School 39%
- High School 21%



Diverse locales (2010-11)

- City 57%
- Rural 20%
- Suburban 18%
- Town 5%



Diverse governance (2010-11)

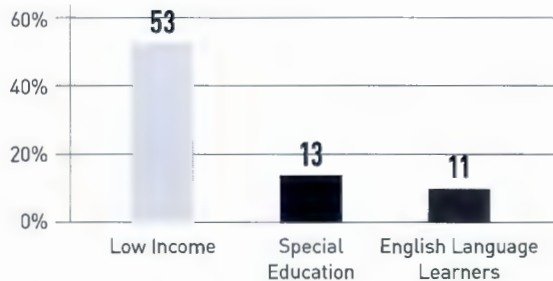
- District 56%
- Charter 39%
- Other 5%



Serving a diverse population of students

Student profile (2010-11)

- White 45%
- Black 26%
- Hispanic 21%
- Other 8%

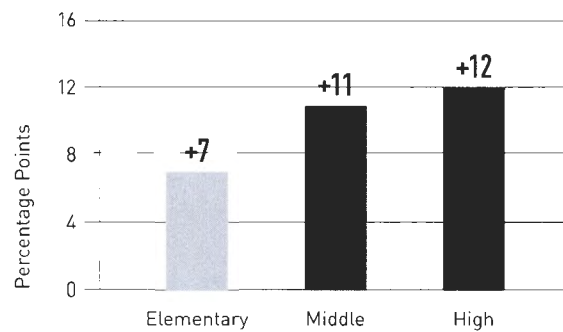


A higher percentage of Expeditionary Learning students score proficient or advanced on state tests

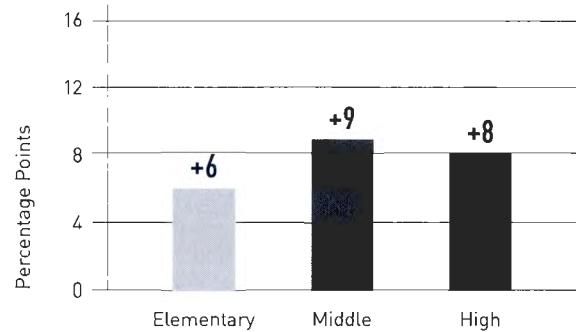
Network-wide achievement

Average percentage point difference between EL students reaching proficiency and their district peers

Reading/English language arts (2010-2011)

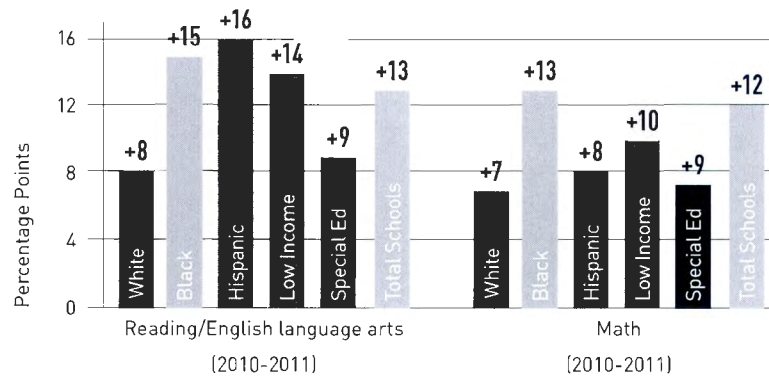


Math (2010-2011)



Mentor school achievement

Average percentage point difference between EL students reaching proficiency and their demographic peers



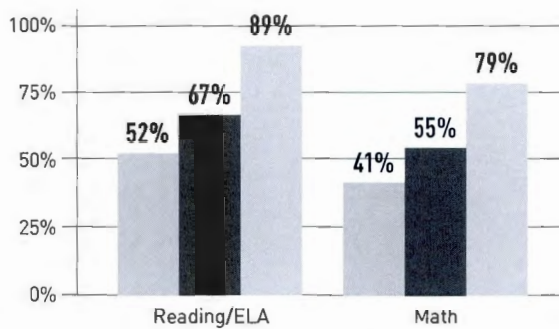
EL's 17 mentor schools are network leaders, chosen for their:

- Deep implementation of the EL model
- Student engagement
- Strong leadership

Longer partnerships yield higher achievement scores

% of EL schools outperforming districts based on length of partnership with EL (2010-11)

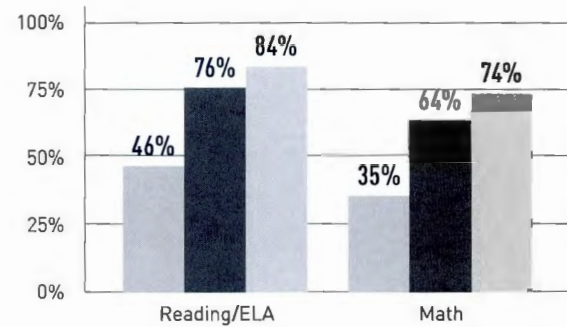
- Partner <5 years
- Partner 5-7 years
- Partner 8+ years



Deeper implementation of the model yields higher achievement scores

% of EL schools outperforming districts based on level of EL implementation (2010-11)

- Early implementing
- Implementing
- Highly implementing



EL conducts an annual review to determine each school's level of implementation.

Independent findings

EL supports third-party research on the impact of its work. Two recent studies show significant evidence of EL's impact on student achievement.

Study 1

Impact of the Expeditionary Learning Model on Student Performance in Rochester, NY (UMass Donahue Institute, September, 2010)

Summary: A 2010 study of EL schools in Rochester, NY compared students from EL elementary and middle schools to their peers in the city's non-EL schools over two years. Researchers found that EL schools provided significant achievement advantages for elementary students in English language arts and math and for middle school students in English language arts.

EL studies can be found at www.elschools.org

Study 2

Expeditionary Learning: Impact on Achievement Gaps (UMass Donahue Institute, July 2011)

Summary: In 2011, researchers examined the progress made by EL schools in New York City and Rochester, NY between 2006 and 2010 in closing achievement gaps. Their analysis found that EL schools closed gaps in English language arts for African-American, Hispanic, and low-income students and English language learners in both cities.

SAM Search Results
List of records matching your search for :

Search Term : Expeditionary* Learning*
Record Status: Active

ENTITY	Launch Expeditionary Learning Charter School	Status:Active
DUNS: 969060461	+4:	CAGE Code: 6J4W0 DoDAAC:
Expiration Date: Jun 19, 2015 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 1580 Dean St 3rd Fl City: Brooklyn State/Province: NEW YORK ZIP Code: 11213-1713 Country: UNITED STATES		
ENTITY	EXPEDITIONARY LEARNING OUTWARD BOUND INC	Status:Active
DUNS: 068865612	+4:	CAGE Code: 5E7X3 DoDAAC:
Expiration Date: Jun 23, 2015 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 247 WEST 35TH STREET FL 8 City: NEW YORK State/Province: NEW YORK ZIP Code: 10001-1921 Country: UNITED STATES		
ENTITY	PROMONTORY SCHOOL OF EXPEDITIONARY LEARNING	Status:Active
DUNS: 056926018	+4:	CAGE Code: 6GX62 DoDAAC:
Expiration Date: Jan 7, 2015 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 2590 WASHINGTON BLVD City: OGDEN State/Province: UTAH ZIP Code: 84401-3107 Country: UNITED STATES		

PROFESSIONAL SERVICES CONTRACT ROUTING FORM 2014-2015

Basic Directions

Additional directions and related documents are in the School Operations Library (<http://intranet.ousd.k12.ca.us>)

Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.

- Contractor and OUSD contract originator (principal or manager) reach agreement about scope of work and compensation.
- Ensure contractor meets the consultant requirements (including The Excluded Party List, Insurance and HRSS Consultant Verification)
- Contractor and OUSD contract originator complete the contract packet together and attach required attachments.
- Within 2 weeks of creating the requisition the OUSD contract originator submits **complete** contract packet for approval to Procurement.

Attachment Checklist	<input type="checkbox"/>	For individual consultants: HRSS Pre-Consultant Screening Letter for the current fiscal year.
	<input type="checkbox"/>	For individual consultants: Proof of negative tuberculosis status within past 4 years.
	<input checked="" type="checkbox"/>	For All Consultants: Results page of the Excluded Party List (https://www.sam.gov/)
	<input type="checkbox"/>	For All Consultants: Statement of qualifications (organization); or resume (individual consultant).
	<input type="checkbox"/>	For All Consultants: Proof of Commercial General Liability insurance naming OUSD as an Additional Insured.
	<input type="checkbox"/>	For All Consultants with employees: Proof of Workers' Compensation Insurance. (Ref. to Section 10 of the Contract)
OUSD Staff Contact Emails about this contract should be sent to: (required) rosanna.lopez@ousd.k12.ca.us		

Contractor Information

Contractor Name	Expeditionary Learning	Agency's Contact	John Le Cavalier				
OUSD Vendor ID #	V025063	Title	Region Director				
Street Address	247 West 35th St. Eight Floor	City	New York	State	CA	Zip	94577
Telephone	(212) 239-4455	Email (required)	jllecavalier@elschools.org				
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

Compensation and Terms – Must be within the OUSD Billing Guidelines

Anticipated start date	8/25/2014	Date work will end	6/30/2015	Other Expenses	
Pay Rate Per Hour (required)	125.00	Number of Hours (required)	320		

Budget Information

If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.

Resource #	Resource Name	Org Key	Object Code	Amount
0000	GP	2351110101	5825	\$ 40,000.00
			5825	
			5825	
Requisition No. (required)	R0150887		Total Contract Amount	\$ 40,000.00

Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

OUSD Administrator verifies that this vendor does not appear on the Excluded Parties List (<https://www.sam.gov/>)

1.	Administrator / Manager (Originator)	Name	Moyra Contreras	Phone	510.535.3832
	Site / Department	#235 Melrose Leadership Academy		Fax	510.535.3834
	Signature	<i>Moyra Contreras</i>		Date Approved	10/14/14
2.	Resource Manager, if using funds managed by: <input type="checkbox"/> State and Federal <input type="checkbox"/> Quality, Community, School Development <input type="checkbox"/> Family, Schools, and Community Partnerships				
	<input type="checkbox"/> Scope of work indicates compliant use of restricted resource and is in alignment with school site plan (SPSA)				
	Signature			Date Approved	
3.	Regional Executive Officer				
	<input checked="" type="checkbox"/> Services described in the scope of work align with needs of department or school site				
	<input checked="" type="checkbox"/> Consultant is qualified to provide services described in the scope of work				
	Signature	<i>John Le Cavalier</i>		Date Approved	11/20/14
4.	Deputy Superintendent Instructional Leadership / Deputy Superintendent Business Operations				Consultant Aggregate Under <input type="checkbox"/> , Over <input type="checkbox"/> \$50,000
	Signature	<i>[Signature]</i>		Date Approved	
5.	Superintendent, Board of Education Signature on the legal contract				
Legal	Required if not using standard contract	Approved		Denied - Reason	Date
Procurement	Date Received			PO Number	P1504659