

Board Office Use: Legislative File Info.	
File ID Number:	14-0149
Introduction Date:	03/12/2014
Enactment Number:	
Enactment Date:	



Memo

To: Board of Education

From: GARY YEE, EdD, ACTING SUPERINTENDENT; By: GARY YEE, Deputy Superintendent

Board Meeting Date: 03/12/2014

Subject: Professional Service Contract

Contractor: Tiago Robinson of Oakland, CA

Services for: 304-OAKLAND HIGH

Board Action Requested and Recommendation: Ratification by the Board of Education of a Professional Services Contract between the District and Tiago Robinson, Oakland, CA, for the latter to provide: Tiago J. Robinson is hired to create and oversee academic support programs for the 120 students enrolled in the Visual Arts Academy at Oakland High School. He will provide 100 hours of service to support underperforming students in the Visual Art Academy program by monitoring student's academic grades, attendance. Creating behavior plan for at-risk students and reducing referrals to administrators and counselors. He also works as a parent liaison for staff. Mr Tiago Robinson documents and oversees community service hours which are required by the State for all academy students for the period of 11/18/2013 through 06/30/2014 in an amount not to exceed \$4,000.00.

Background:
(A one paragraph explanation of why the consultant's services are needed.)

The Visual Arts Academy at Oakland High School is a California Partnership Academy. We are required to meet state guidelines for attendance, credits earned, Grade point average and various community based components. Mr. Robinson is hired to create and oversee intervention programs for the 210 students enrolled in this program. He contacts parents, establishes community support (job shadowing sites, mentoring sites and speakers) He meets weekly with the co-directors and as necessary with teachers

Discussion:
(QUANTIFY what is being purchased.)

Tiago J. Robinson is hired to create and oversee academic support programs for the 120 students enrolled in the Visual Arts Academy at Oakland High School. He will provide 100 hours of service to support underperforming students in the Visual Art Academy program by monitoring student's academic grades, attendance. Creating behavior plan for at-risk students and reducing referrals to administrators and counselors. He also works as a parent liaison for staff. Mr Tiago Robinson documents and oversees community service hours which are required by the State for all academy students

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Fiscal Impact: Funding resources below not to exceed \$4,000.00

\$4,000.00 PARTNERSHIP ACADEMY PROGRAM

Attachments: Professional Services Contract including Scope of Work
Waiver Summary
Resume / Statement of Qualifications
EPLS Search Results Page
Insurance Certification (if no Waiver was granted)

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OAKLAND UNIFIED
SCHOOL DISTRICT

PROFESSIONAL SERVICES CONTRACT 2013-2014

This Agreement is entered into between Tiago Robinson
(CONTRACTOR) and Oakland Unified School District (OUSD). OUSD is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and competent to provide such services. The parties agree as follows:

- Services:** CONTRACTOR shall provide the ("Services" or "Work") as described in **Exhibit "A,"** attached hereto and incorporated herein by reference.
- Terms:** CONTRACTOR shall commence work on 11/18/2013, or the day immediately following approval by the Superintendent if the aggregate amount CONTRACTOR has contracted with the District is below \$83,400.00 in the current fiscal year; or, approval by the Board of Education if the total contract(s) exceed \$83,400.00, whichever is later. The work shall be completed no later than 06/30/2014.
- Compensation:** OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The compensation under this Contract shall not exceed Four Thousand Dollars (\$4,000.00) [per fiscal year], at an hourly billing rate not to exceed \$40.00 per hour. This sum shall be for full performance of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to, labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.

If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in Exhibit "A," attached hereto, the specific scope of services to be delivered on an hourly basis to OUSD.

OUSD shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for OUSD, except as follows: No Reimbursements.

Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after CONTRACTOR submits an invoice to OUSD for Work actually completed and after OUSD's written approval of the Work, or the portion of the Work for which payment is to be made.

The granting of any payment by OUSD, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by the District and in that case must be replaced by CONTRACTOR without delay.

- Equipment and Materials:** CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this Agreement *except:* NONE, which shall not exceed a total cost of \$0.00.
- CONTRACTOR Qualifications / Performance of Services:**

CONTRACTOR Qualifications: CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and/or regulations, as they may apply.

Standard of Care: CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of OUSD. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.
- Invoicing:** Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to OUSD. All amounts paid by OUSD shall be subject to audit by OUSD. Invoices shall include, but not be limited to: Contractor name, Contractor address, invoice date, invoice number, purchase order number, name of school or department service was provided to, period of service, name of the person performing the service, date service was rendered, brief description of services provided, number of hours of service, hourly rate, total payment requested.
- Notices:** All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

OUSD Representative:

Name: MATIN ABDEL-QAWI
Site /Dept.: 304-OAKLAND HIGH
Address: 1023 MacArthur Blvd
Oakland, CA 94610
Phone: 510-8743676

CONTRACTOR:

Name: Tiago Robinson
Title: Managing General Partner
Address: 1023 MacArthur blvd
Oakland, CA 94610
Phone: 510 874-3675

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change of address.

8. **Status of Contractor:** This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

9. **Insurance:**

1. Unless specifically waived by OUSD, the following insurance is required:

i. If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.

CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.

ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage with limits of One Million Dollars (\$1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to OUSD and shall name OUSD as an additional insured. Evidence of insurance must be attached. Endorsement of OUSD as an additional insured shall not affect OUSD's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and OUSD in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.

iii. If CONTRACTOR is offering OUSD professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim.

OR

iv. CONTRACTOR is not required to maintain any insurance under this agreement. (Completed and approved Waiver of Insurance Form is required.) Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.

10. **Licenses and Permits:** CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.

11. **Assignment:** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of OUSD.

12. **Non-Discrimination:** It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex or sexual orientation.

Professional Services Contract

access to student data only where permissible under state and federal law and only after executing OUSD's Confidentiality Agreement Regarding Student Data.

- 23. Conflict of Interest: CONTRACTOR shall abide by and be subject to all applicable OUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of OUSD to perform any service by this Agreement.

CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to OUSD's attention in writing.

Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 et seq. and section 87100 et seq. of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify OUSD in writing.

- 24. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. (https://www.epls.gov/epls/search.do)
25. Litigation: This Agreement shall be performed in Oakland, California and is governed by the laws of the State of California. The Alameda County Superior Court shall have jurisdiction over any state court litigation initiated to enforce or interpret this Agreement. If litigation is initiated, the prevailing party shall be entitled to reasonable attorney's fees and costs.
26. Incorporation of Recitals and Exhibits: The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
27. Integration/Entire Agreement of Parties: This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
28. Counterparts: This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
29. Signature Authority: Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
30. Contract Contingent on Governing Board Approval: OUSD shall not be bound by the terms of this Agreement until it has been formally approved by OUSD's Governing Board, and no payment shall be owed or made to CONTRACTOR absent formal approval. This Agreement shall be deemed to be approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.

OAKLAND UNIFIED SCHOOL DISTRICT

GARY YEE
[] President, Board of Education
[X] Superintendent or Designee

01/13/2014
Date

Secretary, Board of Education

Date

CONTRACTOR

Tiago Robinson
Contractor eSignature
01/24/2014
Date

Tiago Robinson, Managing General Partner
Print Name, Title

ContractsOnline: Contract Waiver Summary

Site Number-Name: 304-OAKLAND HIGH

Principal / Department Head: MATIN ABDEL-QAWI

Contractor Name: Tiago Robinson

Business Name: Tiago Robinson

Contract Type: Standard

Anticipated Start Date: 11/18/2013

Contract End Date: 06/30/2014

Rate Type: HOURLY

Contract Amount: \$4,000.00

Applicable Waivers

Approved by Risk Management

Insurance-Reduction Waiver Status: NA

Waiver-Reduction Type: \$1,000,000 Required

Other Reduction Amount: NA

Approval Date:

Approved by Deputy Superintendent

Billing Waiver Status: NA

Approval Date:

Fingerprint Waiver Status: NA

Approval Date:

TB Test Waiver Status: NA

Approval Date:

TIAGO JAMAL ROBINSON

2551 Francis Drive Pinole, CA, 94131 – (415) 509-1177 – e-mail:
(wegotgame@hotmail.com)

Objective:

Seeking a challenging and responsible position working with children and youth in a parks and recreation and/or educational environment.

Training / Certification:

- Associate in Arts degree, City College, San Francisco, CA, 1996
- Certification in Monterey Reading Program, 1997: designed to teach at risk youth and students with reading problems.
- Certification in Monterey Math Program, 1997: designed to support reluctant learners in basic math skills.
- Bachelor of Science Degree, California State University, Hayward, Recreation Therapy Major, 2003
- Masters of Science Degree, California State University, East Bay, Student Services and Counseling Major, 2006

Experience:

2003-present -Oakland Unified School District, Oakland High School, Consultant (Conflict Coordinator/Student Services) Oakland, CA

Specific responsibilities:

- Consult with staff and instructional aides concerning social, emotional and academic outcomes of students in special and regular education classes
- Counsel and support families, group home coordinators and involved others concerning alternative placements, services, support
- Design curriculum that reflects multiple intelligence theory to enhance success of students in a variety of mainstreamed classes
- Design and advise a youth conflict management team that will support at risk students
- Coordinate an on campus "Big Brother/Sister" program
- Planning and creating on/off campus exposure to opportunities for meet positive student goals and "dreams"
- ~~Managing college tours with students who are functioning at all academic levels~~
- Coordinating community service projects to enhance opportunities for all students
- Creating and teaching job skills to students at all levels
- Counseling and supporting at risk students
- Coordinating community support opportunities
- Providing positive reinforcement strategies to motivate at risk learners
- Collaborative decision making, which involves not only the student but the family structure

Tiago Jamal Robinson

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- Organizing field trips for further exposure to the community and surroundings
- Reducing truancy through counseling and support services
- Participation in school safety planning
- Recording and following up on data relating to this position, including, but non limited to weekly and monthly reporting requirements

2002-2003-Glide Memorial Church, Janice Mirikitani Children, Youth and Family Center, Teen Coordinator, San Francisco, CA

Specific responsibilities:

- Program Development for teenage, homeless and at-risk youth
- Community Outreach, including, but not limited to, senior/youth integrated programs, college campus Tours, community exchange, service education volunteer work, speakers bureau, peer tutoring and other related activities.
- Supervisor of all after school activities including homework club, leisure and social skills curriculum, and other programs supporting the education of our children and youth.
- Leadership training and related games to build trust, compassion and acceptance
- Field trip coordinator
- Jobs skills training curriculum development in collaboration with the rehabilitation services
- Literature coach and reading instructor focusing on challenged readers
- Sports tournaments, exercise programs and other physical training curriculum and activities
- Supervising teen workers, ages 14-18, who provide leadership to younger participants.
- Any and all other activities that involve teenagers at Glide's Center.

2001-2001 (6 months during studies) **Youth Coordinator Operation Dignity, Oakland,**

CA

Specific responsibilities:

- Program Development for teenage, homeless, at-risk youth
- Community Outreach, including, but not limited to, college campus tours and service related activities
- Youth Club(Y.O.U.T.H.= Young Ones United Together Heals) Coordinator and Counselor for academic and social challenges facing teenagers
- Field trip coordinator for local and California adventures

- Trainer for teen building and leadership activities

Tiago Jamal Robinson

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Summer 2001-California State University, Hayward, START Program (summer campus Project for at-risk teenagers)

- Teacher/Coach
- Leadership/Team Building Trainer
- Arts and Crafts Instructor

Summer 2000-California State University, Hayward, Project SOAR (summer campus

Project for at-risk teenagers)

- Physical Education Teacher
- Campus Guide

2000-2001-HATCH (Helping Another Toward Creative Happiness): a one to one Support/tutor project for the developmentally disabled

- Tutor/companion for a teenage, at-risk, developmentally disabled client for 80 hours per month
Planned activities including a wide range of social/emotional/ academic curriculum areas

1996-2000 -Pre K-12th grade: Teacher and Coach at the American International School of Bolivia, Cochabamba, Bolivia (AIS/B).

Specific responsibilities:

- Director/Teacher of Computer Lab for 300 pre-K – 12th grade student, including those with special needs
- Art Teacher for 7th and 8th grade students
- Physical Education Teacher for 7th and 8th grade students
- Varsity Coach for Boys Basketball
- Faculty representative and Director of AIS/B's spirit and cheerleading teams for girls grades 7-12
- ~~Director of on campus, pre-K – 12th grade Big Brother/Big Sister Program~~
- Director of Drug Free Program for 7th – 12th grade students
- Faculty support for community service activities in the local orphanage for 600 children
- Counseled, supported and brainstormed with children and youth at risk

Summer 1999 - Design artist in a plant producing unique fountains: **Zen Again, San Francisco, CA**

1990-1996 – Part and full-time employee (as per college schedule): stocking, customer service, cashier, etc. at
Critter Fritters, San Francisco, CA

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Volunteer/ Community Service:

1990-1999: Volunteered (as schedule permitted) at Glide Memorial Church, San Francisco, CA with at risk children and youth

1990-1999: Volunteered (as schedule permitted) with H.A.T.C.H. (Helping Another toward Creative Happiness), Hayward, CA with children and adults with special needs.

Professional Presentations and Related Involvements

- **May, 2000** Graduation Speaker: "Keeping Dreams Alive...or... You Got Game !!!"
- **2000-present** Invited guest speaker , a minimum of one time per quarter,
- California State University, Hayward(East Bay) on topics relating to self esteem, self advocacy, Mentoring, supporting children and youth in their challenges and other issues of concern to graduate students, teachers, psychologists, parents and involved others.
- **July, 2003** Invited Guest Presenter, National Reading Styles Institute, 19th Annual Conference
San Antonio, Texas
"Stories from the Heart" (2 presentations)
"Creating Ridicule Free Zones" (2 presentations)

Awards and Recognitions:

- AIS/B Coach of the year, 1998, Cochabamba, Bolivia
- Best Coach of the Year, 1999, Cochabamba, Bolivia
- Deans List, CSUH, Hayward, 2000

References:

Dr. Phyllis Kaplan
California State University, East Bay
Educational Psychology Department
Hayward, CA 94542
(w) (510) 885-3021 (h) (415) 641-9176

Dr. Melany Spielman
California State University
Dept. of Recreation Therapy
Hayward, CA 94542
(510) 885-4710

Karl A. Dumas
Project Manager
Planning & Development Department
1000 Webster ST
Fairfield, CA 94533
(707) 428-7454

Heather Manes
H.A.T.C.H.
2351 South Shore Center
PMBox 142
Alameda, CA 94501
510 814-9422

Barry Leonard, Owner
Criter Filters
670 Chenery Street
San Francisco, CA 94131
(415) 239-7387

Dean Dennis Smith
Diablo Valley Community College
School of Science
Pleasant Hill, CA 94523
(925) 685-1230 x 2359

Others available upon request



CERTIFICATE OF LIABILITY INSURANCE

OP ID: CI

DATE (MM/DD/YYYY)

12/16/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Pennbrook/CAIB Insurance Svcs. License #0622553 www.pbcis.com P.O. Box 26849 San Francisco, CA 94126-6849 Pennbrook - House A/C	415-820-2200	CONTACT NAME:	
	415-394-8332	PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		PRODUCER CUSTOMER ID #:	ROBIN-5
		INSURER(S) AFFORDING COVERAGE	
INSURED	Tiago Robinson 2551 Francis Drive Pinole, CA 94564	INSURER A:	Sentinel Insurance Co,LTD NAIC # 11000
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	X		57SBMBB0973	09/14/13	09/14/14	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY							
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	GEN'L AGGREGATE LIMIT APPLIES PER:							
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS							\$
	<input type="checkbox"/> NON-OWNED AUTOS							\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> OCCUR						AGGREGATE	\$
	EXCESS LIAB							\$
	<input type="checkbox"/> CLAIMS-MADE							\$
	DEDUCTIBLE							\$
	RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS	OT-HER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is named as Additional Insured as their respective interest may appear only.

CERTIFICATE HOLDER

CANCELLATION

Oakland Unified School District Contracts Administrator 900 High Street Oakland, CA 94601	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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