

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	20-2065
Introduction Date	2/10/2021
Enactment Number	21-0169
Enactment Date	2/10/2021 er

# Memo

**To** Board of Education

**From** Kyla Johnson, Superintendent  
Lisa Grant-Dawson  
Rebecca Littlejohn, Risk Management Officer

**Board Meeting Date** February 10, 2021

**Subject** **Declaring District Personal Property Obsolete,  
Surplus and Authorizing Disposition Thereof - Equipment**

**Action Requested** Approval by the Board of Education of Resolution No. 2021-0088 - Declaring District Personal Property Obsolete, Surplus and Authorizing Disposition Thereof - Equipment.

**Background** Following a routine review of Equipment in the Buildings and Grounds Services Department, some Equipment were found to be surplus, obsolete and of no further use to the District. It is the recommendation of the Superintendent of Schools that such items be declared obsolete, surplus and/or sold, donated to a charitable organization or disposed of in the local public dump upon compliance with the provisions of Education Code Section 17545 and 17546, respectively.

**Recommendation** Approval by the Board of Education of Resolution No. 2021-0088 - Declaring District Personal Property Obsolete, Surplus and Authorizing Disposition Thereof – Equipment.

**Fiscal Impact** Sale of the items listed in Exhibit "A" will reduce the cost associated with purchasing a new equipment and the financial returns on an item that would otherwise generate a cost to the District for disposal.

**Attachments**

- Resolution No. 2021-0088
- Exhibit "A" Surplus List

**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT RESOLUTION NO.  
2021-0088**

**DECLARING DISTRICT PERSONAL PROPERTY OBSOLETE, SURPLUS AND  
AUTHORIZING DISPOSITION THEREOF - EQUIPMENT**

**WHEREAS**, the Board of Education of the Oakland Unified School District has received from the Superintendent of Schools a list of District personal property – i.e., equipment listed in Exhibit “A” deemed no longer required for school purposes, or that should be disposed of for the purpose of replacement, or that is unsatisfactory or not suitable for current District needs; and

**WHEREAS**, the Superintendent recommends that the Board declare said District personal property list in Exhibit “A” to be obsolete, surplus and for items to be disposed of pursuant to applicable law,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Oakland Unified School District hereby declares said District personal property listed in attached Exhibit “A” to no longer be required for school purposes, or should be disposed of for the purpose of replacement, or is unsatisfactory or not suitable for school use or for current District needs; and

**BE IT FURTHER RESOLVED** that the Board of Education authorizes and directs the Superintendent or designee to dispose of each item of the District’s personal property listed in attached Exhibit “A” and/or by sale, donation to a charitable organization or disposition in the local public dump upon compliance with the provisions of Education Code Sections 17545 and 17446, respectively.

PASSED AND ADOPTED by the Board of Education of the Oakland Unified School District, this 10th day of February, 2021, by the following vote:

PREFERENTIAL AYE: Jessica Ramos

PREFERENTIAL NAY: None

PREFERENTIAL ABSTENTION: None

PREFERENTIAL RECUSAL: None

AYE: Aimee Eng, VanCedric Williams, Gary Yee, Mike Hutchinson, Clifford Thompson, Vice President Benjamin Davis, President Shanthy Gonzales

NAY: None

ABSTAINED: None

RECUSED: None

ABSENT: Smantha Pal (Student Director)

## CERTIFICATION

I, hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted, at a Regular Meeting of the Board of Education of the Oakland Unified School District held on February 10, 2021.



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Kyla Johnson Trammell  
Secretary, Board of Education

Attachments: Exhibit "A"

**EXHIBIT "A"**  
**SURPLUS LIST**

1. Brush Chipper on trailer, Tag #288400
2. Trenching Machine on trailer, Tag #288978
3. Yellow Forklift, Tag #288787

Welcome: JOHANNA TURNER Entity: OAKLAND UNIFIED SCHOOL DISTRICT, CA Help Support S

## AssetMAXX

Home		Assets	Transactions	Reports	Contacts	Users	Accounting	Admin
<b>Assets Sidebar</b>		<b>Asset Number*</b> <input type="text" value="288400"/>						
Organization		<b>Alternate Tag</b> <input type="text"/>						
Site		<b>Description*</b> <input type="text" value="BRUSH BANDIT"/>						
Building		<b>Status*</b> Active						
Department		<b>--- Location ---</b>						
<b>Asset</b>		<b>Organization*</b> 001 - OAKLAND UNIFIED SCHOOL DISTRICT, CA						
		<b>Site</b> 988 - BUILDINGS AND GROUNDS						
		<b>Building</b> 988001 - MACHINERY & EQUIPMENT						
		<b>Room/Storage Number</b> GRNDS - GROUNDS						
		<b>Class*</b> 1300 - MACHINERY & TOOLS						
		<b>Account*</b> 500 - MACHINERY AND EQUIPMENT						
		<b>Category*</b> 500 - MOVABLE EQUIPMENT						
		<b>Person Responsible</b> <input type="text"/>						
		<b>Address 1</b>						
		<b>Address 2</b>						
		<b>Zip Code</b>						
		<b>City Code</b>						
		<b>City</b>						
<b>Asset Tasks</b>								
Create								
Dispose								
Clone Asset								
Change Property Type								
Location Transfer								
Entry Error								
		<b>Accounting Summary</b>						
		<b>Active Total Cost</b> \$1,980.00						
		<b>Accumulated Depreciation</b> \$764.50						
		<b>Net Book Value</b> \$1,215.50						
		<b>Insurance Valuation Summary</b>						
		<b>Replacement Cost</b> \$2,000.00						
		<b>Exclusion Amount</b> \$0.00						
		<b>Replacement Cost Less Exclusions</b> \$2,000.00						
		<b>Actual Cash Value</b> \$1,980.00						
		<b>Fair Market Value</b>						
		<b>Reproduction Cost</b>						
		<b>Contents</b>						
		<b>Contents Exclusions</b>						
		<b>EDP Value</b>						
		<b>EDP Value Exclusions</b>						
		<b>Property In The Open</b>						
		<b>Property In The Open Exclusions</b>						

Welcome: JOHANNA TURNER Entity: OAKLAND UNIFIED SCHOOL DISTRICT, CA Help

## AssetMAXX

Home		Assets	Transactions	Reports	Contacts	Users	Accounting	Admin
<b>Assets Sidebar</b>		<b>Asset Number*</b> <input type="text" value="288978"/>						
Organization		<b>Alternate Tag</b> <input type="text"/>						
Site		<b>Description*</b> <input type="text" value="TRENCHER"/>						
Building		<b>Status*</b> Active						
Department		<b>--- Location ---</b>						
<b>Asset</b>		<b>Organization*</b> 001 - OAKLAND UNIFIED SCHOOL DISTRICT, CA						
		<b>Site</b> 988 - BUILDINGS AND GROUNDS						
		<b>Building</b> 988001 - MACHINERY & EQUIPMENT						
		<b>Room/Storage Number</b> GRNDS - GROUNDS						
		<b>Class*</b> 1300 - MACHINERY & TOOLS						
		<b>Account*</b> 500 - MACHINERY AND EQUIPMENT						
		<b>Category*</b> 500 - MOVABLE EQUIPMENT						
		<b>Person Responsible</b> <input type="text"/>						
		<b>Address 1</b>						
		<b>Address 2</b>						
		<b>Zip Code</b>						
		<b>City Code</b>						
		<b>City</b>						
<b>Asset Tasks</b>								
Create								
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Entry Error								
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		<b>Accumulated Depreciation</b> \$764.50						
		<b>Net Book Value</b> \$1,215.50						
		<b>Insurance Valuation Summary</b>						
		<b>Replacement Cost</b> \$2,000.00						
		<b>Exclusion Amount</b> \$0.00						
		<b>Replacement Cost Less Exclusions</b> \$2,000.00						
		<b>Actual Cash Value</b> \$1,980.00						
		<b>Fair Market Value</b>						
		<b>Reproduction Cost</b>						
		<b>Contents</b>						
		<b>Contents Exclusions</b>						
		<b>EDP Value</b>						
		<b>EDP Value Exclusions</b>						
		<b>Property In The Open</b>						
		<b>Property In The Open Exclusions</b>						

# AssetMAXX

Home Assets Transactions Reports Contacts Users Accounting Admin

## Assets Sidebar

Organization  
Site  
Building  
Department

Asset

## Asset Tasks

Create  
Dispose  
Clone Asset  
Change Property Type  
Location Transfer  
Entry Error

Asset Number\* 288767  
Alternate Tag  
Description\* YELLOW FORK LIFT  
Status\* Active  
--- Location ---  
Organization\* 001 - OAKLAND UNIFIED SCHOOL DISTRICT, CA  
Site 988 - BUILDINGS AND GROUNDS  
Building 988001 - MACHINERY & EQUIPMENT  
Room/Storage Number PITO - PROPERTY IN THE OPEN  
Class\* 1300 - MACHINERY & TOOLS  
Account\* 500 - MACHINERY AND EQUIPMENT  
Category\* 500 - MOVABLE EQUIPMENT  
Person Responsible  
Address 1  
Address 2  
Zip Code  
City Code  
City

## Accounting Summary

Active Total Cost \$7,920.01  
Accumulated Depreciation \$2,794.00  
Net Book Value \$5,126.01

## Insurance Valuation Summary

Replacement Cost \$8,000.00  
Exclusion Amount \$0.00  
Replacement Cost Less Exclusions \$8,000.00  
Actual Cash Value \$7,920.01  
Fair Market Value  
Reproduction Cost  
Contents  
Contents Exclusions  
EDP Value  
EDP Value Exclusions  
Property In The Open  
Property In The Open Exclusions