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Introduction Date	11/13/19
Enactment Number	19-1689
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**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Office of the Board of Education**

November 13, 2019

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent  
Andrea Bustamante, Executive Director, Community Schools and Student Services Department  
Robert Dousa, Program Manager, Tobacco Use Prevention Education (TUPE) Program

Subject: Grant Award - California Department of Education - Youth Engagement to Address Tobacco Related Health Disparities Grant

**ACTION REQUESTED:**

Approval by the Board of Education of a grant award to focus on select OUSD middle and high schools from the Educator Excellence and Equity Division/Tobacco-Use Prevention Office of the California Department of Education to focus on Youth Engagement to Address Tobacco Related Health Disparities for the period of July 2, 2019 through June 30, 2020, pursuant to the terms and conditions thereof, if any.

**BACKGROUND:**

Grant award for OUSD schools for the 2019-2020 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
19-2130	Yes	Grant	Oakland Unified School District Schools: Community Day MS & HS, Dewey Academy, Ralph J. Bunche Academy, Rudsdale Continuation HS, Rudsdale Newcomer HS, Sojourner Truth, Street Academy, Castlemont HS, Fremont HS, Bret Harte Middle School, Oakland International HS, and Madison Park Academy 6th-12th grades.	To support Youth Engagement to Address Tobacco Related Health Disparities.	7/1/19-6/30/20	California Department of Education	\$250,000.00

**DISCUSSION:**

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$250,000.00

**RECOMMENDATION:**

Approval by the Board of Education of a grant award for select OUSD middle and high schools for fiscal year 2019-2020 pursuant to the terms and conditions thereof, if any.

**ATTACHMENTS:**

Grant Award Letter



OUSD Grants Management Face Sheet

<b>Title of Grant:</b> Youth Engagement to Address Tobacco Related Health Disparities Grant	<b>Funding Cycle Dates:</b> July 1, 2019 – June 30, 2020
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address) Teresha Chan-Walters, AGPA Educator Excellence and Equity Division/ Tobacco-Use Prevention Office California Department of Education 1430 N Street, Suite 6408 Sacramento, CA 95814-5901	<b>Grant Amount for Full Funding Cycle:</b>  \$250,000.00
<b>Funding Agency:</b> California Department of Education 1430 N Street, Suite 6408 Sacramento, CA 95814-5901	<b>Grant Focus:</b> Grant will focus on Youth Engagement to Address Tobacco Related Health Disparities Grant.
<b>List all School(s) or Department(s) to be Served:</b> Community Day Middle School & High School, Dewey Academy, Ralph J. Bunche Academy, Rudsdale Continuation HS, Rudsdale Newcomer HS, Sojourner Truth, Street Academy, Castlemont HS, Fremont HS, Bret Harte Middle School, Oakland International HS, and Madison Park Academy Grades 6 <sup>th</sup> -12 <sup>th</sup>	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	<p>TUPE Health Disparities program is a youth empowerment program that will engage youth at high risk for tobacco-related health disparities in comprehensive tobacco prevention, education, and intervention. Youth Peer Educators training youth is our model. Gold standard is that every student is involved in a community building project that serves their school's peers. Our target priority populations for this grant are students in non-traditional schools, LGBTQ+ youth, and students who have recently immigrated, across 11 target schools identified by relevant CHKS data.</p> <p>The project curricula will afford partnership with content related instruction that empowers program participants with opportunities to conduct prevention efforts in classrooms, with staff, and to parents, develop social media, advocate policy changes to lawmakers, and promote a tobacco and drug free lifestyle in their communities. TUPE Intervention Coaches will be trained to operate the program in collaboration with teachers.</p> <p>Program participants will be taught that they have personal significance and worth. Activities and projects will reflect their unique talent and passion sets. Students will train their peers in the same techniques and thus retain the info while utilizing adult learning skills. School culture will be improved by strengthening personal relationship skills like, assertiveness, cultural competency, and leadership. Individual achievement will be enhanced by learning pro and con analysis, problem solving, goal setting, and group projects with the aim being to increase students' readiness for college and career. Attendance, GPA, and graduation rate will benefit when students are fully engaged in meaningful work that is relevant to them and showcases their potential all the while presenting them in a positive light with their peers.</p>

<p>How will this grant be evaluated for impact upon student achievement?</p> <p>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 3.25% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</p>	<p>For process measures, the TUPE Program Manager will review data regularly to ensure that processes are operating as envisioned and scheduled. Additionally, annually, the external evaluator will review input from school leaders from the 11 partner schools and develop recommendations for the following year if merited. For presentation and parent impact tools, the external evaluator will compile and review data in December and May. Both reviews will assess progress toward objectives and look for any differential impacts along gender and race/ethnicity. To assess the impact of intervention supports, at the end of the year the external evaluator will download all participant responses and gauge progress toward objectives (cessation efforts, reductions, and resiliency factors), as well as differential impacts along gender and race/ethnicity. CHKS and Peer Educator impact data will be analyzed alongside these measures to assess if objectives were met to reduce disparity and create empowering experiences for youth. Annually, findings from each of the data sources will be compiled into an evaluation report which, depending on our findings, may include recommendations for improvement. The Behavioral Health Dept. will reflect upon findings and move forward with recommendations as appropriate.</p>
<p>Does the grant require any resources from the school(s) or district? If so, describe.</p>	<p>Yes, OUSD COST Teaching and positive discipline practices, classroom space, Behavioral Health Department supervision and oversight, Central Office Accounts Payable, &amp; Financial Accounting.</p>
<p>Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?</p> <p>(If yes, include the district's indirect rate of 3.25% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</p>	<p>No</p>
<p>Will the proposed program take students out of the classroom for any portion of the school day?</p> <p>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</p>	<p>Yes, with students selected by the site administration team. Otherwise, services are provided in partnership with teachers to complement the instruction they provide.</p>
<p>Who is the contact managing and assuring grant compliance?</p> <p>(Include contact's name, address, phone number, email address.)</p>	<p>Robert Dousa, Program Manager  Tobacco Use Prevention Education (TUPE) Program  Oakland Unified School District  1000 Broadway, Suite 150  510.879.2927  <a href="mailto:Robert.Dousa@ousd.org">Robert.Dousa@ousd.org</a></p>

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal/Administrator	Barbara McClung/ Andrea Bustamante		10/15/19
Chief Academic Officer	Sondra Aguilera		10/15/19

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Fiscal Officer	N/A		
Superintendent	Kyla Johnson-Trammell		

*Aimee Eng*

11/14/19

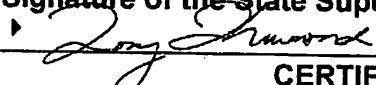
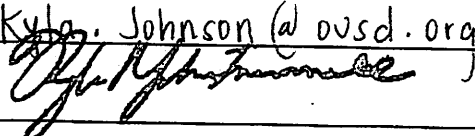
Aimee Eng  
President, Board of Education

*Kyla Johnson-Trammell*

11/14/19

Kyla Johnson Trammell  
Secretary, Board of Education

# Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Dr. Kyla Johnson-Trammell, Superintendent Oakland Unified School District 1000 Broadway, Suite 300 Oakland, CA 94607				<b>CDE GRANT NUMBER</b>					
				FY	PCA	Vendor Number	Suffix		
				19	25444	61259	00		
<b>Attention</b> Robert Dousa, Manager				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>				<b>COUNTY</b>	
<b>Program Office</b> TUPE Program				<b>Resource Code</b>		<b>Revenue Object Code</b>		01	
<b>Telephone</b> 925-321-0818				6695		8590		<b>INDEX</b>	
<b>Name of Grant Program</b> Youth Engagement to Address Tobacco Related Health Disparities Grant								0590	
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>		<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>		
	\$250,000.00		\$250,000.00			07/01/2019	06/30/2020		
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>				<b>Federal Agency</b>			
I am pleased to inform you that you have been funded for the Youth Engagement to Address Tobacco Related Health Disparities Grant.									
This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.									
Please return the original, signed Grant Award Notification (AO-400) within 10 days of receipt to:									
Teresha Chan-Walters, AGPA Educator Excellence and Equity Division/Tobacco-Use Prevention Office California Department of Education 1430 N Street, Suite 6408 Sacramento, CA 95814-5901									
<b>California Department of Education Contact</b> Teresha Chan-Walters					<b>Job Title</b> AGPA				
<b>E-mail Address</b> Tchanwalters@cde.ca.gov					<b>Telephone</b> 916-319-0195				
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 					<b>Date</b> September 23, 2019				
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>									
On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.									
<b>Printed Name of Authorized Agent</b> Kyla Johnson-Trammell					<b>Title</b> Superintendent				
<b>E-mail Address</b> Kyla.Johnson@ojsd.org					<b>Telephone</b> 510.879.8200				
<b>Signature</b> 					<b>Date</b> 10.2.19				

**Tobacco-Use Prevention Education Office**  
**Youth Engagement to Address Tobacco Related Health Disparities Grant**  
 07/01/2019-06/30/2022

**Grant Contact Personnel**

**This Form must be submitted with your signed Grant Award Notification.**

Failure to submit this complete form will delay payment of your initial disbursement of funds

**Grant Tracking number:** YHD-19-01  
**Agency Name:** Oakland Unified School District  
**County/District Code:** 01-61259

Identify the persons who should be contacted when Tobacco-Use Prevention Education Office has questions related to program and fiscal matters for this grant.

Agency Program Contact Person		Agency Fiscal Contact Person	
Name Robert Dousa		Name Angel Burr	
Title Program Specialist		Title Fiscal Analyst	
Location (School/District Office) Oakland Unified School District		Location (School/District Office) Oakland Unified School District	
Mailing Address 1000 Broadway, Suite 150		Mailing Address 1000 Broadway, Suite 450	
City Oakland, CA	Zip Code 94607	City Oakland, CA	Zip Code 94607
Telephone Number 925-321-0818		Telephone Number 510-879-3646	
Email Address Robert.Dousa@ousd.org		Email Address Angel.Burr@ousd.org	