

Board Office Use: <b>Legislative File Info.</b>	
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Enactment Date	



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

### Board Cover Memorandum

**To** Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**From** Middle School Network

**Meeting Date** November 12, 2024

**Subject** Frick United Academy of Language 2023-24 G1 Carryover Application

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**Ask of the Commission** Approve the Frick United Academy of Language 2023-24 G1 Carryover Application

**Discussion** Middle School Network is open to questions from the commission regarding the Frick United Academy of Language 2023-24 G1 Carryover Application.

**Fiscal Impact** The recommended amount is **\$36,059.36**. It's coming from resource 9332 - Measure G1.

**Attachment(s)** Carryover Application Attached.





**2023-24 Measure G1 Carryover Justification Long Form**  
(Complete if carryover is more than \$5000)

**Due Date: September 25, 2024**

School:	Frick United Academy of Language	Contact/Principal	Amapola Obrera
School Address:	2845 64th Avenue Oakland, CA 94605	Principal Email	amapola.obrera@ousd.org
		School Phone:	510-879-3219

**Please fill out the information below for school-wide carryover.**

2023-24 Measure G1 Allocation (previous carryover included)	\$353,045.46
2023-24 Measure G1 Dollars Spent	\$316,986.10
<b>Carryover Amount</b>	<b>\$36,059.36</b>

**Approved 2024-25 Measure G1 Application** [Link](#)

**Summary of Proposed Use of Carryover for 2023-24** (listed in order of priority)

2023-24 Proposed Carryover Expenditures		Budget
1	ART SUPPLIES for Family Art Night	\$1,059.66
2	Restorative Student Ambassador Consultant (Oakland Ed Fund) 0.48 FTE	\$35,000
	<b>Budget Total (must add up to Anticipated Amount)</b>	<b>\$36,059.36</b>

**Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.**

Frick United Academy of Language has a carryover due to the total cost of the two teachers funded out of Measure G1 during the 2023-2024 school year was less than budgeted.

**REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.**

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
SSC and SELLS <a href="#">Meeting Agenda</a> , <a href="#">slides</a>	10.2.24

**Staff Engagement Meeting(s) to Address Carryover Funds**

Staff Group	Date
Admin Team <a href="#">Meeting Agenda &amp; Notes</a>	9/24/24, 10/15/25

### ***Budget Justification and Narrative***

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

#### **The Goals of the Measure**

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2023-24 school year.

1. Please explain how you plan to use the Measure G1 carryover funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carryover amount.

### **2. Art Program**

Programmatic Narrative Based on Rubric		
We didn't use Measure G1 funds for our Art Program during 2023-24.		
Budget	Description of 2023-24 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$1,059.66	ART SUPPLIES for Family Art Night	Provide Art Supplies for all students who attend Family Art Night with access to art supplies during the schoolwide event.

### **5. Safe and Positive School Culture**

Programmatic Narrative Based on Data Analysis
Having a Restorative Student Ambassador has contributed to improving our school's learning environment. Our school's suspension rate has decreased.

Budget	Description of 2023-24 Proposed Expenditures of Carryover Funds	<b>Anticipated Student Outcome</b> <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$35,000	Restorative Student Ambassador Consultant (Oakland Ed Fund) 0.48 FTE	Hire a full-time Restorative Student Ambassador through the Oakland Ed Fund to provide students with support in maintaining a positive and safe learning environment.

**Please submit your 2023-24 Measure G1 Carryover Justification Form to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).**



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Administrative Team Meeting Running Agenda & Notes 2024-25

1

Meeting Objective
To coordinate and align as a team around the leadership work of Frick United Academy of Language.
Administrative Team Norms ( <i>updated 7.23.24</i> )
<ul style="list-style-type: none"> <li>• Keep students and equity at the center of our work</li> <li>• Speak your truth and seek to understand the perspective of others</li> <li>• Assume best intentions</li> <li>• Be flexible and solutions-oriented</li> <li>• Question our assumptions</li> <li>• Bring joy to the work</li> <li>• Celebrate wins (big and small!)</li> </ul>

**Tuesday, October 15, 2024 | 3:15-5:30pm | PCR**

		Attendees	
Facilitator: Amapola Note Taker: SImone Time Keeper: Michelle		A. Obrera, J. Hinojoza, C. Anderson, M. Gonzalez, S. Delucchi	
Time	Activity / Process	Notes	Action Item, Person Responsible, due date
3:15 pm	Establish Meeting Roles		
3:20pm	Review items from previous meeting(s)	<b>Measure G1 Carryover</b> <ul style="list-style-type: none"> <li>• <a href="#">W</a> Frick United_Measure G1 2023-24 Carryover J... <ul style="list-style-type: none"> <li>○ \$ carryover from last year due to lower than anticipated total cost of teachers paid out of G1</li> <li>○ Coach Walker's partial salary needed, remainder paid out of <a href="#">PIF</a></li> <li>○ Art Supplies for Family Art Night needed</li> </ul> </li> <li>• Carryover: <ul style="list-style-type: none"> <li>○ ART SUPPLIES FOR FAMILY ART NIGHT IN DECEMBER (about \$1,000)</li> <li>○ OAKLAND ED FUND R. Walker's salary</li> </ul> </li> </ul>	<input type="checkbox"/> Amapola complete and submit carryover form



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Administrative Team Meeting Running Agenda & Notes 2024-25

2

		\$35,000 Restorative Student Ambassador, Coach Walker (Oakland Ed Fund Consultant)	
		Support Staff Updates <input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>
		Student Health Ailment List NOT RECEIVED <input type="checkbox"/> Working their way through this <input type="checkbox"/> In process	
		<input type="checkbox"/>	<input type="checkbox"/>
		Schedule Changes •	<input type="checkbox"/>
5:00 pm	New Items	Student Led Conferences	
		Safety	
5:30pm	Closing		

**Tuesday, September 24, 2024 | 3:15-5:30pm | PCR**

Meeting Roles		Attendees	
Facilitator: Amapola Note Taker: Justin Time Keeper: Christina		B. Obrera, J. Hinojoza, C. Anderson, M. Gonzalez	
Time	Activity / Process	Notes	Action Item, Person Responsible, due date



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Administrative Team Meeting Running Agenda & Notes 2024-25

3

3:15 pm	Establish Meeting Roles		
3:20pm	Review items from previous meeting(s)	<b>Breakfast Updates</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Share table complaints</li> <li><input type="checkbox"/> Need more staff (min of 4) <ul style="list-style-type: none"> <li><input type="checkbox"/> 1 to manage cutting/monitor in the line</li> <li><input type="checkbox"/> 1 to usher them in</li> <li><input type="checkbox"/> 1 to manage tables</li> <li><input type="checkbox"/> 1 to usher them out</li> </ul> </li> </ul>	<input type="checkbox"/> Amapola Obrera resolve issues; add staff to schedule
		<b>Support Staff Updates</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Working on moving Mirsa to Newcomer PA position, Then can hire literacy tutors <ul style="list-style-type: none"> <li><input type="checkbox"/> Mirsa is in Newcomer PA position</li> </ul> </li> <li><input checked="" type="checkbox"/> Michelle will email Chyna <ul style="list-style-type: none"> <li><input type="checkbox"/> Can't make schedules until positions are filled</li> </ul> </li> <li><input type="checkbox"/> Follow up with Ms. Morgan about following Jaheim</li> <li><input type="checkbox"/> Schedules need to be updated</li> </ul>	<input type="checkbox"/> Michelle update Mirsa's schedule  <input type="checkbox"/> Christina Anderson follow up regarding Grayson's class
		<b>Spring Camping Trip</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Survey parents and staff</li> <li><input type="checkbox"/> Sometime after March</li> </ul>	<input type="checkbox"/> Justin Hinojoza will create survey and roll out in Leadership
		<b>Student Health Ailment List</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Working their way through this</li> <li><input type="checkbox"/> In process</li> </ul>	
		<b>Ghosted Assembly</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wednesday 9/25/24</li> <li><input type="checkbox"/> Driving onto campus and setting up. Should be done by lunch</li> <li><input type="checkbox"/> Going over it tomorrow during PD</li> <li><input type="checkbox"/> Need help ushering in kids</li> <li><input type="checkbox"/> Leadership can help with bringing kids in</li> </ul>	<input type="checkbox"/> Justin Hinojoza Justin Hinojoza make sure future events are in Weekly Newsletter
		<b>Schedule Changes</b> <ul style="list-style-type: none"> <li>• Cohort</li> <li>• 6th grade</li> <li>• Balance 7th/8th</li> <li>• Find out the number so that we can see if we can</li> </ul>	<input type="checkbox"/> Amapola Obrera update team when finds out about 2 additional FTE



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## Administrative Team Meeting Running Agenda & Notes 2024-25

4

		<p>hire another teacher for another elective</p> <ul style="list-style-type: none"> <li>○ We will be allotted 2 FTE. AO should have more info by next admin team meeting</li> <li>● ArtEsteem (org) as a resource</li> </ul>	
		<p>Upcoming Events</p> <ul style="list-style-type: none"> <li>- Townhall Support <ul style="list-style-type: none"> <li>- Possibly try games in middle and at end</li> <li>- Need help with getting students to Town Hall</li> <li>- Can we close the accordion doors in the gym and see if we can project there <ul style="list-style-type: none"> <li>- Ask Custodians</li> </ul> </li> </ul> </li> <li>- Dance 9/25 <ul style="list-style-type: none"> <li>- In the gym</li> <li>- Short prep time after Ghosted</li> <li>- Ajanee can DJ but has to get his college schedule around <ul style="list-style-type: none"> <li>- Ajanee wil DJ</li> </ul> </li> <li>- No royal court at this one (maybe in February)</li> <li>- Committee will be doing a Google Form to survey students for a playlist <ul style="list-style-type: none"> <li>- Talk about selling stuff at the dance</li> </ul> </li> <li>- <a href="#">Station Assignments</a></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Michelle Gonzalez D... consider Advisory changes for NC</li> <li><input type="checkbox"/> Have Ms. Ihareta practice going to Ms. Varela's door (On a Friday) and time how quickly they can do that</li> <li><input checked="" type="checkbox"/> <del>Michelle create schedule and send out expectations email</del></li> </ul>
		<p>SLC Prep</p> <ul style="list-style-type: none"> <li>● A plan is in the works to present to the ILT</li> <li>● October 2 - training</li> <li>● Goal: light portfolio for the March SLC's</li> <li>● Give faculty meeting and a PD <ul style="list-style-type: none"> <li>○ Time to call</li> </ul> </li> <li>● Scheduler by next Wednesday <ul style="list-style-type: none"> <li>○ Possibly tomorrow</li> </ul> </li> <li>● Make sure Lizzy knows how to access it</li> <li>● Simpler version can be given to advisories</li> <li>● Manera would set up the meetings and book it for us in the past</li> <li>● Where is our Arab family liaison? See if they can do the calls or help with transitions</li> <li>● Have Mam translators for ¾ days <ul style="list-style-type: none"> <li>○ Mr. Cristian can support</li> <li>○ Get his schedule</li> </ul> </li> <li>● Waiting to hear back from the office <ul style="list-style-type: none"> <li>○ Mayra, Aleida, and Alicia can support &amp;</li> </ul> </li> </ul>	<p>Justin Hinojoza</p> <p>Justin Hinojoza</p>



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### Administrative Team Meeting Running Agenda & Notes 2024-25

5

		<ul style="list-style-type: none"> <li>○ amanda</li> <li>○ Hoping to get 2 spanish translators <ul style="list-style-type: none"> <li>■ 2 Spanish interpreters confirms</li> <li>■ 2 Mam expected</li> </ul> </li> </ul>	
4:15 pm	New Items	ASP Updates <ul style="list-style-type: none"> <li>● EBAYC signing on for another 3 yr cycle</li> </ul>	
		<b>Measure G1</b> <ul style="list-style-type: none"> <li>● <a href="#">W Frick United_Measure G1 2023-24 Carryover J...</a> <ul style="list-style-type: none"> <li>○ \$1,00 carryover from last year due to lower than anticipated total cost of teachers paid out of G1</li> <li>○ Spanish classes have new curriculum this school year</li> <li>○ Art Supplies for Family Art Night needed</li> <li>○ Tri-fold boards needed for art classes</li> </ul> </li> <li>● Carryover: best use is ART SUPPLIES FOR FAMILY ART NIGHT IN DECEMBER</li> </ul>	<input type="checkbox"/> Amapola complete and submit carryover form once community engagement has been done with SSC and SELLS
		Review <a href="#">Admin Team Duties 2024-25</a>	
		<b>Safety</b> <ul style="list-style-type: none"> <li>● Yellow Emergency kits <ul style="list-style-type: none"> <li>○ Need to discard old kits and replace with new</li> </ul> </li> <li>● Walkies <ul style="list-style-type: none"> <li>○ Ms. Pati carries Walkie</li> <li>○ Ms. Lopez no longer has one, moved to Social Offices</li> </ul> </li> <li>● Supervision expectations <ul style="list-style-type: none"> <li>○ Arrive at post on-time after signing in &amp; picking up walkie</li> </ul> </li> </ul>	<input type="checkbox"/> Christina Anderson create <a href="#">distribution plan</a> , possibly ask teachers to pick up during prep <input type="checkbox"/> Christina Anderson remind supervisors of expectations
		<b>Culture Update</b> <ul style="list-style-type: none"> <li>● Established Tier 2 list <ul style="list-style-type: none"> <li>○ Interventions needed: Check-in Check-out; Behavior Contracts <ul style="list-style-type: none"> <li>■ Should be documented in Aeries under pre-referral intervention</li> <li>■ Parent notification/ meeting required</li> </ul> </li> <li>○ Consider SSTs for Behavior</li> </ul> </li> </ul>	
		<a href="#">Enrollment Team</a> <ul style="list-style-type: none"> <li>● Site visit by Enrollment Office</li> </ul>	<input type="checkbox"/> Justin Hinojoza lead team



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Administrative Team Meeting Running Agenda & Notes 2024-25

6

		<ul style="list-style-type: none"> <li><a href="#">Recruitment Calendar</a></li> </ul>	<input type="checkbox"/> Michelle Gonzalez D... support JH to set team up & work plan
5:30pm	Agenda Items for Next Admin Team Meeting	<ul style="list-style-type: none"> <li><a href="#">October Faculty Meeting</a></li> <li>Discipline Data Analysis</li> <li>Welcoming New Students Process</li> </ul>	

Roles		
		<input type="checkbox"/>
		•
		<input type="checkbox"/>
		•

# SSC & SELLS Meeting | Junta

**Date:** 10/2/24

**Time:** 4:30pm

**Place:** Zoom (on-line) or in-person (PCR)

**Fecha:** 2/10/24

**Hora:** 4:30pm

**Lugar:** Zoom (en línea) o en persona (PCR)



**FRICK UNITED  
ACADEMY OF  
LANGUAGE**

OAKLAND, CALIFORNIA

# AGENDA

1. Establish Quorum
2. Review and Approve September meeting minutes
3. New Business
4. Review School Safety Plan
5. Measure G1 Funds
6. After School Program Updates
7. Public Comments
8. Adjourn Meeting

1. Establecer quórum
2. Revisar y aprobar las actas de la reunión de septiembre
3. Asuntos nuevos
4. Revisar el plan de seguridad escolar
5. Fondos de la Medida G1
6. Actualizaciones del programa después de clases
7. Comentarios públicos
8. Clausurar la reunión



**FRICK UNITED  
ACADEMY OF  
LANGUAGE**

OAKLAND, CALIFORNIA

Welcome | Bienvenidos

Thank you for being here with us  
this evening!

¡Gracias por estar aquí con  
nosotros esta tarde!



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OAKLAND, CALIFORNIA

# 1. Establish quorum | Establecer quórum



**FRISK UNITED  
ACADEMY OF  
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OAKLAND, CALIFORNIA

SSC Officers   Oficiales del SSC	Name   Nombre	Present   Presente	Absent   Ausente
Chairperson   Presidente	Christina Anderson	X	
Vice Chairperson   Vicepresidente	Cynthia Wallace	X	
Secretary   Secretaria	Allegra Mitchell	X	

SSC Members   Miembros del SSC	Name   Nombre	Present   Presente	Absent   Ausente
Parent   Padre de familia	Michael Quintana		X
Parent   Padre de familia	Marie-Cristale Auger	X	
Parent   Padre de familia	Cristina Garcia		X
Parent   Padre de familia	Nina ManAllen	X	
Parent   Padre de familia	Zakiyyah Muslimah		X
Principal   Directora	Amapola Obrera	X	
Teacher   Maestro	Yesenia Castro-Mitchell	X	
Teacher   Maestro	Tracy Danielle Grayson		X

**QUORUM= 6  
members  
QUORUM= 6  
miembros**

## 2. Approve September meeting minutes | Aprobar las actas de la reunión de septiembre

VOTE TO APPROVE   VOTO PARA APROBAR	YES   SÍ	NO
Christina Anderson	X	
Marie-Cristale Auger	X	
Yesenia Castro-Mitchell	X	
Michael Quintana		
Cristina Garcia		
Tracy Danielle Grayson		
Nina ManAllen	X	
Allegra Mitchell	X	
Zakiyyah Muslimah		
Amapola Obrera	X	
Cynthia Wallace	X	

VOTING MEMBER MAKES A  
MOTION TO APPROVE

3. New Business | Asuntos nuevos



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No new business | Ningún asunto nuevo

## 4. Review School Safety Plan | Revisar el plan de seguridad escolar



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[2025-26 FUAL SCHOOL SAFETY PLAN LINK](#)



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# Changes from prior year | Cambios respecto al año anterior:

Section 4: Fire and earthquake drill schedule updated | Sección 4: Calendario de simulacros de incendio y terremoto actualizado

Staff that no longer work at Frick have also been removed where relevant. | El personal que ya no trabaja en Frick también ha sido despedido cuando corresponda.



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# 5. Measure G1 Funds

## The Goals of Measure G1 | Los objetivos de la Medida G1

- Increase access to courses in arts, music, and world languages in grades 6-8 | -Aumentar el acceso a cursos de arte, música e idiomas del mundo en los grados 6-8
- Improve student retention during the transition from elementary to middle school | -Mejorar la retención de estudiantes durante la transición de la escuela primaria a la secundaria
- Create a more positive and safe middle school learning environment | -Crear un ambiente de aprendizaje en la escuela secundaria más positivo y seguro.

## How does FUAL currently spend Measure G1 Funds? | ¿Cómo gasta actualmente FUAL los fondos de la Medida G1?

Proposed Expenditures   Gastos propuestos	Budget Amount   Cantidad de presupuesto
SPANISH TEACHER 1.0   MAESTRA de ESPANOL 1.0	\$125,000
COMMUNITY SCHOOL MANAGER 0.52   GERENTE DE ESCUELAS COMUNITARIAS 0.52	\$70,155.21
<b>Budget Total   Presupuesto total</b>	<b>\$195,406</b>



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# 5. Measure G1 Funds

CARRYOVER FROM LAST SCHOOL YEAR (2023-24) |

SALDO REMANENTE DEL AÑO ESCOLAR PASADO (2023-24)

- **\$36,059.36**
  - **\$1,059.36** ART SUPPLIES for Family Art Night |  
MATERIALES DE ARTE para la Noche de Arte Familiar
  - **\$35,000** Restorative Student Ambassador, Coach Walker  
(Oakland Ed Fund Consultant) | Embajador estudiantil  
restaurativo, Coach Walker (Consultor del Fondo de  
Educación de Oakland)

## 6. After School Program Updates | Actualizaciones del programa después de clases



FUAL's contract for the After School Program with East Bay Asian Youth Center (EBAYC) ends at the end of this school year (2025-2025). Our school will explore other lead agencies to determine whether we will enter another 3 year contract with EBAYC or partner with another agency.

El contrato de FUAL para el programa extracurricular con East Bay Asian Youth Center (EBAYC) finaliza al final de este año escolar (2025-2025). Nuestra escuela explorará otras agencias líderes para determinar si celebraremos otro contrato de 3 años con EBAYC o nos asociaremos con otra agencia.

## 6. Public Input | Comentarios del público

Ms. Simone: Student Led Conferences coming up Tuesday 10/15 through Friday 10/18/24. Please expect a call from your student's Advisor to schedule during that week from 1:16 - 4:00pm



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## 7. Adjourn Meeting | Clausurar la reunión



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OAKLAND, CALIFORNIA

Motion to adjourn: Amapola Obrera

Motion seconded:

Unanimous vote to adjourn

Meeting adjourned at 4:56pm

## **NEXT SSC & SELLS MEETING | PROXIMA JUNTA de SSC y SELLS**

Date | fecha: **WEDNESDAY, NOVEMBER 6 | MIERCOLES, 6 DE NOVIEMBRE**

Time | hora: **4:30pm**

Place | lugar: **On line | en linea (ZOOM) or in-person | en persona**



# SSC & SELLS MONTHLY MEETING

## REUNIÓN MENSUAL de SSC y SELLS

*Parents, Community members and Staff, you are encouraged to participate in the School Site Council (SSC) & Site English Language Learner Subcommittee (SELLS).*

*Padres, miembros de la comunidad y personal, se les anima a participar en el Consejo del Plantel Escolar (SSC) y Subcomité de Estudiantes del Idioma Inglés (SELLS).*

<p><b>Wednesday,</b> <b>October 2, 2024</b> <b>at 4:30pm</b> <b>Zoom or in the Principal's</b> <b>Conference Room</b> (Zoom Link will be sent via ParentSquare)</p>	<p><b>miércoles,</b> <b>2 de octubre, 2024</b> <b>a las 4:30 pm</b> <b>Zoom o en el Salón de</b> <b>Conferencia de la Directora</b> (el enlace de Zoom se enviará a través de ParentSquare)</p>
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<b>AGENDA</b>	
<ol style="list-style-type: none"><li>1. Establish Quorum</li><li>2. Review and Approve September meeting minutes</li><li>3. New Business</li><li>4. Review School Safety Plan</li><li>5. Measure G1 Funds</li><li>6. After School Program Updates</li><li>7. Public Comments</li><li>8. Adjourn Meeting</li></ol>	<ol style="list-style-type: none"><li>1. Establecer quórum</li><li>2. Revisar y aprobar las actas de la reunión de septiembre</li><li>3. Asuntos nuevos</li><li>4. Revisar el plan de seguridad escolar</li><li>5. Fondos de la Medida G1</li><li>6. Actualizaciones del programa después de clases</li><li>7. Comentarios públicos</li><li>8. Clausurar la reunión</li></ol>