



**LINKED LEARNING HIGH SCHOOL OFFICE**

To: Measure N Commission  
 From: Matin Abdel-Qawi, High School Network Superintendent  
 Subject: **Measure N Recommendations for 2020-2021 Carryover Funds, Part I**  
 Date: November 8, 2021

**OVERVIEW & OBJECTIVE**

Sixteen OUSD district schools, nine charter schools and the District Administrative 10% have unspent Measure N funds from the 2020-2021 fiscal year. Of these 26 sites, 8 have submitted their 2020-2021 Measure N Carryover Justification Form that articulates the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. The remaining schools will submit their 2020-2021 Measure N Carryover Justification Forms to the December Measure N Commission meeting.

Per Measure N Commission policy, Measure N commission approval is required for all carryover justification forms. Measure N staff have reviewed the submitted 2020-2021 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

**SUMMARY**

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2020-2021 Measure N Carryover Justification Form	Percentage of Carryover to Total Measure N Funds Received	2020-2021 Measure N Carryover Total Amount
21-2785	Fremont High School	Approve	9.47%	\$79,440.21
21-2788	ARISE High School	Approve	26.34%	\$177,834.27
21-2790	Envision Academy	Approve	0.44%	\$1,199.95
21-2791	Lighthouse Community High School	Approve	25.50%	\$58,734.04
21-2793	Oakland Unity High School	Approve	54.78%	\$158,307.64
21-2795	East Bay Innovation Academy	Approve	0.26%	\$295.00
21-2796	Oakland School for the Arts	Approve	19.96%	\$49,559.35
21-2797	Measure N Administrative 10%	Approve	33.42%	\$729,327.89

2020-2021 Measure N Carryover Funds	<b>\$1,254,698.35</b>
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**School Name:** Envision Academy of Arts & Technology

**MEASURE N 2020-2021 CARRYOVER JUSTIFICATION FORM**

**Why were you unable to expend all of your funds during the 2020-2021 school year?** In 2020-21, the salary for the family and community liaison were lower than budgeted and the benefits were higher than budgeted. We were unable to modify the original plan and budget to reflect the actual expenses, so were unable to spend the full allocation.

<b>Total Measure N Funds Received in Fiscal Year 2020-2021</b> <i>(approved allocation including accumulated carryover from previous years)</i>	\$272,000.00	<i>(unspent 2020-21 funds)</i>	\$1,199.95
<b>Projected Carryover Amount from Fiscal Year 2020-2021</b> <i>(unspent 2020-21 funds)</i>	\$1,199.95	<b>Total Budgeted Amount</b>	\$1,199.95
<b>Percentage of 2020-2021 Measure N Funds to Carryover</b>	0.44%	<b>Remaining Amount</b>	\$0.00

**NOTE:** Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.

**Directions:** Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development.  
**\*\*Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.**

**Resources:** [Measure N 2021-2022 Permissible Expenses](#)  
[Measure N Strategic Action Proper Justification](#)  
[Measure N Guide 2021-2022 v4](#)

<b>Budget Justification:</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? -What need does this specific expenditure or service type address?	<b>COST</b>	<b>OBJECT CODE</b>	<b>OBJECT CODE DESCRIPTION</b>	<b>POSITION TITLE &amp; NUMBER</b>	<b>FTE %</b>	<b>WHOLE SCHOOL OR PATHWAY NAME</b>	<b>Which Linked Learning pillar does this support?</b>
<b>Teacher Salaries Stipends:</b> Salary and benefit costs, stipend for content specialist to provide additional targeted support (approximately 50 hours) to teachers to implement instructional inquiry cycles aligned to the Arts & Technology pathway. This action will improve student engagement through stronger teacher practice in addressing gaps in student learning based on data analysis and responsive actions. All students in courses taught by targeted teachers will be served by this action, the exact number of students will be determined based on the targeted teachers. This expenditure addresses a need for teachers to strengthen their practice of engaging in instructional inquiry cycles, which will increase the number of students meeting or exceeding grade-level academic expectations. This is a new action intended to supplement a previously-approved action.	\$1,199.95	1100	Certificated Teacher Salary - Stipend			Arts & Technology	Rigorous Academics