

**MEASURE N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607-

**OAKLAND UNIFIED  
SCHOOL DISTRICT***Community Schools, Thriving Students*

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**Measure N - College & Career  
Readiness - Commission**

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Introduction Date	5/20/2025
Enactment Number	25-0896
Enactment Date	6/11/2025 os

# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes  
High School Network Superintendent

**Board Meeting Date**

**Subject** Services For: Fremont High School

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**Action Requested and Recommendation**

Adoption by the Board of Education, upon recommendation by the Measures N and H Commission, of a 2024-2025 Education Improvement Plan/Budget modification for Fremont High School to reduce \$15,506.13 Conference Expenses: Conference & Travel expenses for 7 staff members to attend the Linked Learning Alliance Conference 2025 by \$15,506.13 to \$0.00, and establish a new strategic action to increase \$1.87 Consultant Contracts: Contract with the Oakland Public Education Fund to process and pay out the Student Internship Stipends by \$15,506.13 to \$15,508.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background** *(Why do we need these services?  
Why have you selected this vendor?)*

Fremont High School would like to reduce \$15,506.13  
Conference Expenses:  
Conference & Travel expenses for 7 staff members to  
attend the Linked Learning Alliance Conference 2025 by  
\$15,506.13 to \$0.00, and establish a new strategic  
action to increase \$1.87 Consultant Contracts:  
Contract with the Oakland Public Education Fund to  
process and pay out the Student Internship Stipends by  
\$15,506.13 to \$15,508.00 for students participating in  
the Work-Based Learning (WBL) career preparation and  
training experiences through June 30, 2025. The  
students will be able to complete Media or Architecture  
Internships related to the pathway field by completing  
client work for school-based and external clients.

**Competitively Bid** : Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact** Funding resource(s): Measure N

**Attachments** 25-1186-Fremont 302 BMF Consultant Contracts \$15,506.13



## 2024-25 Measures N and H Budget Modification Form OUSD Schools



Date:	2/24/2025	Principal:	Nidya Baez
School Name:	Fremont High school	Site #:	302
Pathway Name: (required for multiple use of programs)	Architecture Academy	Requested By:	Andrea Garcia

### Step 1:

#### a. Add the Original Approved Strategic Action from the Measures N and H EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	Measures N and H Budget Original Strategic Action (proper & complete justification)	Total Amount being Transferred
2023-2024 Measure N Carryover Plan	17	It was \$16,142.00. The new total amount after approval of prior BMFs is \$15,506.13.	<b>Conference Expenses: Conference &amp; Travel expenses for 7 staff members to attend the Linked Learning Alliance Conference 2025.</b> A team of 7 - Principal and staff for each pathway will attend and present about the pathway work at Fremont. The pathway team will return to campus and share their learnings with the pathway small learning community to make progress towards Gold Certification. Budget: ~\$650 Flights x 7 = \$4,550.00 ~\$996 Hotel x 7 = \$6,972.00 ~\$160 Anticipated Expenses x 7 = \$1,120.00 Registrations at \$650 x 7 = \$4,500.00 Grand Total = ~\$17,142.00	\$15,506.13

#### b. What will be the impact on your Measures N and H plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)

No impact.

#### c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	9	3800	1000	5220	302	3020	1690	9999	99999

d. Total amount being transferred: \$ 15,506.13

- ☐ Please check this box if this is a **NEW** expenditure that is not in the approved Measures N/H EIP.
- ☒ Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- ☐ Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measures N/H Duty Statement form to the Budget Modification Form request.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measures N/H Plan or Pathway/Tab Name	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N and H Strategic Action</b> Enter one to two sentences to create a Proper Justification using the questions below: no acronyms or hyperlinks.  -What is the specific expenditure or service type? Please briefly describe (no vague language) and quantify it when applicable.  -How does the specific expenditure impact students in the pathway and support your 2024-25 pathway goals and strategic actions?  Please also answer the additional questions using the Object Code linked in this <a href="#">document</a> to justify your new or revised strategic action adequately.	New or Amended Amount
2023-2024 Measure N Carryover Plan	19	It was \$85,967.87. The new total amount after approval of prior BMFs and orders is \$1.87.	<b>Consultant Contracts:</b> <b>Contract with the Oakland Public Education Fund to process and pay out the Student Internship Stipends for students participating in the Work-Based Learning (WBL) career preparation and training experiences through June 30, 2025.</b> The students will be able to complete Media or Architecture internships related to the pathway field by completing client work for school-based and external clients. In many cases they may be able to complete this client work online, through remote desktops and use of industry applications online (i.e. Adobe Premier). Students acquire 1) Professional Communication Skills. 2) Career Exploration 3) Community College Orientation and Education Plans. 4) Demonstration of Mastery Prep. Students would engage in Virtual Internships and Online Career Oriented Peralta college classes. This allocation does not exist anywhere in our 2024-25 school budget. Student interest is high, and we are confident we can spend these funds to support 40 students. Internship stipends have increased the participation of students in our pathways. OPEF can only invoice schools for student stipends with 100% participation and completion and the admin fees for those funds. OPEF can not invoice for the entire contract amount before the program ends. Under no circumstances can OPEF hold unspent Measures N or H funds for the	\$15,508.00

			<i>schools. Admins Fees Included</i>	
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**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
<b>010</b>	<b>9333</b>	<b>9</b>	<b>3800</b>	<b>1000</b>	<b>5825</b>	<b>302</b>	<b>3020</b>	<b>1690</b>	<b>9999</b>	<b>99999</b>

**Signature of Approvals:** *(Please enter the team member's name below the signature line)*

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**Name: Phong Hoang**  
 Teacher Leader/Pathway Director  
 Signature


\_\_\_\_\_  
 Date

  
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**Name: Nidya Baez**  
 Principal Signature Required

\_\_\_\_\_  
 Date

**FOR MEASURES N and H STAFF USE ONLY**

Date the BMF was accurately completed & received: 4/8/2025


Program Manager, Approval Signature: 

Date: 4/8/2025

H.S. Network Superintendent, Approval Signature:   
 Vanessa Sifuentes (Apr 8, 2025 10:43 PDT)

Date: 04/08/2025

  
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 6/12/2025  
 Jennier Brouhard, President, BOE

  
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 6/12/2025  
 Kyla Johnson-Trammell, Superintendent & Secretary, BOE