Board Presentation
Oakland Unified School District

DATE: August 28, 2013

Presentation by:

Sheilagh Andujar, Associate Superintendent, Programs for Exceptional Children

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ASSOCIATE SUPERINTENDENT ANDUJAR'S VISION FOR PEC

Vision

Through collaboration with our general education partners and the entire OUSD Team, the staff in PEC is focused on maximizing the abilities and academic achievement of each special needs student to include high school graduation and successful transition into adult life.
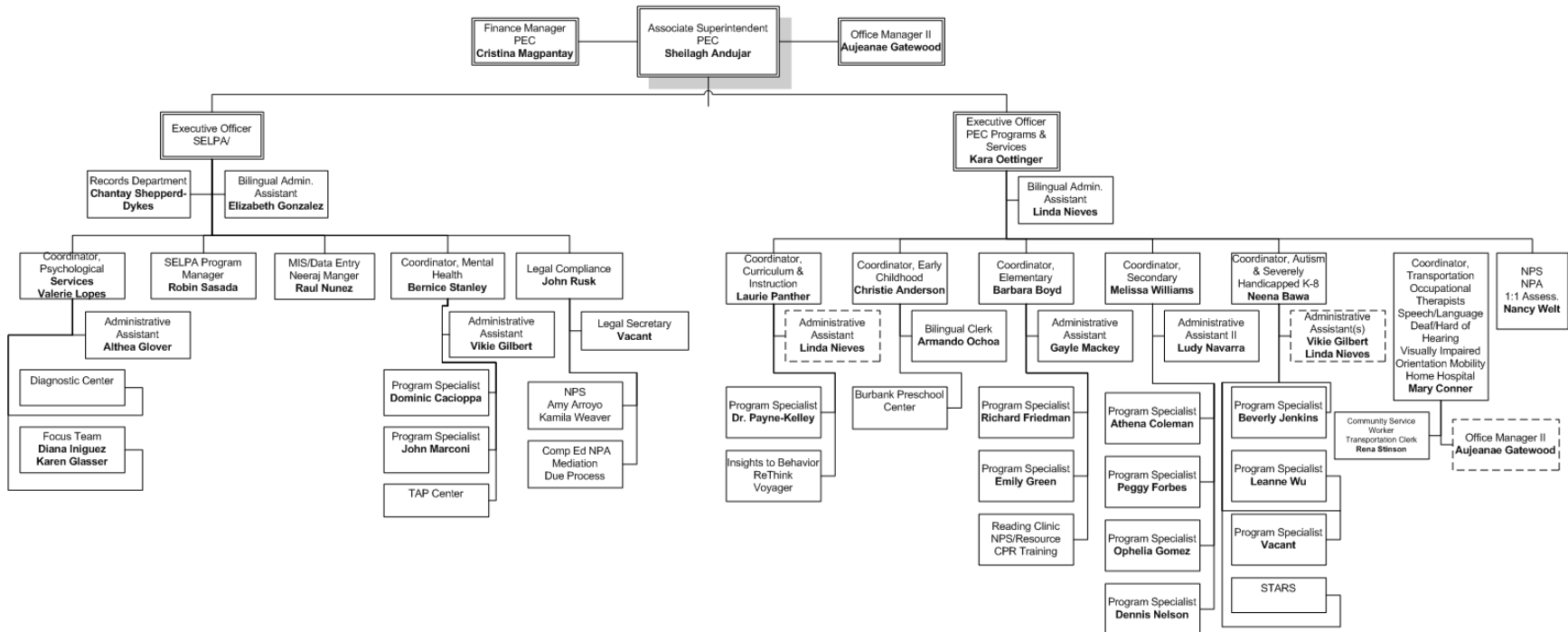
Mission

Based on the Special Education Framework presented to the Board in June, the PEC department staff will engage district and community constituents in the Strategic Planning process that will address student instruction and achievement, PEC staffing and support, and compliance with state and federal legal requirements.   Focus areas are defined as:

Our work implementing the Special Education Framework is about more than improving our processes and procedures- these are important but what is most important is that we raise our expectations of ourselves and our students. When it comes to high school graduation, academic performance, and school success, all means all. Our department must move from Programs for Exceptional Children to Exceptional Programs for Children. This is the work in which we are engaged.

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AGENDA

- Leadership and Reorganization

- PEC Department and Site Staffing Progress

- Professional Development Activities

- Student Placement Process

- PEC Preliminary Communication Structures

- One Time Funding Expenditure Plan

- Special Education Compliance Issues

- Long Term Planning Structures

- Impact Measures

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LEADERSHIP AND DEPARTMENT REORGANIZATION

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Programs for Exceptional Children 2013-14

- PEC Leadership positions have been filled recently with the exception of Executive Officer SELPA/Legal/Compliance
- Interview panels have been held for the Exec Officer position. The second panel yielded several possible candidates. Reference checks are in process
- Dr. Shepherd has been providing technical assistance during the interim

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PEC DEPARTMENT AND SITE STAFFING FOR THE 2013-2014 SEASON

Human Resources has provided a great deal of support in the areas of:
- ✓ Recruitment
- ✓ Interview Scheduling
- ✓ Convenient Interviews
- ✓ Placement in Recent UPCs

- <u>PEC Site Vacancies as of August 22nd</u>

63	**Certificated filled**
1	Certificated remaining
33	Classified filled
39	Classified remaining
Other vacancies include:	
1	School Psychologist

- PEC has over 1,000 employees.

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PROFESSIONAL LEARNING PRIOR TO THE 2013-14 SCHOOL YEAR KICK-OFF

VOYAGER – *The elementary core literacy/language arts program and math program that are targeted for Mild/Moderate SDC's, including some Mental Health classes.*
Professional Learning Session: August 21, 8:30-3:40

RETHINK – *Comprehensive assessment tools, web-based teaching tutorials, video images of teaching and interactions, teaching objectives based on applied behavior analysis. Targeted for SDC use with Moderate-Severe & Autism.*
Professional Learning Session: August 21, 22, 23, three hour sessions

MANDATORY COMPLIANCE TRAINING FOR ALL PEC TEACHERS – *Building an explicit understanding of the role and responsibility of PEC staff in the IEP process.*
Professional Learning Sessions: August 21 and 22; 1:30 – 3:30

INSIGHTS TO BEHAVIOR – *A web-based solution to help school psychologists, general education teachers, special education teachers and support staff to create and implement effective behavior interventions for "at-risk" tier two and tier three students.*
Professional Learning Session: School Psychologists – August 22, 1:30 – 4:30

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STUDENT PLACEMENTS/CLASS SIZE AND CASELOAD MANAGEMENT

NEW OUSD Policy:

SAO and PEC New Student Enrollment Procedures:

1. **All** new students will **enroll** at the Student Assignment Office (SAO).

2. **RSP Students with an IEP**: SAO office will contact PEC to notify and to verify that Resource Specialist is within the contract limit (28) before assigning student to the school site. PEC and SAO office will determine the best placement for new RSP student if space is not available at neighborhood or requested school.

3. **SDC Students with an IEP**: SAO office will notify, share contact information and refer family/guardian to PEC for placement. PEC will follow-up with family/guardian if they do not arrive at PEC by the end of the **2nd** day of referral.

4. PEC will notify SAO office SDC placement within 48 hours.

5. PEC staff will enter RSP and SDC student information into the District student information within the week of placement.

6. **Special Education Students without an IEP**: SAO office will refer families and guardians to PEC. SAO will follow-up with a phone call and share contact information with PEC by the end of the day. PEC will make every attempt to place students within 48 hours of notification.

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PEC PRELIMINARY COMMUNICATION STRUCTURES

PEC communicated to OUSD staff during August in the following methods:

•<u>OUSD Administrators Institute</u>

- ✓ PEC Presented a one hour session
- ✓ PEC Para-Professionals: Two, Three Hour sessions, Friday, August 16th
- ✓ Para-Professional in attendance will receive compensation

•<u>PEC Certificated Staff</u>

- ✓ Two mandatory sessions two hours, held August 21 & 22

•PEC Information Presented Included:

- ✓ Special Education Review Findings
- ✓ PEC Progress Update
- ✓ PEC organization and department contact list
- ✓ PEC Site Staffing Lists
- ✓ PEC and Site Responsibility
- ✓ Special Education
- ✓ Compliance Requirements Proactively
- ✓ PEC Input and Suggestion Form

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ONE TIME STRATEGIC FUNDING FOR SPECIAL EDUCATION

Strategic Planning & Support for Critical Improvement Areas	
Consultants – PEC Technical Assistance, Mental Health, Severely Handicapped, Behavior Intervention Review	$125,000
Stipends, Materials & Hospitality for PEC Strategic Planning process	$75,000
Totals	**$200,000**
Instructional & Assessment Materials; Technology Needs	
School Psychologists Laptops	$36,000
Tablets – Coordinators/Program Specialists	$12,000
Tablets – Itinerant Staff	$32,000
School Psychologist and Academic Assessment Materials	$75,000
Instructional Materials	$50,000
Classroom Technology – Initiate replacement plan for PEC Teacher desk top computers and start the process to provide Student technology to implement the Voyager curriculum	$245,000
Total	**$450,000**
Systemic Infrastructure for Data Management	
Consultants for Data Dashboard Development	50,000
Total	**$50,000**
Total One-Time Strategic Improvement For Special Ed	**$700,000**

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Special Education Compliance Issues

- PEC teachers and administrators have aggressively addressed State compliance issues over the past few months.

- Non-compliant IEPs have been reduced from 1448 to 133.

- Remaining cases are being addressed with individual teachers by PEC Coordinators and Program Specialists.

- Issues must be resolved by September 26, 2013 to report to CDE.
  GOAL = ZERO non-compliant IEPs

- Policies and procedure for proactively monitoring compliance are being drafted.

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PEC Strategic Planning Focus Areas

- Core/Specialty Curriculum, PEC professional learning, teacher leadership

- District and SELPA policies, procedures, protocols, data management, two-way communication, stakeholder engagement, accountability

- Fiscal management: classroom/site supports, curriculum/staff support

- Special education program design, placement/locations and facility requirements

- Human Resources issues: recruitment, placement, succession planning, evaluation protocols, accountability

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GOING FORWARD - IMPACT MEASURES

The Special Education Framework is being implemented with "the end in mind". Below is an example of the data we will be tracking throughout the year and at the end of the year to measure the impact.

- ❑ 100% IEPs completed in time
- ❑ 10% reduction in litigation
- ❑ Increased student performance
- ❑ Increased graduation rates
- ❑ Decrease in Special Education referrals
- ❑ Decrease in Non-Public School placement
- ❑ Systems and structures in place to improve program quality and service delivery as well as communications

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