


OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Superintendent of Schools

September 10, 2014

Legislative File	
File ID Number:	14-1763
Introduction Date:	09/10/2014
Enactment Number:	14-1666
Enactment Date:	9-10-14
By:	

TO: Board of Education

FROM: Antwan Wilson, Superintendent  
Brigitte Marshall, Chief Talent Officer, Human Resources Services and Support 

SUBJECT: Application for One (1) Provisional Internship Permit Multiple Subject

**ACTION REQUESTED**

Approval by the Board of Education of Resolution No. 1415-0041 in support of one application to the Commission on Teacher Credentialing recommending approval for One (1) Provisional Internship Permit Provisional Internship Multiple Subject.

**BACKGROUND**

According to Title 5 Sections 80021-80021.1, the Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to hire an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully credentialed teacher cannot be found.

The PIP is only available at the request of an employing agency. Individuals may not apply directly to the Commission for this document. Holders of the PIP are restricted to service with the employing agency requesting the permit. An employing agency is defined as a California public school district, county office of education, nonpublic school, charter school, or statewide agency.

The PIP is available in the areas of Multiple Subject, Single Subject, and Education Specialist. Individuals who were issued four or fewer emergency permits may be issued three PIPs as long as the employer requirements have been met. Individuals who were issued five emergency permits do not qualify for the PIP.

**DISCUSSION**

The Board of Education, exercising the power of the Governing Board, may approve an application seeking a Provisional Internship Permit from the Commission on Teacher Credentialing, as may be necessary for certain certificated employees of the District so they may work in the District for the 2014-2015 school year, as follows:

The current request is for One (1) Provisional Internship Permit.

- Ty-Licia Hooker, Provisional Internship Multiple Subject, Garfield Elementary School, Kindergarten

The PIP will allow the candidate time to pass subject matter competence exams II & II, requirements needed to exit her teacher preparation program at Loyola Marymount University. Upon passage of the CSET and Multiple Subjects Exams II & III, Ms. Hooker will be recommended for her Preliminary Multiple Subjects Credential.

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Approval by the Board of Education of Resolution No. 1415-0041 in support of one application to the Commission on Teacher Credentialing recommending approval for One (1) Provisional Internship Permit Provisional Internship Multiple Subject.

**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 1415-0041**

- Application for One (1) Provisional Internship Permit Multiple Subject -

**WHEREAS**, the Board of Education, may approve an application to the California Commission on Teacher Credentialing seeking a Provisional Internship Permit as may be necessary for a certificated employee of the District for a specific period of time, and,

**NOW, THEREFORE, BE IT RESOLVED** that approval is given supporting applications to the California Commission on Teacher Credentialing for One (1) Provisional Internship Permit to be issued to the following individual so they may work in the District for the 2014-2015 school year:

- Ty-Licia Hooker, Provisional Internship Multiple Subject, Garfield Elementary School, Kindergarten

Passed by the following vote:

AYES: Jody London, Jumoke Hinton Hodge, Anne Washington, Roseann Torres,  
Christopher Dobbins, Vice President James Harris and President David Kakishiba

NOES: None

ABSTAINED: None

ABSENT: None

I hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held September 10, 2014.

<b>Legislative File</b>	
File ID Number:	14-1763
Introduction Date:	09/10/14
Enactment Number:	14-1666
Enactment Date:	9-19-14
By:	<i>[Signature]</i>

**OAKLAND UNIFIED SCHOOL DISTRICT**

  
\_\_\_\_\_  
David Kakishiba  
President, Board of Education

  
\_\_\_\_\_  
Antwan Wilson  
Superintendent and Secretary, Board of Education



# APPLICATION FOR CREDENTIAL AUTHORIZING PUBLIC SCHOOL SERVICE

(For Privacy Act Notification see Application Instructions)

Appeal: \_\_\_\_\_

Route to: \_\_\_\_\_

Mail application and payment  
(check or money order) to:  
Commission on Teacher Credentialing  
Certification Division  
1900 Capitol Avenue  
Sacramento, California 95811-4213

IHE/County/District Use Only

Issuance  
Date: **08/15/2014**

Email  
Address: **susan.martin@ousd.k12.ca.us**

Commission Use Only: Fee Information		
APP	FP	Other

CTC Use Only

**1. PERSONAL INFORMATION** (type or print)

Social Security or Individual Tax ID Number: <span style="background-color: black; color: black;">[REDACTED]</span>	Date of Birth: (mm/dd/yyyy) <b>08/20/1990</b>
Applicant's Name: <b>Ty-Licia</b> <b>Phenique</b> <b>Hooker</b>	
<small>First</small>	<small>Middle</small>
All Former/Maiden Name(s): _____	
County of Employment: <b>Alameda</b>	
Address: <b>5723 Jeremy Way</b>	
City: <b>Stockton</b>	State: <b>CA</b> Zip: <b>95212</b>
Home Phone: _____	Work Phone: _____      Message Phone: <b>510-355-7797</b>
Email Address: <b>tylihooker@gmail.com</b>	

**2. CREDENTIAL TYPE** (choose only one type below)    **OPTIONS:** \_\_\_\_\_

<p><b>Substitute Permits (PT)</b></p> <p>_____</p> <p><b>Single Subject (Secondary Teaching)</b></p> <p>_____</p> <p>Specify Subject (If you are requesting more than one subject, enter it in Comments.)</p> <p>_____</p> <p>Specify World Language other than English (if applicable)</p> <p>_____</p> <p><input type="checkbox"/> English Learner Authorization    Term _____</p> <p><b>BILINGUAL AUTHORIZATION - Specify Language</b></p> <p>_____</p> <p><b>Multiple Subject (Elementary Teaching)</b></p> <p><b>PROVISIONAL INTERNSHIP PERMIT (PP)</b></p> <p><input checked="" type="checkbox"/> English Learner Authorization    Term _____</p> <p><b>BILINGUAL AUTHORIZATION - Specify Language</b></p> <p>_____</p> <p><b>Education Specialist (Special Education)</b> (If you are requesting more than one specialty area, enter it in Comments.)</p> <p>Specify Specialty Area</p> <p>_____</p> <p><input type="checkbox"/> English Learner Authorization    Term _____</p> <p><b>Other Specialist Credentials</b></p> <p>_____</p> <p><input type="checkbox"/> <b>Added Authorizations (AASE)</b></p> <p>_____</p>	<p><b>English Learner Authorizations</b></p> <p>_____</p> <p><b>BILINGUAL AUTHORIZATION - Specify Language</b></p> <p>_____</p> <p><b>Services Credentials</b></p> <p>_____</p> <p style="text-align: right;">Term _____</p> <p><b>Specify Other Health Services</b></p> <p>_____</p> <p><b>Child Development Permits (PK)</b></p> <p>_____</p> <p><input type="checkbox"/> <b>School-Age Emphasis</b></p> <p><b>Designated Subjects (PW)</b></p> <p>_____</p> <p>Subject(s) _____      Term _____</p> <p>_____</p> <p><b>Supplementary Authorization(s) (PJ)</b></p> <p>_____</p> <p><b>Subject Matter Authorization(s) (PJ)</b></p> <p>_____</p> <p style="text-align: center;">CTC Use Only</p>
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### 3. CHILD DEVELOPMENT PERMIT RENEWAL SELF-VERIFICATION

As the holder of a Child Development Permit (any level except the Associate Teacher Permit) you must complete a specific number of planned and approved professional growth activities for each five-year renewal. These activities must be recorded on the *Professional Growth Plan and Record* form. As the holder of a Child Development Permit choosing to self-verify completion of these requirements, you may be subject to an audit. The Commission reserves the right to request submission of these forms for auditing purposes any time within one year following submission of this application. If the Commission determines through its audit that you did not complete the professional growth requirements, your permit will not be renewed and you may be subject to adverse action on other credentials you currently hold. You must retain your *Professional Growth Plan and Record* form for one year following the submission of this application.

#### **DECLARATION:**

I certify (or declare) that I have read the above and completed the following for this renewal of my clear credential:

I have completed \_\_\_\_\_ hours of professional growth activities

My Professional Growth Advisor is \_\_\_\_\_  
Advisor's Name Advisor's Phone Number

### 4. PROFESSIONAL FITNESS QUESTIONS

Answers to the following questions are required. If you answer yes to any question, you must complete the corresponding *Professional Fitness Explanation Form*.

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



**Warning:** Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential.

Do you understand:

- these instructions and;
- that you will later declare under penalty of perjury that the information you give is true and correct and;
- the Commission may reject your application if it is incomplete and;
- the Commission may deny your application or take disciplinary action against your credential if you do not disclose misconduct?

Yes

No

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?

You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reprovved, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No



f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

**Before submitting, please review the application for completeness:**

- 1) Personal information with correct SSN, date of birth, and email address filled in on page 1
- 2) Type of credential clearly marked on page 1 (use box below for additional subject/authorization requests)
- 3) All Professional Fitness Questions marked Yes or No on pages 2 and 3
- 4) Payment (check or money order attached to the front of this form). See Credential Leaflet CL-659 for fee schedule.

Checks or money orders may be made payable to the Commission on Teacher Credentialing. The Commission does not accept cash payments. All application fees are non-refundable.

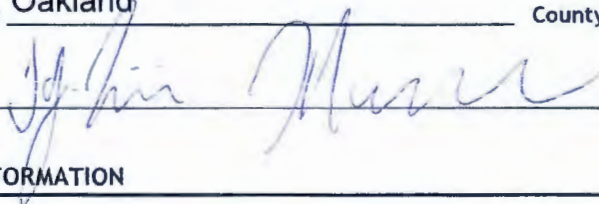
Applications that are submitted incomplete or without the appropriate fee included will not be processed and will be returned.

#### 5. OATH AND AFFIDAVIT

I solemnly swear (or affirm) that I will support the Constitution of the United States of America, the Constitution of the State of California, and the laws of the United States and the State of California. I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all the foregoing statements in this application are true and correct.

Date 08/11/2014 City Oakland County Alameda State CA

SIGNATURE OF APPLICANT



#### 6. EMPLOYING AGENCY INFORMATION

This section must be completed for all credential, certificate, and permit types where service is restricted to an employing agency.

County CDS Code 01 School District CDS Code 61259

Charter School/Non-Public School or Agency/Statewide Agency Name \_\_\_\_\_

Applications for Provisional Internship Permits, Short-Term Staff Permits, Limited Assignment Permits, and Emergency Permits (except 30-Day Substitute Teaching Permits), must be filed through the employing agency. Employers must have an annual Declaration of Need for Fully Qualified Educators on file with the Commission prior to the submission of any applications for Limited Assignment or Emergency Permits.

Comments/Additional Subject Requests: