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Introduction Date	1/22/25
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By	



**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Office of the Board of Education**

January 22, 2025

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent  
Sondra Aguilar, Chief Academic Officer  
Vanessa Sifuentes, High School Superintendent  
Tom Felix, Principal, Oakland International High School

Subject: Grant Award - Association for Continuing Education - Oakland International High School

**ACTION REQUESTED:**

Approval by the Board of Education of a Grant Award to the District from the Association for Continuing Education (ACE), in the amount of \$502,000.00, to support the Association for Continuing Education (ACE) Learning Center Program at Oakland International High School, for the period of July 1, 2025 to June 30, 2026, pursuant to the terms and conditions thereof for the grant years, if any.

**BACKGROUND:**

Grant Award for OUSD schools for the 2025-2026 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File I.D #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
25-0038	Yes	Grant	Oakland Unified School District, Oakland International High School	To support work based learning, college and career readiness, post secondary transitions.	7/1/2025 - 6/30/2026	Association for Continuing Education	\$502,000.00

**DISCUSSION:**

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement.
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$502,000.00

**RECOMMENDATION:**

Approval by the Board of Education of a Grant Award from Association for Continuing Education for Oakland International High School for fiscal year 2025-2026.

**ATTACHMENTS:**

Grant Face Sheet  
Grant Award Letter

## OUSD Grants Management Face Sheet

<b>Title of Grant:</b>		<b>Funding Cycle Dates:</b>
ACE Learning Center at OIHS		7/1/2025 to 6/30/2026
<b>Grant's Fiscal Agent: (contact's name, address, phone number, email address)</b>		<b>Grant Amount for Full Funding Cycle:</b>
Martha Sessums		<b>\$502,000.00</b>
164 Main Street, Los Altos, CA 94022		
(650) 948-5583		
(650) 948-5583		
<b>Funding Agency:</b>		<b>Grant Focus:</b>
Association for Continuing Education		Bridging to community college, STEM and Media Literacy, Work Based Learning and Continuing Education for Teachers
<b>List all School(s) or Department(s) to be Served:</b>		
OIHS 353		

Information Needed	School or Department Response	
How will this grant contribute to sustained student achievement or academic standards?	The ACE partnership allows us to offer targeted services to support the preparation of students for post-secondary transitions, providing greater access to community college courses, CTE experiences, and work based learning. Providing these opportunities aligns with district graduate profile and priorities, and supports student achievement by increasing relevance of schooling and alignment with career goals for studnets who are often already in the workforce.	
How will this grant be evaluated for impact upon student achievement?  <b>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 3.89% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</b>	Program is evaluated using existing data collection, including graduation rates, absenteeism, and community college enrollment.	
Does the grant require any resources from the school(s) or district? If so, describe.	No	
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  <b>(If yes, include the district's indirect rate of 3.89% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</b>	Services are supported by an OUSD funded grant	
Will the proposed program take students out of the classroom for any portion of the school day? <b>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</b>	No	
Who is the contact managing and assuring grant compliance? <b>(Include contact's name, address, phone number, email address.)</b>	Name/Title:	Tom Felix, Principal
	Site:	353
	Address:	
	Phone:	(510) 898-6873
	Email:	tom.felix@ousd.org

<b>Applicant Obtained Approval Signatures:</b>		
Name/s	Entity	Signature/s Date
Tom Felix	Principal	Tom Felix
Sondra Aguilera	Chief Academic Officer	Sondra Aguilera 12/23/2024
<b>Grant Office Obtained Approval Signatures:</b>		
Name/s	Entity	Signature/s Date
Lisa Grant-Dawson	Senior Business Officer	
Kyla Johnson-Trammell	Superintendent	



ASSOCIATION FOR  
CONTINUING EDUCATION

164 Main Street  
Los Altos, CA 94022  
P 650.948.5583  
F 650.948.5686

Tom Felix  
Principal  
Oakland International High School  
>>4521 Webster Street  
Oakland, CA 94609

December 12, 2024

Dear Tom,

I'm confirming ACE's commitment to fund the Work-Based Learning Continuing Education Opportunities for Immigrant Students for the ACE Learning Center at Oakland International High School in the amount of \$502,000 for the school year of 2025/2026. The funding will be paid when requested via wire transfer during spring 2025 to support full program implementation during the grant term from July 1, 2025 through June 30, 2026.

In addition, ACE requires a report twice a year (January and June) describing the progress and success of the program over the course of the term, along with use of the funds by category.

ACE looks forward to continuing a successful work-based continuing education partnership with Oakland International High School in the 2025/2026 school year.

Regards,  
Martha

Martha Sessums  
President  
ACE

Name: Jennifer Brouhard  
Title: President, Board of Education

Sign:

Date: 1/23/2025

Name: Kyla Johnson-Trammell  
Title: Superintendent & Secretary, Board of Education

Sign:

Date: 1/23/2025