

**OAKLAND UNIFIED SCHOOL DISTRICT**

Office of the Superintendent of Schools

March 23, 2016

<b>Legislative File</b>	
File ID Number:	16-0447
Introduction Date:	03/23/2016
Enactment Number:	16047
Enactment Date:	3/23/16
By:	AW

TO: Board of Education

FROM: Antwan Wilson, Superintendent  
Aaron Townsend, Acting Chief Talent Officer, Talent Division

SUBJECT: Designation/Selection—Sharelettee Rodgers, Sara Lanham, Irma Ortiz, Ann Rugtiv, and Eddie Franklin for Oakland Unified School District's Classified School Employees of the Year

**ACTION REQUESTED**

Adoption by the Board of Education of Resolution No. 1516-0171—Designation/Selection of Sharelettee Rodgers, Sara Lanham, Irma Ortiz, Ann Rugtiv, and Eddie Franklin, each, as Oakland Unified School District's 2015-2016 Classified School Employees of the Year.

**BACKGROUND**

Annually the District identifies and honors its own, and OUSD's Classified School Employees of the Year program aligns with the criteria used by the State of California Classified School Employees of the Year program.

The purpose is to recognize and pay special tribute to the tireless efforts and outstanding performance of one experienced classified line employee in each of five categories: Child Nutrition; Maintenance, Operations and Facilities; Office and Technical; Para-Educator and Instructional Assistance; and School Security and Support. The District's five honorees are in turn submitted to the Alameda County Office of Education in consideration of state Classified School Employees of the Year.

As Superintendent, the Classified School Employees of the Year Selection Team has recommended to me that Sharelettee Rodgers, Sara Lanham, Irma Ortiz, Ann Rugtiv, and Eddie Franklin, each, be recognized by the Board of Education as OUSD Classified School Employees of the Year for 2015-2016. I have accepted the recommendations made by the selection team and request that the Board of Education select and designate Sharelettee Rodgers, Sara Lanham, Irma Ortiz, Ann Rugtiv, and Eddie Franklin, each, as the District's 2015-16 "Classified School Employees of the Year."

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Adoption by the Board of Education of Resolution No. 1516-0171—Designation/Selection of Sharelettee Rodgers, Sara Lanham, Irma Ortiz, Ann Rugtiv, and Eddie Franklin, each, as Oakland Unified School District's 2015-2016 Classified School Employees of the Year.

**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 1516-0171**

- Designation/Selection of Sharelettee Rodgers, Sara Lanham, Irma Ortiz, Ann Rugtiv, and Eddie Franklin, each, as Oakland Unified School District's 2015-2016 Classified School Employees of the Year -

**WHEREAS**, the goal of the District's Classified School Employees of the Year program is to identify and honor outstanding classified line employees in each of five categories: Child Nutrition; Maintenance, Operations and Facilities; Office and Technical; Para-Educator and Instructional Assistance; and School Security and Support, and

**WHEREAS**, each year the District will select five employees as "Classified School Employees of the Year" and these employees may represent the District in the State of California Classified School Employees of the Year competition, and:

**WHEREAS**, the District's Classified School Employees of the Year selection team received and considered nominations for District's 2015-16 Classified School Employees of the Year, and;

**WHEREAS** – the Classified School Employee of the Year selection team has recommended to Superintendent Antwan Wilson that Sharelettee Rodgers, Sara Lanham, Irma Ortiz, Ann Rugtiv, and Eddie Franklin, each, be recommended to the Board of Education for selection as Oakland Unified School District's 2015 "Classified School Employees of the Year"; and

**WHEREAS** – Sharelettee Rodgers, Food Service Manager for Place @ Prescott Elementary School, has been commended and recognized for effectively planning and supervising operations for OUSD's largest central kitchen, supervising a staff of 30 people, and for producing more than 8,000 meals a day with efficiency and accuracy, and

**WHEREAS** – Sara Lanham, Electrician for Buildings and Grounds (under Facilities Planning and Management), has been commended and recognized for her unyielding commitment to quality work and performance, described as having an exemplary work ethic, one of the unsung heroes who works in the background to ensure all school and site electrical connections are uninterrupted, and for modeling a viable career path for female students who might wish to enter the building trades, and

**WHEREAS** – Irma Ortiz, Attendance Clerk for Hoover Elementary School, has been commended and recognized for her contribution to Hoover's chronic absenteeism rate dropping five percentage points in one year because of her commitment to reaching out to the families she serves, not only serving as a highly efficient and effective Attendance Clerk, but also gifting the Hoover community by filling in as school nurse, safety patrol leader, translator, and more, and

**WHEREAS** – Ann Rugtiv, Instructional Assistant for Bella Vista Child Development Center, has been commended and recognized for possessing skills that cannot be taught, i.e., as a natural born educator who bestows a love of learning on some of OUSD's youngest students, known as an assets-based troubleshooter, a critically reflective educator, taking children as they are developmentally, and working with the teacher and families to move them to their next level of development, and

**WHEREAS** – Eddie Franklin, School Security Officer at Bret Harte Middle School has been commended and recognized for ensuring the safety and well being of all the students and staff at his school site—intuitively implementing OUSD's social and emotional learning standards and restorative justice practices, which cause students to trust him implicitly; for implementing disciplinary practices that contribute to student academic growth; and for being a servant leader, always giving his best for the students and families of Oakland;

**NOW THEREFORE, BE IT RESOLVED**, upon recommendation of Superintendent Antwan Wilson and the Classified School Employee of the Year selection team, that the Board of Education of the Oakland Unified School District hereby select and designate Sharelettee Rodgers, Sara Lanham, Irma Ortiz, Ann Rugtiv, and Eddie

Franklin, for exceptional service to the students of the District, each, as Oakland Unified School District's 2015-2016 "Classified School Employees of the Year."

Passed by the following vote:


AYES: Aimee Eng, Roseann Torres, Jody London, Shanthi Gonzales, Jumoke Hinton Hodge, Vice President Nina Senn, President James Harris

NOES: None

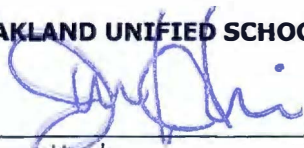
ABSTAINED: None

ABSENT: None

I hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Special Meeting I of the Board of Education of the Oakland Unified School District held March 23, 2016.

<b>Legislative File</b>	
File ID Number:	16-0447
Introduction Date:	03/23/2016
Enactment Number:	16-0417
Enactment Date:	03/23/2016
By:	

**OAKLAND UNIFIED SCHOOL DISTRICT**



James Harris  
President, Board of Education



Antwan Wilson  
Superintendent and Secretary, Board of Education





**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 1516-0171A**

**Recognition of Sharelettee Rodgers, as Oakland Unified School District's  
2015-2016 "Classified School Employee of the Year," Child Nutrition Category**

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**WHEREAS** – in alignment with the State of California Classified School Employees of the Year (CSEY) Program, the goal of OUSD's CSEY program is to identify and honor experienced, skilled, and dedicated classified line employees for their outstanding contributions to Oakland's children and to celebrate and pay special tribute to their tireless efforts, and

**WHEREAS** – numerous OUSD employees were nominated for consideration and recognized within each of five applicable categories identified by the State of California CSEY program, and

**WHEREAS** – The *Child Nutrition* category highlights achievement in promoting healthy children, families, and school community through Nutrition Services' role and contributions, and

**WHEREAS** – Sharelettee Rodgers, Food Service Manager for Place @ Prescott Elementary School, is commended and recognized for effectively planning and supervising operations for OUSD's largest central kitchen, providing meals for over sixty schools and child development centers, responsible for more than 20,000 meals per day, and

**WHEREAS** – Ms. Rodgers is being recognized for efficiently supervising a staff of thirty, embodying effective team leadership by helping to grow and develop staff members toward maintaining a safe and sanitary work environment, treating food safety as a top priority, and

**WHEREAS** – Ms. Rodgers actively works with staff to improve meal services and menu development, coaching her team to pay close attention to detail and improving delivery time to ensure delicious and beautiful food arrives at school sites in a timely way;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education and the Superintendent of the Oakland Unified School District salute Sharelettee Rodgers for stellar service to the students and city of Oakland and honor her as OUSD's 2015-2016 Classified School Employee of the Year in the *Child Nutrition* category.

Given under our hand and the District's seal this 23<sup>rd</sup> day of March, 2016, in Oakland, California.

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**James Harris**  
President, Board of Education  
Oakland Unified School District

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**Antwan Wilson**  
Superintendent  
Oakland Unified School District



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

*Community Schools, Thriving Students*

**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 1516-0171B**

**Recognition of Sara Lanham, as Oakland Unified School District's  
2015-2016 "Classified School Employee of the Year," Maintenance, Operations and Facilities Category**

**WHEREAS** – in alignment with the State of California Classified School Employees of the Year (CSEY) Program, the goal of OUSD's CSEY program is to identify and honor experienced, skilled, and dedicated classified line employees for their outstanding contributions to Oakland's children and to celebrate and pay special tribute to their tireless efforts, and

**WHEREAS** – numerous OUSD employees were nominated for consideration and recognized within each of five applicable categories identified by the State of California CSEY program, and

**WHEREAS** – The *Maintenance, Operations and Facilities* category highlights achievement in promoting healthy and safe children and school communities through proactive maintenance and support of the physical school structure and plant, and

**WHEREAS** – Sara Lanham, Electrician for Building & Grounds (under Facilities Planning and Management), is commended and recognized for an unyielding commitment to quality work and performance with the capacity to resolve ongoing electrical issues with diligence, efficiency, and extensive knowledge and skills, whether theory, code or safety, and

**WHEREAS** – Ms. Lanham takes the time to connect with members of the school communities and is a caring and friendly role model for female students who might wish to enter the building trades as a viable career path. School leaders report that she is an invaluable asset to their support networks and is said to "make any problem better just by her presence and positive attitude," and

**WHEREAS** – Ms. Lanham is being recognized for her high level of attentiveness to the needs of school sites and their staff members, an effective communicator with a high level of service orientation which adds to the quality of her performance;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education and the Superintendent of the Oakland Unified School District salute Sara Lanham for stellar service to the students and city of Oakland and honor her as OUSD's 2015-2016 Classified School Employee of the Year in the *Maintenance, Operations and Facilities* category.

Given under our hand and the District's seal this 23<sup>rd</sup> day of March, 2016, in Oakland, California.

**James Harris**  
President, Board of Education  
Oakland Unified School District

**Antwan Wilson**  
Superintendent  
Oakland Unified School District





**OAKLAND UNIFIED  
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*Community Schools, Thriving Students*

**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 1516-0171C**

**Recognition of Irma Ortiz, as Oakland Unified School District's  
2015-2016 "Classified School Employee of the Year," Office and Technical Category**

**WHEREAS** – in alignment with the State of California Classified School Employees of the Year (CSEY) Program, the goal of OUSD's CSEY program is to identify and honor experienced, skilled, and dedicated classified line employees for their outstanding contributions to Oakland's children and to celebrate and pay special tribute to their tireless efforts, and

**WHEREAS** – numerous OUSD employees were nominated for consideration and recognized within each of five applicable categories identified by the State of California CSEY program, and

**WHEREAS** – The *Office and Technical* category highlights achievement in promoting and supporting strong school community and effective delivery of educational services to children through contributions performed in an administrative/clerical role, and

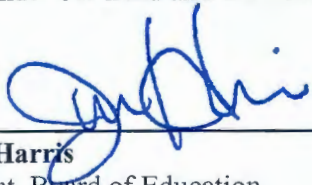
**WHEREAS** – Irma Ortiz, Attendance Clerk at Hoover Elementary School, is commended and recognized for her efficient, calm, and respectful treatment of students, staff and families of her school community, working with peers to complete tasks that are not always in her job description, and

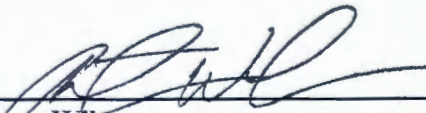
**WHEREAS** – Ms. Ortiz is described as always being on her "A-game" performing the technical duties of her position with efficiency and accuracy, offering emotional support, translation services, safety patrol, and even filling in as school nurse, as well as any other compliance and communications' functions, and

**WHEREAS** – Ms. Ortiz is additionally a known, trusted, and beloved figure to staff, students and families, who has served the Hoover community for over 7 years; as an integral part of the school culture, she anchors new students, their families, and staff alike in a positive, welcoming orientation to the Hoover community;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education and the Superintendent of the Oakland Unified School District salute Irma Ortiz for stellar service to the students and city of Oakland and honor her as OUSD's 2015-2016 Classified School Employee of the Year in the *Office and Technical* category.

Given under our hand and the District's seal this 23<sup>rd</sup> day of March, 2016, in Oakland, California.

  
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**James Harris**  
President, Board of Education  
Oakland Unified School District

  
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**Antwan Wilson**  
Superintendent  
Oakland Unified School District



**OAKLAND UNIFIED  
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*Community Schools, Thriving Students*

**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 1516-0171D**

**Recognition of Ann Rugtiv, as Oakland Unified School District's  
2015-2016 "Classified School Employee of the Year," Para-Educator & Instructional Assistance Category**

**WHEREAS** – in alignment with the State of California Classified School Employees of the Year (CSEY) Program, the goal of OUSD's CSEY program is to identify and honor experienced, skilled, and dedicated classified line employees for their outstanding contributions to Oakland's children and to celebrate and pay special tribute to their tireless efforts, and

**WHEREAS** – numerous OUSD employees were nominated for consideration and recognized within each of five applicable categories identified by the State of California CSEY program, and

**WHEREAS** – The *Para-Educator and Instructional Assistance* category highlights achievement in promoting effective delivery of educational services to students (through active direct support of teacher and students) in the classroom, and

**WHEREAS** – Ann Rugtiv, Instructional Assistant for Bella Vista Child Development Center, is commended and recognized for possessing the kinds of skills that cannot be taught, a teacher's teacher; self-guided, creative and self-motivated, she takes on projects and leads them beyond her scope of work, such as assisting in the compilation of student records, to keep them organized and secure, and

**WHEREAS** – Ms. Rugtiv's loving and caring nature have made her the "most popular and reliable staff member at Bella Vista CDC," she is more than willing to provide the same high quality services to other classrooms as needed and giving of her own time to finish incomplete projects, and

**WHEREAS** – Ms. Rugtiv is being recognized for "being known as an assets-based troubleshooter, a critically reflective educator, taking children as they are developmentally, and working with the teacher and families to move them to their next level of development";

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education and the Superintendent of the Oakland Unified School District salute Ann Rugtiv for stellar service to the students and city of Oakland and honor her as OUSD's 2015-2016 Classified School Employee of the Year in the *Para-Educator and Instructional Assistance* category.

Given under our hand and the District's seal this 23<sup>rd</sup> day of March, 2016, in Oakland, California.

**James Harris**  
President, Board of Education  
Oakland Unified School District

**Antwan Wilson**  
Superintendent  
Oakland Unified School District





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*Community Schools, Thriving Students*

**RESOLUTION  
OF THE  
BOARD OF EDUCATION  
OF THE  
OAKLAND UNIFIED SCHOOL DISTRICT  
Resolution No. 1516-0171E**

**Recognition of Eddie Franklin, as Oakland Unified School District's  
2015-2016 "Classified School Employee of the Year," School Security and Support Category**

**WHEREAS** – in alignment with the State of California Classified School Employees of the Year (CSEY) Program, the goal of OUSD's CSEY program is to identify and honor experienced, skilled, and dedicated classified line employees for their outstanding contributions to Oakland's children and to celebrate and pay special tribute to their tireless efforts, and

**WHEREAS** – numerous OUSD employees were nominated for consideration and recognized within each of five applicable categories identified by the State of California CSEY program, and

**WHEREAS** – The *School Security and Support* category highlights achievement in promoting and supporting strong school communities and effective delivery of educational services to children (through contributions performed via delivery of ancillary student or school site support services), and

**WHEREAS** – Eddie Franklin, School Security Officer at Bret Harte Middle School, is commended and recognized for ensuring the safety and well being of all the students and staff at his school site, intuitively implementing the District's social and emotional learning standards and restorative justice practices, which cause students to trust him implicitly, and

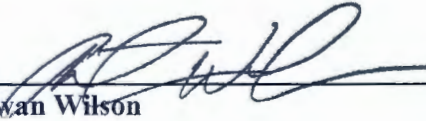
**WHEREAS** – Officer Franklin is honored for his implementation of disciplinary practices that contribute to building students' self esteem and academic growth and his capacity to connect with students on campus on a first name basis and with great respect and caring, and

**WHEREAS** – Officer Franklin is being recognized as one of the top School Security Officers in the District, a servant leader and mentor, who goes above and beyond his role, always giving his best for the students and families of Oakland;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education and the Superintendent of the Oakland Unified School District salute Eddie Franklin for stellar service to the students and city of Oakland and honor him as OUSD's 2015-2016 Classified School Employee of the Year in the *School Security and Support* category.

Given under our hand and the District's seal this 23<sup>rd</sup> day of March, 2016, in Oakland, California.

  
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**James Harris**  
President, Board of Education  
Oakland Unified School District

  
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**Antwan Wilson**  
Superintendent  
Oakland Unified School District