



Date: December 8, 2020

To: Measure G Committee, Amy Golden Chair

From: Lisa Grant-Dawson and Sondra Aguilera

Re: Response to Measure G Inquiries

Dear Chair Golden and the Measure G Committee,

In response to the questions that were requested to be answered at the November 16, 2020 meeting, to include the recommendations and questions posed to the Governing Board from your findings and recommendations per your letter dated February 22, 2018. Additionally, we are very concerned about the recent communication regarding our lack of responsiveness to you and the references to historical gaps in communication between the District and the committee. We are also concerned about the Committee not having historical data/presentations available to reference during meetings, as shared during the November 16, 2020 meeting. In light of our continued desire to change the trajectory of these meetings, the quality, and outcomes, we are proposing the following changes to meet the needs of this committee.

We will also address and if required, re-dress prior questions posed by the committee, in light of the concern posed by Chair Golden to support the new committee members who do not have the historical context. We hope this methodology assists the committee in its oversight, what has been expressed as community concern, and our desire to move forward productively.

In response to the October 7, 2020 email from Chair Golden, here is a summary of comments or questions posed.

- **Receive and review a report from the Superintendent no later than December 31st of each year that details: (1) the amount of Education Parcel Tax revenues received and expended in the prior year, including District reports and independent annual audit reports pertaining hereto; and (2) the status of any projects or descriptions of any program funded from proceeds of the tax.**
 - *Response: The Audit Report is in progress and is by statutory requirements completed by December 15th of each year. Due to the pandemic, the legislation has adjusted the deadline to March 15, 2021. The District is on task to complete the audit and submit it to the Alameda County Office of Education and providing the draft of the report to the Measure G committee prior to the January 2021 Governing Board meeting when the Board Takes action on the entire 2019-20 Audit*



Report, which will include all parcel and bond audit reports covered in the audit contracts. This item was also covered at the November 16, 2020 meeting.

- **Due to my request at the September 2020 meeting regarding the scope of the audit meetings and monthly agenda topics, Chair Golden provide the following agenda topics:**
 - Monday, October 19, 2020 -- Report on total funds received in 2019-2020 and how they were spent by program (see attached summary for 2018-19, 2017-18 on p. 3) ● Total amount of revenue received, programmatic breakdown of how those funds were spent. ● Explanation of any categories of spending such as “Other programs” that are not specifically contemplated by the language of Measure G. ● Confirm when the district will provide numbers to the independent auditor.
 - *Response: The District considers this item completed. The initial financial reports for 2018-19, 2019-20, and 2020-21 Budget was provided at the September meeting and subsequently provided in October by the Measure G areas of focus/categories at the October 19, 2020 meeting. These reports will be provided on the Measure G Tracker for the committees’ ongoing review. The District also confirmed that the financial information has already been provided to the auditor as the audit data is provided as the year progresses and after the fiscal year ends in June, and the District closes its books by September 15th annually*
- **Monday, November 16, 2020 -- Report on the impact of Measure G spending on libraries. Specifically:**
- **Which schools received library funds?**



- *All schools that met the 85% threshold received \$30,737 in 2019-20. The chart below lists how much each school spent from their allocation.*



Measure G Allocation by School Site			
Resource Code	9334 Measure G, Parcel Tax		
Program Code	1552 School Libraries		
Sum of Expenditure	Year		
Site Code	2018-19	2019-20	Grand Total
101 Allendale		\$29,273	\$29,273
102 Bella Vista		\$25,000	\$25,000
103 Brookfield		\$11,638	\$11,638
105 Burkhalter		\$1,962	\$1,962
106 Chabot		\$0	\$0
107 East Oakland Pride		\$24,132	\$24,132
111 Crocker Highlands		\$0	\$0
112 Greenleaf Elementary		\$62,087	\$62,087
114 Global Family School		\$30,258	\$30,258
116 Franklin		\$11,419	\$11,419
117 Fruitvale		\$14,663	\$14,663
118 Garfield		\$10,000	\$10,000
119 Glenview		\$0	\$0
121 La Escuelita	\$851	\$23,767	\$24,618
122 Grass Valley		\$688	\$688
123 Futures Elementary		\$17,498	\$17,498
125 New Highland Academy		\$26,005	\$26,005
127 Hillcrest		\$0	\$0
131 Laurel		\$11,455	\$11,455
133 Lincoln		\$24,905	\$24,905
136 Horace Mann		\$41,892	\$41,892
138 Markham		\$30,714	\$30,714
142 Joaquin Miller		\$325	\$325
143 Montclair		\$0	\$0
144 Parker		\$26,790	\$26,790
146 Piedmont Avenue		\$0	\$0
149 Community United Elementary		\$17,702	\$17,702
151 Sequoia		\$6,254	\$6,254
154 Madison Lower		\$25,922	\$25,922
157 Thornhill		\$0	\$0
165 Acorn Woodland K-5		\$586	\$586
166 Howard		\$20,015	\$20,015
168 Carl Munck		\$0	\$0
170 Hoover		\$27,846	\$27,846
171 Kaiser		\$0	\$0
172 Fred T Korematsu Discovery Ac		\$0	\$0
175 Manzanita Seed		\$256	\$256
177 Esperanza Academy		\$512	\$512
178 Bridges Academy @ Melrose		\$34,760	\$34,760
179 Manzanita Community School		\$31,893	\$31,893
181 Encompass Small School		\$0	\$0
182 Martin Luther King Jr. K-3		\$0	\$0
183 Prescott		\$28,082	\$28,082
186 International Community School		\$15,109	\$15,109
190 Think College Now		\$29,927	\$29,927
192 Rise		\$26,038	\$26,038
193 Reach Academy		\$28,578	\$28,578
203 Frick Middle		\$19,408	\$19,408
204 West Oakland Middle		\$21,271	\$21,271
206 Bret Harte Middle		\$22,202	\$22,202
212 Roosevelt Middle		\$30,188	\$30,188
213 Westlake Middle		\$19,408	\$19,408
215 Madison Middle		\$7,069	\$7,069
217 Oakland School Of Language		\$0	\$0
221 Elmhurst C Prep		\$0	\$0
228 United For Success Academy		\$30,376	\$30,376
229 Elmhurst United		\$32,494	\$32,494
232 Coliseum College Prep Academy		\$12,121	\$12,121
235 Melrose Leadership Acad		\$0	\$0
236 Urban Promise Academy		\$17,038	\$17,038
245 Oakland		\$13,510	\$13,510
302 Fremont High School		\$27,557	\$27,557
303 McClymonds High School		\$27,939	\$27,939
306 Skyline High School	\$248	\$1,067	\$1,316
335 Life Academy		\$33,684	\$33,684
353 Oakland International High Sch		\$11,983	\$11,983
909 Academic Innovation	\$1,636,705	\$16,237	\$1,652,942
Grand Total	\$1,637,554	\$1,661,770	\$3,299,324



- **What does the district consider an appropriate use of library funds?**
 - *Response: The District has developed a scope of work and expected investments in library services as codified in the School Site Planning Handbook. The scope of services of allocation are schools that are 85% or more unduplicated pupils which encompass English Learners, Foster Youth, and students of households with low income. Please see the Library Specific section and citations from the District's School Site Planning Handbook.*

MEASURE G: LIBRARY SERVICES

We are now allocating Measure G Library funds per school to schools where 85 percent or more of students are low-income, English Learners, or foster youth (LCFF). Schools may only use these funds to purchase:

- FTE for the Library, or
- Books for the Library.

No electronics or classroom libraries intended for classroom use may be purchased using these funds.

Please review the [2020-21 Measure G Library Funding Guidelines](#) for details, and contact Nancy Lai, Director of English Language Arts, History/Social Studies and Libraries for any questions. Nancy Lai will be the final approver on the use of these funds.

2020-21 Measure G Library Funding Guidelines

Measure G Library Funding is to be used solely to support and maintain school libraries.

- For salary ranges, click [HERE](#).
- For information about Library roles and responsibilities permitted by Credential from the CTC, click [HERE](#). For a more detailed breakdown as to implementation in OUSD, click [HERE](#).

STAFFING: May Not Be Approved	STAFFING: May Be Approved
Positions (partial or full FTE) assigned and carrying out other duties not related to teaching library skills, hosting library programming, and managing the library. Staffing not in alignment with current library staffing.	Teacher-Librarians , Librarians (who are hired as Library Technicians), and Library Technicians providing library programming, working solely in the library learning commons to improve literacy through free and independent reading, teaching information and critical literacy skills to students, collaborating with site teachers re: library services, providing library resources, and managing the library.



FINANCIAL SERVICES DIVISION

<p>Clerical staff and STIPs are not permitted library staffing.</p> <p>Additionally, we cannot hire consultants to do union work. Library responsibilities and jobs are within either the SEIU (Library Technician) or OEA (Teacher-Librarian). There is no consultant job that would pass the Board, given that we have existing jobs within the library scope of work.</p>	<ul style="list-style-type: none"> • Library-specific professional development and conferences for staff working in library.
<p>Staff interviewed and hired at the site level without participation in District Library interview protocol.</p>	<p>Interview protocol</p> <ol style="list-style-type: none"> 1. Interview by District Library Leadership Team 2. Recommendations made to site 3. Site team interviews pool recommended candidates
<p>MATERIALS & RESOURCES: May Not Be Approved</p>	<p>MATERIALS & RESOURCES: May Be Approved</p>
<p>Summer reading books, give-away books, leveled books, classroom library collection and book sets for small group guided reading and literature circles, class sets, Reading acceleration/intervention programs for struggling readers, including teachers, curriculum, and materials, textbooks, Tier ⅔ reading intervention programs, dictionaries, encyclopedia sets, ebooks. Books purchased from non-preferred library vendors, which do not provide discounts at the 40% rate we are able to get from most of our preferred vendors, and who may limit their offerings because of relationships with specific publishers. Book titles we already have at the District Offices.</p>	<p>Single, double or triple copies of library books, playaways, audiobooks, and resources. These books:</p> <ul style="list-style-type: none"> • are for use by the entire student body and school community • Cataloged and housed in a central library • purchased by qualified library professionals using District collection development guidelines and District processing specs after analysis of current collection using preferred vendors for maximum discounts
<p>SUPPLIES: May Not Be Approved</p>	<p>SUPPLIES: May Be Approved</p>
<ul style="list-style-type: none"> • General office supplies, library supplies for classroom libraries, class sets, book clubs or general supplies for school use. • Supplies that we already have centrally purchased for libraries. 	<p>Cataloging and book supplies for one year. School library supplies can be found in the Library Supply List.</p>
<p>FURNITURE: May Not Be Approved</p>	<p>FURNITURE: May Be Approved</p>



FINANCIAL SERVICES DIVISION

<p>Classroom or library furniture used <u>outside</u> the library OR for a library space that is not used for school library services (for example, a library space being used for study hall, teachers lounge, central meeting space, teacher’s classroom).</p>	<p>Library furniture (not classroom) furniture utilized in a central library, for use by the entire school for independent reading activities and library programs, and selected in consultation with our District Library Program Manager. Soft seating, rolling, flip top tables, “cafe type” tables and chairs - see model libraries Frick, Bret Harte, CUES/Futures for examples of furniture that may be approved.</p>
<p>TECHNOLOGY: May Not Be Approved</p>	<p>TECHNOLOGY: May Be Approved</p>
<p>Computers, laptop carts, technology, programs and printers for classroom or general use. For example, a printer or copy machine housed in library space but used by all teachers for copies not related to the library program. Software programs such as reading intervention.</p>	<p>Computers, laptop carts, technology, programs and printers housed in a working library for library use. This technology is used for library catalog search and research, information literacy and critical literacy, and is managed by professional library staff.</p>

Additional Scenarios

Question	Answer
<p>Can sites use the money to partially fund a STIP who supports the library?</p>	<p>No, because the STIP job description is to substitute for a teacher, and there are no teachers that work in the library they can substitute for. A Stip Sub does not include library responsibilities. This has been determined by the certificated union and Talent.</p>
<p>Can the money be used to staff the library from 3-4 pm so families can use the library (extended contract)?</p>	<p>Yes, if the staffing is by an approved position: Library Technician, Librarian, Teacher-Librarian. The library is absolutely intended to be a resource for the entire community, and extending hours is included in our Library Board Policy.</p>
<p>Can we use the funds to increase a position that is already at the site, but have that portion of the person’s job be in the library? For example, .75 RSP/EEIP/PREP/TSA (etc.), and add .25 to it and have that person work in the library for .25 of time?</p>	<p>Yes, but only if the additional portion of staffing funded by Measure G is held by an approved position. The RSP/EEIP/PREP/TSA (etc.) credentialed teacher would need to interview for the additional .25 and be qualified in one of the ways below:</p>

	<ul style="list-style-type: none"> • Support the library as a classified Library Technician (in a partial FTE) if they do not have dual credentials (teacher credential and library services credential). A library technician certificate is <u>encouraged</u> to build library expertise. • Support the library as a Teacher-Librarian, which requires a teacher credential <u>and</u> a library services credential. For those who need to apply for an <u>emergency</u> library credential, click HERE for more information. <p>Please be aware that bumping issues are rampant, and schools might not be able to hire the originally intended person. We are working with Talent to identify ways to mitigate this problem. Teacher-Librarians (called a Librarian in our staffing system) can be consolidated to another Teacher-Librarian vacancy if there is one. If not, it will create a problem if there are no vacancies.</p>
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- **How is site spending of library funds tracked now that the district does not have a head librarian?**
 - The District’s official record of the library expenditures is included in its financial reports which allow for specificity in coding for library related expenses. School sites submit purchase requisitions and Human Resource Assignment (HRA) requests and these requests and/or budgeted positions and funding are managed by the site and central budget/finance team.
 - **Which schools have librarians? Library techs? other?**



OUSD Library Positions by Site - All Funds					
Function Code	(All)				
Resource Code	(Multiple Items)				
Sum of FTE Used Accum	Year	2018-19	2019-20	2020-21	Grand Total
Job Class	Site Code				
LIB CLK	121 La Escuelita	0.3	0.5	0.5	1.3
	131 Laurel	0.8			0.8
	201 Claremont Middle	0.6		0.5	1.1
	204 WestOakland Middle			0.5	0.5
	909 Academic Innovation	0.7			0.7
LIB CLK Total		2.3	0.5	1.5	4.3
LIBRARIAN	116 Franklin			0.8	0.8
	203 Frick Middle	0.5			0.5
	228 United For Success Academy		0.5	0.5	1.0
	335 Life Academy		0.5	0.5	1.0
	909 Academic Innovation	2.3			2.3
LIBRARIAN Total		2.8	1.0	1.8	5.6
LIBRARY TECH	112 Greenleaf Elementary		1.0	1.0	2.0
	114 Global Family School			0.5	0.5
	115 Emerson		0.8		0.8
	122 Grass Valley	0.5	0.8	0.8	2.1
	123 Futures Elementary		0.5	0.5	1.0
	125 New Highland Academy		0.3	0.3	0.6
	131 Laurel		0.2		0.2
	136 Horace Mann		0.5		0.5
	138 Markham		0.5		0.5
	144 Parker		0.8	0.8	1.6
	149 Community United Elementary		0.5	0.5	1.0
	172 Fred T Korematsu Discovery Ac			0.5	0.5
	175 Manzanita Seed		0.5	0.5	1.0
	177 Esperanza Academy			0.5	0.5
	179 Manzanita Community School		0.5	0.5	1.0
	183 Prescott		0.5	0.5	1.0
	186 International Community School		0.4	0.5	0.9
	190 Think College Now		0.4	0.5	0.9
	192 Rise		0.3	0.3	0.6
	194 Sankofa United Elem			0.8	0.8
	201 Claremont Middle		0.5		0.5
	203 Frick Middle		0.5		0.5
	206 Bret Harte Middle		1.0	1.0	2.0
	211 Montera Middle		1.0		1.0
	213 Westlake Middle		0.5	0.5	1.0
	219 Frick Impact Academy MS			0.5	0.5
	221 Elmhurst C Prep	0.1			0.1
	224 Alliance Academy	0.1			0.1
	229 Elmhurst United		1.0	1.0	2.0
	338 Metwest		0.5		0.5
	909 Academic Innovation	10.3			10.3
LIBRARY TECH Total		10.9	13.5	12.0	36.3
Grand Total		16.0	15.0	15.3	46.2



OUSD Library Positions by Site - Measure G ONLY					
Function Code	(All)				
Resource Code	9334 Measure G, Parcel Tax				
Sum of FTE Used Accum	Year	2018-19	2019-20	2020-21	Grand Total
Job Class	Site Code				
<input type="checkbox"/> LIB CLK	121 La Escuelita		0.5	0.5	0.9
	204 West Oakland Middle			0.5	0.5
	909 Academic Innovation	0.7			0.7
LIB CLK Total		0.7	0.5	0.9	2.0
<input type="checkbox"/> LIBRARIAN	116 Franklin			0.3	0.3
	228 United For Success Academy		0.3	0.3	0.6
	335 Life Academy		0.3	0.3	0.6
	909 Academic Innovation	2.3			2.3
LIBRARIAN Total		2.3	0.6	0.9	3.8
<input type="checkbox"/> LIBRARY TECH	112 Greenleaf Elementary		1.0	0.5	1.5
	114 Global Family School			0.5	0.5
	123 Futures Elementary		0.3	0.5	0.8
	125 New Highland Academy		0.3	0.3	0.6
	136 Horace Mann		0.5		0.5
	138 Markham		0.5		0.5
	144 Parker		0.6	0.6	1.2
	149 Community United Elementary		0.3	0.3	0.6
	172 Fred T Korematsu Discovery Ac			0.5	0.5
	177 Esperanza Academy			0.5	0.5
	179 Manzanita Community School		0.5	0.5	1.0
	183 Prescott		0.5	0.5	1.0
	186 International Community School		0.4	0.5	0.9
	190 Think College Now		0.4	0.5	0.9
	192 Rise		0.3	0.3	0.6
	194 Sankofa United Elem			0.8	0.8
	203 Frick Middle		0.5		0.5
	206 Bret Harte Middle		0.5	0.3	0.8
	213 Westlake Middle		0.5	0.5	1.0
	219 Frick Impact Academy MS			0.5	0.5
	229 Elmhurst United		0.5	0.5	0.9
	338 Metwest		0.5		0.5
	909 Academic Innovation	10.3			10.3
LIBRARY TECH Total		10.3	7.9	8.5	26.6
Grand Total		13.2	8.9	10.3	32.5

- What percentage of funds are spent on staff?
 - 92% in 2018-19 and 66% in 2019-20



Resource Code	9334 Measure G, Parcel Tax			
Program Code	1552 School Libraries			
Sum of Expenditure Classification	Year			
	2018-19	2019-20		Grand Total
1 - Certificated Salaries	\$306,988	\$102,371		\$409,359
2 - Classified Salaries	\$659,148	\$351,675		\$1,010,823
3 - Benefits	\$543,919	\$246,545		\$790,465
4 - Books & Supplies	\$127,749	\$312,001		\$439,749
5 - Other Services and Operating Expenditures		\$49,178		\$49,178
6 - Capital Outlay		\$0		\$0
Grand Total	\$1,637,804	\$1,061,770		\$2,699,574
Percentage Spent on Staff Costs	92%	66%		

- What percentage of funds are spent on books housed in libraries (not classrooms)?



- In 2018-19 2% and 9% in 2019-20

Resource Code	9334 Measure G, Parcel Tax				
Program Code	1552 School Libraries				
Sum of Expenditure Classification	Object Code	Year	2018-19	2019-20	Grand Total
1 - Certificated Salaries	1105 Teachers Salaries		\$38,691	\$37,511	\$76,203
	1119 Teacher On Spec Assin School		\$68,077	\$17,223	\$85,299
	1120 Teachers Salaries Stipends			\$0	\$0
	1205 Pupilsupt Salaries		\$200,220	\$47,637	\$247,857
1 - Certificated Salaries Total			\$306,988	\$102,371	\$409,359
2 - Classified Salaries	2105 Instraldes Salaries		\$23,405	\$1,386	\$24,790
	2205 Classsuppt Salaries		\$497,961	\$333,093	\$831,053
	2305 Supv&adm Salaries		\$137,564	\$16,488	\$154,052
	2405 Clerical Salaries		\$218	\$709	\$927
2 - Classified Salaries Total			\$659,148	\$351,675	\$1,010,823
3 - Benefits	3101 STRS Certificated		\$49,978	\$16,537	\$66,515
	3102 STRS Classified		\$5,688	\$4,759	\$10,447
	3201 PERS Certificated		\$0	\$0	\$0
	3202 PERS Classified		\$109,537	\$61,786	\$171,323
	3301 Social Security Certificated		\$0	\$136	\$136
	3302 Social Security Classified		\$35,644	\$17,545	\$53,189
	3321 Medicare Certificated		\$4,444	\$1,484	\$5,928
	3322 Medicare Classified		\$9,543	\$5,099	\$14,642
	3342 PARS Classified		\$389	\$17	\$407
	3401 Health & Welfare Certificated		\$73,522	\$15,365	\$88,887
	3402 Health & Welfare Classified		\$183,937	\$89,196	\$273,134
	3501 St Unemploy Ins Certificated		\$154	\$51	\$205
	3502 St Unemploy Ins Classified		\$330	\$176	\$506
	3503 SUI-LEC Charge Cert			\$18	\$18
	3504 SUI-LEC Charge Class			\$54	\$54
	3601 Workers Comp Certificated		\$18,419	\$6,142	\$24,562
	3602 Workers Comp Classified		\$39,549	\$21,101	\$60,649
	3702 Post Employment Benefits-Clas			\$0	\$0
	3901 Other Benefits Certificated		\$556	\$189	\$745
	3902 Other Benefits Classified		\$12,230	\$6,891	\$19,121
3 - Benefits Total			\$543,919	\$246,545	\$790,465
4 - Books & Supplies	4200 Books-other Than Textbooks		\$37,729	\$94,114	\$131,843
	4304 Classroom Supplies			\$4,237	\$4,237
	4310 School Office Supplies			\$12,082	\$12,082
	4315 Computer Supplies			\$461	\$461
	4317 Lib/Other Ref. Materials		\$9,617		\$9,617
	4399 Unallocated			\$0	\$0
	4410 Equipment < \$5,000			\$28,627	\$28,627
	4420 Computer < \$5,000			\$136,432	\$136,432
	4430 Educational Technology			\$0	\$0
	4432 Furniture < \$5,000		\$80,402	\$35,351	\$115,753
	4474 Audio Visual Equip < \$5,000			\$696	\$696
4 - Books & Supplies Total			\$127,749	\$312,001	\$439,749
5 - Other Services and Operating Expendit	5610 Equip Maintenance Agreeent			\$941	\$941
	5720 Interpgrm - Maint Work Orders			\$5,920	\$5,920
	5825 Consultants			\$0	\$0
	5826 Professional/Contracted Srvc			\$10,000	\$10,000
	5846 Licensing Agreements			\$32,317	\$32,317
5 - Other Services and Operating Expenditures Total				\$49,178	\$49,178
6 - Capital Outlay	6432 Furniture >= \$5,000			\$0	\$0
6 - Capital Outlay Total				\$0	\$0
Grand Total			\$1,637,804	\$1,061,770	\$2,699,574
Percentage Spent on books not in classrooms			2%	9%	



MEASURE G: LIBRARY SERVICES

We are now allocating Measure G Library funds per school to schools where 85 percent or more of students are low-income, English Learners, or foster youth (LCFF). Schools may only use these funds to purchase:

FTE for the Library, or Books for the Library.

No electronics or classroom libraries intended for classroom use may be purchased using these funds.

Please review the [2020-21 Measure G Library Funding Guidelines](#) for details, and contact Nancy Lai, Director of English Language Arts, History/Social Studies and Libraries for any questions. Nancy Lai will be the final approver on the use of these funds.

- The District expects that 100% of Measure G funded expenditures are for books housed in libraries per the requirements noted in the school site planning handbook. Purchases of classroom books/set would be included in the requisition to describe the use of the books to support the appropriate spending. The site and business partner assigned to Measure G, including those approving the purchase would see and review these purchases to ensure compliance in spending.

MATERIALS & RESOURCES: May Be Approved
<p>Single, double or triple copies of library books, <u>playaways</u>, audiobooks, and resources. These books:</p> <ul style="list-style-type: none"> • are for use by the entire student body and school community • Cataloged and housed in a central library • purchased by qualified library professionals using District collection development guidelines and District processing specs after
<p>analysis of current collection using preferred vendors for maximum discounts</p>

- How is the \$100K previously allocated to the Head Librarian’s position, which was eliminated, being reallocated? In addition to this and as part of the same subject, on November 16, 2020,

Committee member Reginald Mosley asked “Why did we cut the position when we know we needed the position? “How can we bring the position back?”

- *The position referenced as the Head Librarian (position was actually a Program Manager and is not a teacher/certificated position) was funded out of Measure G in 2018-19, but was later moved to Resource 0005 and subsequently eliminated due to budget reductions. Please see Agenda Item 20-0692 for the 2019-20 Classified Layoff List. Additionally the parcel tax language disallows administrative salaries to be funded from Measure G; therefore, funding the Head Librarian was inappropriate and why the District moved the position to non-Measure G funding.*

Job Class	PMDISLIBSVC			
Resource Code	Object Code	2018-19	2019-20	Grand Total
0005 Central Office Sup	2305 Sup&adm Salaries		1	1
9334 Measure G, Parce	2305 Sup&adm Salaries	1		1
Grand Total		1	1	2

He subsequently correlated the reduction to Emerson and that they had a good program and cannot support the students because of the cut. He also questioned if OUSD is moving forward on a literacy program, how can you cut libraries?

- The data presented above demonstrate that we are not cutting libraries. Schools have added additional funding to their Measure G library allocation to increase the amount of library services offered at their school sites.
- *At the November 16, 2020 meeting there was also a question about the funding for Emerson school and a concern that Measure G funds had been eliminated. The Emerson school was NOT funded by Measure G. Funds were provided by the City of Oakland to augment the changes to how we administered the Library Program for 1-year, 2019-2020.*



Emerson Library Allocation				
Site Code	115 Emerson			
Sum of FTE Used Accum			Year	
Job Class	Resource Code		2019-20	Grand Total
LIBRARY TECH	0002 Unrest Supplemental Support		0.5	0.5
	9044 City of Oakland		0.3	0.3
LIBRARY TECH Total			0.8	0.8
Grand Total			0.8	0.8

• It may be helpful to hear from Wes Jacques as it is the Committee’s understanding he is now in charge of libraries within the district.

- *Jeanne Bruland is the Literacy Coordinator that is collaborating with the Library Leadership Team to create a professional learning community for our staff that are implementing library services at their school sites.*

• **How were libraries utilized after the March 13, 2020 shut down of schools?**

- *School sites with library staff organized ways for students to access physical books from the school library. Students and families were able to pick-up books from campus in a safe manner. Currently, we are adding to our virtual library so students can access more books virtually.*

Sincerely,

Lisa Grant-Dawson
Chief Business Officer

Sondra Aguilera
Chief Academic Officer