

# Oakland Unified School District

Board of Education  
1000 Broadway, Suite 680  
Oakland, CA 94607-4099  
(510) 879-8199 Voice  
(510) 879-2299 eFax  
(510) 879-2300 eTTY/TDD  
boe@ousd.org E-Mail



## ACCESSIBILITY OF AGENDA AND AGENDA MATERIALS

Agenda and agenda materials are accessible at <http://www.ousd.org> or from any computer terminal in the Offices of the Board of Education and Superintendent, 1000 Broadway, Suite 680, Oakland, CA 94607-4099

## AMERICANS WITH DISABILITIES ACT COMPLIANCE AND LANGUAGE SERVICES

Individuals requiring interpretation or translation services or a reasonable accommodation to participate in meetings should notify the Office of the Board of Education seventy-two (72) hours prior to the meeting at either (510)879-8199(VM); or [boe@ousd.org](mailto:boe@ousd.org) (E-Mail); or (510) 879-2300 (eTTY/TDD); or (510) 879-2299 (eFax).

## **Meeting Minutes Long - Final**

**Tuesday, December 6, 2016**

**5:00 PM**

**KDOL TV Studio, B-237, Met West High School Entrance, 314 East 10th Street,  
Oakland, CA 94606-2291**

## **Measure N - College and Career Readiness Commission**

*David Kakishiba, Chair  
Lacy Asbill, Vice Chair  
Michon Coleman, Secretary  
Members: Gary Yee, (Vacant)*

*[measurencommission@ousd.org](mailto:measurencommission@ousd.org)*

LEY CUMPLIMIENTO PARA AMERICANOS CON DISCAPACIDADES Y SERVICIO DE IDIOMAS

Personas que requieran servicios de traducción o interpretación o facilidades razonables para participar en juntas deberán notificar a la Oficina de la Mesa Directiva de Educación setenta y dos (72) horas antes de la junta ya sea al (510)879-8199(VM); o boe@ousd.org (E-Mail); o (510) 879-2300 (eTTY/TDD); o (510) 879-2299 (eFax).

美國殘障人士法案條例遵守及語言服務

個別人士需要傳譯及翻譯服務或有合理安排去參與會議的應該在舉行會議之前的七十二 (72) 小時通知教育委員會。請致電(510)879-8199 (留言) ; 或 boe@ousd.org (電郵) ; 或(510) 879-2300 (電子文字電話/聽障專用電信設備 (eTTY/TDD) ); 或(510) 879-2299 (電子圖文傳真 (eFax) )。

TUÂN HÀNH ĐẠO LUẬT NGƯỜI MỸ KHUYẾT TẬT VÀ DỊCH THUẬT

Những người nào cần thông ngôn hay phiên dịch hay một sắp xếp hợp lý nào để tham gia các buổi họp phải thông báo Văn phòng của Hội đồng Giáo dục bảy mươi hai (72) tiếng đồng hồ trước buổi họp, số điện thoại (510)879-8199 (VM); hay là boe@ousd.org (E-Mail); hay là (510) 879-2300 (eTTY/TDD); hay là số (510) 879-2299 (eFax).

សេវាបកប្រែភាសា និងការអនុលោមតាមច្បាប់ជនជាតិអាមេរិកាំងពិការ

អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍អក្សរ ឬត្រូវការការជួយសម្រេចសម្រួលយ៉ាងសមរម្យមួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ទីការិយាល័យនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិចពី (72) ម៉ោងមុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ (510) 879-8199 ឬតាមរយៈអ៊ីមែល boe@ousd.org ឬទូរស័ព្ទ eTTY/TDD លេខ (510) 879-2300 ឬទូរសារលេខ (510) 879-2299។

الامتثال لقانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
510.879.8199	510.879.2300	510.879.2299	boe@ousd.org

## A. Call to Order

*Chairperson David Kakishiba called the meeting to order at 5:03 P.M.*

## B. Roll Call

**Present** 4 - Vice Chairperson Lacy Asbill  
Member Gary Yee  
Chairperson David Kakishiba  
Member [Vacant]  
**Absent** 1 - Secretary Michon Coleman

## C. Speaker Request Cards/Modification(s) To Agenda

*Chairperson Kakishiba took up item 16-2397, under Unfinished Business first pending arrival of staff to present on item 16-2395.*

## D. Adoption of Committee Minutes



[16-2584](#)

**Minutes - Measure N - College and Career Readiness Commission - November 1, 2016**

Approval by the Measure N - College and Career Readiness Commission of its Meeting Minutes of November 1, 2016.

**Attachments:** [16-2584 Minutes - Measure N - College and Career Readiness Commission - November 1, 2016](#)

**A motion was made by Vice Chairperson Asbill, seconded by Member Yee, that this Committee Minutes be Adopted . The motion carried by the following vote:**

**Aye:** 4 - Vice Chairperson Lacy Asbill  
Member Gary Yee  
Chairperson David Kakishiba  
Member [Vacant]

**Absent:** 1 - Secretary Michon Coleman

**Non-voting:** 0

Enactment No: 16-1860

## E. Adoption of the Committee General Consent Report

## F. Unfinished Business



[16-2395](#)

**Measure N Commission - 2016-2017 Measure N Funding Allocations to High Schools - Administrative Guidance - Implementation of Allowable Uses of Measure N Guidelines**

Approval by Measure N Commission of Administrative Guidance for 2016-2017 Measure N funding allocations to high schools regarding Implementation of Allowable use of Measure N Guidelines.

**Attachments:** [16-2395 Measure N Commission - 2016-2017 Measure N Funding Allocations to High Schools - Administrative Guidance - Implementation of Allowable Uses of Measure N Guidelines \(12/6/2016\)](#)

*David Kakishiba, Chairperson, highlighted a contradiction between the proposed Administrative Guidelines and the Policy, recommended by the Commission, that was adopted by the Board.*

*David Kakishiba proposed that the Administrative Guidelines, as presented, be adopted and that the Commission make a recommendation to the Board to modify the Policy reconciling the Policy and Administrative Guidelines..*

*No Public Comment*

**A Motion was made by Vice Chair, Asbill and Seconded by Secretary, Coleman that this motion be adopted. The motion carried by the following vote:**

Enactment No: 16-1861



16-2397

### **Measure N Commission - Commissioner's Vision - Expectations - End of Fiscal Year 2016-2017**

Discussion by Measure N Commission of its vision and expectations by the end of Fiscal Year 2016-2017.

**Attachments:** 16-2397 Measure N Commission - Commissioner's Vision - Expectations - End of Fiscal Year 2016-2017 (12/6/2016)

*Joanna Vazquez, Project Manager for Measure N, started the conversation on the vision's and expectations of Measure N Commission by the end of 2016-2017 school year by saying, "school sites are trying to understand what the Commission expects, how the 1st year of implementation look like for schools throughout the year, what the schools are being evaluated on.*

*There were 4 opening questions:*

*1. What does a successful Implementation Year 1 mean and what does it look like for schools?*

*Lacy Asbill, Vice Chairperson answered by she believes the Commission is looking for solid designed thinking between the initial plan that was submitted, staffing that went in to place, actions that was taken up. Looking back at qualitative and quantitative data, like to determine if the initial plan is working or not. What's needed to be retooled? What unsuccessful year would look like a lot of things was done, but didn't aligned at all with the plan that was approved, new leadership or strategies, but without a clear through line why the direction was shifted so dramatically*

*Commissioner Yee, stated, successful implementation is school having a clear strategy for a full implantation comprehensive approach to high school education, that integrate challenge with career base learning and real world work experiences. The principal and school staff understand that the purpose of Measure N is not the same as the goals of Measure N, it's not simply changing high school dropout and graduation rates, but implementation of the comprehensive approach. By the end of the first year he would like to see some targets in terms of the students who are in high quality approved pathways.*

*Michon Coleman, Secretary, stated, it's important that the steps are laid out to demonstrate a successful plan, but also to allow a lot of learning for those that come.*

*David Kakishiba, Chair, stated, a successful implementation is having the schools do what they say they were going to do, what did the schools learn from it, what is their assessment in terms of building out their entire school along with Linked Learning framework? School leaders are able to give a detailed and sober assessment of where they are at and where they are going.*

*2. What does the Measure N Commission expect to see in terms of deliverables at the end of Implementation Year 1?*

*a. Will schools need to present something similar to the Planning Narrative piece that was part of the design year?*

*Commissioner Yee, stated, he is concern that by the end of the year the Commission will get information about graduation rates, dropout rates, which is good, but is not expecting those things to be influence by one year of investment. What is he expecting to hear is some understanding of how serious the school is in adopting a comprehensive implementation.*

*Would like to see action research, problem or practice where a conclusion would come out from it, said Commisioner Yee.*

*Lacy Asbill, Vice Chairperson stated, wanted to see accompany SPSA that looks like a brief not laborious something that can be gathered throughout the year implementation narratives. Would like to see a document that says this is what our plan was, this is what the staffing looks like to accomplished the plan, this is the practices that was in place on ongoing basis that allowed the Commission to be intentional and here is what was learned and what is needed to be revised on an ongoing basis and what's the thinking behind that. A short implementation narrative that holds the process is the karait to getting it done, and what that implementation looks like throughout the year.*

*3. Under what conditions would the Measure N Commission decide that a school isn't fulfilling their Education Improvement Plan (SPSA)? And 4. If a school isn't fulfilling their Education Improvement Plan based on the conditions decided by the Measure N Commission, what will the funding recommendation be?*

*Lacy Asbill, Vice Chairperson said she wants the Commission to have a set of guidelines and policy to present to the Board around the politically tricky situation of schools, for political reasons are challenging to sort of reduce funding around. Some schools might benefit from another year of planning. Given the fiscal policy that the Commission set holding all funding in each school in its own reserve, allowing funds to roll over year after year, and no use it or lose it. Curious about what the Commission thinks about the condition in which schools not meet the criteria of the rubric, what it would look like to have schools repeat planning year, how would the Commission discuss it with the Board-Oversight and to explain the reasoning and the thinking. Understanding that there is a political dynamic of it. Interested in being policy makers around shift and design thinking around schools and have a \$10 million a year opportunity to do business in a new way. To think about pressure around rubber stamping funding decisions, pushing through plans that have not been thoughtfully crafted in every step of the process in every rubric. How can the Commission protect the legacy of the Parcel Tax and make sure to really inform the voters and saying to them, some of you were saying you can't trust us, but here is the track record that shows that we are a good stewards and you are ready to renew the Parcel Tax for another ten years.*

*David Kakishiba, Chairperson stated, it's not a block funding or unrestricted general funds grant. It's both to incentivize and initiate some real change and transformation in some school and if it's something that people don't want to do, then people shouldn't have their*

*hand in the till, but in a way be supportive.*

*Commissioner Yee, stated, there are two conditions: one, if the school budgeted for a position, but wasn't able to hire the person and the budget wasn't spent. The Commission wants to know about it. Two, did a school put something in their plan, but there was no evidence that something was built into their ongoing implementation plan.*

*Commissioner Yee, wanted to know if the Commission is willing to entertained, if staff come up with a recommendation for additional year of planning and suspending some of the expenditure?*

*No public Comment*

**Discussed**

## Roll Call (Secretary's Observation)

*Secretary Michone Coleman present at 5:06 P.M.*

## G. New Business

### 16-2585 **Measure N Commission - Implementation Status - Measure N Participatory Action Research Plan**

Presentation to the Measure N Commission of implementation status of the Measure N Participatory Action Research Plan.

**Attachments:** 16-2585 Report - Measure N Commission - Implementation Status - Measure N Participatory Action Research Plan  
16-2585 Measure N Commission - Implementation Status - Measure N Participatory Action Research Plan - Fetterman & Associates - Recommendations

*Joanna Vazquez, Measure N Project Manager and the Commission discussed about:*

- *How to start messaging out what Research Action Measure N evaluation is*
- *To make sure schools, teachers, and community knows that they are being included and this is how it's being evaluated*
- *Starting to work with All City Council to have the student action research and to have it intergraded and providing that type of evaluation*
- *Questions that the Pathway Coaches and the PAR team are going to grabble with is happening at school level*
- *What is the team expecting to produce to the Commission in June?*

*No Public Comment*

**Discussed**

### 16-2586 **Measure N Commission - 2015-2016 Measure N Student Outcomes Baseline Data Report**

Presentation to the Measure N Commission of the 2015-2016 Measure N Student

Outcomes Baseline Data Report.

**Attachments:** 16-2586 Measure N Commission - 2015-2016 Measure N Student Outcomes Baseline Data Report

*Joanna Vazquez, Measure N Project Manager and the Commission discussed about student outcomes baseline data report regarding:*

- 2015-2016 on track to graduation 9th grade
- On track could have a different meaning in terms of course offering
- 2014-2015 graduation rate by school
- 2014-2015 graduation rate by ethnicity
- 2014-2015 graduation rate by gender
- 2014-2015 graduation rate by pathways
- 2014-2015 A-G completion by school and pathways
- The school community is beginning to grapple with the questions: 90% of the students are loaded into the classes, did they failed? Did they drop out where they were not put in the right classes
- 2014-2015 dropout rate by ethnicity
- 2014-2015 dropout rate by gender
- The goal is to get students up on track by the end of their 11th grade year
- Where is the student falling off track?
- What is the root cause of why the students are falling off track?
- 2015-2016 on track to graduation: 11th grade by school and pathways
- 2015-2016 on track to graduation: 12th grade
- 2015-2016 completion of college level equivalent
- Interested in bringing the relevant personal connection and core literacy skills into early 9th and 10th grade experiences so they can engage in a much richer robust and connective educational experiences
- From the data that is presented, what is the early warning signs that stands out?

No Public Comment

**Discussed**

## 16-2587 Measure N Commission - Measure N Public Communications Strategy

Discussion by Measure N Commission of the Measure N public communications strategy.

*Valarie Goode, Deputy Chief of Communication, and the Commission discussed what an effective communication strategy may look like for Measure N:*

- -Using social media to commutate about Measure N and the great things about it
- Website for Measure N
- Measure N is not advertising in Superintendent's Newsletter
- Have not heard about Measure N at a District level
- To create a stream solely for Measure N
- To have the ability to create an insert to put in a packet explain the Measure N Parcel Tax
- To make sure that every high school have Measure N information

*The Commission spoke on:*

- What are the channels besides social media to get Measure N out?
- What the public to know what Measure N is about and what it's doing
- To have a tailored communications targeting our business partners and those who can feed to the longevity
- To have a standing update on Measure N

- Every school should have a newsletter regarding Measure N
- Looking at things that already exist to add Measure N into it
- 3 important audiences: middle and high school students, to have them spread the words in term of someone is doing really well in certain pathway. Second, is the tax payers. To have an ongoing communication to the tax payer on how their taxes are being spent, what kind of outcome is coming out. Third, is the Oakland's business and non-profit community, where eventually their active partnership around work placement will be critical.
- The other audience would target teachers and community
- Is there any communication that should be done that talks about the Measure N audit results?
- Elementary schools have no clue what Measure N is and what pathways; to have elementary schools and middle schools aware what type of pathways there are

No Public Comment

**Discussed**

## **H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee**

[16-2588](#)

### **Public Comment on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Commission – Up to 30 Minutes - December 6, 2016**

Public Comment on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Commission - Up to 30 Minutes - December 6, 2016.

**No Comments**

## **I. Introduction of New Legislative Matter**

None

## **J. Adjournment**

Chairperson David Kakishiba adjourned the meeting at 7:04 P.M.

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_