

## MEASURE N COMMISSION

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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### Measure N - College & Career Readiness - Commission

**Jason Gumataotao,**  
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**James Harris,**  
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Introduction Date	12/7/2021
Enactment Number	
Enactment Date	

# Memo

**To** Board of Education

**From** Measure N Commission  
Jason Gumataotao, Chairperson  
Louise Waters, Vice Chair  
Whitney Dwyer, Secretary  
Emma Paulino, Member  
James Harris, Member

**Board Meeting Date** December 7, 2021

**Subject** Budget Modification Form  
Services for: Oakland Technical High School

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**Action Requested and Recommendation** Adoption by Board of Education, upon recommendation of the Measure N Commission, of a 2021-2022 budget modification request from Oakland Technical High School transferring \$3,584.24, from Supplies & Materials (no impact – no changes to the pathway development) to Equipment, for a new total amount of \$3,584.24, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Oakland Technical High School would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic action, Supplies & Materials, by \$3,584.24, and use that money to create a new strategic action, Equipment.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form



## Measure N Budget Modification Form OUSD Schools

Date:	November 5, 2021	Principal:	Richard Fairly
School Name:	Oakland Tech High School	Site #:	305
Pathway(s): (required for multiple use of programs)	Engineering Academy Pathway	Requested By:	Elisabeth Calzaretta

**Step 1:**

**a. Add the Original Approved Strategic Action from the Measure N EIP:**

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Engineering Academy Pathway	Line 25	\$5,000.00	<b>Supplies &amp; Materials:</b> CTE Course Supplies for Engineering Principles, Architecture 1, and Architecture 2 (Paper, ink). We require specialized ink and paper for the specialized plotters we use for students' CTE projects. \$4000 for ink and \$1000 for paper, poster board, cardboard, tracing paper, etc. to reduce disparities in student achievement and student access to career pathways based on race, ethnicity, gender, socioeconomic status, English Learner-status, special needs status, and residency	\$3,584.24

**b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)**

No Impact - no changes to the pathway development. The funds were placed in the wrong Object Code (4310 – Supplies & Materials). Need to move them to 4410-Equipment.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4310	305	3050	3880	0103	99999

**d. Total amount being transferred:** 3,584.24

Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.

Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.

Please attach a Measure N Duty Statement form if the Budget Modification is to create a new position or to change an FTE.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only justification allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? - What need does this specific expenditure or service type address?	New or Amended Amount
Engineering Academy Pathway	N/A	N/A	<b>Equipment:</b> CTE Course Supplies for Engineering Principles, Architecture 1, and Architecture 2 (Paper, ink). We require specialized ink and paper for the specialized plotters we use for students' CTE projects. \$4000 for ink and \$1000 for paper, poster board, cardboard, tracing paper, etc. to reduce disparities in student achievement and student access to career pathways based on race, ethnicity, gender, socioeconomic status, English Learner-status, special needs status, and residency.	\$3,584.24

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4410	305	3050	3880	0103	99999

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*

*E. Calzaretta*

11/19/2021



11/19/2021

Name: Elisabeth Calzaretta  
Assistant Principal/Pathway Administrator  
Signature

Date

Name:  
Principal Signature Required

Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 11/19/2021

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature: *Nancy Gomez*

Date: 11/19/2021

H.S. Network Superintendent, Approval Signature: *Matin Abdel-Qawi*

Date: 11/22/21