

MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION

1016 Union Street, #940
Oakland, CA 94607



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

**Measures N and H –
College & Career Readiness Commission**

Louise Waters, Chairperson
louise.bay.waters@gmail.com

David Kakishiba, Vice Chair
kakishiba@gmail.com

Marc Tafolla, Secretary
marctafolla@gmail.com

James. Harris, Member
james@510media.com

Katy Nuñez-Adler, Member
katynunez.adler@gmail.com

Board Office Use: Legislative File Info.	
File ID Number	24-0265
Introduction Date	2/6/2024
Enactment Number	
Enactment Date	

Memo

To Board of Education

From Measures N and H – College and Career Readiness Commission

Board Meeting Date

Subject Budget Modification Form
Services For: MetWest High School 338

Action Requested and Recommendation

Adoption by the Board of Education, upon recommendation of the Measures N and H Commission, of a 2023-2024 Education Improvement Plan/Budget modification for MetWest High School, Strategic Carryover Funds for Fiscal 2024-2025, correcting negatives in Measures N and H accounts in the amount of \$1,200.21, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Skyline High School would like to modify their Measures N and H Educational Improvement Plan to decrease the approved strategic action, Teacher Salaries Stipends: Extended Contracts for the Visual & Performing Arts Academy Teachers/Certified Staff to attend Collaboration & Professional Development Time, by \$3,999.47, and use that money to establish a new strategic action, Professional Contracted Bus Services.

Competitively Bid

Was this contract competitively bid? No

If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N
Measure H

Attachments

- MetWest 338 Budget Modification Form

2023-24 Measures N & H Budget Modification Form OUSD Schools

Date:	12-9-2024	Principal:	Dr. Shalonda Gregory
School Name:	MetWest High School	Site #:	338
Pathway(s): (required for multiple use of programs)	Social Entrepreneurship	Requested By:	Sandra Backer

Step 1:

a. Add the Original Approved Strategic Action from the Measure N/H EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N/H Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
2022-2023 Carryover Plan	19	\$51,015.26	Strategic Carryover for Fiscal Year 2024-2025: Funds will be strategically carried over and used in fiscal year 2024-25, via the budget development and Education Improvement Plan approval process, to support expenditures identified as needs at the beginning of the school year.	\$1,200.00

b. What will be the impact on your Measure N/H plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. We need the money to cover all of the current negatives in benefits in the MN and MH budget.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4390	338	3380	1690	0201	99999

d. Total amount being transferred: \$ 1,200.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N/H EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N/H Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N/H Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N/H Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>	New or Amended Amount
			<p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2023-24 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.</p>	
2022-2023 Carryover Plan	18	\$0.21	<p>Correcting Negatives in Measure N & H accounts: These funds are to offset all of the negatives in Measure N - Resource 9333 & Measure H - Resource 9339. The negatives are usually the result of cost differences between what was initially budgeted by the site and the actual Salary & Benefit Costs, as well as Mid-Year Salary Adjustments. This justification is to cover negatives in the 1xxx-3xxx object codes only, throughout the 2023-24 fiscal year.</p>	\$1,200.21

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	1xxx-3xxx	338	3380	1690	0201	99999

Signature of Approvals: *(Please insert the team member's name below the signature line)*

Name:
Teacher Leader/Pathway Director
Signature

Date

Dr. Shalonda Gregory
Name:
Principal Signature Required

1/1/2024
Date

FOR MEASURE N/H STAFF USE ONLY

Date BMF Received: 1/11/24

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: Nancy Jones

Date: 1/11/2024

H.S. Network Superintendent, Approval Signature: VS

Date: 1/11/24