

MEASURE N COMMISSION

1000 Broadway, Suite 680
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**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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Memo

To Board of Education

From Measure N Commission
Jason Gumataotao, Chairperson
Louise Waters, Vice Chair
Marc Tafolla, Member
Katy Nunez-Adler, Member
James Harris, Member

Board Meeting Date March 1, 2022

Subject Budget Modification Form
Services for: Oakland High School

Action Requested and Recommendation Adoption by Board of Education, upon recommendation of the Measure N Commission, of a 2021-2022 budget modification request from Oakland High School transferring \$3,500.00, from Facility Rental (no impact – no longer need the full amount) to Supplies & Materials, for a new total amount of \$3,500.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Oakland High School would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic action, Facility Rental, by \$3,500.00, and use that money to create a new strategic action, Supplies & Materials.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form



Measure N Budget Modification Form OUSD Schools

Date:	2/16/2022	Principal:	Pamela Moy
School Name:	OHS	Site #:	304
Pathway(s): <small>(required for multiple use of programs)</small>	Environmental Science	Requested By:	Alyssa Berkins

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action <i>(proper & full justification)</i>	Total Amount Transferred
Environmental Science	57	\$3,500.00	<p>Facility Rental to host the Summer Teacher-Team Retreat where teachers will work on curriculum development, plan interventions and support for students of concern, and reflect on general areas for growth.</p> <p>-This expenditure is aligned with our desire to have a sustainable, shared-leadership, equitable, and collaborative teacher-team which works efficiently to build curriculum and pathway structures and strategies to improve student outcomes.</p> <p>-The need that this addresses is allowing us time to work together in a deep and sustained way with minimal distractions.</p> <p>- This is not a direct service to students, but the work we complete here will directly impact the quality and rigor of our instruction and strengthen our pathway.</p>	\$3,500.00

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? *(*Do not insert links or use Acronyms)*

No impact. Our planning retreat is still happening, however funding for the retreat is being used from a different funding source.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5624	304	3040	3867	0101	99999

d. Total amount being transferred: \$3500

✓ Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.

- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please attach a Measure N Duty Statement form if the Budget Modification is to create a new position or to change an FTE.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only justification allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<p align="center">New or Revised Measure N Strategic Action</p> <p align="center"><i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i></p> <ul style="list-style-type: none"> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? - What need does this specific expenditure or service type address? 	New or Amended Amount
Environmental Science	NA	NA	<p>Supplies & Materials for Senior Project and Showcase</p> <p>The Environmental Science Academy (ESA) will need supplies for seniors to complete the Senior Capstone Action Project. Students need poster paper as well as printed copies of brochures, and posters. All of these items will be used at or to promote our ESA Capstone Fair in which student projects will be on display for both community partners as well as teachers to attend.</p> <p>Poster paper, brochures, and fliers will allow students to both advertise for the event as well as create content for the event. Students will be "pitching" their unique solutions to local environmental problems to community partners and teachers.</p> <p>This expenditure will serve around 90 students who are working on their Senior Capstone. It will improve student engagement because they will be working towards a specific and tangible event where all of their work will be displayed.</p> <p>This expenditure addresses the need for students to engage in project based learning and research. Students will be promoting, displaying, and defending their year-long action research project to their peers, other ESA students and staff, and industry/community partners and need to be able to professionally display their work. The materials required go beyond the regular allocation of common materials already provided by the school, and are necessary for this new project/event.</p>	\$3,500.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4310	304	3040	3867	0101	99999

Signature of Approvals: (Please insert the team member's name below the signature line)

Alyssa Berkins
Name:
Teacher Leader/Pathway Director
Signature

2/16/22
Date

Pamela Moy
Name:
Principal Signature Required

2/16/2022
Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 2/16/2022

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: *Pamela Moy*

Date: 2/16/22

H.S. Network Superintendent, Approval Signature: *Mark ...*

Date: 2/18/22