PETITION AND PROPOSED CHARTER WITHDRAWN BY LETTER TO BOARD OF EDUCATION, RECEIVED BY SECRETARY OF THE BOARD ON NOVEMBER 18, 2011.

### Math, Science & Technology Bilingual Charter Academy

Charter Petition

Submitted to
Oakland Unified School District Board Members
October 26, 2011

Contact:

Olga G. Gonzalez, Padres Unidos (510) 798-6423

#### CERTIFICATION STATEMENT

Proposed Charter School Name MATH, SCIENCE & TECHNOLOGY BILINGUAL CHARTER ACADEMY
Proposed School Location (City) OAKLA ND, CA
I hereby certify that the information submitted in this petition is true to the best of my knowledge and belief; that this petition has been or is being sent to the Superintendent of each of the districts from which we intend to draw students; and further I understand that, if awarded a charter, the proposed school shall be open to all students on a space available basis, and shall not discriminate on the basis of race, color, national origin, creed, sex, ethnicity, sexual orientation, mental or physical disability, age, ancestry, athletic performance, special need, proficiency in the English language or a foreign language, or academic achievement. This is a true statement, made under the penalties of perjury.
Signature of Authorized Person  Date 10-26-11  (Please label the copy that has original signatures.)
Print/Type Name_Olga G. Gonzalez
Address 2291 West Ave. 133 <sup>rd</sup> , San Leandro, CA 94577
Daytime Phone (510) 798-6423 Fax: (510) 638-8652

#### STATEMENT OF ASSURANCES

This form or other similar must be signed by a duly authorized representative of the petitioner group and submitted with the petition. A petition will be considered incomplete if it is not accompanied by the Statement of Assurances or does not otherwise contain these assurances. As the authorized representative of the applicant group, I hereby certify under the penalties of perjury that the information submitted in this petition for a charter for MATH, SCIENCE & TECHNOLOGY BILINGUAL CHARTER ACADEMY to be located at 824 29<sup>TH</sup> AVE. OAKLAND CA, 94601 is true to the best of my knowledge and belief; and further, I certify that, if awarded a charter, the school:

- 1. Will not charge tuition, fees, or other mandatory payments for attendance at the charter school or for participation in programs that are required for students.
- 2. Will enroll any eligible student who submits a timely and complete application, unless the school receives a greater number of applications than there are spaces for students, in which case a lottery will take place in accordance with California charter laws and regulations.
- 3. Will be non-secular in its curriculum, programs, admissions, policies, governance, employment practices, and all other operations.
- 4. Will be open to all students, on a space available basis, and shall not discriminate on the basis of race, color, national origin, creed, sex, ethnicity, sexual orientation, mental or physical disability, age, ancestry, athletic performance, special need, proficiency in the English language or a foreign language, or academic achievement.
- 5. Will not base admission on the student's or parent's/guardian's place of residence, except that a conversion school shall give admission preference to students who reside within the former attendance area of the public school.
- 6, Will offer at least the minimum amount of instructional time at each grade level as required by law.
- 7. Will provide to the Office of Charter Schools information regarding the proposed operation and potential effects of the school, including, but not limited to, the facilities to be used by the school, including where the school intends to locate, the manner in which administrative services will be provided, and potential civil liability effects, if any, upon the school and authorizing board.
- 8. Will adhere to all applicable provisions of federal law relating to students with disabilities, including the Individuals with Disabilities Education Act; section 504 of the Rehabilitation Act of 1974; and Title II of the Americans with Disabilities Act of 1990.
- 9. Will adhere to all applicable provisions of federal law relating to students who are English language learners, including Title VI of the Civil Rights Act of 1964; the Equal Educational Opportunities Act of 1974; MGL c. 76, § 5; and MGL c. 89, 71 § (f) and (I).
- 10. Will comply with all other applicable federal and state laws and regulations.

Complete the following Roster for the Board of Directors and key administrative leaders and/or partners for the proposed school. Be sure to include titles and roles. Separate sheets may be used to ensure all relevant contacts are provided.

Name of

MATH, SCIENCE & TECHNOLOGY BILINGUAL CHARTER ACADEMY

School(s): Name of Nonprofit

Corporation:

MATH, SCIENCE & TECHNOLOGY BILINGUAL CHARTER ACADEMY

**Primary Contact** 

Person:

Olga G. Gonzalez

Mailing Address: 2291 West Ave 133rd, San leandro, CA 94577

Phone:

(day & eve.)

(510) 798 6423

Fax: (510) 638-8652

E-mail: victorsparrow10@yahoo.com

**NONPROFIT BOARD OF DIRECTORS** 

Position:

Social Worker (MSW)

Name:

Carmen Jankowski

Mailing Address:

1215 Carlota Street, Berkley, CA

Phone:

(day & eve.)

(510) 526-9494

Fax:

Email:

Position:

Retired Accountant

Name:

Chee Cheong

Mailing Address:

311 Oak Street #525, Oakland, CA

Phone:

(day & eve.)

(510) 893-2005

Fax:

Position:

Former Special Education Teacher

Name:

Billie Jean Narver

Mailing Address:

1169 Santa Fe Street, Albany, CA

Phone:

(day & eve.)

(510) 647-8840

Fax:

Email: billiethebard1@yahoo.com

	OF DIRECTORS continued
Position:	Community Representative & Retired Preschool Teacher
Name:	Teresa Ramirez
Mailing Address:	2126 34 <sup>th</sup> Avenue, Oakland, CA
Phone: (day &	
eve.)	(510) 533-4379
Fax:	Email: tmramirez34@aol.com
De Mari	Community Barrana Matthew
Position:	Community Representative
Name:	Clementina Duron
Mailing Address:	1211 Destroyable Street Emergrafile CA
Dhann (day 0	1311 Dartmouth Street, Emeryville, CA
Phone: (day & eve.)	(510) 525-7149
Fax:	Email: clementina@chamulita.com
Desition	Padros I Inidos
Position:	Padres Unidos Olga G. Gonzalez Rocio Gonzalez
Name:	Olga G. Gonzalez Rocio Gonzalez
Mailing Address:	2291 West Ave. 133 <sup>rd</sup> , San Leandro, CA 2726 E. 7 <sup>th</sup> Street, Oakland, CA
Phone:	
(day & eve.)	
Fax: (510) 638-8652	Email: victorsparrow10@yahoo.com Email: gonzalez.rocio91@yahoo.com
SCHOOL PERSONNEL Principal Name:	TO BE DETERMINED
Phone (day/eve):	
Fax:	Email:
Business	(may be undetermined at time of submission)
Manager:	
Phone (day/eve):	
Fax: Email:	
OTHER AS APPLICABL	E (school management entity, partner)
Contact Person:	
Title/Position:	
Organization:	
Phone (day/eve):	

### PARENT OR GUARDIAN MEANINGFULLY INTERESTED IN ENROLLING THEIR CHILD AT: MATH, SCIENCE & TECHNOLOGY BILINGUAL CHARTER ACADEMY

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The petitioners authorize the Lead Petitioner, PADRES UNIDOS/Olga Gonzalez, to make or negotiate amendments to the attached charter as necessary to secure approval by the OUSD Board of Education.

Parent Name Nombre Del Padre	Child's Name Nombre Del Nino	Signature Firma	Date Fecha	Grade Level in First Year of School Nivel de Grado en el primer ano de escuela	Address Direccion	Phone Contact Numero Telefonico
ALMA LÓPEZ	LUIS F LIERERA	flow.	6/21/11	2 Great o	5932 HAYES ST DAKLANDO CA	(Sic) 638-4094
		Marelyn Valer	10/24/	IGrado	2232 Seminary	(5,0)
Maria Ortiz	Evelin Chavez	Maria artiz	10/24/11	2 Grado	851 34 Ave AHB	510) 566 1401
Ismad Chavez	Dolce Chavez	Fingel Chaves	10/24/11	IGrado	851 34 AVE Apt B	510/566 1401
Jorgt Rodriques	Juan Calos Margu	2 janet Makey	1012411	1 Groda 1	57th one carrand	1661/877-6465
Beatriz Melendez	guletzi Molendez	Between	10/24/11	5 Grado	2879 E.7 + hookland CA.	510,472-8092
Gudelia Lofe			10/24/11	5 Grado	10612 ACHLHNES DR On Kland Ca Gubo3	516 636 9853

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Child's Name	Signature	Date	Grade Level in First	Address	Phone Contact
Nombre Del Nino	Firma	Fecha	Year of School	Direccion	Numero
Josus D.	John	10/24/11	Nivel de Grado en el primer app de escuela	1088 Calco-101	Telefonico SIO) 689 36 72
Anthony L.	Custina Reyes	10/24/11	2	<b>V</b>	
Alexis S.	Palicia S.	10/24/11		1088 Carrot P1	SIO) 706 4510
Anthony Buen	Imu Felne	10/29/4	3	2823 Ethot Oaklant	510) 533 95 27
Isgacb	Irma Felix	10/21/11	Kinder.	.2823 Eth stoakb	7510)533952
Salinas	Corcio	10/24/1	, 3	3460/LYMOR St. ON Hand	4 slo 533 835
Alexander flow	& Mariaflors	10/24/1	4.	1971 84 Av Oaka	
12	2 Maria flores	10/24/1	1	1971 84 Ave Oak	long 27-5200
	Nombre Del Nino Scsus D. Anthony C. Alexis S. Anthony Bueno Isaac B Salinan Alexander Flore	Nombre Del Nino Firma  Jesus D. Fullo  Anthony C. Cistina Reve  Alexas S. Paticia S.  Anthony Bueno Jimu Felip  Isaac B Irma Felix  Salina Corcio  Alexandel flow Maria flows	Nombre Del Nino Firma Fecha Josus D. Josuffa Anthony C. Cinstana Reves 10/24/11 Anthony Bueno Irmu Felre 10/24/11 Isaac B Irma Folix 10/24/11 Salina Corcio 10/24/11 Alexandel flas Maria flores 10/24/11	Nombre Del Nino Firma Fecha Year of School Nivel de Grado en el primer abo de escuela  Anthony C. Cinstina Reve lo/24/11  Anthony Bueno Jimu Felin 10/24/11  Anthony Bueno Jimu Felin 10/24/11  Isgac B Irma Felix 10/24/11  Salina Carcio 10/24/11  Alexandel flora Marria flora 10/24/11  Alexandel flora Marria flora 10/24/11  4	Nombre Del Nino Firma  Fecha Year of School Nivel de Grado en el 10/24/11 Direccion  Nivel de Grado en el 1088 Calcolp/  Anthony L. Cinstina Reves 10/24/11 2 1088 Calcolp/  Anthony Boeno Timur Felin 10/24/11 3 1823 Ethost Oaklant  Isaac B Irma Folix 10/24/11 Kinder .2823 Ethost Oaklant  Salina Corcio 10/24/11 3 3460/24/10 \$\frac{2}{3} \text{3460/24/10} \text{51.000 plane}  Alexandel Place Maria Flores 10/24/11 4 1971 84 Avr. Oaxla

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Parent Name	Child's Name	Signature	Date	Grade Level in First	Address	Phone Contact
Nombre Del Padre	Nombre Del Nino	Firma	Fecha	Year of School	Dirección 825 Lisbon que	Numero
12 -	. 0	01:0		Nivel de Grado en el		Telefonico
Evelia Ramas	c hyge frecial	o Euclia Kamos	10/29/11	primer ano de escuela	Oakland C.A.99601	(510) 536 4691
11 4 11	1 1 1 1 1 1	111	P . 1	11	2829 610 th st	
Manua plongs	& leabrilla Vac	avez Mante ly	10-24-11	4	Oakland LA 94601	510-534 7271
+ -11019				2.0	1435 57Th Ave	1661-877-6465
Janel Marguer	Juan C Margue	a sanet Maria	10-24-11	至 13.	Ocilland CA 94121	
Celia Navamo	Juan Dies	do to	,	2.84	\$635 E. 107737 (	50)533-793
		Cea Rowar	•	7,84		1
Esperanza Contrud	Cristian	Contono	10.24.11	Trd & K	0 akland, Ca 94601	(510) 484-6876
DI JULIE	AnTon' p	1 TM	19/24/	40	2630 E 105T	(510) 533 83
10,000 1.	MILIONIO	90%	1 77		2030 6 700	2 / 3
Emiliana Sali	Torge S	Calif	10/24/	* *	3460 Lynde St oakbu	510)533_835
Olga Gonzalez	Daniel Huerta	1000-16	10/24/11	3	2291 W. Ave. 13372	(00) 798-6423

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A iv	Ti	1 11		Nivel de Grado en el		Telefonico
Gorcna Hedrand	2 -ona/non He	Lovera Hernande	2/0/24/1	primer ano de escuela	6	
Lorena Harnanda	Panela Hernam	2 LoverpHornande	10/241	6	840,34 Ae OAKIUM	510 5333981
MARIA COTTERE	hinea de arrib	a Son Z ningos)		XI	840134 ACOAKjunD	510 533398
MARIA G.	DAISY 6	MARIA 6.	10/24/11	<b>80</b> -5	814-34 AUE OAKIAD	1510/437-179
MARIA 6.	Desiln'/ 6	MARIA 6	10/24/11		814-34 AUE OAKIAN	
Jesush	ANGelD.	Visus Que	10-i	4 2do	7722 HILLSIDE	-686-1652
Susil Acusta	i fosel lopez	MM	10-24	-11 4	Bludgan Ale Daking	
	Kirberly	Maria TaFoga	10-24-1	5	851 34 NE Apat A (	5101978-3680

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DORE F ALAKON	Shii w puma	Tue of	10-26-1	1 g th	ONEURIUS CA 94601	510)434.194
Tool CIUZROX		Goel Cruz Roso	10/24/1	. 3	825 Potword ACE	510) 866-56-50
Jessi ca lorent	Christian 1 920	) Lorenzo	10/29/11	Dergrado		619/882-2348
RIKA PAEZ	Hazel Patron	Ela	10/29/1	5+4	914 7950 ALE Ocicions (4 946) 1627 High 5+ (2) 4160	(SIU) 543-6707
Rosawa Maxin	Tose Maria Delavos	Rosava Capain	10-24/11	5 By 3	510 1730 E20+11 St Oakland	510 5851386
Milagris Bland	Cynthia Blano	Musino I Farino	10/24/11	5	1730 EDOTAST Oakland	510.585.1386

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Julio Saca.	Angel Soea-	Sulio & Saca.	10/24/11	.4.	2815E. FT4/57.	(50) 228-2556
Florentino Contrevas		o Alonolino Cortra	10/24/1	4	2745 E 9th ST OAKLAND CA.	(510)502-0221
Maria Lovez		ez maria lorez	10/24/11	5	2794E4th StandCA.	(510)535-17-2
Alida Santos	Sergio Sentos	alas sudo	10/24/11	11	2857 E. 10 ST	7603571
Sylvia loper.	Daniela Maitir	Silvie	10/24/11	4	688 gath St Oakland	(5(0)227-480
Autorio Zamora	Pako Zamoro	Antonio Zomora	10/24/11	2	2705 Flo St OALL	151053506
Jorge Gonzglez	Jose Munuel Pelas	Jorge Gonzalez	10-94-1	, /	1627 High Step 9 4601	50 712 6209

school estimates will enroll in the school for its first year of operation. A petition shall include a prominent statement that a signature on the petition means that the parent or guardian is meaningfully interested in having his or her child, or ward, attend the charter school,[...]. The proposed charter shall be attached to the petition. (emphasis added)

# PARENT OR GUARDIAN MEANINGFULLY INTERESTED IN ENROLLING THEIR CHILD AT: MATH, SCIENCE & TECHNOLOGY BILINGUAL CHARTER ACADEMY

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Nombre Del Padre	Nombre Del Nino	Firma	Fecha	Year of School	Direccion	Numero
LUCIA CALMO	ISPPEL ROLD	Lucia Lalma	10-24-	Nivel de Grado en el primer ano de escuela	2112 35 AVE	Telefonico 50 93 8755 83
Flor MBernal		1	10/24/11	Kinder	2690 7 utu	510 383-0087
ArmandoContrera	Dinena Contrep	r Armando Controros		Kinder	2690 74th	S10 395-S199
ALFREDO PABLO	ISPAELPABLO	alpudotablo	10-24-11	5 70	2112 35 AVE	510 3875546
Dorma V.	Esmeralda	- Worman Vardin	10/24/10	1-	2531 26 AU	510 4852891
paco Fines	Esmeraldai	paco Funes	10/24/11	2-	2531 26 AU	510 927-83 7
Miguel lopez	Evelynlopez	Miquel loyer	10/24/11	Liniter	9710 corul rd	570 788-2709
Karen lopez	Evelyn lopez	Haron Just	10/24/11	Kinder	9710 coval rd	510 837-2647-

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Parent Name	Child's Name	Signature	Date	Grade Level in First	Address	Phone Contact
Nombre Del Padre	Nombre Del Nino	Firma	Fecha	Year of School	Direccion 14/54	Numero
1 1 1 1 1	1	TI 11/1		Nivel de Grado en el	2833 E. 974 54.	Telefonico
Jose Manuel Medina	6 ruciela Meding	Socil fund Medina	10-24-11	primer ano de escuela	Oakland Ca 94601	(510) 261-4402
Patricia de Leon	han publo del	n Robina de La	10-2411	Firstday	2630 89th St. Oakland. Ca 94601	(310)536-0348
Veronica Pena	Atiana Pena	Veronica Perre	10-24-11	Kinder 1st	1034 25th Oakland	842-3561
Gudelia Civz	Amando Suea	March	10/24/11	151.	2815 E. 7" L'ST. Carland	9 (510) 866-7639
Graciela) men	as Miranda Cuen	us Trocely then	10/24	11 3rd	3300 Elmwood Ave.	(50)638-6336
Cristina Contrerus	Alejandra C.	Cristina Contras	10/24/11	1 grade	2745 E 9 th ST CARRIAND CA	(510) 261 - 8271
Taxisha Box	C'Ila Lee	Farish Beach	10/1/1	12 Grade	Dakland, 14	(512) 992-9491
CHAU NADOR	DAVID	Chies	is by hi	5L	1925 6th AVE OX	50)835-780

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0/00	Daniel	Olago Time	neZ	Nivel de Grado en el Gro primer ano de escuela	2823 E10	Telefonico 510)5335251
ArtoRo	David	Arturo		3 #	2823£10fn5+	5109533575
Geniannon	Milani	Phannon	10/29/11	787		(510) 379-0075
QUINHTOON	Kenn	OUTIN	10/24	1 2 mg	416 Davie Ave	408) 5935681
ColinAra	on Hareles	dalia ATTROLL	10/25/11	2.		(510)987-6028
L'antin	Elebiel	Yanet Redi	bes	4		(510)203-5044
3 Myma	Taylor	1 RINEWHAR	10/2/11	/	2338 international	(510) 730-5034.
GUSTAVO	TAYLOR	Constavo Perez	10/25/11	1	2338 INTERNATIONAL	(510)837-2949

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Luciana Bente	eddie Arteola	Lucieiana Ber.	10/2/0	u 4	2859 E9ST	5 365539
Migoe I Valgo	ez Miguel vaz	guez Migcel A Le	10/94/11 QueZ		2724 E7 th St	516 535 17 96
	JULIAN Y SAME		10/29/1	893	7825 ALDER ST	230-6705
Thuong Chu	Christy Von	o ree	10/25/11	3	2636 25 AVE Oakland CA	(510)
lovena Bibiano	vanessa	Lorana Bibiane	10024/11	3	1945 26 THI AVE aPtolo	65014725-35
Maria Madrigal	1.1	21 11	10/25/11	11	1530 40th av Dalpland Ca. 94601	610) 206 4295
Maria Carmona	(	// (/	10251	, 2	821 34 ave oakland	510)534-0792

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Mariatazogo	Leslie	Maria Tafoya		4	8SI 34 AUE APAT. A	(510)978-3680
Angelica Tapan		Angelica Tapoya		5	851 34 AVE Apat. A	(510)434-4347
Yolanda NavaR		year ,		<b>3</b> 4	1222 39th.A	(510)499-4483
Laura Leon	moises H.	Jaier /w	10/24/4	1	1437 46th AUG Oaklan	910-227-4690
Marisa Bravo	Jeshua Hndz	Mass	10/24/11	K	7958 Mankin Bld.	90.7746187
Rubi Maro	Alelandro	Registrace	10-24-11	6	1945 26 AUG APT 106	510) 472-434
Lorena Bibiano	60EVANY	Lorana Bibiano		<b>*</b>	1945 26 ANE A91 106	

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/ / / / /	0 1 11 -	of the	bal	Nivel de Grado en el		Telefonico
Maria Madrigal	Axel Hurzar	Goodbatt.	10624/11	primer ano de escuela		
0	0			1	1530 40th QU. Canland (a. 94601)	510) 206 4295
Aulia Pour						
Maria Salt	o Cesar	maria Salto			2517 Ell + 1 37 0 AKIGN (a) 94601	5107436-40
Rosario	Ashley	Roscario raxdellas		1	2932 E1914 APT 101 OAKIGN CC 94601	(510) 387-6440
Isaac Gonzalez	Kali Gonzalez	Free	10/24/11	2	2291 W. Ave. 1332	(510) 798-6423
Isauc Gonzalez	Liliana Gonzaler		10/24/11	K	2291 W. Ave. 133 12	" "
lava leon	Juan Jeultein	Turke	10-24/1	4	1437 UGHAVE oatland	510-227-4690

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MarTna B	MarTa L R.	, , , , , , , , , , , , , , , , , , ,	1 00110	Nivel de Grado en el primer ano de escuela		Telefonico
Ana Zomora	Alejandro Za	Ana Arelepia	10-24-1		2705 Elo StoAkland	(510)5350621
Hernan Benas				2		
Maribel	Hernandez			1		
Roxana	Irene 1.	AN (		11		
Anabel	Atexandre	amant sug	19	14/11 2	1544 38 AUT. HE,	4601 (510) 712- 7391
Martha Farias	Beatriz Fario	Martha Parios	10/2	4/11 3	2636 Elo that oaklor	d CA 9460/ 533683
Olga Gonzalez	Manuel Huerta	Qg As.	10/24/11	6	2291 W. Ave 13374	(510) 798-0423

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		i .	1	primer ano de escuela		relevonico
Veroneca Mora	Stephony Estrado	Veroneca Hora.	10-24-1	6 0	821 Parturad av Carklan	(510)421-1825
Josquis De And	Szul De Anh	Josephin Dr Aule	10-24-11	5 th	2749-69Th STOAKIAN	0 (510) 536-5773
Enca Ahumad	a Alexis Cenant	E. almada	10-24	3rd	1224 VIa Nube Santon	510 331-8110
Enica Ahumada	a Andres Cenantes	E.ahunda	10-24	3rd	1224 Via Nube Sunlar	510-331-8110
Rocio A. Simptin	Michelle D Tosobiro	Rome	10-2-4		2059 & 9 st actions	510-575-2755
Seardo Rubio	JOGANRUS d	Beelblike &	18-2411	Kinder	1620 FRUIT HUNKEANT I	(50,501 732
Guadalup-Clave	Valeriablood	Sely dout	10.240	1)	3932 Chapped 5	

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				Nivel de Grado en el primer ano de escuela		Telefonico
1		,		primer and de escueia	- 40 -	(5/0)
mayed Rass	miguel R	migual han	10,241	75	2832 Chamtmu	ust 4365/8
Yesenia Jimenez	Jair	Kserin Jimen	10/29	44	1516-35th Au	510-566-108
Maria Ramos	Jessia Ramos	Mare James	10.2511	4	4025 Eleths.	(310)847-6752
Ashley Ramos	Ashely Rams	Karin Ramos	10-2511	5	. 4025 E16th S).	(570)714-7309
Atelyadro Gramar	01111	an,	10-6511			
Patricia Guzman.	Alekando Gura	un Patricia Rams	10-25-11	5th	Your Elloth St.	(510) 915-2752
Benlamin Santan	(Paradt) a Maria Santana	Maria Santana	10.25-11	1 34.	4025 E16754.	(25) 967-9694

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Maria Prizon	Angel Dueras	Maria Prision	10-24-11	2	Oak. 94605 1722 Hillside St	(510)686-1652
Mario E Doctor	Als Jevaser Valda	Masia Elleway	10-2911	5	763/ Spence/S/Daklaalg	1510)8-47-56-6
Karina Noverd	Vida Mondozu	Allegera	10.24.11		1951 69th ave Dakland, CA 94621	510-779-7803
Lavina Nater	Gema Caydenas	La Valera	10-24-11	6	(1951 69th ala (17 9462)	510-779-7805
Sandra Eluka	Diego Elvina	Sade El	10.24.11	3	1717 38 to thee Oa 94601	516 434.6443
Sandra Eluva	Abigail Martinz	Inte El	10.24.1	let	Galciand on 9460	510.4 54.6443
Alua 7- Chavez	Ramon Chavez	A hur D. Chavet	10-24/11		2029 Mitche 1 5t. DALLAND CA.94601	510)436-028

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Nuemi MUTIZ.	David Anguiano	noeni Minys	10-24-11	440	2872 Egth St. Oakland	1510)436-7586
MARIA DELT	RODENIZ ARRA	MARIADELTO	19-8411	€ 2	3493 59113 ov 15t	(510)4-34-015
		STOJOSEA RROYG			3485 5011500 V+5+ 1	510)719-34-89
Silvia ARRO	Yaqueisa	stellanosARROYO	10-84	6	348 Sairs bury st (	510712-48-69
Case Control of the C		Beatriz Hostinez			825 Potwoo AVE.	510)536-5074
Dolores NUNO	Brian None	Dolores NUNO	10/24/11	2	93439+have	510)5327639
		2 Row M Yongal			726 E7195+	(510) 773-1674

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Mana Arong	Kenna Salaus	Ary	W/24/11	Las grado		1510692-183
Savier Lazo	andstran Lazo	Tulton	19/29/11	2º prade	1426 24 th Ave. Oakland	510 MS5-8839
Maria A Gonzale	Emily Gonzalez	Author	10/24/11	2 grado	1091 carcol pr apt 105	6101 >34-6031
Maria A Gonzale	Modrea Console	2 hattyle	10/24/11	K:ndergarden	1091 Calcat P1 apt 105	(510) 734 - 6031
Maria Go Ortego	Aléjandra Gario	Marry gradelige alegan	10/24/11	9 drade	838 36 TH AVE	(510)8/6 0602
Isabel Oxilare	Karina O	Isabel orllona	10/24/11	4- grado	2524 E10 THST	316) 536-3087
Je Senia Garas	BABRIEIA V	Guringus	10 hu/1	5: 51270	25 24 E10 145t	510) 68 93895

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Julio Vigorias	Julio Vignerios		10-24-1	2	2531 E 11thst	(510) 927-786
Julio Viguericas	Jesus Vigueria		10-2-1-11	1	2531 E11 that	927-786
SOCORROR	Miguel Pena	The state of the s	10-21-11	2	1590-35 theAue	532-0610
GAISEUDA GUIN	ASHLEY CARRENO	Grendagin	10-11-11	2	826 LISBON AVE	4366342
JOSE CARRENO	VALERIE	Jose Carcina.	10-21-1	4	826 LISBON AVE	4366342
Olag A. López	Alberto Lopez	6111	10-21-11	2	149 Kerwin Ave.	639-7834
Ramon Chavez	Ramon Chave	- 000	10/2/11	5th	2019 Hit Chell St. DAX 9460	15101436-0285

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Eutopala pe clavel	Xitlali Tojeda	agdalope claud	10/24/11	6:	ease (hapman.	510 , 436443/
Alma clavel	Kevin Garsia	Ama claud	10/24/4	4;	2932 Chapman.	510 4364931
Alejandra Macia	Fabian Rodrig	ez Alcipidra Macios	10/24/11	2 -	3218 Elmwood AUE APIB	(510) 485-4909
Oscar Rodriquez	Elissa Rodvigue	2 Oscar Rodriguez	10/24/11	54	Bell Elmucod AVE APT B	2-29-6800 (510) <b>92</b> 9-68 &
Leon Ward	Variah Ward	Alhomas Ward	10/1/11	3	1516 27th St.AVe.	510 6 36 926
Rocio N Gonzalez	Isabel Gonzale	Korie N Jonalez	10/24/11	K	226 E7th St	(510) 773 1674
Patricia delcon	Cassandra Dela	n Jutins de Leon	/ /	4:	2630 E9HN St. Dakland G 94601	(510) 536-03 43

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*			Nivel de Grado en el		Telefonico
			primer ano de escuela		
o Joshua Ganza	102 House	10-24-11	2 nd	2956 E7th Oakland CA 94601	510-485,8534
	T 1/1	10.24.1	2nd	pakland CH 94601	510485.8530
	1	10 24 11	5 nd	2832 chapman St Rokland cal. 94601	(510) 536-1250
				2832 Chapmanst Dakland cal 94601	(510) 436 51 67
	0.1		6	1010 San Legendro 37	(510) 532-9471
,		10/2411	2 11	HIIZ E 17st OAKland CA944	(56)355-7898
10	- 1	1	5th .	726 E7thst	510 773
	Nombre Del Nino  o Joshua Ganza  soshua Gonzalez  Antonio Ros  Miguel Rosas  Carlos Rodrigiez  Serar do moreno	Nombre Del Nino Firma  O Joshva Ganzulez Januara  Soshva Ganzulez Januara  Antonio Roses Monna Gosos  Miguel Rosas Araceli Rosas  Conlos Rodrigez Jakes apany  Serando moreno Maria Comparán	Nombre Del Nino Firma Fecha  o Joshua Ganzalez Januar 10-24-11  Soshua Ganzalez 10-24-11  Antonio Rosas Jomma Rosas 10-24-11  Miguel Rosas Araceli Rosas 10-24-11  Coxlos Rodrigez Jakel Openy 10/24/11  Serax do moreno Maria Comparán 10/24/11	Nombre Del Nino  Firma  Fecha  Year of School Nivel de Grado en el primer ano de escuela  10-24-11  2 nd  Soshwa Gonzulez  Forma  Forma  Forma  Forma  Forma  Forma  Miguel Rosas  Araceli Rosas  10-24-11  And  Coxlos Rodrigez  Joked Apay  10/24/11  Enterprimer ano de escuela  10-24-11  2 nd  10-24-11  5 nd  Miguel Rosas  Forma  Fo	Nombre Del Nino Firma  Fecha Year of School Nivel de Grado en el primer ano de escuela  O doshva Ganzalez de la lo-24-11 2 nd Dakland CA 9460 1  Soshva Ganzalez de lo-24-11 2 nd Dakland CA 9460 1  Soshva Ganzalez de la lo-24-11 5 nd Dakland cal-9460 1  28 32 chapman 5+  Oakland cal-9460 1  2832 chapman 5+  Oakland cal-9460 1  Coxlos Rodrigez de la lo-24-11 4 nd Dakland cal-9460 1  Coxlos Rodrigez de la lo-24-11 4 nd Dakland cal-9460 1  Coxlos Rodrigez de la

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Octavio Ramilez	Exzjael Ramiez	Plano Ramos	19	4 Grade	2811 EGILST OAKAND, CA	#(510) 830-3819
CECUP LUPEZ	CARLOS DAVALOS	Coxell-how.	व्यक्तियां	1 Gen	2748 & 1074 St.	\$ (510) 532-3919
John Pineda	Isine Josia:	Post	10/24/11	265010	2217 £21 ST ST OAK/AND C.A	575-51-49
Griselda sepulva	Jenni Fer Cruz	Griselda S	10/2/11	2 Grada	825 PORTWOOD AVE	510 866-9444
ROGElia Cruz	Miriam Cruz	Rogelio Cruz	10/24/11	4 Grado	825 PORTWOOD AVE	510) 967-2559
Esther Aguilar	Cindy Aguilar	Ella Gilas	10/24/11	1 9100	823 Lisbon Aue's	510-534-21-39
Victoria Rodrig			10/24/11	1 grado	6301 Hilfon 31	510706-7697

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Elidia Arroya	DAis: Rodrique	Elidia Attollo	10-24-11	2	1428 24 AVE	510 534-638
I quacio Rodvigue	9		10.24.11	6	1428 24 AUL	510 379-0455
Blance Torres	Angel Tones	Blanca Toms	10-2411	3	2823 E 10 St	510-927-1056
Juan Jorks	OMAN TONES	Jugar Torks	10-24-11	/s	2823 E10 St	510-927-10-36
Alicia Valdivia	Rachelle Beco		10-24.11	3	1153 # Sehihat AV	510-472-16-29
Paula Franco		Paula Franço			836-31+ h ave	510 927-7532
Heustaquio	casandra	Heustaguo Heino	10-24-1	3	936-34thave	5107506781

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				Nivel de Grado en el		Telefonico
				primer ano de escuela		
CONSTANTINO	DANIEL A.	Maria	10/28	1	(510) 767 (6IHS	7. (510)
MARTING2	MARTIN92	- Tark	17/1		CAKLAM (A996	12 951-1715
Sprain	Eme by J.	Contain	6/24/11	2	900 34th & Oakland	(323) 24-9799
Maria Hera Gond	Sophia Gomez	Elisa Jag	10/24/11	2nd	1021 Santa hes Ct.	(510) 303-0046
Neha Salinas	Marco Jor.	Must	10/25/11	4th	2539 thumboldto	101 3884
C 1 11	Yozelin Manoral	1 /		(/+D 110	851 34 ave. Apt A	
Taylola Marsiscal	Alan Mariscal	Jarola M.	10/24/11	Taraloy 1. grado		501431-1278
Jose Arrox	BIOVUT ANOTO	Tole May	10/24/	3	34 93 Sal-Sbury S	510/7/23/29
Jose Arrox	Denize And		hel	2	3923 Sa 176UMYS	
			or quardia	ns of pupils that is equivalent t	to at least one-half of the number of	

school estimates will enroll in the school for its first year of operation. A petition shall include a prominent statement that a signature on the petition means that the parent or guardian is meaningfully interested in having his or her child, or ward, attend the charter school, [...]. The proposed charter shall be attached to the petition. (emphasis added)

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Patricia Range	michelle.2020	Patricia Ranza	10-26-11	3	1745 70 Ave OBKIGNS	510 9227212
Irene Jimenez	Luis A Gomez	the state of the s	10/26/11	3rd	1417 52nd Ave Carland	
Martha Elias	Jonathan Elic	s putter stier	10/24/11	3	27/6 E 9 th st offen	(610)5334836
Yahana Victor	Antonio R Angela Del Rio	Johana Lictor	10/26/11	2	. 3240 e 9 st oaklan	d (510) 534-723
Marisele Hoste	Hrigha Del Kio	Marial Ocoda	10-26)	, 5	6268 For Luneletey gattan	(510) 875-4144
daron (ano	Julian Del Ric	Claron Caus	10-26-11	2	6208 For tone way carlin	1(510)875-4144
MARTHA ARREOL	The state of the s	Marth rizola	10/26/		2063 HUSTIN ST.	(510)4677980

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Todira Monenci	Fidel Moveno	Yadina 18	10/26/11	K	3222 Elmwood ave cakland Ca	(510)761-8495
Gabrilya	Enlique Lotes	Egypricia Horiga	10/23/11	3	2851 E 9 St	5/0/472 18
Isela CIUZ	Jesus D.	Jeseli	10/29/11		1088 Carot Ca	510) 689-36-
Gilberto Gonzalez	Gisselle Gonzalez	Cultonto Comiler	10/26/11	4	2743 E. 1144 St Oaklon 940	(510)219-8808
Gilberto Gonzalez	Gilberto Gonzalez J	. Culture Consulez	10/26/11	3	2743 E. 11th St Ockland 94601	(510)219-8808
Gilberto Gonzalez	Josselyne González	Ceilburton Consider	10/26/11	k.	2743 E. 11th St Oakland 94601	(510) 29-6848
Besenice Civi		Burulen	10/20/11	4	Bos intremational BL out	Sand \$10 1434-08-2

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04 01	- 100	11 1- 10		Nivel de Grado en el		Telefonico
odira Moren	Briana 18	Lodira Moreno	10/25/11	primer ano de escuela		
MAN	MAN	11/11	M	5	3222 Elmwood alz oakland Col	510)261-8493
Maria Bodriguez	EIREN Schler Daist Sandli	Mir the Pringer	10/25/1	513	2425 hum boldt AUE Og Kland CA 94601	(310)827-8586
Elvia Rodriguez	Bryan V.	Elvia Rodriguezz	10/25/11	5]3		510)696-8323
Gabricka Hosio	Lus Angel	Egboie/a	10/251	6	2851 E-95t	5/0/472 12 70
Olga Benitez	Jose Padila	600		5	7343 weld stoakland ca	(510) 830-9652
Analy Benite	2 Daniela Be	ni etez		5	7343 welstonklands	sig 7/2 - 7207
Elva Horals	Dana Diaz	Elva Morals	10-26-	15	902: 34th avo ADT B	534-5416

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- TESUS (Granpa)	ANDRES	Sour Church		300	2715- E-107145 8.	510) 261-702
ERICA-(Mother	ALERIS	Lexun Ohyde		300	2715- E. 1074.5.	(510) 261-7020
Maria Santana	Pobecca Santa	a. Maria Santana	10.25.	2	4025 E16th St.	(570)967-9694
RENE SANDOVAL	ANGEL I. SANDOVAL	Rone Sandoval	10/25/11	3	3300 ELMWOOD AVE. OAKLAND, CA 94601	(510)567-8556
Maria Elena Segura	Antonia Aguilar	Men la Lon	10-25-11	3	2733 5 10 th St 4460	(510) 533-7320
	6.3	Maria Baltrerra	10-25	3	am 36th and	(510)53806
	Marro Fodery	Marra Baltford	16-25	Supplied to the state of the st	Caxland Cal & 46	0)

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Maria Ramos	Jessig Ramos	Margames)		Nivel de Grado en el primer ano de escuela		Telefonico
Maria Ramos	Jessica Ramss (	Marsams	10-25-1	45	4025 EILEMSt.	(510) 847-6752
Jose Carmona	christian. C.	Jose C.	10-25.11	4 th	921.34 ave Oaklar	8 534-0792
Maxia Castil	lo Gisselle c	Maria Pastill	010-25-1	2	824 34 averation	1510)978-505
MAGNOLIA TOSCANO	NOMAR R SANDOVAL	Maguelia Jocant	10/25/11	5TH	OAKLAND, CA 94601	(510)567-8556
Teresa Duen a	AlfredoDueña	Teresa Duns	-10-25-V	3rd	Oakland, (a 9460)	(510)567-855
Teresabueno	Diana Duonos	Torgalley	10-25-11	and	B300 Elmwood Ave	(510) \$ 567-8556
Alba Castilla	Vahairake	pander Albaly	02	311		101-533-887

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-	*			Nivel de Grado en el		Telefonico
)			′	primer ano de escuela		
A - 1 - 1 - E	TIL	- 1 + 1	10/2411	A	2502 € 10th St.	510224-822
Arlete Irana	Jose A. Tran	as Ayleti Fu	anco		Oakland ICA 94601	
, Arlete Franco	Cuahtemac Fran	co Alite Franço	10/25/11	2	2502 Eloth St.	510224822
1 1	11	Super Generality	10/25/	W 1	1309 84th are Oakland CA 9462	520.9859
Frieza Rivas	Ashby Rivas	0000	10/25/11	3	1529 37-14 ave Garland CD 94601	510-866-7782
Roman Rivas	Jesus Lopez	Privas _	10/05/11	5	1905 E 19 St Oakland 94606	510-866-7782
Roman Rivas	Emely Lopez	+ Rivas	10/25/11	4	1905 = 1957 cakland ca 94606.	510-927-1203
Morio Neria	Maryana Coba	marci nerie	10/25/11	3	Darland (a 0460)	510 432 9108

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Maria E. Rivas	Elizabeth	Mo248	10/26/11	5	1236 307h sue	(510) 706-8191
Maria Tavera	Nataly Tovera	Noria Tavera	10-26-11	4		
Magda Ortega	Vicente Ortega	Makes	10-26-11	6+4	1343 Gulta Ave	(30) 430-1525
Luan tran	Leartron	Sugueta	1026	y 5-th	35 17 200 OAK	5705328782
Bertha Varela	Humberto We	a Buthalter	10/26/1	4th	2829 Egth st Ogkland a	5104557254
Nolmi Muniz	Amythquiano	Noemin me	10-26-11	K	2872 E 9th Stockland	436-7586
Ibis Vidal	Valeria hosa		10-26-1	K	2770 E 9th. St. Oakland	(510)773-1528

# **CHARTER PETITION**

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Maria Amader	Joshua Arias	MANIA ANasor	10/26/11	3rd arage	914, 35 Ave	5103689-8319
Jours hum	A Wirel	Ameril	18/26/11	3rd grade	9932 SAUCKY	510) 6/85.35-5
Maria Towera	Melany J. Bostida	Musica Laure L-	10-26-11	5rd grade	1829 6 AVE	510)9437817
Maria Tovera	Nataly S. Bostida	Mariatoura V.	10-26-11	4rd grade	1829 6 AVC	(310)9437817
Regina Padella	Oscar S. Padilla	agina Padella	10-26-11	1ex grade	2714 E 9Th St Oak 94601	(510)388-9042
Regina Padilla	Eva J. Rivas Padilla	Regne Gadela	10-26-11	4 d grade	2714 E9th StOak-94601	(510) 388-9042
Guada Upe C(Ve)	The petition has been si	Gually clayof gned by a number of parents	6 26-11	ns of pupils that is equivalent t	1930 Shampmand 5+ to at least one-half of the number of	510) 436-493

Education Code §47605(a)(3) The petition has been signed by a number of parents or guardians of pupils that is equivalent to at least one-half of the number of pupils that the charter school estimates will enroll in the school for its first year of operation. A petition shall include a prominent statement that a signature on the petition means that the parent or quardian is meaningfully interested in having his or her child, or ward, attend the charter school,[...]. The proposed charter shall be attached to the petition. (emphasis added)

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A . (-(1)	1			Nivel de Grado en el		Telefonico
Angelia Totalla	Jose Victorias			primer ano de escuela		
Angelica Tafolla	Jose Victor Tufoll	Jr. Angolia Tatolla	10/26/11	Kindergonden	857 3Clave Apt. A. ch.	(510)434-4347
Rolando Andres	Remaldo Mucho	Just	10/26/4	6		965 978-22-78
Adriana Davalos	Jimena Rodrique Z	achiera Daryor	10/26/11	K	2802 E 9th St. Daklard	1519 715-5165
Advicina Davalus	Rodriguez	adriana Davales	10/26/11	K	2802 Egm St. Oakland	(511) 715 - 5165

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Our Mission

Our Core Beliefs

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Century Skills

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Element C: Methods to Assess Student Progress Toward Outcomes

Element D: School Governance

Element E: Employee Qualifications

Element F: Health & Safety Procedures

Element G: Means to Achieve Racial/Ethnic Balance Reflective of District

Element H: Admission Requirements

Element I: Financial Audit

Element J: Pupil Suspension & Expulsion

Element K: Retirement System

Element L: Attendance Alternatives

Element M: Description of Employee Rights

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Element O: Labor Relations

Element P: Charter School Term Renewal, Amendment, and Closure

Additional Requirements

Appendices: A) Bilingual Citations; B) Budget & Cash for Three Years

**OUR VISION**: As a PreK through 8<sup>th</sup> grade school, **MATH**, **SCIENCE**, & **TECHNOLOGY BILINGUAL ACADEMY** envisions providing an enriching bilingual learning experience for all students with a special emphasis on math and science and with technology This educational program will prepare students to be fluent bilingual and biliterate when they graduate; demonstrate intellectual curiosity that inspires a lifelong love of learning; act with compassion, respecting diverse beliefs and cultures; and contribute to society out of a sincere desire to be of service.

**OUR MISSION**: The mission of **MATH, SCIENCE, & TECHNOLOGY BILINGUAL ACADEMY** is to educate all our students in academic excellence in an environment that nurtures their moral character, and prepares them to become contributing members in a world of diverse languages and cultures.

#### **OUR CORE BELIEFS:**

- \*Success is possible for all children
- \*A commitment on the part of all stakeholders to foster academic excellence in students, whereby they become confident, creative, and compassionate learners
- \*Academic excellence in science, math and technology is imperative to the future success of the students.
- \*Language and communication are at the heart of the human experience. The United States must educate students who are linguistically and culturally equipped to communicate successfully in a pluralistic society both at home and abroad.
- \*Being bilingual is an invaluable asset in the world today.
- \*Challenge all students to become passionate about learning and develop a life-long love of learning.
- \*The classrooms offer a challenging and rigorous core curriculum that engages the learners.
- \* Children will become responsible citizens in our community and contributing members of an ever-changing world.
- \*A positive and academically focused school climate is essential.
- \*The safe, familial learning environment is based on encouragement, cooperation, mutual respect, and responsibility.
- \*The faculty is passionate about teaching, has shared goals, is committed to educational reform and the use of best practices, and is accountable for student outcomes.
- \*Strong instructional and school leadership is key.
- \*Parental involvement in child's education is required.
- \*All successful elements of school practice are transparent so that these efforts can be duplicated in other settings.

THE FOUR CORNERSTONES of the MATH, SCIENCE, & TECHNOLOGY BILINGUAL ACADEMY are essential in order to provide successful student outcomes.

**Expectations:** The principal focus is to deliver rigorous core academics using best practices in order to meet the needs of all the students. Teachers will ensure that all students master core content, and also know how to apply their knowledge to new problems. High expectations for students will be coupled with attention to the skills needed to meet those expectations and to ongoing assessments that will inform instruction.

Academic Excellence - Our standards based curriculum and instruction for the core subjects of mathematics, science, Spanish and English language arts, social studies, the arts, physical education, and the interweaving of technology throughout, set the framework for the content of what is taught, while allowing our skilled teachers to customize the delivery of the content to meet the needs of their students. Language and literacy will be emphasized throughout the curriculum with explicit scaffolding strategies. Student teamwork is valued and will be emphasized throughout the curriculum.

**Personalized Learning** - The key to personalization in learning is assessing the academic, social, emotional, and behavioral needs of each student and using that information to deliver and adjust each child's learning. Early and direct intervention with ongoing support is key to addressing the needs of individual children in order to promote their personal and academic success.

21st Century Skills - The core academic content standards will be incorporated into project learning experiences that explore the students' world and can demonstrate 21st century skills such as critical thinking, problem solving, creativity, teamwork, communication, technology, and self-direction. These projects allow the students to identify a community service need, investigate issues, research and evaluate possible solutions, develop and implement a plan of action and assess their results. Students are challenged to use what they have learned to solve real-world problems.

## (A) The Educational Program

The MATH & SCIENCE BILINGUAL ACADEMY (hereafter referred to as MSTBA) will offer a preschool through eighth grade setting with two classrooms per grade level except for preschool, which will offer one am and one pm program. A bilingual maintenance program will be used whereby students will graduate with the ability to speak, read and write fluently in English and Spanish. At each grade level one classroom will be for dominant Spanish speakers while the other class is for dominant English speakers. Language emphasis will follow this structure in the classroom: Preschool – 90% dominant language with 10% second language instruction; Kindergarten – 80% and 20%; 1st – 70% and 30%; 2nd – 60% and 40%; 3rd through 5th – 50-50; and grades 6 through 8 - 60% English and 40% Spanish. Year One will include the addition of grade 6 and an official preschool, Year Two 7th grade, and 8th grade in Year Three.

Bilingual Component: The work of the National Literacy Panel for Language Minority Children and Youth document the superiority of bilingual education. That study reported: research indicates that instructional programs work when they provide opportunities for students to develop proficiency in their first language. Studies that compare bilingual instruction with English only instruction demonstrate that language —minority students instructed in their native language as well as in English perform better, on average, on measures of English reading proficiency than language minority students instructed only in English. Furthermore, native language literacy classes improve students' writing and higher-order language skills in their first language. Cummins, a central researcher in the field, shows that skills such as literacy developed in a first language will transfer to English. Bilingual programs serve to maintain such languages in an "additive" context, where a new language is added without the first being lost. (See Appendix 1 for bilingual research citations.)

## Identification and Reclassification of English Learners

- Home Language Survey
- The School will administer the home language survey upon a student's initial enrollment in the School.
- CELDT Testing
- All children who indicate that their home language is other than English will be given the
  California English Language Development Test (CELDT) within 30 days of enrollment5
  to evaluate their listening, speaking, reading and writing abilities in English. This test will
  be given at least annually between July 1 and October 31 until the student is redesignated as fluent English proficient. The School will notify all parents of its
  responsibility for CELDT testing and of CELDT results within 30 days of receiving test
  results from the publisher. The CEDLT shall be used to fulfill the requirements under the
  No Child Left Behind Act for English proficiency testing.

### **English Learner Reclassification**

**MSTBA** will utilize multiple criteria in determining whether to reclassify a pupil as proficient in English, including but not limited to all of the following:

- Assessment of language proficiency using an objective assessment instrument including, but not limited to, the CEDLT.
- Staff determination that the student is able to access the curricular materials in English at or above the levels of native English-speaking peers
- School and teacher evaluations/assessments of whether the student has mastered gradelevel standards.
- Parental opinion and consultation, achieved through notice to parents or guardians of the language reclassification and placement including a description of the reclassification process and the parents' opportunity to participate, and encouragement of the participation of parents or guardians in the reclassification procedure.

#### **Academic Intervention for English Learners**

 ELLs who do not make the minimum expected growth of one level per year on the CELDT will be referred to the SST process. Language development will be tracked and monitored using the ADEPT assessment tool.

MSTBA will provide a meaningful, academically challenging curriculum that incorporates higher order thinking and is grounded in sound theory and best practices associated with an enriched, not remedial, instructional model. MSTBA will provide a strong foundation in core academic disciplines with an emphasis in Science and Math. Other daily subjects include Reading/Language Arts and Social Studies. Physical education and the arts are a part of the extended day curriculum (3 – 5 pm for grades 1 through 5 and 3 – 6 pm for grades 6 through 8). Across the content areas instructional strategies will engage students in meaningful, in-depth learning. New learning will be embedded in meaningful context with links to prior knowledge.

**PRESCHOOL**: Based on the philosophy that success breeds success and that early childhood programs build a foundation for school success (see "Occupy the Classroom", The **New York Times**, October 19, 2011, p. A25), **MSTBA** enhances each child's readiness to learn and

prepares children for elementary school Our preschool program also builds confidence and self-reliance, while developing important social skills.

Our current volunteer program for preschool students is structured around a continuum of new knowledge, skills, and behavioral expectations that provide many opportunities for the children to grow personally as well as academically.

K: The full day kindergarten program will provide the students with a continuing foundation for future success with a standards-based curriculum that builds sound reading, writing, math and problem-solving skills and nurtures the children's innate love of learning and curiosity about the world. Language and social development is promoted through interactions with people, stories, dictations, songs, poetry, and drama. By end of K students can carry on a conversation speaking clearly and naturally, read at grade level or above, write well-formed letters, understand basic use of the capital letter and the period, master grade level or above math and science skills and concepts, and get along socially with their peers. During kindergarten, the children also become comfortable in a more structured classroom setting.

Grades 1 – 5: The academic curriculum for the core subjects, i.e., mathematics, science, English/Spanish language arts, social studies, physical education and the arts, will be rigorous and challenging and meet or exceed state and national standards. Each teacher will have a curriculum binder for all core subjects, including pacing guides for each marking period. The curriculum sets the framework for the content being taught, but it is the skilled teachers who customize their lessons and the subject matter to meet the needs of their students. They look for opportunities to enrich the curriculum with opportunities for complex thinking, especially when students need more challenge, or additional instruction. The principal will closely observe and monitor every classroom to support the teachers and ensure that the content is being delivered effectively.

Math: Students will use adaptive technology to help them acquire math skills that are essential for understanding math concepts as outlined by the core standards. The children will work on the Scholastic Math Programs, Fast Math and Fraction Nation. They will use Dell tablets to continuously assess themselves as they learn and practice math concepts and skills. Students will also learn the use of the abacus, which promotes a deeper understanding of place value and number sense.

Science: Students will continue to use the Foss Science Program that provides hands-on activities as they master the grade level science standards. The students will participate in science projects in partnership with organizations that can help the children become aware of their environment. All students will participate in field trips that will help students in their comprehension of the science standards. Scaffolding strategies such as bridging, modeling, text representation, contextualization, schema building, etc. will be implemented in order to provide equal access to our English language learners as they learn academic English through science. We will have science walkabouts, where the children and the parents will visit classrooms and respond to the students' work. This activity will create community and show the students and the parents what science learning is going on in the classroom.

**Technology** is a tool that enhances learning that goes on both in and out of the classroom. Technology is integrated in the curriculum across grade levels in a developmentally appropriate way. In K-2 students begin by learning basic computer skills such as word processing and keyboarding, as well as various programs such as Imagine Learning. Another program, Google Earth, can enhance the study of neighborhoods in second grade. By third grade, students are learning to use digital devices for research, writing, organizing ideas, and working on collaborative, long-term projects.

Language Arts: The students will become proficient, bilingual readers, writers, and oral communicators. MSTBA will use guided reading for differentiating instruction and to ensure that students can read for fluency and comprehension. Enriched literature materials, such as Junior Great Books, will promote students' abilities to think independently, develop critical thinking skills and creative abilities, and ask and answer interpretative questions. Students will have access to the Accelerated Reader Program, which provides comprehension quizzes. We will provide daily DEAR time. There will be a coordinated writing program from pre-school to the eighth grade. Writer's Workshop will be used to focus on writing and grammar skills. Students will be provided with many opportunities to practice editing and revisions. Teachers will integrate process writing throughout the curriculum. Editing and revising techniques such as Writer's Workshop, journal writing, self reflection, and Author's Chair will be utilized to prepare our students as they write for different audiences and purposes. These practices will help our students become creative and expository writers as well as help them in their vocabulary development and spelling skills. Grammar and mechanics, handwriting, printing and cursive, plus an array of writing activities, including journals, essay and report writing, presentations and demonstrations, problem solving and group learning will help students to comprehend the material as they use the scaffolding technique of text representation. Anchor papers at all grade levels will serve as demonstrations of successful writing strategies. As part of oral language development, all students will learn songs, poetry, and chants that they can present at assemblies. Older students will give oral presentation as a part of their research reports.

**Social Studies**: In addition to addressing the social science standards, **MSTBA** will put an emphasis on the learning projects that promote 21<sup>st</sup> century skills. The project learning experiences will connect the school to the larger community. Collaborative projects help students gain broader knowledge of math and science related issues, and participate in peer teams whereby they work together to achieve a common goal. First through third graders will work on projects within their classrooms on topics such as investigating life science systems, animal welfare, and mathematical problem solving. Fourth through eighth graders will use a variety of technology tools to research their topic. Fourth graders might research healthy food choices and create a vegetable garden on campus, 5<sup>th</sup> graders disaster relief issues, 6<sup>th</sup> graders might design a perfect learning environment, and 7<sup>th</sup> graders might look at technological literacy in the community, while 8<sup>th</sup> graders examine various community environmental issues or organizing an Earth Day assembly. These projects give students insight into social and civic issues. As they progress through each grade, students are able to apply what they have learned to new projects, and develop a deeper understanding of the way in which different aspects of our communities and the world are connected.

On March 31st, **MSBA** will hold an annual Day of Service in honor of the birthday of César Chávez. On this day the entire school including students, teachers, and staff, will work with local organizations such as the neighborhood Animal Shelter, the Food Bank, and others so that students can contribute to and enrich the community in which they live.

**Grades 6 – 8:** The rigorous curriculum focuses on health, ecology and physical sciences, math, economics, geography, and advanced study in literature and composition with an emphasis on expository writing. Research, study skills, and time management are also emphasized.

**Extended program:** Specialists teach students in an extended program with grades 1-5 in a 3 to 5 pm schedule and an additional hour for students in grades 6-8.

- Computers (will also serve as prep period for teachers during regular school hours)
- Arts and crafts
- Drama
- Music
- Baile folklorico (dance)
- Library
- Chess
- Student council and public speaking
- Physical education (Physical fitness goes hand-in-hand with intellectual development, The objectives of our physical education program are many: to enhance self-esteem, improve awareness of the importance of physical fitness and nutrition, teach and refine each student's motor skills, and develop sports skills, sportsmanship and teamwork.)

Beginning Year Two a summer program will be provided for grades 1 and up.

## (B) Measurable pupil outcomes

- \*Students graduating from **MSTBA** will be academically and socially prepared to be successful at the high school of their choice and contribute to that community.
- \*Students will be at or above grade level with respect to the curriculum state standards as well as the Core Curriculum Standards.
- \*Students will be fluent bilingual and biliterate.
- \*Students will demonstrate their knowledge in a variety of ways.
- \*Students will demonstrate their ability to interact socially in a positive manner with their peers and adults.

#### (C) Method for measuring outcomes

- \*Use of systematic, ongoing assessment and monitoring of student progress to inform instruction. Assessments will ensure that all students are making appropriate and consistent progress towards mastery in all subjects.
- \*Pursuant to California Education Code Section 47605(c), MSTBA will conduct state pupil assessments, including the STAR (California Standards Test), the California English Language Development Test (CELDT), and any other assessments as mandated by law (e.g., California Fitness Exam). MSTBA is subject to all state (API) and federal (AYP) assessment and accountability requirements. Children with disabilities under the Individuals with Disabilities Improvement Act or Section 504 are included in State standardized testing and will be afforded the appropriate accommodations/modifications. The results of these state assessments will be an indicator of overall school wide performance, class performance, grade-level performance, and subgroup performance. CST data, along with ongoing online and other assessments, provides important information that teachers can use to document, monitor, and personalize each child's academic program, serve as a diagnostic tool as well as provide a window into the overall effectiveness of instruction.
- \*State standards must have measurable outcomes, daily and weekly objectives, against which the students are regularly assessed. **MSTBA** will work with other charter schools interested in creating these objectives during the summer and then sequence those objectives into a year-long plan. This sequenced plan listing all the measurable objectives in every subject area will be what drives the School's assessments.
- \*Teachers assess students at the start of the year to ascertain beginning, developing and proficient levels of learning. Students self-evaluate periodically. Middle school students take part in their own conferences with parents and teachers.

In order to assess how well students have mastered content, teachers use multiple forms of assessments, such as formal tests and quizzes, as well as evaluation of class work, homework, oral and written presentations, performances, and student self-reflection. In the key areas of mathematics and reading, online assessment programs continually check each child's progress and provide essential information to the teacher. Teachers use this data to monitor academic strengths and needs, and to further customize future instruction for each child. We communicate academic progress through report cards using assessment data, conferences with parents and students, and progress reports, as well as informal communication tools such as email and telephone consultations on an as-needed basis.

Specifically for English learners, students will gain one ELL level per year until reclassification as English language fluent using the English Proficiency Test and CELDT Criterion. Special education students will meet the annual goals articulated in the student's Individualized Education Plan (IEP) Tri and Annual Reviews.

\*Criterion referenced assessments will be used to monitor whether children are mastering grade level standards, and to identify standards to focus on in the classroom. These assessments are

also disaggregated to identify trends, find specific areas of instructional strength and weakness, and to ensure children are making progress towards grade-level proficiency against state standards. Formative assessments will be used not just to inform instruction but also to track and monitor student growth and learning. All children in grades K-3 will be assessed in reading and math using proven assessments like the mCLASS Reading 3D and Math assessments. Children in grades 4-8 will be assessed using assessments like Scholastic's SRI and Vantage Learning's ARDTP. These assessments both monitor growth and track performance against grade-level standards. All are aligned with Common Core standards and produce reports that can provide percentile growth and progress against standards. MSTBA is already committed and using computer-integrated assessments so all the data collected can be summarized, disaggregated, and queried. Teachers will give these assessments to children at least 3 times per year. Because the assessments are individualized to children's performance levels, teachers can have children assessed as frequently as needed to closely monitor growth. Assessment data will be used both to support the development and monitoring of individualized plans. These assessments both inform instruction and ensure that the school is moving all children towards mastery of grade-level standards.

All assessment date will be available to all stakeholders of **MSTBA** in a comprehensive format. The Principal will meet with teachers individually every six weeks to review performance and benchmark date of all children in their classrooms in order to identify students who are not making adequate progress. The early-intervention team, which is composed of the classroom teacher, the principal, the counselor, the nurse, the special education resource teacher, and the parents, will develop different strategies or actions to improve student outcomes.

#### (D) Governance Structure

MSTBA shall be operated as a California Nonprofit Public Benefit Corporation in accordance with Education Code Section 47604. MSTBA will operate autonomously from the Authorizer, with the exception of the supervisory oversight as required by statute and other contracted services as negotiated between the Authorizer and the School. Pursuant to California Education Code Section 47604(c), the Authorizer shall not be liable for the debts or obligations of MSTBA, or for claims arising from the performance of acts, errors, or omissions by MSTBA, if the Authorizer has complied with all oversight responsibilities required by law.

MSTBA shall be governed by a corporate Board of Directors who shall be selected, serve, and govern the School in accordance with their adopted corporate bylaws, which shall be maintained to align with the terms of this charter and applicable law. MSTBA Inc., a California nonprofit public benefit corporation, will serve as the sole statutory member of MSTBA and will be responsible for, among other things, appointing the Board of Directors of MSTBA as outlined in the MSTBA bylaws.

In accordance with Education Code Section 47604(b), the Authorizer may appoint a representative to serve on **MSTBA** Board of Directors.

The Board of Directors will be responsible for the operation and fiscal affairs of the School. including but not limited to: approval of the annual budget, calendar, salary schedules, major fundraising events, and grant writing; negotiation and approval of an MOU or other contracts with the Authorizer; approval of bylaws, resolutions, and policies and procedures of school operation; approval of all changes to the charter to be submitted to the Authorizer as necessary in accordance with applicable law; long-term strategic planning for the School; participation as necessary in dispute resolution with the Authorizer; monitoring overall student performance; filling the position of Principal, as necessary and evaluating the Principal; monitoring the performance of the School and taking necessary action to ensure that the School remains true to its mission, charter, and applicable laws; monitoring the fiscal solvency of the School; participation in the School's independent fiscal audit, including the resolution of any audit findings; participation in the School's performance report to the Authorizer; participation as necessary in student expulsion matters; increasing public awareness of the School; and fundraising efforts; the Board of Directors may initiate and carry out any program or activity that is not in conflict with or inconsistent with its charter, governance documents, and any applicable law and which is not in conflict with the purposes for which charter schools are established.

Board meetings: the Board of Directors will meet regularly to review and act on its responsibilities. All meetings of the Board of Directors shall be held in accordance with the Brown Act. The Board of Directors shall adopt a conflicts code which shall comply with the Political Reform Act, Government Code Section 87100, and applicable conflict restrictions required by the Corporations Code and any conflicts statutes or regulations that may be adopted in the future as applicable to the School. The corporation will have an approved conflict of interest policy on file at the County, and all members will file Form 700 annually. The Board of Directors meetings will be headed by the Chairman of the Board, who will be elected annually by the Board of Directors.

Board delegation of duties: The Board may execute any powers delegated by law to it and shall discharge any duty imposed by law upon it and may delegate to an employee or contractor of the School any of those duties with the exception of employment of the Executive Director, approval of Board policies, approval of the budget or budget revisions. The Board however, retains ultimate responsibility over the performance of those powers or duties so delegated. Such delegation will be in writing and specify the entity designated; describe in specific terms the authority of the Board of Directors being delegated, any conditions on the delegated authority or its exercise and the beginning and ending dates of the delegation; and require an affirmative vote of a majority of present Board members.

The Board of Directors will hire an Administrator/Principal for the school who will be responsible for administering a school in all of the aspects of its day-to-day operations, working with the Board of Directors, the Authorizer, children, parents, and community members. The Executive Director will be the administrative and instructional leader of **MSTBA**. The Executive Director will report directly to the Board of Directors, and s/he is responsible for the orderly operation of the School and the supervision of all employees in that school. The Executive Director's duties shall include, but are not limited to, the following: understand, promote and support the mission, vision and guiding principles of **MSTBA**. Ensure that all school staff understand, promote and support the mission, vision and guiding principles of **MSTBA**; develop

and monitor the school program; communicate school-wide instructional practices and pedagogical approach to staff, parents, children and the community; coordinate the use of standardized tests and other assessments; develop the school's annual performance report and SARC; will actively participate in school and classroom-based research and evaluation activities focused on improving practice; lead annual, quarterly and ongoing reviews of student achievement data for continual school improvement; ensure continual curricular review and acquisition of relevant materials, using student achievement data analysis to drive decisionmaking; develop and administer the budget as approved by the Board of Directors in accordance with generally accepted accounting principles; present at a minimum quarterly financial reports to the Board of Directors; draft the school budget for Board approval. Monitor the budget and provide regular reporting to the Board of Directors. Assure that necessary equipment and supplies are available to support the school's program and enhance the school's physical plant; stay in direct contact with the Authorizer to assist the Authorizer in its oversight duties; stay upto-date on school laws and regulations; ensure ongoing professional development, prioritization and evaluation of program effectiveness; act as a resource to all staff in the development and implementation of the school's programs; through an established supervision process and daily informal observation, acquire thorough understanding of individual styles and strengths of all the teaching and administrative staff of the school; continually work to help all teaching staff reach instructional goals and improve their performance; provide opportunities and encouragement for staff to grow professionally; facilitate the work of staff in groups. Assist all staff in providing improved learning environments for children; provide overall supervision of student teachers, interns, and other unpaid classroom and school volunteers at the school; coordinate programs and procedures; involve parents and the larger community; when there is a vacancy in the teaching staff, seek out and interview qualified applicants. Ensure compliance with all regulations regarding teachers' credentials; develop a sense of community while respecting and responding appropriately to the strengths and needs of staff. Be available to staff on a consistent daily basis to help address their individual and collective needs; actively seek parent, student and staff input and involvement in key decisions that affect the school; attempt to know every student attending the school and uphold high expectations for children and teaching staff. Provide appropriate discipline and encouragement for children when necessary. Provide a meaningful and efficient system for maintaining necessary student records; attend IEP meetings as required by law; be available to parents on a regular basis. Keep parents informed of and involved in policy changes at the school; plan and conduct interesting and informative parent meetings; establish and maintain communication with the school's internal and external community; the above duties may be delegated as approved by the Board of Directors to another employee of MSTBA or to an appropriate third party provider as allowed by applicable laws.

#### E) Employee qualifications

All employees will have a shared vision of goals, priorities and expectations for all students. Teacher will have the capacity to address EL needs, including experience, qualifications, and knowledge of culture. For that reason there is an emphasis on finding teachers who have an understanding of bilingual theory, methodology, and second language development. Faculty will be committed to and engaged in professional development both as an individual and as part of a team. Teachers will build a culture of teacher inquiry and will be committed to participate in various staff developments. Teachers will be responsible to have diverse assessments for

students and figure out how to move a student to higher levels of achievement and performance. Teachers develop plans to differentiate teaching and support for children based on where they are and where they need to be.

The school counselor provides support and information to students, parents and faculty concerning the unique needs of children. The school counselor will assist the students with the process of applying to secondary schools.

In accordance with Charter School health and safety policies, described below, all employees shall be fingerprinted and background-checked and receive background clearance and tuberculosis clearance prior to commencing employment with MSTBA.

All non-certificated and certificated staff will be mandated child abuse reporters and will follow all applicable reporting laws, the same policies and procedures used by the Authorizer.

#### (F) Health and safety procedures

A school handbook will articulate the disciplinary guidelines that will ensure the safety and well-being of the community. The Student and Family Handbook provides a framework to help ensure that the school's mission of academic excellence and character growth is the focus with the support and collaboration of all community members. Successful student-centered education requires an environment of mutual respect and cooperation, an orderly campus, and behavior that complements its academic program and personal character development. The school community hopes to promote an awareness of human dignity and an understanding of socially appropriate and acceptable behavior.

All children enrolled and staff will be required to provide records documenting immunizations as is required at public schools pursuant to Health and Safety Code Sections 120325-120375, and Title 17, California Code of Regulations Sections 6000-6075.

Medication in School: **MSTBA** will adhere to Education Code Section 49423 regarding administration of medication in school.

Vision, Hearing, Scoliosis: Children will be screened for vision, hearing and scoliosis in accordance with Education Code Section 49450, *et seq.*, as applicable to the grade levels served by **MSTBA**.

Drug Free/Alcohol Free/Smoke Free Environment: **MSTBA** shall function as a drug, alcohol and tobacco free workplace.

Facility Safety: **MSTBA** shall utilize facilities that are compliant with the Americans with Disabilities Act and will meet the building requirements described in Education Code 47610-47610.5. The School agrees to test sprinkler systems, fire extinguishers, and fire alarms annually at its facilities to ensure that they are maintained in an operable condition at all times. The School shall conduct fire drills as required under Education Code Section 32001.

Comprehensive Sexual Harassment Policies and Procedures: **MSTBA** is committed to providing schools that are free from sexual harassment, as well as any harassment based upon such factors as race, religion, creed, color, national origin, ancestry, age, medical condition, marital status, sexual orientation, or disability. **MSTBA** will adopt the Authorizer's comprehensive policy to prevent and immediately remediate any concerns about sexual discrimination or harassment at **MSTBA** (including employee to employee, employee to student, and student to employee

misconduct). Misconduct of this nature is very serious and will be addressed in accordance with **MSTBA**'s sexual harassment policy, included in the Employee Handbook.

### (G) Means to achieve racial and ethnic balance

As required by law, the School will conduct outreach to attract a student body reflective of Oakland's general population. This will include outreach to preschool programs, parent groups, churches, neighborhood groups, community organizations, and youth service organizations. All materials will be translated into multiple languages, and materials will be posted at various community public spaces.

#### (H) Admissions requirements

**MSTBA** is a free public school open to all residents of the State of California. The School does not discriminate on the basis of race, religion, gender, national origin or disability of the students and the parents or guardians.

Any student who expresses his/her intent to enroll by signing the MSTBA Commitment to Excellence Form, and has his/ her parent or guardian sign this Commitment, is invited to attend MSTBA. This form specifies that the student, parents, and teachers will all have the desire, discipline and dedication to do everything in their power to support student education. It also includes an agreement regarding the use of a school uniform and as well as specified monthly parent participation hours.

The formal recruitment of incoming students will begin in January of each calendar year for the following school year. Interested families are able to meet with the MSTBA staff and review the expectations of the school.

If the number of applicants to **MSTBA** exceeds capacity, a public random drawing selection process for admission will be used, with first preference given to siblings and students previously attending school in the Fruitvale Area, and second preference given to students who reside in the District. After filling all seats, a waiting pool will be established in the event that space becomes available. If seats remain, applications will be accepted on an on-going basis and seats will be filled on a first-come first-served basis. This procedure also will be followed to fill vacant seats in grades six, seven, and eight should seats become available.

#### (I) ANNUAL INDEPENDENT FINANCIAL AUDITS

MSTBA's Board of Directors shall form an Audit Committee, a majority of whose members shall be independent members of the Board. That Audit Committee shall annually oversee the selection of an independent auditor who has experience in education finance, and the completion of an annual audit of MSTBA's financial books and records. This audit will be conducted in accordance with the applicable Generally Accepted Accounting Principles and the Audit Guide for Charter Schools, and will verify the accuracy of MSTBA's financial statements (including its Balance Sheet, Income Statement and Cash Flow Statement), attendance and enrollment accounting practices, and review internal controls.

To the extent required by federal law, the scope of this audit will be expanded to include any relevant items or processes identified by the Office of Management and Budget. **MSTBA** school office will provide the internal controls policy, the full general ledger accounting system, and any reports requested to be provided by the client to the auditors. The school will also make available the receivable and disbursement files.

The annual audit will be completed and submitted to the MSTBA School Board of Directors in time for the Board to submit the audit to the OUSD Charter School liaison by December 8 each year, and to other entities as required by law (i.e. Alameda County Office of Education, Office of the State Controller, and the California Department of Education) by December 15 of each year. All financial reports will be submitted to the OUSD Charter School liaison one week prior to the statutory deadline to facilitate district review and timely submission to the Alameda County Office of Education and the California Department of Education.

MSTBA will complete the required reports specified in Guideline 5, Additional Requirement 4 of the District's charter school policy, including the preliminary and reconciled Budget J21 0 reports. These reports are listed in the Additional Requirements section of this application. The Audit Committee will review any audit exceptions or deficiencies and report recommendations to the school's full Board as to how these have been, or will be, resolved. The Board will act upon these recommendations, and report its actions to Oakland Unified School District. Any disagreement by the District concerning the resolution of audit exceptions or deficiencies shall be referred to the dispute resolution processed described in Element 14, herein.

MSTBA and the Oakland Unified School District will jointly develop any other evaluation criteria that the District requests in connection with these annual reports. In addition, Oakland Unified School District and MSTBA will jointly coordinate an annual site visitation procedure to enable the District to independently confirm the school's performance and compliance with the terms of its charter.

#### (J) Suspension and expulsion policies

MSTBA believes that one of the major functions of education is the preparation of youth for responsible citizenship. The school shall foster a learning environment that reinforces self-discipline and the acceptance of personal responsibility. In addition, MSTBA shall work with students and families to provide a safe school environment that provides students with the opportunity to have a quality education. To that end, the Board of Directors has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction. Except where suspension for a first offense is warranted in accordance with law, suspension shall be imposed only when other means of correction fail to bring about proper conduct. (Education Code 48900.5)

Suspended or expelled students shall be excluded from all school-related extracurricular and athletic activities during the period of suspension or expulsion.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others. (Education Code 48915)

The grounds for suspension and expulsion and the procedures for considering, recommending and/or implementing suspension and expulsion shall be specified in administrative regulation.

The Board supports a zero tolerance approach to serious offenses. This approach makes the removal of potentially dangerous students from the classroom a top priority. It ensures fair and equal treatment of all students and requires that all offenders be punished to the fullest extent allowed by law. Staff shall immediately report to the Principal or designee any incidence of offenses specified in law, Board policy and administrative regulation as cause for suspension or expulsion.

The principal shall notify staff, students and parents/guardians about the zero tolerance policy at **MSTBA** and the consequences which may result from student offenses. The Principal shall ensure strict enforcement of this policy.

Student Due Process: The Board shall provide for the fair and equitable treatment of students facing suspension and expulsion by affording them their due process rights under the law. The Principal or designee shall comply with procedures for notices and appeals as specified in administrative regulation and law. (Education Code 48911, 48915, 48915.5)

On-Campus Suspension Program: The Board recognizes that students who are suspended from school often have no supervision or guidance during the school hours when they are off campus and may fall behind in the coursework. The Board believes that, in many cases, it would be better to manage the student's behavior by keeping the student at school and providing him/her with supervision that is separated from the regular classroom.

The Principal or designee will assist each school principal in establishing a supervised in-house suspension program which meets the requirements of law for suspended students who pose no imminent danger or threat at school and for whom an expulsion action has not been initiated.

The principal will examine alternatives to off-campus suspension and may establish a suspension program which involves progressive discipline during the school day on campus; use of conferences between staff, parents/guardians and students; detention; student study teams or other assessment-related teams; and/or referral to school support services staff. The use of such alternatives does not preclude off-campus suspensions.

Required Parental Attendance: The Board believes that parental involvement plays an important role in the resolution of classroom behavior problems. The Board expects that teachers will communicate with parents/guardians when behavior problems arise.

Whenever a student is removed from a class because he/she committed an obscene act, engaged in habitual profanity or vulgarity, disrupted school activities or otherwise willfully defied valid staff authority, the teacher of the class from which the student was removed may provide that the student's parent/guardian attend a portion of a school day in that class. After completing the classroom visit and before leaving school premises, the parent/guardian also shall meet with the principal or designee. (Education Code 48900.1)

The Board encourages teachers, before requiring parental attendance, to make reasonable efforts to have the parent/guardian visit the class voluntarily. The teacher also may inform the parent/guardian about available resources and parent education opportunities. Teachers should reserve the option of required parental attendance for cases in which they have determined that it is the best strategy to promote positive interaction between the student and the parent/guardian and to improve classroom behavior.

The teacher shall apply this policy uniformly to all students within the classroom. This policy shall apply only to a parent/guardian who lives with the student. (Education Code 48900.1)

Parental attendance may be requested on the day the student returns to class or within one week thereafter. The principal or designee shall contact any parents/guardians who do not respond to the request to attend school. The Board recognizes that parental compliance with this policy may be delayed, modified or prevented for reasons such as serious illness/injury/disability, absence from town, or inability to get release time from work. Regulations and school-site rules for student discipline shall include procedures for implementing parental attendance requirements.

Decision not to Enforce Expulsion Order:

OPTION 1: In cases where expulsion is mandatory pursuant to Education Code 48915(c), the enforcement of an expulsion order shall not be suspended by the Board. In all other cases of expulsion, the order for expulsion may be suspended by the Board, on case-by-case basis, pursuant to the requirements of law.

OPTION 2: On a case-by-case basis, the enforcement of an expulsion order may be suspended by the Board pursuant to the requirements of law.

# (K) Employee Benefits

Staff at MSTBA will participate in the federal social security systems, or other reciprocal systems, in place of (PERS) Public Employees Retirement System. Teachers will participate in (STRS) State Teachers Retirement System. MSTBA will make appropriate arrangements with the County Office of Education to ensure proper STRS reporting in accordance with Education

Code Section 47611.3. The County Office shall cooperate as necessary to forward any required payroll deductions and related data to the appropriate agencies in exchange for its actual costs for providing the service. The school's Governing Board retains the option of review of all retirement systems to make adjustments that will, within the limits of the law, provide teachers and staff with viable and competitive retirement options. This clause is intended to support teacher and staff recruitment and retention. The board will ensure that payroll deductions and related data are forwarded to the proper agencies.

#### (L) Attendance Alternatives

Pupils who opt not to attend **MSTBA** may attend other district schools or pursue an inter-district transfer in accordance with the Oakland Unified School District's existing enrollment and transfer policies. The parents or guardians of each pupil enrolled in **MSTBA** shall be informed that the pupils has no right to admission in a particular school of any local education agency (or program of any local education agency) as a consequence of enrollment in the charter school, except to the extent that such a right is extended by the local education agency.

## (M) Description of Employee Rights

MSTBA is the exclusive public school employer of the employees at the school for the purpose of Section 3540.1 of the title 1 of the Government Code. MSTBA is an independent employer, and is declared the legal arm for collective bargaining purposes. MSTBA hires all school staff. All employees are given annual contracts and are considered employees of the school. No District employees are required to work at the school, unless the District and school enter into agreement to support special needs pupils. Any District employee interested in working at MSTBA can apply in the same way as non-district applicants, and if hired, enter into a contractual agreement with the school, which has the authority to hire and terminate the position, in accordance with the agreement executed between the school and employee.

Employees of MSTBA, that were formally employees of OUSD, are not eligible to carry over rights and privileges, acquired during OUSD employment, to MSTBA. There are no reciprocal employment rights or privileges between the two institutions. MSTBA employees who were previously employees of OUSD only have those benefits afforded to any other employee in their collective bargaining unit or employment status who leaves OUSD for employment with any private employer.

# (N) Dispute Resolution Process

The intent of dispute resolution process is to:

- 1) resolve disputes within the school pursuant to the school's policies
- 2) minimize the oversight burden on the district
- 3) ensure a fair and timely resolution to disputes
- 4) frame a charter oversight and renewal process and timeline so as to avoid disputes regarding oversight and renewal matters.

Disputes Arising from disagreement: The staff and Governing Board members of **MSTBA** agree to attempt to resolve all disputes between the District and **MSTBA** regarding this charter

pursuant to the terms of this section. Both will refrain from public commentary regarding any disputes until the matter has progressed through the dispute resolution process. Any controversy or claim arising out of or relating to the charter agreement between the District and MSTBA, except any controversy or claim that in any way related to revocation of this charter, shall be handled first through an informal process in accordance with the procedures set forth below.

- 1) Any controversy or claim arising out of or relating to the charter agreement, except any controversy or claim that in any way related to revocation of this charter, must be put in writing ("Written Notification") by the party asserting the existence of such dispute. The Written Notification must identify the nature of the dispute and all supporting facts known to the party giving the Written Notification. The Written Notification may be tendered by personal delivery, by facsimile, or by certified mail. The Written Notification shall be deemed received a. if personally delivered, upon date of delivery to the address of the person to receive such notice if delivered by 5:00 PM or otherwise on the business day following personal delivery;
- b. if by facsimile, upon electronic confirmation of receipt; or
- c. if by mail, two (2) business days after deposit in the U.S. Mail. All written notices shall be addressed as follows:

To Charter School, c/o School Principal:

#### **MSTBA**

To Coordinator, Office of Charter Schools: Office of Charter Schools Oakland Unified School District 1025 Second Avenue, Room 206 Oakland, California 94606

- 2) A written response ("Written Response") shall be tendered to the party providing the Written Notification within twenty (20) business days from the date of receipt of the Written Notification. The Written Response shall state the responding party's position on all issues stated in the Written Notification and set forth all fact which the responding party believes supports its position. The Written Response may be tendered by personal delivery, by facsimile, or by certified mail. The Written Response shall be deemed received:
- a. If personally delivered, upon date of delivery to the address of the person to receive such notice if delivered by 5:00p.m., or otherwise on the business day following personal delivery;
- b. if by facsimile upon electronic confirmation of receipt; or
- c. if by mail, two (2) business days after deposit in the U.S.Mail. The parties agree to schedule a conference to discuss the claim or controversy ("Issue Conference"). The Issue Conference shall take place within fifteen (15) business days from the date the Written Response is received by the other party.
- 3) If the controversy, claim, or dispute is not resolved by mutual agreement at the Issue Conference, then either party may request that the matter be resolved by mediation. Each party shall bear its own costs and expenses associated with the mediation. The mediator's fees and the administrative fees of the mediation shall be shared equally among the parties. Mediation proceedings shall commence within 60 days from the date of the Issue Conference. The parties

shall mutually agree upon the selection of a mediator to resolve the controversy or claim at dispute. The mediator may be selected from the approved list of mediators prepared by the American Arbitration Association (AAA). Mediation proceedings must be administered in accordance with the mediation rules or guidelines of the AAA. If no agreement on a mediator is reached within 30 days after a request to mediate, the AAA shall select the mediator.

- 4) If the mediation is not successful, the parties agree to settle the controversy, claim or dispute by arbitration conducted by a single arbitrator in accordance with the guidelines of the AAA. If no agreement on an arbitrator is reached within 30 days after a request to mediate, the AAA shall select the arbitrator. The arbitrator must be an active member of the California State Bar or a retired judge of the state or federal judiciary of California. Each party shall bear its own costs and expenses associated with the arbitration. The arbitrator's fees and the administrative fees of the arbitration shall be shared equally among the parties. Each party shall bear its own costs and expenses.
- 5) Any party who fails or refuses to submit to arbitration shall bear all costs and expenses incurred by the other party in compelling arbitration of any controversy, claim, or dispute.

Disputes Arising from within the School: Disputes arising from within the school, including all disputes among and between students, staff, parents, volunteers, advisors, partner organizations, and Governing Board members of the school, shall be resolved pursuant to policies and processes developed by the school. OUSD shall not intervene in any such internal disputes without the consent of the schools governing board of directors and shall refer any complaints regarding such disputes to the governing board or designee for resolution pursuant to the school's policies. The district agrees not to intervene or become involved in the dispute unless the dispute has given the district reasonable cause to believe that a violation of this charter or related laws or agreements has occurred, or unless the governing board of the school has requested OUSD to intervene in the dispute.

Parent/Community/Staff Complaints Concerning School Personnel: Disputes arising within **MSTBA** and pertaining to disputes among and between students, staff, parents, volunteers, advisors, partner organizations, and Governing Board members of the school, shall be resolved pursuant to the following procedures:

Complaint Forms are available in the Secretary's office.

Procedures

Step 1: Filing a Complaint

Complete the complaint form and submit it to the appropriate party:

- If the complaint is against a staff member, parent/volunteer, or partner organization the complainant will file the Parent/Community Complaint Form and submit it to the Principal.
- If the complaint is against the Principal, the complainant will file the Parent/Community Complaint Form to the **MSTBA** Board of Directors. The President of the Board will designate a board member as the Board Ombudsperson. If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other disabilities, a staff member may help him/her to file the complaint.

Step 2: Mediation

Within three (3) days of receiving the complaint, the Principal or Board Ombudsperson may

informally discuss with the complainant the possibility of using mediation. If the complainant agrees to mediation, the Principal or Board Ombudsperson shall make all arrangements for the process. Before initiating the mediation of the discrimination complaint, the Principal or Board Ombudsperson shall ensure that all parties agree to make the mediator a party to related confidential information. If the mediation process does not resolve the problem within the parameters of the law, the Principal or Board Ombudsperson shall proceed with his/her investigation of the complaint. The use of mediation shall not extend the school's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time.

Step 3: Investigation of Complaint

The Principal or Board Ombudsperson shall hold an investigative meeting within five (5) days of receiving the complaint or an unsuccessful attempt to mediate the complaint. This meeting shall provide an opportunity for the complainant to repeat the complaint orally. The complainant and the Principal or Board Ombudsperson shall also have an opportunity to present information relevant to the complaint. Parties to the dispute may discuss the complaint and question each other or each other's witnesses.

Step 4: School Response

Within sixty (60) days of receiving the complaint, the Principal or Board Ombudsperson shall prepare and send to the complainant a written report of the their investigation and decision, as described in Step #5 below. The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. The Board may decide not to hear the complaint, in which case the Principal or Board Ombudsperson's decision is final. If the Board hears the complaint, the Principal or Board Ombudsperson shall send the Board's decision to the complainant within 60 days of the school initially receiving the complainant or within the time period that has been specified in a written agreement with the complainant. The district will ensure that the complainants are protected from retaliation and that the identity of a complainant alleging unfairness or bias will remain confidential as appropriate.

Step 5: Final Written Decision

The report of the district's decision shall be written in English and in the language of the complainant whenever feasible or required by law. If it is not feasible to write this report in the complainant's primary language, the district shall arrange a meeting at which a community member will interpret it for the complainant.

This report shall include:

- the findings and disposition of the complaint, including corrective actions, if any.
- the rationale for the above disposition.
- notice of the complainant's right to appeal the decision to the California Department of Education, and procedures to be followed for initiating such an appeal.
- a detailed statement of all specific issues that were brought up during the investigation and the extent to which these issues were resolved.

If an employee is disciplined as a result of the complaint, this report shall simply state that effective action was taken and that the employee was informed of school expectations. The report shall not give any further information as to the nature of the disciplinary action. The Principal or Board Ombudsperson shall maintain a record of each complaint as required for compliance with the California Code of Regulations, Title 5, Section 4632.

Appeal Process: Appeals to the California Department of Education. If dissatisfied with the school's decision, the complainant may appeal in writing to the California Department of Education within 15 days of receiving the school's decision. For good cause, the Principal or Board Ombudsperson may grant an extension for filing appeals.

### (O) Labor Relations

**MSTBA** is deemed the exclusive public school employer of the employees of the charter school for the purposes of the Education Employment Relations Act (EERA).

#### (P) Charter School Term Renewal, Amendment, and Closure

Term of the Charter: The term of this Charter will be five years, commencing July 1, 2012 and ending June 30, 2017.

#### Charter Renewal

Pursuant to OUSD Governing Board Administrative Regulations AR 0420.4 **MSTBA** must submit its renewal petition to the Office of Charter Schools no earlier than 270 days before the charter is due to expire.

Charter Maintenance: MSTBA agrees to observe and abide by the following terms and conditions as a requirement for receiving and maintaining their charter authorization: MSTBA is subject to District oversight. The District's statutory oversight responsibility continues throughout the life of the charter and requires that it, among other things, monitor the fiscal condition of MSTBA. The District is authorized to revoke this charter for, among other reasons, the failure of MSTBA to meet generally accepted accounting principles or procedures. Accordingly, the District hereby reserves the right, pursuant to its oversight responsibility, to audit the School's books, records, data, processes and procedures through the Office of Charter Schools or other means. The audit may include, but is not limited to, the following areas:

Compliance with terms and conditions prescribed in the charter;

Internal controls, both financial and operational in nature;

The accuracy, recording and/or reporting of school financial information;

The school's debt structure;

Governance policies, procedures and history;

The recording and reporting of attendance data;

The school's enrollment process, suspension and expulsion procedures, and parent involvement practices;

Compliance with safety plans and procedures; and

Compliance with applicable grant requirements.

MSTBA shall cooperate fully with such audits and to make available any and all records necessary for the performance of the audit upon 30 days notice to MSTBA. When 30 days notice may defeat the purpose of the audit, the District may conduct the audit upon 24 hours notice. In addition, if an allegation of waste, fraud or abuse related to MSTBA operations is received by the District, the School shall be expected to cooperate with any investigation undertaken by the Office of Charter Schools.

Closure Protocol: Closure of MSTBA will be documented by official action of the Governing Board. The action will identify the reason for closure. The official action will also identify an entity and person or persons responsible for closure-related activities. The Governing Board will promptly notify parents and students of MSTBA, the District, the Alameda County Office of Education, MSTBA's SELPA, the retirement systems in which MSTBA's employees participate (e.g., Public Employees' Retirement System, State Teachers' Retirement System, and federal social security), and the California Department of Education of the closure as well as the effective date of the closure. This notice will also include the name(s) of and contact information for the person(s) to whom reasonable inquiries may be made regarding the closure; the pupils' school districts of residence; and the manner in which parents/guardians may obtain copies of pupil records, including specific information on completed courses and credits that meet graduation requirements.

The Board will ensure that the notification to the parents and students of MSTBA of the closure provides information to assist parents and students in locating suitable alternative programs. This notice will be provided promptly following the Board's decision to close MSTBA. The Board will also develop a list of pupils in each grade level and the classes they have completed, together with information on the pupils' districts of residence, which they will provide to the entity responsible for closure-related activities.

As applicable, MSTBA will provide parents, students and the District with copies of all appropriate student records and will otherwise assist students in transferring to their next school. All transfers of student records will be made in compliance with the Family Educational Rights and Privacy Act ("FERPA") 20 U.S.C. § 1232g. The Charter School will ask the District to store original records of Charter School students. All records of MSTBA shall be transferred to the District upon Charter School closure. If the District will not or cannot store the records, MSTBA shall work with the County Office of Education to determine a suitable alternative location for storage. All state assessment results, special education records, and personnel records will be transferred to and maintained by the entity responsible for closure-related activities in accordance with applicable law.

As soon as reasonably practical, **MSTBA** will prepare final financial records. The Charter School will also have an independent audit completed within six months after closure. The Charter School will pay for the final audit. The audit will be prepared by a qualified Certified Public Accountant selected by **MSTBA** and will be provided to the District promptly upon its completion. The final audit will include an accounting of all financial assets, including cash and accounts receivable and an inventory of property, equipment, and other items of material value, an accounting of the liabilities, including accounts payable and any reduction in apportionments as a result of audit findings or other investigations, loans, and unpaid staff compensation, and an assessment of the disposition of any restricted funds received by or due to **MSTBA**. The Charter School will complete and file any annual reports required pursuant to Education Code section 47604.33.

On closure of MSTBA, all school assets, including but not limited to all leaseholds, personal property, intellectual property and all ADA apportionments and other revenues generated by students attending MSTBA, remain the sole property of MSTBA and shall be distributed in

accordance with the Articles of Incorporation upon the dissolution of the non-profit public benefit corporation to another California public educational entity. Any assets acquired from the District or District property will be promptly returned upon Charter School closure to the District. The distribution shall include return of any grant funds and restricted categorical funds to their source in accordance with the terms of the grant or state and federal law, as appropriate, which may include submission of final expenditure reports for entitlement grants and the filing of any required Final Expenditure Reports and Final Performance Reports, as well as the return of any donated materials and property in accordance with any conditions established when the donation of such materials or property was accepted.

On closure, **MSTBA** shall remain solely responsible for all liabilities arising from the operation of the School. As **MSTBA** is operated by a non-profit public benefit corporation, should the corporation dissolve with the closure of **MSTBA**, the Board will follow the procedures set forth in the California Corporations Code for the dissolution of a non-profit public benefit corporation and file all necessary filings with the appropriate state and federal agencies. As specified by the Budget in Appendix B. **MSTBA** will utilize the reserve fund to undertake any expenses associated with the closure procedures identified above.

Revocation: The District may revoke the charter of **MSTBA** if the School commits a breach of any terms of its charter. Further, the District may revoke the charter if **MSTBA** commits a breach of any provision set forth in a policy related to charter schools adopted by the District Board of Education and/or any provisions set forth in the Charter School Act of 1992. Furthermore, the District may revoke the charter of **MSTBA** on any of the following grounds: **MSTBA** committed a material violation of any of the conditions, standards, or procedures set forth in the charter;

**MSTBA** failed to meet or pursue any of the pupil outcomes identified in the charter; **MSTBA** failed to meet generally accepted accounting principles, or engaged in fiscal mismanagement;

MSTBA violated any provisions of the law;

Prior to revocation, and in accordance with California Education Code section 47607(d), the District will notify **MSTBA** in writing of the specific violation, and give **MSTBA** a reasonable opportunity to cure the violation, unless the District determines, in writing, that the violation constitutes a severe and imminent threat to the health or safety of the pupils. Notwithstanding the immediately preceding language, revocation proceedings are not subject to the dispute resolution clause set forth in this charter.

#### ADDITIONAL REQUIREMENTS:

Budgets and cash flow projections: At full enrollment, the School will be able to sustain itself on state and federal per-pupil funds, without the need for additional grant monies. Sources of Funds: The vast majority of funds for the School's operations come from the State of California and local in lieu of property taxes, in the form of a per-student standard allocation (Revenue Limit Per Average Daily Attendance, or "ADA"). The School will also receive additional monies ("categorical funds") for special populations and specific programs. Uses of Funds: Annually, most of the School's funds will go toward personnel and facilities (including rent or debt service, utilities and maintenance). The School also anticipates spending about 5% of its budget on other direct program costs (e.g. classroom supplies). Private and

federal grant funds for one-time start-up costs will be used for items such as furniture, computer equipment, textbooks, and teacher training as needed. See Appendices for the School's start up and three-year budget. This is based upon the best data available to the petitioners at the date of submission.

Direct Funding: The School will receive funding pursuant to Education Code Section 47630 et seq. and will opt to receive its funding directly from the state pursuant to Education Code Section 47651. Any funds due to the School that flow through OUSD shall be forwarded to the School in a timely fashion. During the term of this charter petition, the School and OUSD will negotiate in good faith to develop a Memorandum of Understanding that establishes the specific financial and service relationship between the two parties.

Financial Reporting: By July 1 of each calendar year, the School will provide a draft budget for the following school year to OUSD, including its estimate for enrollment and its Average Daily Attendance assumptions. The School shall comply with all other financial reports required by Education Code Section 47604.33, including submitting the first interim by December 15, 2nd interim by March 15, unaudited actuals by September 15, and final audit by December 15. The School will maintain sufficient staff and systems including technology, required to ensure timely reporting necessary to comply with the law and to meet all reasonable inquires from OUSD and other authorized reporting agencies.

Insurance: The School shall acquire, maintain and finance general liability, workers compensation, and other necessary insurance for the School of the types and in the amounts required for an enterprise of similar purpose and circumstance. The School shall provide evidence of the above insurance coverage to OUSD no later than sixty days prior to operation or an earlier agreed upon date by OUSD and the School.

Administrative Services: The School will contract with an outside vendor for any "back office" services that the school staffs are unable to perform (e.g. state reporting). The School will be responsible for all of its own personnel salary and benefit plans, provisions and costs. In the event that any administrative services are to be provided by OUSD, the specifics will be agreed to in a Memorandum of Understanding between the School and the District.

Facilities: The School is requesting under SB 39 use of Lazear Elementary School at 824 29th Avenue if it closes. It will employ the entire site. The School agrees to test sprinkler systems, fire extinguishers, and fire alarms at the facility to ensure that they are maintained.

Independent Fiscal Audit: An annual independent fiscal audit of the books and records of the School will be conducted as required under the Schools Act, Education Code Sections 47605.6(b)(5)(I) and 47605.6(m). The books and records of the School will be kept in accordance with generally accepted accounting principles, and as required by applicable law and the audit will employ generally accepted accounting procedures. The audit shall be conducted in accordance with applicable provisions within the California Code of Regulations governing audits of Schools as published in the State Controllers Guide. The Treasurer of the Board of the School will select an independent auditor and will be responsible for overseeing the independent audit. The auditor will have, at a minimum, a CPA and educational institution audit experience

and be approved by the State Controller on its published list as an educational audit provider. To the extent required under applicable federal law, the audit scope will be expanded to include items and processes specified in applicable Office of Management and Budget Circulars. The annual audit will be completed within four months of the close of the fiscal year and that a copy of the auditor's findings will be forwarded to OUSD Superintendent, the State Controller, and to the CDE by the 15th of December of each year. The Board of Directors will review any audit exceptions or deficiencies and develop a plan to resolve them. The School will submit a report to the OUSD proposing how the exceptions and deficiencies have been or will be resolved to the satisfaction of OUSD along with an anticipated timeline for the same. Any disputes between the OUSD and the School regarding the resolution of audit exceptions and deficiencies will be referred to the dispute resolution process as outlined in this charter. The independent fiscal audit of the School is a public record to be provided to the public upon request.

Potential Impact on Authorizer: **MSTBA** is to be operated by a California nonprofit public benefit corporation. This corporation will be organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code and California Revenue and Taxation Code Section 23701d. Pursuant to Education Code Section 47604(c), an entity that grants a charter to a School operated by or as a nonprofit public benefit corporation shall not be liable for the debts or obligations of the School or for claims arising from the performance of acts, errors or omissions by the School if the authority has complied with all oversight responsibilities required by law. The School shall work diligently to assist the County in meeting any and all oversight obligations under the law, reporting, or other County-requested protocol to ensure the County shall not be liable for the operation of the School. Further, the School and County shall enter into a memorandum of understanding, wherein the School shall indemnify the County for the actions of the School under this charter. The corporate bylaws of the Corporation provide for indemnification of the School's Board, officers, agents, and employees, and the School will purchase general liability insurance and Board Members and Officer's insurance to secure against financial risks. As stated above, insurance amounts are determined by recommendation and the School's insurance company for schools of similar size, location, and student population. OUSD shall be named an additional insured on the general liability insurance of the School. The School shall be responsible for all supplies and equipment that it purchased and, in the event ofloss by fire, disaster, or theft, the OUSD shall have no responsibility for such items. Further, the District shall have no responsibility for losses of student property for any reason whatsoever and the School shall hold the County harmless from any such losses. The School has instituted appropriate risk management practices as discussed herein, including screening of employees, establishing codes of conduct for children, and dispute resolution. In order to ensure the necessary oversight and review of mandated reports for which the authorizer must determine fiscal health and sustainability, the following schedule of reporting deadline to OUSD will apply each year of the term of this charter;

- 1. September 15 Final Unaudited Financial Report for Prior Year
- 2. December 15 First Interim Financial Report for Current Year
- 3. March 15 Second Interim Financial Report for Current Year
- 4. July 1 Preliminary Budget for Subsequent Year

## Description of community to be served/Founders

Padres Unidos, the Founders, and Lazear parents are all one and the same. Given that the District is closing Lazear Elementary School, Padres Unidos has been given no other option than to petition for a charter school. All families will be engaged in a meaningful way at MSBA. Parents and faculty are partners in a collaborative process aimed at providing an enriching educational experience. Active involvement of parents and guardians with their sons and daughters is an essential component of our educational partnership. The School will provide multiple opportunities for parents to participate and required monthly service hours will be described in the student and family handbook.

APPENDIX 1: Bilingual References

Bilingual Education Is A Human and Civil Right - Volume 17 No. 2 - Winter 2002/2003 - Rethinking Schools Online

Supreme Court of the United States (June 25, 2009). "Horne, Superintendent, Arizona Publick Instruction v. Flores et al." (PDF). Washington D.C.: Supreme Court of the United States. Retrieved June 27, 2009.

(see Krashen, 2002; August & Hakuta, 1997; Crawford, 2000; Cummins, 2000)

Collier, Virginia P. (Fall 1995). "Acquiring a Second Language for School". Directions in Language & Education - National Clearinghouse for Bilingual Education 1 (4). Retrieved 2008-03-13. "To assure cognitive and academic success in a second language, a student's first language system, oral and written, must be developed to a high cognitive level at least through the elementary-school years."

National Center for Research on Cultural Diversity and Second Language Learning (03 1999). "Two-Way Bilingual Education Programs in Practice: A National and Local Perspective". Center for Applied Linguistics. Retrieved 2008-03-14. "Two-way programs provide both sets of students with ample exposure to the two languages, allowing them to progress academically in both languages and gain an appreciation of another culture."

"Sheltered Instruction: Doing It Right" by Aída Walqui-van Lier

APPENDIX 2: Three Year Budgets and Cash Flow

Description of Expenditures	Year One			
Teacher Salaries	\$614,400			
(Includes 15 classroom teachers +Tech teacher + .8 FTE Special Ed)				
Admin	80,000			
Teachers Substitutes	15,000			
STRS Certificated	60,146			
Medicare Certificated	8,772			
Health & Welfare Certificated	131,331			
ST Unemploy Ins Certificated	5,227			
Workers Comp Certificated	38,128			
Other Benefits Certificated	460			
Personnel Classified  (office 1FTE, counselor 1F supervisors/community lias	165,800 TE/nurse .2FTE/bilingual library clerk 1FTE/lunch & yard son)			
SocSec,Med, ALTSS Classified	7,800			
Medicare Classified	2,360			
Health & Welfare Classified	60,088			
St Unemploy Ins Classified	1,032			
Workers Comp Classified	7,600			
Pers Reduction Classified	3,290			
Other Benefits Classified	9,625			
Books	30,000			
Foss Materials	20,000			
Curriculum Supplies/Materials	30,000			
Office Supplies	5,000			

Description of Expenditures	Year One	
Field Trips/Admission Fees/Buses	15,000	
Technology Lab Rental + Classroom Equipmen	t 20,000	
Equip Maintenance Agreement	5,000	
Rentals (Non-Capital Leases)	15,000	
Utilities: Disposal Services	7,000	
Recycling	1,500	
Gas-Heating Electricity	35,000	
Water/Sewage	14,000	
Work Order Services	15,000	
Licensing Agreements	13,000	
Curricular Areas Consultants	50,000	
Staff Development	100,000	
Extended Day Program Consultants (12)	150,000	
Contract with Firm for Bookkeeping	20,000	
Reserve Fund 118,5		
TOTAL:	\$1,875,108	

Description of Income	Year One: Based on 300 students
General Education	
K-3 180 students x 5,077	974,784
4-6 120 students x 5,153	556,524
Categorical Block Grants	150,000
EIA 200 students x 319	63,800
Lottery 300 students x \$150	45,000
Fed Title One/Limited English P 200 students x \$425	85,000
TOTAL	\$1,875,108

<b>Description of Expenditures</b>	Year Two
Teacher Salaries (Includes 17 classroom teacher)	\$694,400 eachers +Tech teacher + .8 FTE Special Ed)
Admin	80,000
Teachers Substitutes	15,000
STRS Certificated	66,552
Medicare Certificated	9,680
Health & Welfare Certificated	144,939
ST Unemploy Ins Certificated	5,783
Workers Comp Certificated	42,180
Other Benefits Certificated	508
Personnel Classified  (office 1FTE, counselor 1 supervisors/community lia	165,800 FTE/nurse .2FTE/bilingual library clerk 1FTE/lunch & yard ason)
SocSec,Med, ALTSS Classified	7,800
Medicare Classified	2,360
Health & Welfare Classified	60,088
St Unemploy Ins Classified	1,032
Workers Comp Classified	7,600
Pers Reduction Classified	3,290
Other Benefits Classified	9,625
Books	30,000
Foss Materials	20,000
Curriculum Supplies/Materials	30,000
Office Supplies	5,000
Pers Reduction Classified Other Benefits Classified Books Foss Materials Curriculum Supplies/Materials	3,290 9,625 30,000 20,000 30,000

<b>Description of Expenditures</b>	Year Two
Field Trips/Admission Fees/Buses	15,000
Summer Program	390,000
Technology Lab Rental + Classroom Equipment	20,000
Equip Maintenance Agreement	5,000
Rentals (Non-Capital Leases)	15,000
Utilities: Disposal Services	7,000
Recycling	1,500
Gas-Heating Electricity	35,000
Water/Sewage	14,000
Work Order Services	15,000
Licensing Agreements	13,000
Curricular Areas Consultants	50,000
Staff Development	100,000
Extended Day Program Consultants (12)	150,000
Contract with Firm for Bookkeeping	20,000
Reserve Fund	133,717
TOTAL:	62,385,854

Description of Income	Year Two: Based on 384 students
General Education	
K-3 192 students x 5,077	974,784
4-6 144 students x 5,153	742,032
7 48 students x 5,306	254,688
Categorical Block Grants 384 x 50	0 192,000
EIA 250 students x 319	79,750
State Categorical Summer School	?
Lottery 384 students x \$150	57,600
Fed Title One/Limited English P 200 students x \$425	85,000
TOTAL	\$2,385,854

# **Description of Expenditures** Year Three **Teacher Salaries** \$774,400 (Includes 18 classroom teachers +Tech teacher + .8 FTE Special Ed) Admin 80,000 **Teachers Substitutes** 25,000 STRS Certificated 72,964 Medicare Certificated 10,588 Health & Welfare Certificated 158,547 ST Unemploy Ins Certificated 6,339 Workers Comp Certificated 46,232 Other Benefits Certificated 556 Personnel Classified 185,800 (office 1FTE, counselor 1FTE/nurse .2FTE/bilingual library clerk 1FTE/lunch & yard supervisors/community liason) SocSec, Med, ALTSS Classified 7,800 Medicare Classified 2,360 Health & Welfare Classified 60,088 St Unemploy Ins Classified 1,032 Workers Comp Classified 7,600 Pers Reduction Classified 3,290 Other Benefits Classified 9,625 Books 30,000 Foss Materials 20,000 Curriculum Supplies/Materials 30,000

10,000

Office Supplies

<b>Description of Expenditures</b>	Year Three
Field Trips/Admission Fees/Buses	20,000
Summer Program	425,000
Technology Lab Rental + Classroom Equipment	25,000
Equip Maintenance Agreement	10,000
Rentals (Non-Capital Leases)	15,000
Utilities:	
Disposal Services	7,000
Recycling	1,500
Gas-Heating Electricity	40,000
Water/Sewage	14,000
Work Order Services	15,000
Licensing Agreements	20,000
Curricular Areas Consultants	50,000
Staff Development	125,000
Extended Day Program Consultants	190,000
Contract with Firm for Bookkeeping	30,000
Reserve Fund	200,000
TOTAL:	\$2,678,122

Description of Income	Year Three: Based on 432 students			
General Education				
K-3 192 students x 5,077	974,784			
4-6 144 students x 5,153	742,032			
7-8 96 students x 5,306	509,376			
Categorical Block Grants 432 x 500	216,000			
EIA 270 students x 319	86,130			
State Categorical Summer School	?			
Lottery 432 students x \$150	64,800			
Fed Title One/Limited English P 200 students x \$425	85,000			
TOTAL	\$2,678,122			