

Board Office Use: Legislative File Info.	
File ID Number	130798
Committee	Facilities
Introduction Date	5-8-2013
Enactment Number	13-0783
Enactment Date	5/8/13



OAKLAND UNIFIED  
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ph.D., Superintendent  
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date May 8, 2013

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Legistar #	Name	Amount	Funding Source	P.O.	Project	Date	City
13-0796	Apple Inc.	\$1,974.009	Measure A	P.O.	Facilities	12-4-12 thru 12-4-13	Cupertino
13-0797	Chussy International	\$620.20	Measure A	P.O.	Facilities	10-10-12 thru 11-10-12	Oakland
13-0798	Chussy International	\$350.00	Measure A	P.O.	Facilities	12-7-12 thru 12-7-12	Oakland
13-0799	Comtel Systems	\$7,784.00	County School Facilities Fund	P.O.	La Escuelita Educational Center	11-7-12 thru 3-31-13	Sunnyvale
13-0804	Dell	\$3,887.02	Measure A	P.O.	Facilities	11-29-12 thru 12-28-12	Round Rock, TX
13-0805	DFS	\$17,025.00	Developer Fee	P.O.	Facilities	12-1-12 thru 1-31-13	Foster City
13-0806	Goodman Manufacturing Corp.	\$190,100.00	Special Funding	P.O.	Stonehurst 3 Multizone HVAC Units	11-4-12 thru 1-5-13	Roseville, CA
13-0807	Graninger	\$156.71	Measure A	P.O.	Facilities	10-16-12 thru 11-15-12	San Leandro
13-0808	Humanized Productions	\$15,000.00	Measure B	P.O.	Facilities	10-1-2012 thru 6-30-13	Oakland
13-0809	Integrity Painting Company	\$12,718.00	Special Funding	P.O.	Facilities	7-13-12 thru 6-30-13	Oakland
13-0810	Marketing VUE	\$1,320.84	Special Funding	P.O.	Facilities	10-31-12 thru 11-30-12	Wayland, MA
13-0811	PG&E	\$1,500.00	Measure B	P.O.	Arroyo Viejo	10-22-12 thru 12-31-13	Sacramento
13-0812	Ricoh USA, Inc.	\$4,000.00	Measure A	P.O.	Facilities	6-30-12 thru 6-30-13	Malvern, PA
13-0813	R&S Overhead Garage Door, Inc.	\$14,124.00	County School Facilities Fund	P.O.	Oakland Tech Seismic Retrofit	10-16-12 thru 12-31-13	San Leandro



OAKLAND UNIFIED  
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13-0814	RMT Landscape Contractors, Inc.	\$25,080.00	Measure A	P.O.	Claremont Landscaping	10-16-12 thru 12-31-13	Oakland
13-0815	Syska Hennessy Group	\$6,880.00	Measure B	P.O.	Highland New Classroom	10-22-12 thru 12-31-13	San Francisco
13-0816	Syska Hennessy Group	\$3,755.00	Developer Fee	P.O.	La Escuelita Educational Center	11-15-12 thru 1-15-13	San Francisco

**Discussion:**

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

**Fiscal Impact:**

Various

**Recommendation:**

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

**OAKLAND UNIFIED SCHOOL DISTRICT**  
Department of Facilities Planning & Management

**AGREEMENT REQUEST FORM**

1024792

DATE SUBMITTED 10-10-12 SUBMITTED BY: Tadashi Nakadegawa

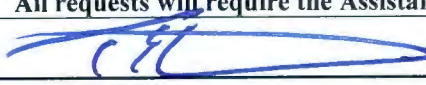
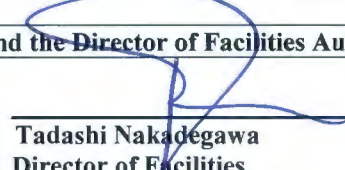
**SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)**

1.) A&E (Architects and Engineers) Contract	<input type="checkbox"/>	5.) "Small"(under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record) Contract	<input type="checkbox"/>	6.) Resolution Awarding Bid & Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services-Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services (Amendment #--)	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Vendor Number: \_\_\_\_\_  
Fiscal Year: 2012-2013  
P.O. Under \$50K: \_\_\_\_\_  
Date Processed: 10-19-2012  
To: MB 10/19 To DR: \_\_\_\_\_

**SECTION II LOCAL BUSINESS PARTICIPATION PERCENTAGE**

Local Business	Small Local Business	Small Local Resident Business	Total Percentage

All requests will require the Assistant Superintendent's and the Director of Facilities Authorization and Signature			
			
Timothy E. White	Date	Tadashi Nakadegawa	Date
Assistant Superintendent		Director of Facilities	<u>10/12/12</u>

**SECTION III. AGREEMENT INFORMATION:**

Project Name:	Toshiba Copier Overage	Project No:	<u>9189303815 -</u>
Vendor Name:	Chussy International	Vendor Contact:	Philip Onwuato gwu <u>625870</u>
Vendor Phone Number:	510-868-2834 510-501-3953 Fax 510-868-8061	Vendor Mailing Address:	7230 Lockwood Street, Oakland, CA 94621
Agreement Start & Stop Dates:	Start: 10-10-12 Stop: 11-10-12	Amounts:	Current Contract Amount: Not to Exceed Amount: \$620.20 Revised Contract Amount:
Has Work Started?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes give an explanation:	Has Work Been Completed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date provided:	

*David Nakadegawa*  
President, Board of Education  
5/9/13  
9/1/13

For Construction Contracts \$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) *(Attach Bid Documents)*
  - 2) Date(s) of Bid Advertisement \_\_\_\_\_
  - 3) Date of Bid Opening \_\_\_\_\_
  - 4) Name of Architect \_\_\_\_\_
  - 5) Liquidated damages per day \_\_\_\_\_
  - 6) Performance Bonds Attached \_\_\_\_\_
  - 7) Payment Bonds Attached \_\_\_\_\_
  - 8) Number of Phases \_\_\_\_\_
- (Sections 6 & 7 to be completed by Contract Administration department)

Scope of Work: *(Needed to prepare Executive Summary)*

Discussion Information *(Needed to prepare Executive Summary)* Toshiba colored copier overage.

Funding Source: \_\_\_\_\_ Budget Number: \_\_\_\_\_

**LEGISLATIVE FILE**

File ID No. 13-0798  
Introduction Date 5-8-2013  
Enactment No. 13-0783  
Enactment Date 5/8/13  
Revised 2009-06-19

**RECEIVED**  
10-19-2012



**CONTRACT INVOICE**

927 Howard Street San Francisco, CA 94103  
 P: 415-621-2222 F: 415-621-3970

Invoice Number: 38481  
 Invoice Date: 07/24/2012

**Bill To:** CHUSSY INTERNATIONAL  
 Philip  
 2715 79th Avenue  
 Oakland, CA 94605

**Customer:** OAKLAND UNIFIED SCHOOL DISTRICT  
 955 HIGH ST  
 OAKLAND, CA 94601

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
CI00	Net 10	08/03/2012	\$620.20	<b>\$620.20</b>	
Contract Number	Contact	P.O. Number	Start Date	Exp. Date	Contract Amount
726-02	Philip Onwuatogwu 510-501-3953		06/15/2011	06/14/2012	\$620.20
Remarks					

**Summary:**

Contract base rate charge for this billing period \$0.00  
 Contract overage charge for the 06/15/2011 to 06/14/2012 overage period \$620.20\*\*  
 \*\*See overage details below \$620.20

**Detail:**

**Equipment included under this contract**

**Toshiba/e-STUDIO2330C**

Number	Serial Number	Base Adj.	Location					
EQ1663	CIE922147	\$0.00	OAKLAND UNIFIED SCHOOL DISTRICT 955 HIGH ST OAKLAND, CA 94601					
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B/W	B/W Annual	100,702 *	150,158 *	49,456	54,000	0	\$0.011000	\$0.00
Color	Color Annual	75,396 *	120,256 *	44,860	36,000	8,860	\$0.070000	\$620.20
* Estimated meter reading								\$620.20

We accept single or automatic payments through VISA, MASTERCARD and AMERICAN EXPRESS. Ask our office and we'll be happy to assist you.

Invoice SubTotal	\$620.20
Tax:	\$0.00
Invoice Total	\$620.20
<b>Balance Due:</b>	<b>\$620.20</b>



Maxine Jasper <maxine.jasper@ousd.k12.ca.us>

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**Re: Toshiba**

1 message

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**Philip Onwuatogwu** <ophil@chussy.com>

Wed, Oct 10, 2012 at 11:11 AM

To: Maxine Jasper <Maxine.Jasper@ousd.k12.ca.us>

Hi Maxine,


Attach is the overage from last year's printing, According to the contract, we covered 36,000 colored copy and black cover 54000. However, the total colored copy printed was 44860 instead of 36000 according to the contract this means colored copy was over by 8860. See attach for details. Please remember that this happened last year with an overage of \$480.00 but I paid same.

Also, I will like you to pay the current contract bill. As a discussed with you, I will be going to Africa by end of the month and I will not like to disappoint you while I am gone due to nonpayment. Call me.

Phil.

510-501-3953

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 **Invoice 38481 (3).pdf**  
54K